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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

### MINUTES

of a regular meeting of the Board of Trustees of the  
West Sonoma County Union High School District

Wednesday, November 15, 2017  
El Molino High School Library  
7050 Covey Road  
Forestville, CA 95436

**5:00 p.m. Open Session**  
**5:05 p.m. Closed Session**  
**6:30 p.m. Open Session \*\*\*NOTE START TIME\*\***

#### I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u>                                 | <u>Absent</u> |
|--|---------------|
| Ted Walker, President                          |               |
| David Stecher, Vice-President                  |               |
| Lori Bruhner, Clerk                            |               |
| Diane Landry, Trustee                          |               |
| Kellie Noe, Trustee                            |               |
| Dr. Steven Kellner, Superintendent             |               |
| Monica Torres, Analy Student Representative    |               |
| Andrew Liput, El Molino Student Representative |               |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:05 p.m.
1. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)  
Title(s): TEACHERS, COACHES
  2. OTHER PUBLIC EMPLOYMENT  
Title(s): CERTIFICATED
  3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957) Title(s):
  4. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION  
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)  
NUMBER OF POTENTIAL CASE(S): ONE

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5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

|       |                    |
|-------|--------------------|
| WSCTA | Dr. Steven Kellner |
| CSEA  | Dr. Steven Kellner |

Unrepresented Employees:

|                          |                    |
|--------------------------|--------------------|
| Confidential/Supervisory | Dr. Steven Kellner |
| Management               | Dr. Steven Kellner |
| Superintendent           | Ted Walker         |

- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:37 p.m.
- F. PLEDGE OF ALLEGIANCE – Jeanne Fernandes led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Bruhner moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Student Advisory vote: 2 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.  
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – Park Guthrie and Lola Guthrie addressed the Board regarding the Schools for Climate Action program.
- I. CONSENT CALENDAR – Trustee Landry moved to approve the Consent Calendar. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Student Advisory vote: 2 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
  - 1. CONSIDERATION OF APPROVAL OF THE OCTOBER 18, 2017 AND OCTOBER 24, BOARD MEETING MINUTES
  - 2. CONSIDERATION OF APPROVAL OF DONATIONS
  - 3. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST
  - 4. CONSIDERATION OF APPROVAL OF SUPERINTENDENT’S RATIFICATION OF OVERNIGHT FIELD TRIP REQUEST
  - 5. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS OCTOBER 12, 2017 THROUGH NOVEMBER 8, 2017
  - 6. CONSIDERATION OF APPROVAL OF THE COLLEGE READINESS GRANT EXPENDITURE AND EFFECTIVENESS MEASUREMENT PLAN
  - 7. CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SEBASTOPOL INDEPENDENT CHARTER SCHOOL (SICS) AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD)
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION
  - 1. ACTION TAKEN – Trustee Bruhner moved to approve the Closed Session Report. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.  
James Foster, 1.0 FTE AHS Special Education Teacher, effective November 1, 2017  
Melissa Yates, .50 FTE West County Charter Middle School Special Education Teacher, effective November 27, 2017  
Melyssa Farmer, .75 FTE EMHS Health Technician, effective November 27, 2017  
Coaches  
Nate Berls, AHS Speech & Debate Coach, effective November 15, 2017

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Athletic Coaches:

