WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: David Stecher, Board President
FROM: Steven Kellner, Superintendent
DATE: February 7, 2018
ITEM: PRESENTATION FROM THE SONOMA COUNTY MENTAL HEALTH DEPARTMENT

Background Information:
Sonoma County has a long history of partnering with K-12 education to support the social and emotional needs of our students and their parents. More specifically, in November 2004, California voters passed Proposition 63, the Mental Health Services Act (MHSA). MHSA funding provides a broad continuum of prevention, early intervention and services, and the necessary infrastructure, technology and training elements to effectively support the local mental health services system throughout California.

The Sonoma County Project SUCCESS+ Collaborative was formed to ensure the development of a countywide prevention and early intervention system at 16 high schools across the county. On our high school campuses we have benefited over the years from the expertise of Project SUCCESS+ coordinators who have been instrumental in connecting students with county services and community-based organizations that can support mental health needs and provide addiction counseling and substance abuse prevention services.

Current Consideration:
The purpose of the presentation is to better understand the continuum of services provided by the County and how Project SUCCESS+ and other services can be integrated in to the supports that WSCUHSD can provide to students and families.

Recommendation:
This is an informational item only.

Attachments:
Mental Health Services Act Newsletter
Project SUCCESS+ impact statement
#SonomaStrong - The Road to Recovery

The loss and tragedy Sonoma County has experienced during the October Firestorm has been unimaginable. Yet the determination and strength of first responders, who tirelessly fought to protect life and serve the community, is equally amazing. Along with so many of our community partners, Sonoma County employees, deployed as Disaster Service Workers have been working hard to respond during this emergency.

The Behavioral Health Division will continue to work hard to support the community as we work through the changes this disaster has brought and start to recover. Thank you so much to all of you for your dedication and commitment to keeping Sonoma County strong!

SAMHSA'S DISASTER DISTRESS HELPLINE

The Disaster Distress Helpline from the Substance Abuse and Mental Health Services Administration (SAMHSA) is a 24/7, 365-day-a-year, national hotline dedicated to providing immediate crisis counseling for people who are experiencing emotional distress related to any natural or human-caused disaster. This toll-free, multilingual, and confidential crisis support service is available to all residents in the United States and its territories. Stress, anxiety, and other depression-like symptoms are common reactions after a disaster. Call 1-800-985-5990 or text TalkWithUs to 66746 to connect with a trained crisis counselor.

DisasterDistress.samhsa.gov

TAKING CARE OF OURSELVES AND OTHERS

It is always essential to take care of your mental health, but especially during times of tragedy. Supporting caregivers and encouraging them to practice "self-care" sustains their ability to serve victims of disaster. Self-care includes activities and practices that you can engage in on a regular basis to reduce stress and to maintain and enhance your short and long term health and well-being.

The University of Buffalo's School of Social Work has created a "Self-Care Starter Kit" featuring self-assessments, planning guides, exercises and activities that will help you begin your journey towards self-care.

https://socialwork.buffalo.edu/resources/self-care-starter-kit.html

People can experience a wide range of emotions during and after a disaster or traumatic event. There's no right or wrong way to feel. However, it's important to find healthy ways to cope when these events happen. SAMHSA has assembled a number of coping tips for people who have experienced traumatic events and disasters.

www.samhsa.gov/find-help/disaster-distress-helpline/coping-tips

MHSW NEWSLETTER - November 2017
NEW “KNOW THE SIGNS” SUICIDE PREVENTION POSTERS

The Know the Signs Campaign is pleased to present refreshed and updated materials to help further its mission of increasing knowledge and awareness of warning signs, how to talk about suicide, and accessing local resources for support.

In a collaborative process, subject matter experts and community stakeholders were engaged to update the overall look and feel of the Know the Signs campaign. In addition, the National Opinion Research Center (NORC) at the University of Chicago was enlisted to test different concepts. To read the final report, visit:

emrresourcecenter.org/resources/know-signs-concept-testing-final-report

You can find low resolution electronic or print ready versions of the posters on the Each Mind Matters Resource Center:

English Language Posters: emrresourcecenter.org/resources/know-signs-suicide-prevention-posters

Spanish Language Poster: emrresourcecenter.org/resources/know-signs-suicide-prevention-posters-spanish

"MI FUTURO: MY FUTURE IS IN HEALTHCARE CAREERS" - THE NORTH BAY'S YOUTH HEALTHCARE SYMPOSIUM

Theme: “PEER TO PEER - RESILIENCE IN TRAUMA”

Friday, January 19, 2018, 9:30am-4:45pm
Student Center Grand Ballroom, Sonoma State University
1801 E. Cotati Ave, Rohnert Park

Latino Service Providers and Sonoma State University,
in cooperation with community healthcare providers, educators, and sponsors invite you to a Healthcare & Career Symposium for youth: "Mi Futuro".

This symposium is offered to all youth, ages 16-30. However, the symposium targets Latino & Native American youth and is culturally sensitive to the unique Latino patient-care needs of Northern California.

The event will expose youth to career opportunities in mental and primary health, raise awareness of mental health stigmas in the Latino & Native American community, and explore the impact of mental health in primary healthcare and the community beyond.

Registration is free, but limited to 400 students and accompanying teachers. For more information or to register, visit: mifuturonorcal.org

SAVE THE DATE - 4/12/18 CONFERENCE

CHALLENGES of YOUTH conference • 2018

Thursday, April 12, 2018, 8am-1pm
SCOE, 5346 Skyline Boulevard, Santa Rosa

Keynote speaker Christian Moore will present 10 tools to help conference participants foster resilience in even the most unmotivated students. These tools work with students in one-on-one, small group, or classroom settings. Participants will gain skills to deliver the life-changing power of resilience to students of any background and learning style.

This free event is a combined effort of four Sonoma County agencies including the Sonoma County Office of Education (SCOE), the Santa Rosa Violence Prevention Partnership, Community Action Partnership, and Sonoma County Behavioral Health Services.

For more information or to sign up: scoe.org/youth

For more information about MHSA programs and services, or to submit updates, events, success stories, or other content for this newsletter, please contact Amy Faulstich at amy.faulstich@sonoma-county.org. To sign up for this newsletter, go to: www.sonoma-county.org/mhwa.

