

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Karen Lamb, Executive Secretary

DATE: November 15, 2017

ITEM: **CONSIDERATION OF APPROVAL OF THE OCTOBER 18, 2017
AND OCTOBER 24, 2017 BOARD MEETING MINUTES**

The Board is requested to approve the Board meeting minutes from the October 18, 2017 and October 24, 2017 Board Meetings.

RECOMMENDATION:

It is respectfully requested that the Board accept the minutes as submitted.

ATTACHMENTS:

Yes

In compliance with Government Code § 54954.2(a), The West Sonoma County Union High School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Karen Lamb, Administrative Assistant to the Superintendent, West Sonoma County Union High School District, 462 Johnson Street, Sebastopol, CA 95472, (707) 824-6412.

"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, October 18, 2017
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session

5:05 p.m. Closed Session

****NOTE TIME CHANGE OF OPEN SESSION****

6:30 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|------------------------------------|--|
| Ted Walker, President | |
| David Stecher, Vice-President | |
| Lori Bruhner, Clerk | |
| | Diane Landry, Trustee |
| Kellie Noe, Trustee | |
| Dr. Steven Kellner, Superintendent | |
| | Monica Torres, Analy Student Representative |
| | Andrew Liput, El Molino Student Representative |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:05 p.m.
1. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): TEACHERS, PARAEDUCATOR
 2. OTHER PUBLIC EMPLOYMENT
Title(s): CERTIFICATED
 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957) Title(s):
 4. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)
NUMBER OF POTENTIAL CASE(S): TWO
 5. EVALUATION:
 - a. Superintendent

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Dr. Steven Kellner

CSEA

Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory

Dr. Steven Kellner

Management

Dr. Steven Kellner

Superintendent

Ted Walker

- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:32 p.m.
- F. PLEDGE OF ALLEGIANCE - Lynda Hopkins led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Stecher moved to approve the Agenda. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR – Trustee Bruhner moved to approve the Consent Calendar. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
1. CONSIDERATION OF APPROVAL OF THE SEPTEMBER 13, 2017, SEPTEMBER 20, 2017 AND OCTOBER 2, 2017 BOARD MEETING MINUTES
 2. CONSIDERATION OF APPROVAL OF DONATIONS
 3. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS
 4. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS SEPTEMBER 7, 2017 THROUGH OCTOBER 11, 2017
 5. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
 6. CONSIDERATION OF APPROVAL OF CONTRACT FOR PERSONAL SERVICES BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT AND BRENDA HOFF TO SERVE AS SARB COORDINATOR FOR THE 2017-18 SCHOOL YEAR
 7. CONSIDERATION OF APPROVAL OF CONTRACT FOR ACTUARIAL STUDY
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION
1. ACTION TAKEN – Trustee Bruhner moved to approve the Closed Session Report. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

Paula Pacheco, AHS .75 FTE Paraeducator, effective October 23, 2017
Increase Susan Bejarano, Special Education Consortium Speech & Language Therapist from .848 FTE to a 1.0 FTE, effective October 1, 2017

II. COMMUNICATION

- A. VERBAL - None

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- B. WRITTEN – Dr. Steven Kellner reported receiving a letter from the Sonoma County Office of Education detailing the district’s financial status. Dr. Kellner received a letter from the State Board of Education approving the disaster funding in January due to flooding.

Trustee Walker reported he had a discussion with Carl Corbin at School and College Legal regarding the West County District wide elections. Trustee Walker reported receiving eleven letters regarding early start times at schools.

III. REPORTS

- ASSOCIATION REPRESENTATIVES

Joel Stickel, WSCTA Co-President reported he appreciated the community and the district office staff during the fire disaster. Mr. Stickel requested the Board approve additional days to staff that are dealing with loss of home or recovery.

Mark Ballard, CSEA President reported he has replaced books from students that have lost them in the fire. Mr. Ballard reported he is inspired by how the community has pulled together, along with the district and our schools.

