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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, December 13, 2017
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
 - Present
 - Absent
 - Ted Walker, President
 - David Stecher, Vice-President
 - Lori Bruhner, Clerk
 - Diane Landry, Trustee
 - Kellie Noe, Trustee
 - Dr. Steven Kellner, Superintendent
 - Monica Torres, Analy Student Representative
 - Andrew Liput, El Molino Student Representative
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS
 - 1. HEARING TO CONSIDER / DELIBERATIONS REGARDING THE EXPULSION OF STUDENT (ED. CODE SEC. 48918(C)) - CASE #1-(17-18)
 - 2. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): TEACHERS, PARAEUCATOR
 - 3. OTHER PUBLIC EMPLOYMENT
Title(s):
 - 4. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957) Title(s):
 - 5. EVALUATION
 - a. SUPERINTENDENT

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- 6. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)
NUMBER OF POTENTIAL CASE(S): ONE
- 7. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory	Dr. Steven Kellner
Management	Dr. Steven Kellner
Superintendent	Ted Walker

- E. RECONVENE TO OPEN SESSION-Reconvened to Open Session at 6:03 p.m.
- F. PLEDGE OF ALLEGIANCE – Jeanne Fernandes led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes. Student Advisory Vote: 2 yes, 0 no.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR – Trustee Stecher moved to approve the Consent Calendar. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes. Student Advisory Vote: 2 yes, 0 no.
 - 1. CONSIDERATION OF APPROVAL OF THE NOVEMBER 15, 2017 BOARD MEETING MINUTES
 - 2. CONSIDERATION OF APPROVAL OF DONATIONS
 - 3. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST
 - 4. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS NOVEMBER 9, 2017 THROUGH DECEMBER 6, 2017
 - 5. CONSIDERATION OF APPROVAL OF PROPOSED NEW COURSE OF STUDY ADVANCED DESIGN/BUILD/FINANCE (DISTRICT WIDE)
 - 6. CONSIDERATION OF APPROVAL OF REDWOOD EMPIRE SCHOOLS INSURANCE GROUP (RESIG) SELF-INSURER’S REPORT
 - 7. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION
 - 1. STUDENT DISCIPLINE - Trustee Bruhner moved to approve the recommendation of the Administration in student discipline case #1-(17-18). Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
 - 2. ACTION TAKEN -Trustee Bruhner moved to approve the Closed Session Report. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

Sierra Taylor, AHS .60 FTE Guidance Counselor, effective January 22, 2018
Ykeallo Hezchias, Special Education Consortium, .50 FTE Behavior Assistant, effective January 8, 2018

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Sarah Haley, AHS Guidance Counselor, voluntary increase from .80 to 1.0 FTE, effective January 1, 2018

Heidi Pedrazzetti, .80 FTE AHS Guidance Counselor letter of resignation, effective December 22, 2017

EVALUATION

a. Superintendent

II. COMMUNICATION

A. VERBAL - None

B. WRITTEN- Dr. Kellner reported receiving three written communications. A letter of thanks from Sonoma Clean Power for the efforts with the Analy Evacuation Shelter. Dr. Kellner received a notice from the City of Sebastopol that on December 19, 2017 they will be discussing housing impact fees and a communication from the office of Tom Torlakson regarding the new California Dashboard.

Trustee Walker reported receiving a notice regarding the impact on climate change to students. Trustee Noe has requested this item be on a future agenda for discussion.

III. REPORTS

• STUDENTS

Monica Torres, Analy Student Representative reported that winter break is coming up and students are studying hard for finals next week. Leadership class has created cards for our heroes from the fires. Analy held a talent show which was a huge success and raised over \$600 which will be going to the fire victims. Sports are all going really well, especially in basketball. Band is having concert on December 15 and the Choir Concert is tonight. Ms. Torres thanked Trustee Walker for coming in and talking to the Leadership class.

Andrew Liput, El Molino Student Representative reported many things will be going on this "Fun Friday". El Molino has always participated in Pennies for Patients but this year students are still donating their spare change but the money collected will go to the fire victims, \$722 has been collected so far. The seniors are busy planning the senior breakfast and selling senior shirts, the juniors are planning for prom. We have a movie night coming up this Friday. Chilingo is planned which is a great night of chili and bingo. The theater arts teacher wanted to get a band to play in the pit for live music for their production in April; several band students are interested in participating. The Dance Company had their show and is a great success. The Santa Rosa Junior College came last Friday and talked with seniors and some juniors. Mr. Liput reported he discussed the design build finance course that is coming up and there was an interest in the course.