# = Employment contingent upon fingerprint clearance

\*\* = Pending completion of CIF training

| <b>Position</b>    | <b>AHS</b>        | <b>EMHS</b>    |
|--------------------|-------------------|----------------|
| Basketball         |                   |                |
| Boys Varsity Head  | Brett Page        | Jesse Heiny    |
| Boys JV Head       | Jason Carpenter   | Branon Zapp#** |
| Boys Frosh Head    | Ryne Wheeler      | Colin Walker   |
| Volunteers         | Jason Page        |                |
|                    | Nick Aronis       |                |
|                    | Andy Schmitt      |                |
|                    | Nick Acheson      |                |
|                    | Rich Ulrich       |                |
| Girls Varsity Head | Raquel Gomes      | Keith Nordby   |
| Girls JV Head      | Katie Deneau      | Chris Westover |
| Girls Frosh Head   | Brian Miller      | Tyler Loudagin |
| Volunteers         | Marc Gomes        |                |
| Soccer             |                   |                |
| Boys Varsity Head  | Peter Meechan     | Dave Rosales   |
| Boys JV Head       | Dillon Sanchez    | Fred Bruton    |
| Volunteer          | Grant DuBois      |                |
|                    | Jim Olvera        |                |
| Girls Varsity Head | Brittney Briones  | Emily Farrant  |
| Girls JV Head      | Andy Gilbraith    | Frank Lambert  |
| Volunteers         | Bob Ryan          |                |
| Wrestling          |                   |                |
| Varsity Head       | Jimmy Stevens     | Ron Wright     |
| Varsity Assistant  | Eldona Stevens#** |                |
| Volunteers         | James Stevens     |                |
|                    | Luke Bagan        |                |

- Request from Sunni Stecher to reduce from .50 to .40 FTE, effective November 1, 2017
- Resignation from Sunni Stecher, West County Charter Middle School Special Education Teacher, effective November 17, 2017
- Resignation from James Foster, AHS Campus Supervisor, effective October 31, 2017
- Resignation from Torrey Farmer, EMHS Health Technician, effective November 17, 2017
- Resignation from Aaron Berner, AHS Paraeducator, effective December 22, 2017

**II. COMMUNICATION**

- A. VERBAL - None
- B. WRITTEN – Dr. Kellner reviewed the communications: Christa Forslund, our School Psychologist was awarded the Nadine M. Lambert Outstanding School Psychologist Award by the California Association of School Psychologist. Dr. Kellner reported the John Jordan Foundation has processed grants for our District. Dr. Kellner reported he received a response from Senator Kamala Harris regarding her agreement with the opposition of the healthcare reform provisions. Dr. Kellner reported that he received word on Monday evening that Dr. Herrington’s wife had passed away.

**III. REPORTS**

- STUDENTS  
Andrew Liput, El Molino Student Representative reported El Molino held their Homecoming Dance and Homecoming Game. The senior class was selling T-shirts and now they are selling sweatshirts, the junior class is looking for a Prom venue, and has also been assisting in making

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thank you cards for all the first responders that went out to help with fires, the sophomores are working on fundraising. The dance show is coming up. The FFA had their highest selling tri-tip dinner fundraiser. Spirit Week and Fun Friday's are coming up.

Monica Torres, Analy Student Representative reported the Homecoming Dance had a last minute change and was held in the cafeteria, it was a really nice turnout. The Talent Tiger Show is coming up. Analy Theater Arts will present "Mr. Burns" all proceeds will benefit the North Bay fire victims. Analy will be preparing for the Battle of the Fans.

- **PRINCIPALS**

Matt Dunkle, El Molino Principal reported the El Molino Theater Arts is presenting the Laramie Project which will be El Molino teacher, Keith Baker's debut. December 1 and 2 is the Dance Showcase. Next Tuesday and Thursday culinary will be preparing food from around the world, please join if you are able. The Winter Concert is December 9 at 7 pm. Mike Roan and the 9<sup>th</sup> grade PE class participated in CPR training. Mr. Dunkle gave an update on the athletic events and reported he is proud of all of the student athletes. The counselors are hard at work with many programs. Jen Clark went to the FFA National Convention. El Molino is playing host for the Cardinal Newman football team. The El Molino boys JV football team won the Apple Game. Mr. Dunkle had an opportunity to meet the WASC chair last Monday.