- BOARD MEMBERS

Trustee Noe reported this has been an emotional week for all of us. Trustee Noe reported that her work as a county disaster worker assignment landed her at the Analy evacuation shelter. Trustee Noe reviewed that the outpouring from the community was overwhelming, this is an amazing community. Trustee Noe thanked everyone who volunteered, in particular she thanked District Administration Team, including Jennie Bruneman who went above and beyond. Trustee Noe thanked the maintenance staff that worked around the clock and Ry Warren our Food Service Coordinator. Trustee Noe acknowledged the volunteers in the audience that were able to attend the meeting.

Trustee Landry - Absent

Trustee Bruhner reported she was out of town when the disaster began but upon her return was able to go to the Analy, she was able to see the incredible community outreach. This past Monday Trustee Bruhner attended the staff day, it was really great to see everyone back and getting on with the new normal, it was great to see the teachers and staff together, and everyone got a chance to get up and talk and check in with each other. Trustee Bruhner thanked everyone.

Trustee Stecher reported he spent the week traveling around the community and stopped by the shelter a couple of times. He is dealing with family members that have lost their home. Trustee Stecher reported he is amazed by this community and their generosity.

Trustee Walker reported it has been a very emotional week. Trustee Walker thanked all the staff and the administrators and Jennie Bruneman for all her efforts.

- SUPERINTENDENT

- Update on Analy Shelter – Dr. Kellner introduced Supervisor Lynda Hopkins. Ms. Hopkins reported she has never been more proud to be part of the West County community. The school is a Safe Haven for families. Local restaurants closed up in order to help feed people in the shelter. Ms. Hopkins reported that the Cal Fire briefing news has gotten better not worse and now turning around the efforts to recovery. Ms. Hopkins extended a tremendous amount of gratitude to everyone.

Comments from the public:

- Concern for seniors in the county and the possibility of the young adults not being able to graduate because of this fire, keep these kids on track to graduate.
- Concerns about the vulnerable families that are undocumented

Ms. Hopkins reported there is an effort in looking for housing for seniors citizens, teachers, doctors and health care professionals, public workers the list goes on, there are sixty teachers needing homes in Santa Rosa. Looking at county property in Roseland to possibly mobilize temporary villages.

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Comments from the public:

- Property tax loss and the result to the budget
- What will we need to do in order to protect our water
- Give thanks to the first responders
- Permit streamlining for building permits
- SRJC, 200 teachers and students have lost their homes
- There is support and resources for fire victims and families

Dr. Kellner gave an update Analy Shelter:

- The shelter was 6 days running, served 501 evacuees since Monday October 9
- Up to 30 evacuees with severe medical needs
- Support from all was overwhelming,
- District resumed schools on Tuesday October 17, it was wonderful to have the students back
- Three staff members lost homes in fires
- 21 students were affected by loss of a home
- Additional counseling has been provided for students and staff
- There are concerns about the air quality we followed the index system, when it is unhealthy schools would be shut down, the District will continue to monitor the air quality
- West County Transportation Agency Update – Dr. Kellner reported WCTA employees had 24 employees lost homes or were unable to return to our homes, this affects transportation for our students.
- FCMAT Workshop at Sonoma County Office of Education – Dr. Kellner encouraged the Board members to attend the training; all five members can attend the training. Steve Kellner will be in attendance.
- At Steve Kellners request he has asked the high school principals and Facility Director, Jennie Bruneman not attend this evenings meeting due to the long hours that have already been spent at the facilities.
- Presentation on the Opportunity Program – Dr. Kellner postponed to another meeting