• PRINCIPALS

Raul Guerrero, Analy Principal reported that Analy fall sports were very successful. There are 170 students participating in winter sports. We are currently working on the WASC action plan and had a chance to meet with the WASC chair. Mr. Dunkle and Mr. Guerrero will be working on retool school culture. Last week we held a talent show, and the proceeds went to the fire victims. The Choir Concert is tonight, and Friday night is the Winter Band Concert. The students and teachers are gearing up for finals next week.

Kent Cromwell, Laguna Principal reported we are going to continue the annual holiday dinner, it will be held on December 22nd at 11:15 am. Nine Laguna students participated in the Shone Farms project. The Keeping Kids in School grant has now expired; the Department of Justice has donated another 6 months of finance to continue the program. After that we will use our counselors to continue to do that kind of work. We are continuing the positive attendance pizza parties. Project Success is out there spreading holiday cheer decorating the campus. The environmental science class is creating a winter garden, and working on getting the green house built. The art classes are creating winter art.

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Matt Dunkle, El Molino Principal reported the arts have been busy wrapping up the Laramie Project. Coach Roan has started intramural dodge ball at lunch time. The library has been busy, a big thank you to Julie McClelland, she has done a great job with activities in the library during lunchtime. Culinary will be cooking Greek cuisine tomorrow; lunch is at 11:40 if you are available to join. El Molino Night was a big success. Winter sports are under way. The Lions Roar student paper will be out next Friday. Mr. Dunkle reported we are ready for winter break, and wished everyone a Happy Holidays.

Kirsten Sanft, West County Charter Principal reported the charter has received grants to support classes. The science teacher is participating in the NGSS workshops at the county office. Our students participated in a play, Arsenic and Old Lace which was a great success, the winter concert was also a big success. Ms. Sanft reported the maker hub work continues. The West County Charter is planning a visit to use the college and career center at El Molino. On Wednesday, December 20, the 6th graders will come up and visit the 7th grade so they can see what it will be like next year. Mr. Friesen is coming to the charter to do a promotional film for the West County Charter working with the students. The girls' volleyball game is a home game on Monday and they are doing great, the boys basketball will start over winter break.

- ASSOCIATION REPRESENTATIVES

Joel Stickel, WSCTA Co-President - Absent

Mark Ballard, CSEA President reported chapter elections were held and a new President is in place, Paul Pomposo is President and the new Vice President is Luis Gonzales. Mr. Ballard reported he has been President for the last eighteen years.

- BOARD MEMBERS

Trustee Noe reported at the last meeting there was much talk about the budget and how to bring money into district. Trustee Noe spoke with Karin Demarest regarding potential strategies and looking at donors or fundraising; her advice was to look at local interest, look at parcel tax and running a bond in the future. Trustee Noe reported that the community has lost a supporter of education, sadly Helen O'Donnell has passed away, there will be a service held. Trustee Noe wished everyone a Happy Holiday.

Trustee Landry wished everyone a safe and wonderful holiday. Trustee Landry was at the library in Guerneville, and found a little book from 1958-59 with school information. Trustee Landry would like to pass along to Dr. Herrington at the Sonoma County Office of Education.

Trustee Bruhner wished everyone a happy holiday. Trustee Bruhner attended the Parade of Lights, it is wonderful to see our kids out representing, and Mr. Dunkle thank you so much.

Trustee Stecher apologized he has been fighting a cold for the last two weeks and has not been out at the sites to participate. Trustee Stecher wished everyone a very happy holiday, everyone deserves a break.

Trustee Walker reported he attended the leadership class at Analy, and the number one question was how much money he made while on school board. The students were great to talk to. Trustee Walker talked to the election office to research the cost of an election. Trustee Walker reported he was able to attend the play at Analy and the concert at El Molino. Trustee Walker wished everyone a happy holiday and he is truly touched by the community spirit in West County.