Newsletter Content: Amy Faulstich; Design: Bruce Robbins

MHSA NEWSLETTER—November 2017
program demographics
Total numbers served: 1,982
(Aggregate of quarterly reports)

- Age:
  - 0 to 15: 56%
  - 16 to 25: 44%

- Gender:
  - Female: 59%
  - Male: 36%
  - Transgender: 5%

- Language:
  - English: 82%
  - Spanish: 17%
  - Other: 1%

- Race/Ethnicity:
  - African American: 36%
  - Asian: 5%
  - Hispanic: 4%
  - Native American: 3%
  - Multi: 1%
  - Other: 1%

contracted services
- Prevention Education Series (PES)
- Screening
- Individual and Group Level Interventions
- Family engagement and parent programs
- Referral and Resources
- School Staff Development
- School-wide Awareness and Outreach
- Community Coalitions
- Yearly evaluation report

notable accomplishments
- Over the summer, PS+ counselors participated in a week-long training, 'Youth Mental Health Training Academy' organized by Sonoma County's Behavioral Health Division.
- Cotati-Rohnert Park hosted a presentation by NAMI and sponsored by PS+ and Rancho Cotati PTA: "Parents and Teachers as Allies."
- Windsor gave 4 presentations for parents during the fall on suicide prevention, anxiety and a presentation in Spanish on mental health education.
- Cloverdale and Eagle Creek High Schools offered two Social and Emotional Skills groups.
- Petaluma facilitated a pro-active group that helps youth to choose and develop positive behaviors that benefit them and their relationships.
- El Molino began its Children of Substance Abusing Parents (COSAP) group and a girls circle group.
- A Healdsburg PS+ counselor created a school club to raise awareness about Mental Health issues and to reduce stigma.
- The PS+ counselor at Analy tabled at the beginning of the school year on Club Day. Five students signed up for PS+ services as a result of the tabling.
- Students in the PS+ club at Laguna put on the Parent Back to School BBQ and set up an information table that contained mental health and drug prevention information and resources.
- A PS+ Training on Harm Reduction was given to counselors.

SONOMA COUNTY MHSA | FY 15-16 Impact Statement | Project SUCCESS Plus
program demographics

**Total numbers served: 1,982**

*(Aggregate of quarterly reports)*

- **Age**
  - 0 to 15: 56%
  - 16 to 25: 44%

- **Gender**
  - Female: 41%
  - Male: 59%
  - Transgender: 0.36%

- **Language**
  - English: 82%
  - Spanish: 17%
  - Other: 1%

- **Race/Ethnicity**
  - African American: 2%
  - Asian: 3.6%
  - Hispanic: 51%
  - Multi: 3.6%
  - Native American: 1.86%
  - Other: 1.83%
  - Pacific Islander: 1.20%
  - White: 3.3%

**Contracted services**

- Prevention Education Series (PES)
- Screening
- Individual and Group Level Interventions
- Family engagement and parent programs
- Referral and Resources
- School Staff Development
- School-wide Awareness and Outreach
- Community Coalitions
- Yearly evaluation report

**Notable accomplishments**

- Over the summer, PS+ counselors participated in a week-long training, 'Youth Mental Health Training Academy' organized by Sonoma County's Behavioral Health Division.
- Cotati-Rohnert Park hosted a presentation by NAMI and sponsored by PS+ and Rancho Cotati PTA: "Parents and Teachers as Allies."
- Windsor gave 4 presentations for parents during the fall on suicide prevention, anxiety and a presentation in Spanish on mental health education.
- Cloverdale and Eagle Creek High Schools offered two Social and Emotional Skills groups.
- Petaluma facilitated a pro-active group that helps youth to choose and develop positive behaviors that benefit them and their relationships.
- El Molino began its Children of Substance Abusing Parents (CCSAP) group and a girls circle group.
- A Healdsburg PS+ counselor created a school club to raise awareness about Mental Health issues and to reduce stigma.
- The PS+ counselor at Analy tabled at the beginning of the school year on Club Day. Five students signed up for PS+ services as a result of the tabling.
- Students in the PS+ club at Laguna put on the Parent Back to School BBQ and set up an information table that contained mental health and drug prevention information and resources.
- A PS+ Training on Harm Reduction was given to counselors.
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: David Stecher, Board President
FROM: Steven Kellner, Superintendent
DATE: February 7, 2018

ITEM: CONSIDERATION OF APPROVAL OF RESOLUTION #10.FEB.2017-2018 ORDERING AN ELECTION TO AUTHORIZE THE ISSUANCE OF SCHOOL BONDS, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON JUNE 5, 2018

Background Information:
The West Sonoma County Union High School District is committed to providing classrooms and infrastructure to allow students a safe and successful learning experience. WSCUHSD needs to explore ways to improve facilities, improve technology, construct and/or modernize and renovate classrooms and school facilities at all of our campuses. There are numerous options for districts to fund these items including Federal dollars, State-matching grants, local General Obligation Bonds, and joint-use monies.

In 2010, voters of West Sonoma County approved Measure I to address our most immediate needs. Today, the District is looking to secure the funding necessary to finish all facility improvements with the master plan and as well as our deferred maintenance items. Modernized, renovated and/or improved facilities are beneficial to the learning environment for all students.

If a local bond program is unsuccessful or does not make the ballot, there is no cost associated with the financial advisor as Isom Advisors works on a contingent basis. If the measure is successful, financial advisor fees would be paid from bond proceeds, and the planning fees would be paid out of the general fund or other legally allowable sources.

Over the past several months, the Board has discussed funding for school construction projects and the possible impact of school facility funding on the District’s general fund. In September, Isom Advisors, Inc., presented the results of a survey of voters in the District that gauged the level of support for various types of school construction projects and various approaches to funding school facility improvements and parcel tax projects. The survey resulted revealed the following:

84.0% of voters surveyed believe that local voters need to do more to protect the quality of education in their local public schools.

Support for a bond measure before voter education was 67.0% (4.5% Lean Yes), with 4.8% Undecided; support for a bond measure after information, support was
68.0% (3.5% Lean Yes), with 2.8% Undecided.

Current Consideration:
The Resolution for Board consideration calls for a bond measure to be placed on the June 5 ballot, seeking voter approval to issue general obligation bonds in the amount of $89 million secured by ad valorem property taxes levied and collected within the boundaries of the District. If the bond election is successful, the bonds will be issued to finance the types of projects described on Appendix A of the Resolution. The Resolution and related appendices reflect all of the legal requirements for a bond measure including accountability and transparency requirements, such as citizens oversight and annual audits, and a complete project list. A 55% voter approval would be needed to pass the measure.

A two-thirds majority vote of the Board is required to order a ballot measure. With a five-member Board, four “aye” votes will be needed to pass the Resolution being considered.

Recommendation:
The administration recommends the Board approve attached Resolution #10.FEB.2017-2018 ordering an election to authorize the issuance of school bonds, establishing specifications of the election order and requesting consolidation with other elections occurring on June 5, 2018, along with issuance of a Tax Rate Statement that sets the best estimate of the highest tax rate at $30 per $100,000 of assessed valuation.

