

In compliance with Government Code § 54954.2(a), The West Sonoma County Union High School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Karen Lamb, Administrative Assistant to the Superintendent, West Sonoma County Union High School District, 462 Johnson Street, Sebastopol, CA 95472, (707) 824-6412.

"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, October 18, 2017
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session

5:05 p.m. Closed Session

****NOTE TIME CHANGE OF OPEN SESSION****

6:30 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|------------------------------------|--|
| Ted Walker, President | |
| David Stecher, Vice-President | |
| Lori Bruhner, Clerk | |
| | Diane Landry, Trustee |
| Kellie Noe, Trustee | |
| Dr. Steven Kellner, Superintendent | |
| | Monica Torres, Analy Student Representative |
| | Andrew Liput, El Molino Student Representative |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:05 p.m.
1. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): TEACHERS, PARAEDUCATOR
 2. OTHER PUBLIC EMPLOYMENT
Title(s): CERTIFICATED
 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957) Title(s):
 4. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2) NUMBER OF POTENTIAL CASE(S): TWO
 5. EVALUATION:
 - a. Superintendent

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6. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA Dr. Steven Kellner

CSEA Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory Dr. Steven Kellner

Management Dr. Steven Kellner

Superintendent Ted Walker

- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:32 p.m.
- F. PLEDGE OF ALLEGIANCE - Lynda Hopkins led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Stecher moved to approve the Agenda. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR – Trustee Bruhner moved to approve the Consent Calendar. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
 - 1. CONSIDERATION OF APPROVAL OF THE SEPTEMBER 13, 2017, SEPTEMBER 20, 2017 AND OCTOBER 2, 2017 BOARD MEETING MINUTES
 - 2. CONSIDERATION OF APPROVAL OF DONATIONS
 - 3. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS
 - 4. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS SEPTEMBER 7, 2017 THROUGH OCTOBER 11, 2017
 - 5. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
 - 6. CONSIDERATION OF APPROVAL OF CONTRACT FOR PERSONAL SERVICES BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT AND BRENDA HOFF TO SERVE AS SARB COORDINATOR FOR THE 2017-18 SCHOOL YEAR
 - 7. CONSIDERATION OF APPROVAL OF CONTRACT FOR ACTUARIAL STUDY
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION
 - 1. ACTION TAKEN – Trustee Bruhner moved to approve the Closed Session Report. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
Paula Pacheco, AHS .75 FTE Paraeducator, effective October 23, 2017
Increase Susan Bejarano, Special Education Consortium Speech & Language Therapist from .848 FTE to a 1.0 FTE, effective October 1, 2017

II. COMMUNICATION

- A. VERBAL - None

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- B. WRITTEN – Dr. Steven Kellner reported receiving a letter from the Sonoma County Office of Education detailing the district’s financial status. Dr. Kellner received a letter from the State Board of Education approving the disaster funding in January due to flooding.

Trustee Walker reported he had a discussion with Carl Corbin at School and College Legal regarding the West County District wide elections. Trustee Walker reported receiving eleven letters regarding early start times at schools.

III. REPORTS

- ASSOCIATION REPRESENTATIVES

Joel Stickel, WSCTA Co-President reported he appreciated the community and the district office staff during the fire disaster. Mr. Stickel requested the Board approve additional days to staff that are dealing with loss of home or recovery.

Mark Ballard, CSEA President reported he has replaced books from students that have lost them in the fire. Mr. Ballard reported he is inspired by how the community has pulled together, along with the district and our schools.

- BOARD MEMBERS

Trustee Noe reported this has been an emotional week for all of us. Trustee Noe reported that her work as a county disaster worker assignment landed her at the Analy evacuation shelter. Trustee Noe reviewed that the outpouring from the community was overwhelming, this is an amazing community. Trustee Noe thanked everyone who volunteered, in particular she thanked District Administration Team, including Jennie Bruneman who went above and beyond. Trustee Noe thanked the maintenance staff that worked around the clock and Ry Warren our Food Service Coordinator. Trustee Noe acknowledged the volunteers in the audience that were able to attend the meeting.