Kent Cromwell, Laguna Principal reported Laguna has been having some productive months. We are working with the Kiwanis Club building and designing the student clothing closet. The Rotary Club has been so great working towards the green house and offering Rotary Grants. We are continuing the work with the FARMS program. Wayne Brittan, community member and a Sebastopol Sunrise Rotarian came by to do some science projects with the students, it was enjoyed by all. We held Spirit Week which was fun for the students. The Opportunity Program enrollment is up to 12 and Laguna's enrollment is up to 92.

Kirsten Sanft, West County Charter Principal reported that they have applied and received grants for supplies to support the elective programs. The drama students are working hard on the fall production, Arsenic and Old Lace. We will hold two winter band concerts, Friday November 17 @ 7:30 at the Green Music Center and one on December 9 at El Molino. The Forestville parents have put together a trip to go to Ashland Oregon to see Shakespeare in April 2018. West County Charter teacher, Sunni Stecher has to step down from her role, we have found another teacher, Melissa Yates to replace her. Ms. Sanft thanked all the sports coaches; they are all volunteers, Issac Garcia, Tony Groves, Chris Hamner, and Steve Charbonneau. The girls volley ball team has started practicing, and boy's basketball starts in January.

Raul Guerrero, Analy Principal thanked everyone that reached out during the fires. Mr. Guerrero reported the Apple Game was a success. The senior cheerleaders and families introduced Analy student, Carson Pforsich who phoned in from his hospital bed to introduce team. Analy introduced the Hall of Fame inductees at the Homecoming Game. Mr. Guerrero reported that winter sports are underway. The Analy fall production of Mr. Burns is playing. Mr. Guerrero wished everyone a Happy Thanksgiving.

- **ASSOCIATION REPRESENTATIVES**

Lynnette Cowsert, CSEA Vice-President reported on CSEA Presidents Mark Ballard behalf. Ms. Cowsert read a report regarding the budget advisory process and the results of more cuts to staff. The following items were reviewed: Reducing campus supervisor will reduce safety, the maintenance and office staff has already experienced cuts, the effects will be seen at all campuses. The classified staff has only received cuts over the last 20 years.

Joel Stickel, WSCTA Co-President reported on and addressed the budget advisory recommendations. Mr. Stickel reported the process seemed to start off well, and as time went on the transparency became murkier. The proposed cuts will affect our students with the electives that have been cut. Mr. Stickel would like the Board to recognize the association stands opposed to the recommendations.

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- **BOARD MEMBERS**

Trustee Noe acknowledge everyone that was able to participate on the budget advisory committee and she looks forward to discussion this evening.

Trustee Landry reported she is fortunate to be here this evening, she has missed last two meetings due to an operation. Trustee Landry appreciates all the prayers, emails, and cards she received.

Trustee Bruhner thanked everyone who attended the budget advisory meetings and appreciated all the input from the community. Trustee Bruhner reported losing many hours of sleep thinking about the budget and trying to come up with ideas.

Trustee Stecher reported he appreciates the people that took the time to offer input during the budget advisory process.

Trustee Walker reported he appreciates all the effort from the community and the efforts that went into the budget advisory process. Trustee Walker thanked everyone that is working on the WASC committee.

- **SUPERINTENDENT** – Dr. Kellner reported on the California Dashboard this is scheduled to go live in December. Dr. Kellner reported working with National School Climate Center looking for a partnership for Safe and Supportive Schools, we will share more details in coming months.

**IV. DISCUSSION /ACTION**

- A. **FIRST READING PROPOSED NEW COURSE OF STUDY ADVANCED DESIGN/BUILD/FINANCE (DISTRICT WIDE)** - Dr. Steve Charbonneau reported on the new CTE course. There has been excellent support from our principals, Matt Dunkle and Raul Guerrero. Dr. Charbonneau introduced teachers, Brent Gorris and Brian Phillips who are here tonight to advocate for the course. Dr. Charbonneau reported both CTE funding and Board approval are required in order to launch a perspective course for the fall. The following discussion took place regarding:

- Course is for 25 students
- Community involvement
  - Reach out to the North Coast Builders Exchange

The Board requested this item be brought back to the Consent Calendar in December.