Attachments:
Survey Results
Resolution #10.FEB.2017-2018 and related Exhibits A, B and C
RESOLUTION NO. 10.FEB.2017-2018

RESOLUTION OF THE BOARD OF TRUSTEES OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT ORDERING AN ELECTION TO AUTHORIZE THE ISSUANCE OF SCHOOL BONDS, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON JUNE 5, 2018

WHEREAS, the West Sonoma County Union High School District (the "District") in Sonoma County (the "County"), State of California, is committed to providing quality education to its students; and

WHEREAS, the District's facilities are in need of repairs, upgrades, modernization and safety improvements in order to provide the education District students deserve in a safe and modern environment; and

WHEREAS, a local funding source is needed to enable the District to provide said facilities for its present and future students; and

WHEREAS, the Board of Trustees of the District (the "Board") has determined that it is necessary to address the foregoing concerns, among others, to ensure that its schools are upgraded, repaired, improved and equipped; and

WHEREAS, on November 7, 2000, the voters of the State of California approved Proposition 39 ("Proposition 39"), which amended Articles XIII A of the California Constitution ("Article XIII A") to allow for the levy of ad valorem property taxes for the payment of bonded indebtedness of a school district, community college district or county office of education approved by at least 55 percent of the voters voting on such proposition; and

WHEREAS, upon the passage of Proposition 39, the Strict Accountability in Local School Construction Bond Act of 2000, being California Education Code Section 15264 and following (the "Act"), became operative; and

WHEREAS, in order to address the facilities needs of the District as described herein, in the judgment of the Board, it is advisable to call an election pursuant to the Act to submit to the electors of the District the question whether bonds of the District shall be issued and sold pursuant to the authority of Article XVI Section 18 of the California Constitution and Article XIII A (together with the Act, the "Law") for the purposes authorized by the Law and as described in Appendix A hereto (the "Full Text of Bond Measure"); and

WHEREAS, under the Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election, upon a two-thirds vote of the Board; and
WHEREAS, the Board desires to call an election in the District pursuant to the Law on June 5, 2018, which is the date of the statewide primary election, and pursuant to Education Code Section 15121 and Elections Code Section 10400 and following, to request consolidation with any and all other elections held in the District on such date, and to request the Sonoma County Registrar of Voters (the "County Registrar") to perform election services for the District; and

WHEREAS, in connection with the calling of a bond election and in accordance with Education Code Section 15100 subparagraph (c), the Board has obtained reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the County assessor; and

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District shall be issued and sold in the maximum principal amount of $89.0 million for the purposes described in the ballot measure approved under Section 4 and attached hereto as Appendix A (Full Text of Bond Measure) and Appendix B (Abbreviated Text of Bond Measure), and paying all costs incident thereto. This Resolution constitutes the order of the District to call such election and shall constitute the "specifications of the election order" pursuant to Education Code Section 5322.

Section 3. Election Date. The date of the election shall be June 5, 2018, and such bond election shall be held solely within the boundaries of the District. The boundaries of the District have not changed since the District's last election.

Section 4. Purpose of Election; Ballot Measure. The purpose of the election shall be for the voters in the District to vote on a bond measure, a full copy of which is attached hereto as Appendix A and marked "Appendix A – Full Text of Bond Measure" (the "Full Text of the Measure"), containing the question of whether the District shall issue general obligation bonds for the purposes stated therein, together with the accountability requirements of Article XIII A and the requirements of Section 15272 of the Act. The Full Text of the Measure, which commences with the heading "FULL TEXT OF BOND MEASURE" and includes all of the text thereafter on Appendix A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure by the County elections official. As required by Education Code Section 5322 and Elections Code Section 13247, the abbreviated form of the measure to appear on the ballot is attached hereto as Appendix B and is marked as "Appendix B – Abbreviated Form of Bond Measure." The President of the Board and the Superintendent are hereby separately authorized and directed to make any changes to this resolution or the text of the measure as described herein to conform to any requirements of the Law or the County Registrar.

Section 5. Authority for Election. The authority for ordering the election is contained in Section 15264 et. seq. of the Education Code, Article XVI Section 18(b) of
the California Constitution and paragraph (b) subsection (3) of Article XIII A. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

**Section 6. Proceeds for School Facilities Projects.** The Board certifies that the proceeds from the sale of the bonds will be used only for the purposes specified in Article XIII A, Section 1(b)(3) as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. Further, as required by Article XIII A, the Board hereby certifies that it has evaluated safety, class size and information technology needs in developing the list of school facilities projects set forth in Appendix A.

**Section 7. Covenants of the Board upon Approval of the Bonds by the Electorate; Accountability Measures.** As required by Article XIII A, Section 15278 of the Act, and Government Code Section 53410, in the event 55 percent of the voters voting in the District approve of the Bonds, the Board shall:

(a) conduct an annual, independent performance audit to ensure that the funds have been expended only on the projects listed in Appendix A;

(b) conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects listed in Appendix A;

(c) establish and appoint members to an independent citizens' oversight committee in accordance with Sections 15278, 15280, and 15282 of the Act;

(d) apply the Bond proceeds only to the specific purposes stated in the ballot proposition;

(e) cause the creation of accounts into which bond proceeds shall be deposited; and

(f) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

**Section 8. State Matching Funds.** The Board hereby finds that some of the projects identified on the Full Text of Measure will require state matching funds for completion. As such, the statement required by Education Code Section 15122.5 has been included in the Full Text of Measure.

**Section 9. Delivery of this Resolution.** The Clerk of the Board is hereby directed to send a copy of this Resolution to (1) the Sonoma County Superintendent of Schools, (2) the County Registrar, and (3) the Sonoma County Clerk of the Board of Supervisors (the "Clerk of the Board") for purposes of consolidation pursuant to Elections Code Section 10403. The Resolution shall be received by the County Registrar and the Clerk of the Board no later than 88 days prior to the election date, unless otherwise permitted by law.
The County Registrar is hereby requested to print the full text of the ballot measure in the ballot materials as it appears on Appendix A hereto and to provide all required notices of the election and other notices related thereto.

**Section 10. Consolidation of Election; Request to Provide Services.** The County Registrar and the Sonoma County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on June 5, 2018 within the District.

Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of Sonoma County is requested to permit the County Registrar to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse Sonoma County in full upon presentation of a bill from the County, such services to include the publication of a formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code).

**Section 11. Approval of Tax Rate Statement.** Pursuant to Elections Code Section 9401, a tax rate statement has been prepared in the form attached hereto as Appendix C, which form of Tax Rate Statement is hereby approved for inclusion in the sample ballot. The President of the Board, the Superintendent, or any written designee of the foregoing, are hereby separately authorized and directed to execute the tax rate statement, and to file said Statement with the County Registrar, in accordance with Section 9 hereof.

**Section 12. Ballot Arguments.** As provided in Elections Code Section 9501, any and all members of this Board are hereby authorized to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument.