IV. DISCUSSION /ACTION

- A. DISCUSSION OF THE COLLEGE READINESS GRANT EXPENDITURE AND EFFECTIVENESS MEASUREMENT PLAN – Dr. Kellner reported the College Readiness Grant is state allocated one-time dollars for grades 9-12. The amount is \$75,000 and can be spent through fiscal year 2018-19. Dr. Kellner reported this is the first discussion and the Plan will be brought back to the Board for approval in November. A brief discussion took place regarding:
- Grant must be used to expand college readiness
 - Grant total was \$75,000
- B. REPORT ON CAASPP CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS AND ADVANCED PLACEMENT RESULTS – Dr. Steve Charbonneau reported on district wide results, the following were reviewed:
- Computer Adaptive test (CAT)
 - Human Scored Items
 - Achievement Levels
 - ELA 2017
 - Math 2017
 - ELA 2017 Subgroups
 - Math 2017 Subgroups
 - Where Can I See More Results
 - AP Results
 - College Board's Advanced Placement AP Program

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- The College Board
- Scores of 3 or Higher
- 2017 WSCUHSD Advanced Placement (AP) Results

A brief comment regarding:

- CAASPP testing falls within the AP tests, would like to suggest altering those dates
- Expressed concern with calendars for CAASPP and the AP testing

- C.

7:10 P.M. PUBLIC HEARING ON DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CALIFORNIA SCHOOLS EMPLOYEE ASSOCIATION (CSEA) FOR 2017-2018 – The Public Hearing opened at 7:10 p.m. The Public Hearing was closed at 7:11 p.m. No comments were made.
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- D. CONSIDERATION OF APPROVAL OF DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CALIFORNIA SCHOOLS EMPLOYEE ASSOCIATION (CSEA) FOR 2017-2018 – Mia Del Prete reviewed the District's Initial Proposal for Contract Negotiations with California Schools Employee Association (CSEA) for 2017-2018. Trustee Stecher moved to approve the District's Initial Proposal for Contract Negotiations with California Schools Employee Association (CSEA) for 2017-2018. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- E. CONSIDERATION OF ACCEPTANCE OF OPENERS FROM CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2017-2018 - Mia Del Prete reviewed the Openers from California School Employees Association (CSEA) Initial Proposal for Contract Negotiations with the District for 2017-2018. Trustee Noe moved to Accept the Openers from California School Employees Association (CSEA) Initial Proposal for Contract Negotiations with the District for 2017-2018. Trustee Bruhner seconded. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- F.

7:20 P.M. PUBLIC HEARING ON DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) FOR 2017-2018 –The Public Hearing opened at 7:20 p.m. The Public Hearing closed at 7:21 p.m. No comments were made.
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- G. CONSIDERATION OF APPROVAL OF DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) FOR 2017-2018 – Mia Del Prete reviewed the District's Initial Proposal for Contract Negotiations with West Sonoma County Teachers Association (WSCTA) for 2017-2018. Trustee Stecher moved to approve the District's Initial Proposal for Contract Negotiations with West Sonoma County Teachers Association (WSCTA) for 2017-2018. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- H. CONSIDERATION OF ACCEPTANCE OF OPENERS FROM WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2017-2018 – Mia Del Prete reviewed the Openers from West Sonoma County Teachers Association (WSCTA) Initial Proposal for Contract Negotiations with the District for 2017-2018. Trustee Bruhner moved to Accept the Openers from West Sonoma County Teachers Association (WSCTA) Initial Proposal for Contract Negotiations with the District for 2017-2018. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