- B. **BOARD OF EDUCATION BUDGET ADVISORY PROCESS AND RECOMMENDATIONS** – Dr. Steven Kellner reported the budget advisory committee was created last June. The following items were reviewed:

- Reviewed the committee process
- Committee process summary
- Fund Balance vs Revenue & Expenses
- Ending Fund Balance Detail
- Committee Participation
- In person attendance
- Online Access
- Stakeholder groups
- Participatory Activity
- Homework
- Committee Activities
  - Community Interview
  - Finance 101 Articles
    - Goal Alignment
  - Start, Stop, Continue
- 2017-18 Wes Sonoma County Union High School District Goals
- Priority 1and 2
- Priorities & Program Discussion

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- Maintain diverse programs
- Increase class size to preserve programs
  1. Examining graduation requirements
  2. Continue to look for long-term solutions

The following comments were made regarding:

Trustee Stecher reviewed the participation from the community was important as well as the recognition of the long term problem. Really appreciate the work of everyone coming out to participate and the interest in the community and the students.

Trustee Bruhner reviewed this is a gut wrenching process but we have to act or we are going to be taken over by the state. This isn't the absolute, we need to continue to work together to find solutions to maintain our programs.

Trustee Noe reported these are very difficult times and we are in a tough spot, we knew this time was coming, and we have always wanted the best for our students. Trustee Noe thanked everyone for being here, and is hopeful for some long terms solutions.

Trustee Landry reported it feels like we are stuck in a corner. If the state takes over the District there will be a lot more unhappiness. This is an issue for years to come; we need to work on it together.

Mary Schafer reported she read an article today that the Governor wil fully fund LCFF which is a step in the right direction. There are more people having conversations about the STRS and PERS. Ms. Schafer reported that things can change between now and June.

Trustee Walker reported he agrees with his colleagues. In the Board packet is a list of school districtst that have been taken over by the state. Possibility of running a parcel tax in March this could possibly cover everything we are losing now. We can get the community together to pass a parcel tax. Jim Walton has volunteered to run it.

Mary Bracken community member addressed the Board regarding Prop 98. Adopt a resolution or make a joint resolution and bring on other schools, write letters to the legislature. Ms. Bracken volunteered to work on the parcel tax as well.

Jeanne Fernandes addressed the Board, she is a 1975 graduate of Analy High School and a former board member. Ms. Fernandes thanked everyone for participating in budget advisory committee. Ms. Fernandes agrees with Ms. Bracken to contact the state, they need to hear from us. Be gentle on the Board tonight as they are making difficult decisions. The District cannot sell the property where the office sits because we would only received 30% of the value. Some people reported they did not feel they were involved in the choices tonight, some of us that attend all 5 meetings and as things got more heated more people showed up.

### C. CONSIDERATION OF APPROVAL OF BOARD OF EDUCATION BUDGET REDUCTION PLAN FOR THE 2018-19 SCHOOL YEAR – Dr. Steven Kellner reviewed the folloiwng

If budget reductions are not approved:

- County Office would declare WSCUHSD in negative status
- Fiscal Crisis Management Assistance Team (FCMAT) assigns state administrator
- District Pays
- Cost
- Upcoming Fiscal Calendar
- Friday, November 17 – Board Budget Reductions
- December 13 – 1<sup>st</sup> Interim Budget Report
- January 15<sup>th</sup> – Governor's Budget Update
- March 15<sup>th</sup> – Preliminary Layoff Notices
- May 15<sup>th</sup> Final Layoff Notices
- June 30<sup>th</sup> – District Budget Deadline

The following items were reviewed:

- Getting early student enrollment information in the year, will help guide course selection
- Reviewed potential changes after November 15<sup>th</sup>
- Enrollment increases or decreases revenue

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- Negotiations might change resources available
- Gov budget increase or decrease
- New grants or donations
- Try to reduce restricted expenditures (like transportation)

Trustee Stecher moved to approve the Board of Education Budget Reduction Plan for the 2018-19 School Year. Trustee Bruhner seconded the motion.