**Section 13. Maturity Limit of Bonds.** The Bonds may be issued in one or more series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof. The Bonds shall be issued under the Act, under the provisions of Section 53506 et seq. of the California Government Code, or under any other provision of law authorizing the issuance of general obligation bonds by school districts.

**Section 14. Official Actions.** The President of the Board and the Superintendent are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make any changes to the texts of the measure as described herein and in the tax rate statement, to conform to any legal requirements or the County Registrar, in order to cause the election to be held and conducted in the District.

**Section 15. Effective Date.** This resolution shall take effect on and after its adoption.

* * * * * * *
The foregoing Resolution was adopted by the Board of Trustees of the West Sonoma County Union High School District of Sonoma County, being the Board authorized by law to make the designations therein contained by the following vote, on __________, 2018.

Adopted by the following votes: [2/3 of Board required for approval]

AYES:

NOES:

ABSENT:

ABSTAIN:

____________________
President of the Board

Attest:

____________________
Clerk/Secretary of the Board
APPENDIX A
FULL TEXT OF BOND MEASURE

INTRODUCTION

"To improve the quality of education with funding that cannot be taken by the State; repair or replace leaky roofs; and modernize/renovate/construct classrooms, restrooms and school facilities; shall West Sonoma County Union High School District issue $89,000,000 of bonds at legal rates, averaging $4.9 million annually as long as bonds are outstanding at a rate of approximately 3 cents per $100 assessed value, with annual audits, independent citizens’ oversight committee, NO money for salaries and all money staying local?"

BOND AUTHORIZATION

By approval of this measure by at least 55 percent of the registered voters voting on the measure, the West Sonoma County Union High School District will be authorized to issue and sell bonds of up to $89.0 million in aggregate principal amount at interest rates not to exceed legal limits and to provide financing for the specific types of school facilities projects listed in the Bond Project List described below, subject to all the accountability requirements specified below.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this measure in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. Expenditures to address specific facilities needs of the District will be in compliance with the requirements of Article XIII-A, Section 1(b)(3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following.)

Evaluation of Needs. The School Board has identified detailed facilities needs of the District and has determined which projects to finance from a local bond. The School Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List shown below.

Independent Citizens’ Oversight Committee. Following approval of this measure, the Board of Trustees will establish an Independent Citizens’ Oversight Committee, under Education Code Sections 15278 and following, to ensure bond proceeds are expended only on the types of school facilities projects listed below. The committee will be established within 60 days of the date when the results of the election appear in the minutes of the School Board.

Performance Audits. The School Board will conduct annual, independent performance audits to ensure that the bond proceeds have been expended only on the school facilities projects listed below.
Financial Audits. The School Board will conduct annual, independent financial audits of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed below.

Government Code Accountability Requirements. As required by Section 53410 of the Government Code, (1) the specific purpose of the bonds is set forth in this Full Text of the Measure, (2) the proceeds from the sale of the bonds will be used only for the purposes specified in this measure, and not for any other purpose, (3) the proceeds of the bonds, when and if issued, will be deposited into a building fund to be held by the Sonoma County Treasurer, as required by the California Education Code, and (4) the Superintendent of the District shall cause an annual report to be filed with the Board of Trustees of the District not later than January 1 of each year, which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the projects listed in this measure, as required by Sections 53410 and 53411 of the Government Code.

NO TEACHER OR ADMINISTRATOR SALARIES

Proceeds from the sale of bonds authorized by this measure shall be used only for the purposes specified in Article XIII A, Section 1(b)(3), those being for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and the acquisition or lease of school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

STATE MATCHING FUNDS

The following statement is included in this measure pursuant to Education Code Section 15122.5: Approval of this measure does not guarantee that the proposed project or projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the project or projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure.

INFORMATION ABOUT ESTIMATES AND PROJECTIONS INCLUDED IN BALLOT

This measure authorizes the issuance of general obligation bonds to finance the types of projects set forth on the Bond Project List set forth below, to be repaid by tax collections for the years that bonds are outstanding. The measure presented to District voters on the Ballot, as set forth above under the heading "INTRODUCTION", includes information regarding the expected average amount of money to be raised annually to pay issued bonds, the estimated rate of the approved tax per $100 of assessed valuation, and the year through which it is approximated the proposed tax will be levied and collected. Each of these estimates and approximations are provided as informational only. Such amounts are estimates only, and are not maximum amounts or limitations on the terms of the bonds or the tax rate or duration supporting repayment of bonds. The approximations and estimates provided depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan, including but not limited to the amount of bonds issued and outstanding at any one time, the interest rates applicable to issued bonds, market conditions at the
time of sale of the bonds, when bonds mature, timing of project needs and changes in assessed valuations in the District. As such, while such estimates and approximations have been provided based on information currently available to the District and its current expectations, such estimates and approximations are not limitations and are not binding upon the District.

**BOND PROJECT LIST**

**Scope of Projects.** Bond proceeds will be expended on the modernization, renovation, expansion, acquisition, construction/reconstruction, rehabilitation, and/or replacement of school facilities of the West Sonoma County Union High School District, including the furnishing and equipping of such school facilities. This measure authorizes bond projects to be undertaken at all District sites, including current and future sites.

**School Facility Project List.** The items presented on the following list provide are the types of projects authorized to be financed with voter-approved bond proceeds. Specific examples included on this list are not intended to limit the broad types of projects described and authorized by this measure. The types of projects authorized are:

- Repair or replace leaky roofs
- Upgrade inadequate electrical systems
- Replace deteriorating plumbing and sewer systems
- Make health and safety improvements
- Improve student access to computers and modern technology including upgrades to the computer network, servers, Wi-Fi, hardware, etc
- Replace outdated heating, ventilation and air-conditioning systems
- Make water conservation and energy efficiency improvements
- Replace outdated and energy inefficient windows
- Modernize/renovate/construct classrooms, restrooms and school facilities
- Replace temporary portables with permanent classrooms and facilities
- Federal and State-mandated Americans with Disabilities Act (ADA) accessibility upgrades including site access, parking, staff and student restrooms, relocation of some existing electrical devices, drinking fountains, playground equipment, etc.
- Improve P.E. fields and facilities for school and community use including construction or improvement of bleachers
- Abate and remove hazardous materials identified prior to or during construction
- Repair, replace and/or upgrade paved surfaces, irrigation systems, turf, landscaping, and other grounds to eliminate safety hazards and improve outside instructional areas
- Make seismic safety improvements and upgrades
• Construct, improve, or acquire career technical education facilities and equipment
• Improve the El Molino Performing Arts Center

Each of the bond projects described in this Bond Project List include the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above. Examples of incidental costs include, but are not limited to: costs of design, engineering, architect and other professional services, facilities assessments, inspections, site preparation, utilities, landscaping, construction management and other planning and permitting, legal, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular facilities; federal and state-mandated safety upgrades; addressing unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; access requirements of the Americans with Disabilities Act; costs of the election; bond issuance costs; and project administration during the duration of such projects, as permitted by law including the cost of District staff when performing work on or necessary or incidental to bond projects.