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- I. CONSIDERATION OF APPROVAL OF RESOLUTION #5.SEPT.2017-2018 OF RECOMMENDED NEW BOARD POLICY 3470 DEBT ISSUANCE AND MANAGEMENT POLICY – Mary Schafer reviewed the Resolution. Trustee Noe moved to approve Resolution #5.SEPT.2017-2018 of Recommended New Board Policy 3470 Debt Issuance and Management Policy. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- J. CONSIDERATION OF APPROVAL OF RESOLUTION #6.SEPT.2017-2018 PROVIDING FOR THE ISSUANCE AND SALE OF 2018 GENERAL OBLIGATION REFUNDING BONDS OF THE DISTRICT IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,200,000 TO REFUND A PORTION OF THE DISTRICT’S GENERAL OBLIGATION BONDS ELECTION OF 2010, SERIES B, AND APPROVING RELATED DOCUMENTS AND ACTIONS – Mary Schafer reviewed the Resolution. Trustee Bruhner moved to Approve Resolution #6.SEPT.2017-2018 Providing for the Issuance and Sale of 2018 General Obligation Refunding Bonds Of The District in An Aggregate Principal Amount Not To Exceed \$2,200,000 To Refund A Portion Of The District’s General Obligation Bonds Election Of 2010, Series B, And Approving Related Documents And Actions. Trustee Stecher seconded the motion. A brief discussion took place regarding:
- Timing on the process for getting the best rate
- Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- K. DISCUSSION OF BUDGET UPDATE FOR WEST COUNTY CHARTER FOR 2017-18 – Mary Schafer reviewed the budget update for the West County Charter for 2017-18. Ms. Schafer reviewed the following:
- Revenue adjustment down 105k
 - Revenue neutral endeavor, the county said it is hard to be neutral in the first 3 years
 - One suggestion was to get a loan
 - MOU with Forestville District, is for use of space
 - Received updated enrollment information - 74 students enrolled
 - Board needs to decide if want to continue with a charter, the County office needs to know by January 1
 - Recommendation board approve a loan so over time the funds would be paid back
- The following comments were made:
- Looking at loan for \$150K to keep school
 - We are here to educate kids
 - If we are able to promote school and grow students and pay back loan in how much time?
 - Each pupil brings \$8 thousand dollars, with extra students the loan will be paid off sooner
 - Few areas with the proposed budget that came up incorrect
 - Data from Forestville District anticipating students from the outside
 - Deficit from student body is based on Forestville Union
 - Program deserves additional time to mature
 - Can the District get out if things do not improve?
 - There is an Educational Services Agreement in place
 - Facility Agreement
 - Both agreements need notification by January 1
 - Share frustration on misallocation about student numbers
 - Thank you Mary for accurately including the items in the budget
 - Support of the loan, be cautious going forward, needs to pay for itself
 - In the past the State offered seed money to get the program up and running
 - If no loan would we continue to operate?
 - Yes through the end of the year

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- Any likely more Guerneville students coming?
 - Guerneville financial status changes each year
 - Does not appear that their Board is interested in this time
 - Monte Rio is going to stop offering 7th and 8th grade next year
- Parents in district are very polite
- Daughter is in new middle school 8th grade, she is saying this is the best year of school since she started, she really like the teachers, has excelled in education, the program is working
- It is like running a business, look for other pathways such as education groups that fund start ups
- Have looked into grants
- Kirsten Sanft is working on a grant for equipment
- We need one district for the West County
- Takes years to go through the process

Feedback and direction was requested from the Board:

The Board is in support of the loan in order to continue the program

- L. **CONSIDERATION OF APPROVAL OF 2017-18/2018-19 BUDGET / FINANCIAL CALENDAR** - Mary Schafer reviewed the 2017-18/2018-19 Budget Financial Calendar. A discussion took place regarding:

- May 2018, if necessary we will have a 3rd interim
- Clarifying corrections for dates for March and April, need to change to 18-19

Trustee Noe moved to approve with corrections the 2017-18 / 2018-19 Budget/Financial Calendar. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory vote: 0 yes, 2, absent. Trustee Noe, yes, Trustee Landry, absent Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

- M. **THE BOARD OF EDUCATION BUDGET ADVISORY SCHEDULE AND UPDATE** - Steve Kellner reported, due to the fires the October 9 meeting was cancelled but we will meet again on October 25. Dr. Kellner reported that Mary Schafer has been working on trying to price out the list of potential changes.

- We will bring a list of scenarios
- Start meeting at 6 pm to get the work done
- Will review the Stop, Start and Continue activity aligned with goals and dollar amounts

Questions from the Board:

With the November deadline are we ready for that meeting?

- Yes confident in the committee being able to prioritize

Should the Board split this meeting into two meetings?

- Stay within current schedule

The next budget advisory meeting is October 25 here at Analy starting at 6 pm

Dr. Kellner and Mary Schafer reminded the Board the FCMAT meeting that will be at SCOE will be very useful if you are able to attend.