Trustee Landry - Absent

Trustee Bruhner reported she was out of town when the disaster began but upon her return was able to go to the Analy, she was able to see the incredible community outreach. This past Monday Trustee Bruhner attended the staff day, it was really great to see everyone back and getting on with the new normal, it was great to see the teachers and staff together, and everyone got a chance to get up and talk and check in with each other. Trustee Bruhner thanked everyone.

Trustee Stecher reported he spent the week traveling around the community and stopped by the shelter a couple of times. He is dealing with family members that have lost their home. Trustee Stecher reported he is amazed by this community and their generosity.

Trustee Walker reported it has been a very emotional week. Trustee Walker thanked all the staff and the administrators and Jennie Bruneman for all her efforts.

- SUPERINTENDENT

- Update on Analy Shelter – Dr. Kellner introduced Supervisor Lynda Hopkins. Ms. Hopkins reported she has never been more proud to be part of the West County community. The school is a Safe Haven for families. Local restaurants closed up in order to help feed people in the shelter. Ms. Hopkins reported that the Cal Fire briefing news has gotten better not worse and now turning around the efforts to recovery. Ms. Hopkins extended a tremendous amount of gratitude to everyone.

Comments from the public:

- Concern for seniors in the county and the possibility of the young adults not being able to graduate because of this fire, keep these kids on track to graduate.
- Concerns about the vulnerable families that are undocumented

Ms. Hopkins reported there is an effort in looking for housing for seniors citizens, teachers, doctors and health care professionals, public workers the list goes on, there are sixty teachers needing homes in Santa Rosa. Looking at county property in Roseland to possibly mobilize temporary villages.

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Comments from the public:

- Property tax loss and the result to the budget
- What will we need to do in order to protect our water
- Give thanks to the first responders
- Permit streamlining for building permits
- SRJC, 200 teachers and students have lost their homes
- There is support and resources for fire victims and families

Dr. Kellner gave an update Analy Shelter:

- The shelter was 6 days running, served 501 evacuees since Monday October 9
- Up to 30 evacuees with severe medical needs
- Support from all was overwhelming,
- District resumed schools on Tuesday October 17, it was wonderful to have the students back
- Three staff members lost homes in fires
- 21 students were affected by loss of a home
- Additional counseling has been provided for students and staff
- There are concerns about the air quality we followed the index system, when it is unhealthy schools would be shut down, the District will continue to monitor the air quality
- West County Transportation Agency Update – Dr. Kellner reported WCTA employees had 24 employees lost homes or were unable to return to our homes, this affects transportation for our students.
- FCMAT Workshop at Sonoma County Office of Education – Dr. Kellner encouraged the Board members to attend the training; all five members can attend the training. Steve Kellner will be in attendance.
- At Steve Kellners request he has asked the high school principals and Facility Director, Jennie Bruneman not attend this evenings meeting due to the long hours that have already been spent at the facilities.
- Presentation on the Opportunity Program – Dr. Kellner postponed to another meeting

IV. DISCUSSION /ACTION

- A. DISCUSSION OF THE COLLEGE READINESS GRANT EXPENDITURE AND EFFECTIVENESS MEASUREMENT PLAN – Dr. Kellner reported the College Readiness Grant is state allocated one-time dollars for grades 9-12. The amount is \$75,000 and can be spent through fiscal year 2018-19. Dr. Kellner reported this is the first discussion and the Plan will be brought back to the Board for approval in November. A brief discussion took place regarding:
- Grant must be used to expand college readiness
 - Grant total was \$75,000
- B. REPORT ON CAASPP CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS AND ADVANCED PLACEMENT RESULTS – Dr. Steve Charbonneau reported on district wide results, the following were reviewed:
- Computer Adaptive test (CAT)
 - Human Scored Items
 - Achievement Levels
 - ELA 2017
 - Math 2017
 - ELA 2017 Subgroups
 - Math 2017 Subgroups
 - Where Can I See More Results
 - AP Results
 - College Board's Advanced Placement AP Program

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- The College Board
- Scores of 3 or Higher
- 2017 WSCUHSD Advanced Placement (AP) Results

A brief comment regarding:

- CAASPP testing falls within the AP tests, would like to suggest altering those dates
- Expressed concern with calendars for CAASPP and the AP testing

- C.