The scope and nature of any of the specific projects described above may be altered by the District as required by unforeseen conditions that may arise during the course of design and construction. In the event that a modernization or renovation project is more economical for the District to be undertaken as new construction, this bond measure authorizes land acquisition, relocation and construction and/or reconstruction, and all costs relating thereto, for said reason or, alternatively, based on other considerations deemed in the best interest of the District by the Governing Board. In addition, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests, required to expand District facilities, to provide access to school or other District facilities, or to provide additional school or related facilities. In addition, authorized projects include reimbursements for paid project costs and paying and/or prepaying interim or previously obtained financing for the types of projects included on the project list, such as bond anticipation notes, and including payment and prepayment of lease payments relating to projects and/or equipment previously financed.

Approval of the District's bond measure does not guarantee that all of the identified projects within this Bond Project List will be funded beyond what can be completed with local funds generated by the bond measure. The District plans to pursue funds from the State of California, if available, to complete certain of the identified facilities projects.

The order in which school facilities projects are listed in the foregoing Bond Project List does not suggest an order of priority. Project priorities will be determined by the Governing Board. The District is unable to anticipate all unforeseen circumstances
which may prevent some of the projects listed above from being undertaken or completed.
APPENDIX B

ABBREVIATED FORM OF BOND MEASURE

"To improve the quality of education with funding that cannot be taken by the State, repair or replace leaky roofs; and modernize/renovate/construct classrooms, restrooms and school facilities; shall West Sonoma County Union High School District issue $89,000,000 of bonds at legal rates, averaging $4.9 million annually as long as bonds are outstanding at a rate of approximately 3 cents per $100 assessed value, with annual audits, independent citizens' oversight committee, NO money for salaries and all money staying local?"

Bonds—Yes                          Bonds—No
APPENDIX C

TAX RATE STATEMENT REGARDING PROPOSED

$89.0 MILLION
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT
GENERAL OBLIGATION BONDS

An election will be held in the West Sonoma County Union High School District (the "District") on June 5, 2018, to authorize the sale of up to $89.0 million in bonds of the District to finance school facilities as described in the measure. If such bonds are authorized and sold, principal and interest on the bonds will be payable only from the proceeds of ad valorem tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District’s assessed valuation, the following information is provided:

1. The best estimate of the average annual tax rate which would be required to be levied to fund this bond issue over the entire duration of the bond debt service, based on a projection of assessed valuations available at the time of filing of this statement, is $0.03 per $100 of assessed valuation (or $30 per $100,000 of assessed value). The final fiscal year in which it is anticipated that the tax will be collected is 2054-55.

2. The best estimate of the highest tax rate which would be required to be levied to fund this bond issue, based on a projection of assessed valuations available at the time of filing of this statement, is $0.03 per $100 of assessed valuation (or $30 per $100,000 of assessed value). It is estimated that such rate would be levied starting in fiscal year 2018-19 and following.

3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold is approximately $184.0 million.

Voters should note the estimated tax rate is based on the assessed value (not market value) of taxable property on the County’s official tax rolls. In addition, taxpayers eligible for a property tax exemption, such as the homeowner’s exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property’s assessed value and any applicable tax exemptions.

The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts and are not binding upon the District. The actual debt service, tax rates and the years in which they will apply may vary from those used to provide the estimates set forth above, due to
factors such as variations in the timing of bond sales, the par amount of bonds sold and market interest rates available at the time of each sale, actual assessed valuations over the term of the bonds, and other factors. The date and amount of bonds sold at any given time will be determined by the District based on the need for project funds and other considerations. The actual interest rates at which the bonds will be sold will depend on conditions in the bond market at the time of sale. Actual future assessed valuations will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

By: ________
Superintendent
West Sonoma County Union High School District
September 13, 2017

A Division of Urban Futures, Inc.

Sonom Advisors

by

West Sonoma County Union High School District

Survey Results Presentation

URBAN FUTURES

Incorporated

Sonom Advisors, A Division of
400 households were contacted, which resulted in an overall margin of error of +/- 4.83%.

Funded by the proposed measure, and tax tolerances. The survey tested voter attitudes regarding the District’s projects to be funded by the proposed measure.

A survey was conducted from Tuesday July 11th through Wednesday July 19th to assess support for the proposed measure on an upcoming ballot.

The West Sonoma County Union High School District is currently assessing the feasibility of placing a general obligation bond measure on an upcoming ballot.

There are 32,915 registered voters in the District.
West Sonoma County

General Questions

How would you rate the quality of education provided by the West Sonoma County Union High School District?

Do you have any children or grandchildren who are now attending school in the West Sonoma County Union High School District?

Would you say that education in California is headed in the right direction or the wrong direction?
Now I would like to ask you several questions regarding different aspects of the West Sonoma County Union High School District. For each please tell me whether you would rate it as Excellent, Good, Fair, Poor, or Don't Know.

1. District's job at managing finances
2. Board of Trustees
3. Superintendent
4. Principals
5. Teachers

West Sonoma County HSD

Voters are supportive of the District

General Questions
84% Agree
15% Don't
1% Don't know

28% Agree
22% Don't
3% Don't know
1% Agree

Because the level of state funding for education in their local public schools does more to protect the quality of public education, local voters need to improve property values.

West Sonoma County HSD

General Questions
To improve the quality of education with the bond measure, the West Sonoma County Union High School District is looking to make the following improvements:
- Replace outdated heating, ventilation, and air conditioning systems
- Upgrade pledge electrical systems
- Replace leaky roofs and repair or replace leaky roofs
- Modify classrooms, restrooms, and school facilities
- Reduce energy efficiency improvements
- Make energy efficiency improvements

Support for the measure is above the Prop. 39 55% threshold.
To vote in favor of the measure if you knew funds would be used to:

For each project, please tell me whether it would make you more likely or less likely?

West Sonoma County HSD

G.O. Bond Projects

All projects tested below received 75% Support and above
West Sonoma County HS District

G.O. Bond Projects

All projects listed below received 55% support and above

1. Construct affordable housing for teachers
2. New classrooms and school and community use
3. Improve P.E. fields and facilities for school
4. Replace temporary portables with permanent classrooms
5. Replace outdated and energy inefficient windows

To vote in favor of the measure if you knew funds would be used to:

For each project, please tell me whether it would make you more likely or less likely.

80%
60%
40%
20%
0%

55%
Valuation per year. Would you vote "Yes" in favor of or "No" to Oppose the Measure?

The proposed measure would cost property owners $35/$30 per $100,000 of assessed.

West Sonoma County HSIP

Tax Tolerances
Valuation per year, would you vote "yes" in favor of or "no" to oppose the measure?