V. FUTURE AGENDA ITEM

- A. **BUDGET ADVISORY COMMITTEE RECOMMENDATIONS – NOVEMBER 15, 2017**
- B. **CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SEBASTOPOL INDEPENDENT CHARTER SCHOOL (SICS) AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHS) – NOVEMBER 15, 2017**
- C. **CONSIDERATION OF APPROVAL OF UPDATE TO THE PARCEL TAX PLAN FOR 2017-18- JANUARY 2018**

- VI. **ADJOURNMENT** – The meeting adjourned at 8:47 p.m. Did not recess to closed session.

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VII. CLOSED SESSION – Trustee Walker reported a Special Board Meeting will take place on Tuesday, October 24, 2017 at the District Office.

A. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS

1. EVALUATION:

a. Superintendent

In compliance with Government Code § 54954.2(a), The West Sonoma County Union High School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Karen Lamb, Executive Secretary to the Superintendent, West Sonoma County Union High School District, 462 Johnson Street, Sebastopol, CA 95472, (707) 824-6412.

"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a **special** meeting of the Board of Trustees of the
West Sonoma County Union High School District

Tuesday, October 24, 2017

WSCUHSD

DISTRICT OFFICE CONFERENCE ROOM

462 Johnson Street

Sebastopol, CA 95472

6:00 p.m. Open Session

6:05 p.m. Closed Session

7:30 p.m. Open Session

I. PRELIMINARY

A. CALL TO ORDER – The meeting was called to order at 6:00 p.m.

B. ROLL CALL

Present

Ted Walker, President
David Stecher Vice-President
Lori Bruhner, Clerk
Diane Landry, Trustee
Kellie Noe, Trustee
Dr. Steven Kellner, Superintendent

Absent

C. PLEDGE OF ALLEGIANCE – Ted Walker led the Pledge of Allegiance.

D. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None

E. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS

1. EVALUATION
 - a. Superintendent

F. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 7:55 p.m.

G. ACTION ON ITEMS HEARD IN CLOSED SESSION – No action was taken.

1. ACTION TAKEN

II. ADJOURNMENT – The meeting adjourned at 8:00 p.m.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President
FROM: Karen Lamb, Executive Secretary
DATE: November 15, 2017
ITEM: **CONSIDERATION OF APPROVAL OF DONATIONS**

The Board of Education is requested to approve the following donations:

- John and Barbara Thomas donated \$750.00 to El Molino High School for use towards the golf program.
- Jan and Jennifer Cookson donated \$200.00 to the West County Charter Middle School for use towards athletic uniforms.

RECOMMENDATION:

It is respectfully requested that the Board accept the donations as submitted.

ATTACHMENT:

No

I.I.3./NOV.17

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Karen Lamb, Executive Secretary

DATE: November 15, 2017

ITEM: **CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP
REQUEST**

The Board is requested to approve the following field trip request:

Twenty-four Analy High School students will travel to Ripon Christian High School on December 8-9, 2017 to participate in a soccer tournament. The students will be driven by Peter Meechan, Ryan Meechan, Rima Meechan and Hassanah Meechan, all are approved volunteer drivers. The students will be chaperoned by Peter Meechan, Jim Olvera and Grant DuBois, all are approved chaperones. The students and chaperones will stay at the Best Western in Ripon.

It is respectfully requested that the Board approve this overnight field trip request.

ATTACHMENTS:

No

I.I.4./NOV.17

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Karen Lamb, Executive Secretary

DATE: November 15, 2017

ITEM: **CONSIDERATION OF APPROVAL OF SUPERINTENDENT'S
RATIFICATION OF OVERNIGHT FIELD TRIP REQUEST**

One Analy High School student traveled to Indianapolis, Indiana to participate in the FFA National Convention on October 23-29, 2017. The student was transported to and from the Sacramento Airport by the parent. The student traveled by airplane with the FFA Delegates from California and was chaperoned by Josiah Mayfield the State FFA Advisor. The student along with the chaperone and state officers stayed at the Westin Hotel in Indianapolis.