7:10 P.M. PUBLIC HEARING ON DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CALIFORNIA SCHOOLS EMPLOYEE ASSOCIATION (CSEA) FOR 2017-2018 – The Public Hearing opened at 7:10 p.m. The Public Hearing was closed at 7:11 p.m. No comments were made.
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- D. CONSIDERATION OF APPROVAL OF DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CALIFORNIA SCHOOLS EMPLOYEE ASSOCIATION (CSEA) FOR 2017-2018 – Mia Del Prete reviewed the District's Initial Proposal for Contract Negotiations with California Schools Employee Association (CSEA) for 2017-2018. Trustee Stecher moved to approve the District's Initial Proposal for Contract Negotiations with California Schools Employee Association (CSEA) for 2017-2018. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- E. CONSIDERATION OF ACCEPTANCE OF OPENERS FROM CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2017-2018 - Mia Del Prete reviewed the Openers from California School Employees Association (CSEA) Initial Proposal for Contract Negotiations with the District for 2017-2018. Trustee Noe moved to Accept the Openers from California School Employees Association (CSEA) Initial Proposal for Contract Negotiations with the District for 2017-2018. Trustee Bruhner seconded. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- F.

7:20 P.M. PUBLIC HEARING ON DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) FOR 2017-2018 –The Public Hearing opened at 7:20 p.m. The Public Hearing closed at 7:21 p.m. No comments were made.
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- G. CONSIDERATION OF APPROVAL OF DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) FOR 2017-2018 – Mia Del Prete reviewed the District's Initial Proposal for Contract Negotiations with West Sonoma County Teachers Association (WSCTA) for 2017-2018. Trustee Stecher moved to approve the District's Initial Proposal for Contract Negotiations with West Sonoma County Teachers Association (WSCTA) for 2017-2018. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- H. CONSIDERATION OF ACCEPTANCE OF OPENERS FROM WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2017-2018 – Mia Del Prete reviewed the Openers from West Sonoma County Teachers Association (WSCTA) Initial Proposal for Contract Negotiations with the District for 2017-2018. Trustee Bruhner moved to Accept the Openers from West Sonoma County Teachers Association (WSCTA) Initial Proposal for Contract Negotiations with the District for 2017-2018. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

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- I. CONSIDERATION OF APPROVAL OF RESOLUTION #5.SEPT.2017-2018 OF RECOMMENDED NEW BOARD POLICY 3470 DEBT ISSUANCE AND MANAGEMENT POLICY – Mary Schafer reviewed the Resolution. Trustee Noe moved to approve Resolution #5.SEPT.2017-2018 of Recommended New Board Policy 3470 Debt Issuance and Management Policy. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- J. CONSIDERATION OF APPROVAL OF RESOLUTION #6.SEPT.2017-2018 PROVIDING FOR THE ISSUANCE AND SALE OF 2018 GENERAL OBLIGATION REFUNDING BONDS OF THE DISTRICT IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,200,000 TO REFUND A PORTION OF THE DISTRICT’S GENERAL OBLIGATION BONDS ELECTION OF 2010, SERIES B, AND APPROVING RELATED DOCUMENTS AND ACTIONS – Mary Schafer reviewed the Resolution. Trustee Bruhner moved to Approve Resolution #6.SEPT.2017-2018 Providing for the Issuance and Sale of 2018 General Obligation Refunding Bonds Of The District in An Aggregate Principal Amount Not To Exceed \$2,200,000 To Refund A Portion Of The District’s General Obligation Bonds Election Of 2010, Series B, And Approving Related Documents And Actions. Trustee Stecher seconded the motion. A brief discussion took place regarding:
- Timing on the process for getting the best rate
- Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- K. DISCUSSION OF BUDGET UPDATE FOR WEST COUNTY CHARTER FOR 2017-18 – Mary Schafer reviewed the budget update for the West County Charter for 2017-18. Ms. Schafer reviewed the following:
- Revenue adjustment down 105k
 - Revenue neutral endeavor, the county said it is hard to be neutral in the first 3 years
 - One suggestion was to get a loan
 - MOU with Forestville District, is for use of space
 - Received updated enrollment information - 74 students enrolled
 - Board needs to decide if want to continue with a charter, the County office needs to know by January 1
 - Recommendation board approve a loan so over time the funds would be paid back
- The following comments were made:
- Looking at loan for \$150K to keep school
 - We are here to educate kids
 - If we are able to promote school and grow students and pay back loan in how much time?
 - Each pupil brings \$8 thousand dollars, with extra students the loan will be paid off sooner
 - Few areas with the proposed budget that came up incorrect
 - Data from Forestville District anticipating students from the outside
 - Deficit from student body is based on Forestville Union
 - Program deserves additional time to mature
 - Can the District get out if things do not improve?
 - There is an Educational Services Agreement in place
 - Facility Agreement
 - Both agreements need notification by January 1
 - Share frustration on misallocation about student numbers
 - Thank you Mary for accurately including the items in the budget
 - Support of the loan, be cautious going forward, needs to pay for itself
 - In the past the State offered seed money to get the program up and running
 - If no loan would we continue to operate?
 - Yes through the end of the year