The following addressed the Board:

Rosalie Schroder addressed the Board regarding budget cuts to the dance programs

Dominic Piazza addressed the Board regarding budget cuts to the French programs

Jolene Johnson dance instructor at El Molino, addressed the Board regarding budget cuts to the Dance Program. What will happen to the students if they are unable to take dance, where will they go? Ms. Johnson encouraged folks to send letters to the state legislature.

Tricia Maxson English teacher at Analy addressed the Board regarding when there is more money then replace the programs that we are losing. Our graduation requirements are what is special about our district and we need to look at ways to attract students and ways to keep Social Studies Survey.

Sophie Dassonville French teacher at El Molino addressed the Board regarding cutting French. It is a bad idea, we have 52 students that take language, and we will have to buy books for Spanish if more students go into Spanish. Some students choose to attend El Molino for French class.

Tim Forslund Social Studies teacher at Analy addressed the Board regarding advocating for what is important, Mr. Forslund has taught at Analy for 22 years he agrees not to lower graduation requirements. Mr. Forslund requests that if graduation requirements were decreased that it only reflects for the class of 2022, then hopefully to be looked at each year, please avoid permanent language.

Andrew Liput El Molino student addressed the Board regarding the cuts that would affect dance, science, math and campus supervisor. Mr. Liput is concerned with cutting the stepping stone into history, and concerned about cutting a section entirely.

Monica Torres Analy student addressed the Board regarding cuts to social studies it is so important; it is a building block for students.

The Board held the following discussion:

- What is the plan
- Last couple of meetings discussed to regroup in January
- There are a multitude of options, getting feedback from everyone
- Identify how we use parcel tax
- Dr. Kellner - two big ideas that came from the process, one was a campus discussion and the other is pursuing basic aid, fundamental core changes that require action over time.
- Some of the cuts require changing graduation requirements
- Approving budget to give to SCOE, we are not changing graduation requirements at this point
- What point would we be changing grad requirements,
  - Would need to be in place by February
- February reductions so we can do scheduling, what would potentially change by February if we do not have the Governors budget
  - We will have the January budget from the Governor
- January and May revise are something we deal with every year
- Positive this year and next year, and qualified for 19/20. We loss a ton of CTE funding because of LCFE, we decided to still fund courses but received no funding from SCOE.

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- Like the parcel tax idea, will talk about it another time

Approved by 5 yes, 0 no. Student Advisory vote: 2 yes, 0 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

- D. **FIRST READING OF THE 2018 BOARD OF EDUCATION MEETING CALENDAR** – Dr. Kellner reviewed the 2018 Meeting Calendar. A brief discussion took place regarding:

- Packet out in December for the January 10 meeting
- Move February 14 meeting to February 7

This item will be brought back to the December meeting.

**V. FUTURE AGENDA ITEM**

- A. REORGANIZATION OF THE BOARD – DECEMBER 13, 2017
- B. REDWOOD EMPIRE SCHOOLS INSURANCE GROUP (RESIG) SELF-INSURER'S REPORT – DECEMBER 13, 2017
- C. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2017-18 – DECEMBER 13, 2017
- D. CONSIDERATION OF APPROVAL OF UPDATE TO THE PARCEL TAX PLAN FOR 2017-18- JANUARY 2018

- VI. ADJOURNMENT** – The meeting adjourned at 8:52 p.m.

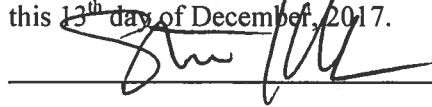


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Respectfully submitted by Administrative Assistant Karen Lamb

  
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Approved and entered into the official minutes of West Sonoma County Union High School District on this 13<sup>th</sup> day of December, 2017.

  
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