RECOMMENDATION:

It is respectfully requested that the Board of Education ratify the Superintendent's approval of the overnight field trip request.

ATTACHMENTS:

No

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Mary Schafer, Chief Business Official

DATE: November 15, 2017

ITEM: **CONSIDERATION OF APPROVAL OF WARRANT REGISTERS
OCTOBER 12, 2017 THROUGH NOVEMBER 8, 2017**

BACKGROUND INFORMATION:

The Board is responsible for approving all warrants authorizing payments during a regularly scheduled School Board meeting.

CURRENT CONSIDERATION:

The School Board will receive warrants for the time period of October 12, 2017 through November 8, 2017 under separate cover for review.

RECOMMENDATION:

The administration respectfully requests that the School Board approve the payment of warrants from October 12, 2017 through November 8, 2017.

ATTACHMENTS:

No.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Steven Kellner, Superintendent

DATE: November 15, 2017

ITEM: **CONDISERATION OF APPROVAL OF THE COLLEGE
READINESS GRANT EXPENDITURE AND EFFECTIVENESS
MEASUREMENT PLAN**

BACKGROUND INFORMATION:

The College Readiness Block Grant was established for the purpose of providing California's high school pupils, particularly the unduplicated pupils as defined in Education Code (EC) sections 42238.01 and 42238.02, additional support to increase the number who enroll at institutions of higher education and complete an undergraduate degree within four years.

CURRENT CONSIDERATION:

The College Readiness Grant is a state allocated grant of one-time money for grades 9-12. It is allocated based on an LEA's unduplicated count with a minimum guarantee of \$75,000. The money can be spent through fiscal year 2018-19.

WSCUHSD developed a plan describing how the funds will increase or improve services for unduplicated pupils to ensure college readiness and include information on how it aligns with the District's local control accountability plan. As a condition of receipt of funds, WSCUHSD reported to the CDE by January 1, 2017 on how the District will measure the impact of the funds received on the district's unduplicated pupils' access and matriculation to higher. Since then, the District has revised the plan (attached).

RECOMMENDATION:

Administration recommends that the Board approve the revised College Readiness Grant Expenditure and Effectiveness Measurement Plan.

ATTACHMENTS:

Yes

**West Sonoma County Union High School District
College Readiness Grant Plan
2017-2019 (revised)**

Total expenditures to date

\$ 2,784 2016-17 AP test expense
\$ 5,082 2017-18 Naviance college readiness annual fee
\$ 1,200 2017-18 Edmentum Study Island license fee

Proposed Expenditures

\$ 3,000 2017-18 AP test expense
\$ 5,500 2018-19 Naviance college readiness annual fee
\$ 1,500 2018-19 Edmentum Study Island license fee

AVID Classroom Equipment

\$20,000 Chromebook Carts
\$10,000 A/V Improvements
\$10,000 Curriculum Library

Measurement & Alignment to LCAP

Edmentum license

LCAP GOAL #5

The district graduation rate will meet or exceed state graduation rate.

AP Testing

LCAP GOAL #5

Percent of all grade 11 and 12 students taking and passing AP Exams with 3 or better will meet or exceed state rate.

Naviance

LCAP GOAL #5

Sites will use 2016-17 student usage rates as a baseline in order to increase usage and optimize student experience in 2017-18.

AVID

LCAP GOAL #5

Full implementation of the AVID program- one section per grade level at both Analy & El Molino.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Steven Kellner, Superintendent

DATE: November 15, 2017

ITEM: **CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SEBASTOPOL INDEPENDENT CHARTER SCHOOL (SCIS) AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD)**

Background Information:

In prior years when staffing in the West Sonoma County Special Education Consortium was available, WSCUHSD as the Local Education Agency (LEA) for the consortium would from time to time enter in to agreements with non-member schools and districts to contract for services.