The proposed measure would cost property owners $25 per $100,000 of assessed value.

Support increases with lower tax rates.
In order of the measure or would you vote NO to oppose the measure?
favor of the measure or would you vote NO to oppose the measure? projects, and cost. If the election were held today, would you vote YES in
Now that you have heard some more information regarding the proposed bond
West Sonoma County HS

Ballot Measure
Support Increases after Voter Education
Conclusions and Recommendations
Measure on a future 2018 ballot.

Continue to reach out to and educate the community, and plan on placing a bond

Support is above the 55% voter approval threshold; We recommend the District to

Voters were supportive of the tax rates tested.

All projects tested received 55.0% voter support or above.

Undecided.

4.8% Undecided: After information, support was 68.0% (3.5% lean Yes), with 2.8%

Support for a bond measure before voter education was 67.0% (4.5% lean Yes), with

quality of education in their local public schools.

84.0% of voters surveyed believe that local voters need to do more to protect the

Conclusions and Recommendations

West Sonoma County HS
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: David Stecher, Board President
FROM: Steve Charbonneau, Assistant Superintendent – Educational Services
DATE: February 7, 2018
ITEM: PRESENTATION REGARDING STUDY OF WEST SONOMA COUNTY UNION HS DISTRICT EL PROGRAM BY SONOMA COUNTY OFFICE OF EDUCATION (SCOE) EL PROGRAM COORDINATOR

BACKGROUND INFORMATION:
In collaboration with Matt Dunkle and Raul Guerrero, Steve Charbonneau, Assistant Superintendent of Educational Services, acquired the services of Jenn Guerrero, EL Program Coordinator at SCOE, to conduct a study at WSCUHSD to look at how we serve English Learners and if we are serving them effectively. The study was initiated in order to fully understand our system with the understanding that both qualitative and quantitative data is needed to inform our understanding about the experiences of English Learners at WSCUHSD. Therefore, the study included activities such as meetings with principals, meetings with teachers, and shadowing of English Learners. It also involved analyzing data (e.g. CELDT scores, SBAC scores, Reclassification rates, graduation rates, class enrollment, etc.).

CURRENT CONSIDERATION:
Jenn Guerrero, EL Program Coordinator at SCOE, will present the findings of the study conducted at WSCUHSD to help us determine how we can improve our services for students who are English Learners.

RECOMMENDATION:
Administration respectfully recommends that the Board review the information as presented. This is not an action item.

ATTACHMENTS:
No
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: David Stecher, Board President

FROM: Steve Charbonneau, Assistant Superintendent – Educational Services

DATE: February 7, 2018

ITEM: INDEPENDENT STUDIES COMMITTEE UPDATE

BACKGROUND INFORMATION:
As reported at the January board meeting, administration facilitated committee work in fall 2017 to examine the possibilities for a software solution to help the district more efficiently serve our students’ summer school, independent studies, and credit recovery, needs.

CURRENT CONSIDERATION:
As a result of the committee’s investigation, a program called "Plato" by Edmentum, did become our lead software solution candidate. An analysis of potentially utilizing Plato has led to the following projections:

Projected Summer School staffing with use of Plato based on an enrollment of 200:

<table>
<thead>
<tr>
<th>2017 Summer School</th>
<th>Summer School Utilizing Plato</th>
<th>Net Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Principal</td>
<td>Admin support from D.O.</td>
<td>1 Principal</td>
</tr>
<tr>
<td>1 secretary</td>
<td>1 secretary</td>
<td>N/A</td>
</tr>
<tr>
<td>12 teachers</td>
<td>6 teachers</td>
<td>6 teachers</td>
</tr>
</tbody>
</table>

Projected Independent Studies Program impact with use of Plato:

<table>
<thead>
<tr>
<th>2017 Independent Studies</th>
<th>Independent Studies Utilizing Plato</th>
<th>Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 sections</td>
<td>5 sections</td>
<td>1 section savings</td>
</tr>
<tr>
<td>Serving 39 students</td>
<td>Serve 50-60 students</td>
<td>10-20 additional students served</td>
</tr>
</tbody>
</table>

Beyond the possibility of Plato serving the district’s credit recovery needs (including summer school, independent studies, etc.), administration has information regarding the use of another Edmentum product that could be utilized to help us implement a virtual academy program at our district.

RECOMMENDATION:
Administration respectfully recommends that the Board review the information as presented. This is not an action item.

ATTACHMENTS:
No
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: David Stecher, Board President
FROM: Mary Schafer, Chief Business Official
DATE: February 7, 2018

ITEM: GOVERNOR’S PROPOSED 2018-19 STATE BUDGET

BACKGROUND INFORMATION:

By January 10th of each year, the Governor of California is required to publicly present a proposed State budget for the succeeding fiscal year that begins on July 1st. Although the State budget does not become official until it is agreed upon by the Legislature and signed by the Governor, the Governor’s January proposal provides guidance for West Sonoma County Union High School District’s budget planning and decision making that must be completed by Spring.

CURRENT CONSIDERATION:

Governor Brown presented a State budget proposal for 2018-19 that fully funds the Local Control Funding Formula two years ahead of schedule. Staff will summarize the impacts this budget will have on the district if the Governor’s proposal is adopted in June.

RECOMMENDATION:
No recommendations at this time. This is an informational item.

ATTACHMENTS:
No,
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO:    David Stecher, Board President
FROM:  Mary Schafer, Chief Business Official
DATE:  February 7, 2018
ITEM:  CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2017-18

BACKGROUND INFORMATION:
The Business Services Department provides monthly informational updates to the 2017-18 Budget designed to inform the School Board and community of recent adjustments made to the district’s current budget.

CURRENT CONSIDERATION 2017-18 General Fund:
The attached reports detail budget adjustments made for the General Fund (Fund 01) and Special Education Consortium Fund (Fund 06). Lines 3 and 10 below summarize the budget adjustments. Business Services will continue to provide monthly updates throughout the school year.