- SUPERINTENDENT - Dr. Kellner wished everyone a happy holiday season. Dr. Kellner reported there are three things of concern that are happening in Washington DC right now; funding for children's health insurance program, Net Neutrality, which will restricts free sites and a tax reform bill, if becomes a law will increase health care costs. Dr. Kellner introduced Dave Ramalia and Kent Cromwell to speak on the Opportunity Program. Mr. Ramalia and Mr. Cromwell gave a presentation of the Opportunity Program: The following was reviewed:

- This is a rehabilitation program for freshman from El Molino and Analy High Schools, and a credit recovery /temporary displacement from Laguna Continuation High School.

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- Reviewed the Opportunity Programs Goals, and reviewed 10 rules:
 - Show up, dress right, speak right, work, tell the truth, respect people and property, live clean and sober, live with courage, we care, learn from everything, and make a difference.

IV. REORGANIZATION OF THE BOARD

- A. ELECTION OF BOARD OFFICERS – The Board will elect a President, Vice-President and Clerk for 2018. Trustee Walker nominated Trustee Stecher for President. Trustee Stecher accepted the nomination. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Trustee Landry nominated Trustee Bruhner for Vice President. Trustee Bruhner accepted the nomination Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Trustee Bruhner nominated Trustee Landry for Clerk. Trustee Landry accepted the nomination. Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes.

Trustee Landry reported that Board members put in a lot of time and the President puts in the most. Trustee Landry acknowledge Trustee Walkers time that he has put in during his Presidency and thanked Trustee Walker for all he has done.

Dr. Kellner presented Trustee Walker with a thank you plaque. Trustee Stecher thanked Trustee Walker for his work.

- B. CONSIDERATION OF APPROVAL OF THE BOARD MEETING CALENDAR FOR 2018 – Trustee Landry moved to approve the Board Meeting Calendar for 2018. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes. Student Advisory Vote: 1 yes, 0 no, 1 absent.
- C. SELECTION OF VOTING REPRESENTATIVE AND ALTERNATE FOR PROCESS OF FILLING VACANCIES ON THE SONOMA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION - Jeanne Fernandes addressed the Board regarding the duties of the Sonoma County Committee on School District Organization. Ms. Fernandes reported she has been on the committee for about 14 years and it is an honor to represent the West County. Trustee Landry volunteered as the Voting Representative and Trustee Noe volunteered as the alternate. Trustee Walker moved to approve the Selection of Voting Representative Trustee Landry and Alternate Trustee Noe for Process of Filling Vacancies on the Sonoma County Committee on School District Organization. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes. Student Advisory Vote: 1 yes, 0 no, 1 absent.

V. DISCUSSION /ACTION

- A. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2017 – Mary Schafer reviewed the monthly budget update for 2017. Trustee Noe moved to Approve the Monthly Budget Update for 2017. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes. Student Advisory Vote: 1 yes, 0 no, 1 absent.
- B. CONSIDERATION OF APPROVAL OF THE 2017-18 FIRST INTERIM BUDGET REPORT – Mary Schafer reviewed the following:
- First Interim Budget Report
 - Cola and GAP Percentages
 - Revenue Increases, Changes Since Adopted Budget
 - Expenditure Increases, Changes Since Adopted Budget
 - 1st Interim 2017-18 MYP Summary
 - Deficit Spending
 - Caution

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- Cash flow
- Growth in Pension Contributions
- Growth in Health and Welfare Scenario
- Reserve Considerations
- Next Steps
- Administration requests approval of the 17-18 First Interim Budget Report with a Qualified Certification

The following discussion took place regarding:

- Large economic reserve use on month to month basis as part of the cash flow
- Every year we get figures from the governor's office, predictions do not match reality
- Projections for loss due to fires
- Working hard to pass legislation for state to freeze enrollment based on prior numbers before fire, at least for 2018
- Next three years, if we do not get parcel tax renewed we will be in trouble

Trustee Bruhner moved to Approve the 2017-18 First Interim Budget Report. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes. Student Advisory Vote: 1 yes, 0 no, 1 absent.

- C. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY 6146.1 HIGH SCHOOL GRADUATION REQUIREMENTS/STANDARDS OF PROFICIENCY – Dr. Steve Charbonneau reviewed the Board Policy and Administrative Regulation.

- Addressing freshman social studies
- CAHSEE exit exam, has finally been suspended for awhile

The following discussion took place regarding:

- Mathematic requirement, if they have taken 20 units of math but maybe not algebra 1, do they have the units to grad? Yes
- Policy should be broader
- Allowances for students with disabilities, left language in but this will need to be addressed
- Is this permanent? Can we look at this policy each year for review?