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- Any likely more Guerneville students coming?
 - Guerneville financial status changes each year
 - Does not appear that their Board is interested in this time
 - Monte Rio is going to stop offering 7th and 8th grade next year
- Parents in district are very polite
- Daughter is in new middle school 8th grade, she is saying this is the best year of school since she started, she really like the teachers, has excelled in education, the program is working
- It is like running a business, look for other pathways such as education groups that fund start ups
- Have looked into grants
- Kirsten Sanft is working on a grant for equipment
- We need one district for the West County
- Takes years to go through the process

Feedback and direction was requested from the Board:

The Board is in support of the loan in order to continue the program

- L. CONSIDERATION OF APPROVAL OF 2017-18/2018-19 BUDGET / FINANCIAL CALENDAR - Mary Schafer reviewed the 2017-18/2018-19 Budget Financial Calendar. A discussion took place regarding:
- May 2018, if necessary we will have a 3rd interim
 - Clarifying corrections for dates for March and April, need to change to 18-19
- Trustee Noe moved to approve with corrections the 2017-18 / 2018-19 Budget/Financial Calendar. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- M. THE BOARD OF EDUCATION BUDGET ADVISORY SCHEDULE AND UPDATE - Steve Kellner reported, due to the fires the October 9 meeting was cancelled but we will meet again on October 25. Dr. Kellner reported that Mary Schafer has been working on trying to price out the list of potential changes.
- We will bring a list of scenarios
 - Start meeting at 6 pm to get the work done
 - Will review the Stop, Start and Continue activity aligned with goals and dollar amounts
- Questions from the Board:
With the November deadline are we ready for that meeting?
- Yes confident in the committee being able to prioritize
- Should the Board split this meeting into two meetings?
- Stay within current schedule
- The next budget advisory meeting is October 25 here at Analy starting at 6 pm
Dr. Kellner and Mary Schafer reminded the Board the FCMAT meeting that will be at SCOE will be very useful if you are able to attend.

V. FUTURE AGENDA ITEM

- A. BUDGET ADVISORY COMMITTEE RECOMMENDATIONS – NOVEMBER 15, 2017
- B. CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SEBASTOPOL INDEPENDENT CHARTER SCHOOL (SICS) AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) – NOVEMBER 15, 2017
- C. CONSIDERATION OF APPROVAL OF UPDATE TO THE PARCEL TAX PLAN FOR 2017-18- JANUARY 2018

VI. ADJOURNMENT – The meeting adjourned at 8:47 p.m. Did not recess to closed session.

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VII. CLOSED SESSION – Trustee Walker reported a Special Board Meeting will take place on Tuesday, October 24, 2017 at the District Office.

A. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS

1. EVALUATION:
 - a. Superintendent

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Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 15th day of November, 2017.