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>General Fund Beginning Fund Balance (Actual)</td>
<td>2,359,196</td>
</tr>
<tr>
<td>2</td>
<td>Total Adjustments Dec 20 – Jan 30 (see attached summary)</td>
<td>7,400</td>
</tr>
<tr>
<td>3</td>
<td>**Adjusted General Fund Ending Balance (Becomes Beg. Bal. Next Month)</td>
<td>2,366,596</td>
</tr>
<tr>
<td>4</td>
<td>Reserves for Revolving Cash</td>
<td>6,850</td>
</tr>
<tr>
<td>5</td>
<td>Reserves for Economic Uncertainty</td>
<td>784,313</td>
</tr>
<tr>
<td>6</td>
<td>Assigned for Technology Hardware</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Assigned for School Site Carryover</td>
<td>150,000</td>
</tr>
<tr>
<td>8</td>
<td>Assigned for Restricted Program Carryover</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Assigned for Math III and Science Textbooks</td>
<td>300,000</td>
</tr>
<tr>
<td>10</td>
<td>General Fund Unappropriated Ending Fund Balance</td>
<td>1,125,433</td>
</tr>
<tr>
<td>11</td>
<td>Special Ed Consortium Beginning Fund Balance (Ending balance last month)</td>
<td>267,234</td>
</tr>
<tr>
<td>12</td>
<td>Total Adjustments Dec 20 – Jan 30 (see attached summary)</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>**Adjusted Ending Balance Special Ed Consortium (Becomes Beg. Bal. Next Month)</td>
<td>267,234</td>
</tr>
</tbody>
</table>
**Lines 3 and 13 must be added together to determine the fund balance total as reported in SACS documents and on the multi-year projections. The general fund and the special education consortium fund combine for State reporting purposes.**

The budget revisions that affected fund balance are summarized (by category) below with detail listed on the attached report:

- $7,400 Increase Fund Balance for expense transfer

**2017-18 Charter Fund (09)**
The attached reports detail budget adjustments made from December 20, 2017 through January 30, 2017 for the West County Charter Fund (Fund 09).

<table>
<thead>
<tr>
<th></th>
<th>West County Charter Fund Balance (Actual)</th>
<th>30,725</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Total Adjustments Dec 20 – Jan 30 (see attached summary)</td>
<td>(7,430)</td>
</tr>
<tr>
<td>3</td>
<td><strong>Adjusted Ending Balance Special Ed Consortium (Becomes Beg. Bal. Next Month)</strong></td>
<td>23,295</td>
</tr>
</tbody>
</table>

- ($7,430) Decrease Fund Balance for expense transfer

**RECOMMENDATION:**
Staff recommends that the Board approve the budget revisions listed above.

**ATTACHMENTS:** Yes
### Ledger205a

#### Detailed General Ledger

**01 - General Fund**

<table>
<thead>
<tr>
<th>Effective</th>
<th>Batch #</th>
<th>JE #</th>
<th>Description</th>
<th>Debit</th>
<th>Credit</th>
<th>Debit - Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/18/2018</td>
<td>BR18-00051</td>
<td>Move WCC Budget from FD 01 to FD 09</td>
<td></td>
<td>7,400.00</td>
<td></td>
<td>7,400.00-</td>
</tr>
<tr>
<td>01/25/2018</td>
<td>BR18-00053</td>
<td>3010 revision-2nd Interim</td>
<td></td>
<td>74,199.08</td>
<td>74,199.08</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Total Org 071, Fund 01, Object 9790.</strong></td>
<td>74,199.08</td>
<td>81,599.08</td>
<td>7,400.00-</td>
</tr>
</tbody>
</table>

---

**Selection**

- Grouped by Org, Fiscal Year, Fund - Sorted by Object, Filtered by (Org = 71, Actuals Only? = N, Starting Post Date = 12/20/2017, Ending Post Date = 1/30/2018, Unposted JEs? = N, Fiscal Year = 2018, Fund = 01, Object = 9790)

**071 - West Sonoma County Union High School District**

Generated for Mary Schafer (MSCHAFER71), Feb 1 2018 11:17AM
<table>
<thead>
<tr>
<th>Effective</th>
<th>Batch #</th>
<th>JE #</th>
<th>Description</th>
<th>Debit</th>
<th>Credit</th>
<th>Debit - Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/18/2018</td>
<td>BR18-00051</td>
<td>Move WCC Budget from FD 01 to FD 09</td>
<td>7,430.00</td>
<td></td>
<td>7,430.00</td>
<td></td>
</tr>
<tr>
<td>01/25/2018</td>
<td>BR18-00053</td>
<td>3010 revision-2nd Interim</td>
<td>15,475.00</td>
<td></td>
<td>15,475.00</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Total Org 071, Fund 09, Object 9790.</strong></td>
<td><strong>22,905.00</strong></td>
<td><strong>15,475.00</strong></td>
<td><strong>7,430.00</strong></td>
</tr>
</tbody>
</table>
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: David Stecher, Board President
FROM: Steven Kellner, Superintendent
DATE: February 7, 2018
ITEM: RECEIVE REPORT FROM MEASURE I CITIZENS’ BOND OVERSIGHT COMMITTEE

Background Information:
Measure I was passed by the voters on the November 2, 2010 ballot under the terms of California Constitution Article XIII, which was amended by Proposition 39 to permit school districts to issue general obligation bonds with a 55% vote. Under Proposition 39, the District is obligated to meet certain accountability requirements in managing the Measure I bond program.

One requirement of Proposition 39 is the formation of a Citizens’ Bond Oversight Committee (CBOC) within 60 days of certification of the election results. The Committee must have at least 7 members, representing a specific slate of constituencies. No employee or officer of the District may serve on the Committee, nor may any vendor, contractor or consultant of the District serve on the Committee (Education Code Section 15278).

The general purpose of the Committee is to inform the public concerning the expenditure of bond revenues. The Committee is dissolved after all funds generated by bond sales approved by the voters in the related election have been spent. The specific Committee functions are to:

1. Actively review and report on the proper expenditure of taxpayers’ money for school construction.
2. Advise the public as to whether the District is in compliance with the Section 1(b)(3) of Article XIIIa of the California Constitution.
3. Provide oversight for both of the following:
   (a) Ensuring that bond revenues are expended only for the purposes described in Article XIIIa, Section 1(b)(3), and
   (b) Ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses.
4. Issue regular reports on the results of activities, at least once a year.

The School Board appointed CBOC members representing the required constituencies in January 2011, and the Committee first met in February 2011. CBOC information is posted on the WSCUHSD website, as required by law. The CBOC members serving as of January 17, 2018, the constituency they represent and their appointed terms are:

Jeanne Fernandes, Chair – Senior Citizens’ Organization
Jim Walton, Vice Chair – Member at Large
The Measure I Citizens’ Bond Oversight Committee met on Wednesday, January 17, 2018 at 6:30 pm at the district office. The purpose and duties of the Committee were reviewed and the Committee received reports on the Measure I facility improvement projects, related budgets and bond sales planned in the future. The Committee reviewed the annual independent financial audit and the annual independent performance audit for the fiscal year July 1, 2016 through June 30, 2017.

The Committee accepted by 4-0 vote (three absent) the following Annual Report for Fiscal Year 2016-2017:

“The District properly expended revenues generated from Measure I bond sales for school construction projects appropriate to the language of Measure I approved by the voters in November 2010, and used no Measure I funds for any teacher or administrative salaries or other school operating expenses.”