The Board requested this item be brought back on Consent in January

- D. CONSIDERATION OF APPROVAL OF SUBMISSION REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS (FORM J-13A) – Mary Schafer reviewed the Form J-13A. Trustee Noe moved to approve the Submission Request for Allowance of Attendance Due to Emergency Conditions (Form J-13A). Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes. Student Advisory Vote: 1 yes, 0 no, 1 absent.

- E. REVIEW OF BOARD POLICY AND ADMINISTRATIVE REGULATION 5141.52 SUICIDE PREVENTION – Dr. Steve Charbonneau reviewed the Board Policy and Administrative Regulation. A brief discussion took place regarding: Training for front line educators and how to support students before they get to a crisis situation.

- F. FIRST READING OF PROPOSED NEW COURSE OF STUDY ADVANCED INTERDISCIPLINARY SCIENCE FOR SUSTAINABLE AGRICULTURE – HONORS (DISTRICT WIDE) – Dr. Steve Charbonneau reviewed the new course and reported this is the final course, the grant pays for the section. The following comment was made regarding:

- Impressed with detail in the report

Bring this back to the Consent Calendar in January

- G. FIRST READING OF JOB DESCRIPTION SECRETARY 1 SPECIAL EDUCATION – Mia Del Prete reviewed the job description, and the request for reclassification. Ms. Del Prete reported the District is required to negotiate with CSEA, they both agreed to revisions, and recommendation to change the range. The Board requested this item be brought back to consent in January.

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H. CONSIDERATION OF APPROVAL OF RESOLUTION #8.DEC.2017-2018 DETERMINING THAT THE EL MOLINO HIGH SCHOOL PERFORMING ARTS CENTER PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING THE PROJECT – Jennie Bruneman reviewed the resolution. Trustee Walker moved to approve Resolution #8.DEC.2017-2018 Determining that the El Molino High School Performing Arts Center Project is Categorically Exempt from the California Environmental Quality Act and Approving the Project. Trustee Landry seconded the motion.

A brief discussion took place regarding:

- January back check will take place
- Hired a contractor
- We do not know when we will be breaking ground

Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes. Student Advisory Vote: 1 yes, 0 no, 1 absent.

I. CONSIDERATION OF APPROVAL OF RESOLUTION #9.DEC.2017-2018 EXEMPTING THE EL MOLINO HIGH SCHOOL PERFORMING ARTS CENTER PROJECT FROM THE SONOMA COUNTY ZONING ORDINANCES - Jennie Bruneman reviewed the resolution. Trustee Landry moved to approve Resolution #9.DEC.2017-2018 Exempting the El Molino High School Performing Arts Center Project from the Sonoma County Zoning Ordinances. Trustee Bruhner seconded the motion. Roll Call Vote: Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes. Approved by 5 yes, 0 no Student Advisory Vote: 1 yes, 0 no, 1 absent.

VII. RECESSED CLOSED SESSION Recessed to Closed Session at 8:15 p.m.

RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS

1. HEARING TO CONSIDER / DELIBERATIONS REGARDING THE EXPULSION OF STUDENT (ED. CODE SEC. 48918(C)) - CASE #1-(17-18)
2. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): TEACHERS, PARAEDUCATOR
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Title(s):
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5. EVALUATION
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6. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2) NUMBER OF POTENTIAL CASE(S): ONE
7. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Dr. Steven Kellner

CSEA

Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory

Dr. Steven Kellner

Management

Dr. Steven Kellner

Superintendent

Ted Walker

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ACTION ON ITEMS HEARD IN CLOSED SESSION

1. **ACTION TAKEN –**

The Board has accepted the resignation of Superintendent Steven Kellner, effective June 30, 2018.

VIII. FUTURE AGENDA ITEM

- A. CONSIDERATION OF APPROVAL OF UPDATE TO THE PARCEL TAX PLAN FOR 2017-18- JANUARY 2018
- B. EL MOLINO PERFORMING ARTS CENTER UPDATE – JANUARY 2018
- C. DISTRICT INTERVENTION PROGRAMS – JANUARY 2018
- D. PRESENTATION FROM THE SONOMA COUNTY MENTAL HEALTH DEPARTMENT – FEBRUARY 2018

IX. ADJOURNMENT – The meeting adjourned at 8:45 p.m.

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Respectfully submitted by Administrative Assistant Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 10th day of January, 2018.