Current Consideration:

SCIS agrees to pay a fee of \$515 per day for 23 school days of speech services for a total not to exceed \$11,845 from October 1, 2017 through June 1, 2018.

Recommendation:

The administration recommends approval MOU between Sebastopol Independent Charter School and WSCUHSD.

Attachments:

Yes

Special Education Services MOU
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MEMORANDUM OF UNDERSTANDING SPECIAL EDUCATION SERVICES

This Memorandum of Understanding ("MOU") is dated for identification purposes as of the October 1, 2017 and is entered into by and between Sebastopol Independent Charter School (SICS) and West Sonoma County Union High School District (WSCUHSD).

RECITALS

1. By means of this MOU, the parties wish to establish a fee for speech services provided by a WSCUHSD Credentialed Speech Therapist to be delivered at SICS.

GENERAL PROVISIONS

1. Services. Speech and Language services to be delivered in accordance with IEPs at SICS. This service will include student screening, assessment, direct and consultation service, report writing and IEP attendance as assigned by the SICS Directors.

2. Term. Provider shall commence providing services under this MOU October 1, 2017 and will continue through June 1, 201~~7~~¹⁸. This MOU may be renewed for an additional term upon written agreement by all parties.^ψ

3. Cost agreements:

- SICS agrees to pay a fee of \$515.00 per day for 23 school days for a total not to exceed \$11,845. One school day is 7.5 hours with a 30 minutes duty free lunch.

4. Termination. This MOU is subject to termination upon thirty (30) days written notice to the either party. Each agency (district or SICS) shall notify the other of termination in writing.

5. Hold Harmless: SICS agrees to and does hereby indemnify, hold harmless and defend WSCUHSD and its officers, agents, and employees from every claim or demand made and every liability, loss, damage or expenses, of any nature whatsoever, which may be barred by reason of any act, neglect, default, or omission of the other party arising out of, or in any way connected with the services covered by this

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MOU, except for liability for damages which result from the sole negligence or willful misconduct of WSCUHSD or its officers, employees or agents.

WSCUHSD agrees to and does hereby indemnify, hold harmless and defend SICS and its officers, agents, and employees from every claim or demand made and every liability, loss, damage or expenses, of any nature whatsoever, which may be barred by reason of any act, neglect, default, or omission of the other party arising out of, or in any way connected with the services covered by this MOU, except for liability for damages which result from the sole negligence or willful misconduct of SICS or its officers, employees or agents.

7. Compliance with Applicable Laws. WSCUHSD agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to WSCUHSD or its business, equipment, and personnel engaged in operations covered by this MOU or accruing out of the performance of such operations.

8. Entire Agreement/Amendment. This MOU and any attachments constitute the entire agreement among the parties to it and supersede any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties.

9. Notice. All notices or demands to be given under this MOU by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this MOU, the addresses of the parties are as follows:

SICS
200 South Main Street
Sebastopol, Ca. 95472

WSCUHSD
462 Johnson Street
Sebastopol, Ca. 95472

10. Severability. If any term, condition or provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining

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provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

11. Governing Law. The terms and conditions of this MOU shall be governed by the laws of the State of California with venue in Sonoma County, California and no other county.

12. Authority. Each individual executing this MOU, or its counter part, on behalf of the respective party thereto, warrants that he/she is authorized to do so and that this MOU constitutes the legally binding obligation of the party which he/she represents.

Attached Memorandum outlines specific details of service and cost estimate.

THIS AGREEMENT IS ENTERED INTO THIS DAY OF SEPTEMBER 21, 2017

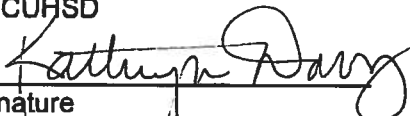
SICS

By: 
Signature

CHRIS TOPHAM
Typed Name

EXECUTIVE DIRECTOR
Title

WSCUHSD

By: 
Signature

KATHRYN DAVY
Typed Name

CONSORTIUM DIRECTOR
Title

9/21/17