The Committee accepted by 4-0 vote (three absent) the following Annual Statement of Compliance for Fiscal Year 2016-2017:

“The District is in compliance with Section 1(b)(3) of Article XIII A of the California Constitution for the fiscal year from July 1, 2016 through June 30, 2017.”

The Committee will next meet on Wednesday, October 18, 2018 at 6:30 pm at the El Molino High School.

Current Consideration:
Jeanne Fernandes, Chair, Vice Chair of the Measure I Citizens’ Bond Oversight Committee, will present the Annual Report and Annual Statement of Compliance for Fiscal Year 2016-2017. Supporting documentation, such as the annual audit report and list of vendor/contractor expenditures upon which the Committee based its findings, is posted on the District website and available to the public upon request. The Board will take action to receive the Measure I Citizens’ Bond Oversight Committee Annual Report and Annual Statement of Compliance for 2016-2017.

Recommendation:
Administration recommends the Board consider a report from the Measure I Citizens’ Bond Oversight Committee and take action to receive the Committee’s Annual Report and Annual Statement of Compliance for 2016-2017.

Attachments:
No
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO:        David Stecher, Board President
FROM:      Mary Schafer, Chief Business Official
DATE:      February 7, 2018
ITEM:      CONSIDERATION OF APPROVAL OF 2016-17 PARCEL TAX
           MEASURE K AUDIT REPORT

BACKGROUND INFORMATION:
As a performance requirement for the voter approved 2012 “Measure K” (Parcel Tax) the District is required annually to have an audit of expenditures. The audit is conducted under the applicable provisions of Section 4 of Article XIIIa of the California Constitution and California Government Codes 50075.3 and 50079 as they apply to the parcel tax. The audit is conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants.

CURRENT CONSIDERATION:
In meeting the audit requirement of the Measure K (Parcel Tax), Terri Montgomery, partner of the audit firm Vavrinek, Trine, Day & Co., LLP and her staff, have conducted an audit of the District’s parcel tax expenditures for the 2016-17 school year and confirm that the District complied with the requirements of the parcel tax.

RECOMMENDATION:
District administration respectfully asks that the School Board acknowledge receipt and review of the parcel tax audit report for the 2016-17 school year.

ATTACHMENTS:
Full audit report provided to the School Board under separate cover and made available at the District Office.
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: David Stecher, Board President

FROM: Mary Schafer, Chief Business Official

DATE: February 7, 2018

ITEM: CONSIDERATION OF APPROVAL OF THE 2016-17 MEASURE I BOND FUND AUDIT REPORT

BACKGROUND INFORMATION:
Measure I was passed by the voters November 2010. As per General Obligation Bond requirements, districts that have passed a school bond must have a performance audit completed annually for the length of the school bond.

CURRENT CONSIDERATION:
Terri Montgomery, partner with the auditing firm of Vavrinek, Trine Day & Co., LLP, and her staff worked with the District staff to gather the required information to provide the performance audit for Measure I funds. The performance audit was presented to Citizens Bond Oversight Committee meeting on January 11, 2018, and will be posted on the Citizens Bond Oversight section of the District web page. For the year ending June 30, 2016 the auditors issued an unqualified report with no reported findings for the Measure I performance audit.

RECOMMENDATION:
The administration respectfully asks the School Board to, after its review; approve the audit report of the District's Measure I bond funds for the 2016-17 fiscal year.

ATTACHMENTS:
Full audiot report provided to the School Board under separate cover and made available to the public at the District Office.
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: David Stecher, Board President
FROM: Mary Schafer, Chief Business Official
DATE: February 7, 2018

ITEM: PRELIMINARY ENROLLMENT PROJECTION FOR DISTRICT SCHOOLS FOR FALL, 2018-19

BACKGROUND INFORMATION:
It is important to anticipate future enrollment at our District schools in order to plan staffing, facilities and budget. A variety of factors make it difficult to accurately predict enrollment, such as the many school choices available, economic and housing pressures that impact where families work and live, and the degree to which other school districts limit student transfers out of their schools.

CURRENT CONSIDERATION:
The administration will present a preliminary enrollment projection for District comprehensive schools for Fall 2018-19. The projection for 9th grade is based on a review of recent enrollment patterns applied to the current number of students in feeder schools and actual 9th grade enrollments. The projection for grades 10-12 is based on a five-year analysis of prior year enrollments to consecutive year enrollments, commonly referred to as a ‘cohort survival’ method. The analysis is attached.

The analysis is somewhat different than the projections used in several years ago. In prior years, the analysis did not account for the typical declines in high school enrollment from one grade level to the next. Since the cohort survival method results in a more accurate projection, staff is recommending that this method be used for the 2018-19 projection.

Using this method, the preliminary projection is for a slight increase in enrollment at El Molino and a significant drop at Analy High School.

<table>
<thead>
<tr>
<th></th>
<th>2017-18 Actual</th>
<th>2018-19 Projection</th>
<th>Difference</th>
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The projection for Laguna is not as easily predicted since continuation high school enrollment patterns vary from year to year as students move between comprehensive high
RECOMMENDATION:
Administration recommends that the Board receive the preliminary enrollment projections for District schools for fall 2018-19. Staff is available to answer questions and receive direction.

ATTACHMENTS:
Yes
2018-19 PRELIMINARY
ENROLLMENT PROJECTIONS

Projection for 9th grade is based on 3 year average feeder yield factors and 2017 October Grade 8 Enrollments

Projections for grades 10-12 based on 5 year cohort survival method.

### ANALY HIGH

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*Includes all charter schools except Sebastopol Independent Charter

**Includes all transfer students

### Forestville/WCC Middle as of 2017

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### El Molino ** - Grade 9 - October following

*Does not include Pathways Charter (Independent Study)

**Does not include Pivot Charter (online independent study)

***Includes all transfer students

### SCHOOL

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WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: David Stecher, Board President
FROM: Steven Kellner, Superintendent
DATE: February 7, 2018
ITEM: DISCUSSION OF ETHNIC STUDIES AS A CONTINUING ELECTIVE COURSE

Background Information:
District policy allows a community member to request that the Board discuss a specific topic or consider a specific proposal. Once the Superintendent has confirmed that the requested topic or issue is under the Board’s control, the item is added to a Board meeting agenda.

William Olzman, El Molino High School social studies and English teacher, has requested that the Board consider the issue of “continuing to offer the Ethnic Studies as an elective course.” Mr. Olzman has provided the Board with a number of student work samples.

In December of 2016 the Board first heard a proposal to create an elective course Ethnic Studies. This new course proposal was approved by the Board and subsequently offered at both Analy and El Molino high schools during the 2017-2018 academic year.

Current Consideration:
At this time, the Board will consider information provided by Mr. Olzman regarding the impact of the Ethnic Studies elective course on the experience of current and future students.

Recommendation:
This is a discussion item only.

Attachments:
Ethnic Studies Student Essays