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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, June 14, 2017
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
 - Present
 - Absent
 - Ted Walker, President
 - David Stecher, Vice-President
 - Lori Bruhner, Clerk
 - Diane Landry, Trustee
 - Kellie Noe, Trustee
 - Dr. Steven Kellner, Superintendent
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:05 p.m.
 - 1. EVALUATION
 - a. Superintendent
 - 2. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): TEACHERS, CERTIFICATED, CLASSIFIED, ADMINISTRATORS
 - 3. OTHER PUBLIC EMPLOYMENT
Title(s): TEACHERS
 - 4. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957) Title(s): TEACHERS, LIBRARIAN II, CAMPUS SUPERVISOR
 - 5. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)
NUMBER OF POTENTIAL CASE(S): ONE
 - 6. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory	Dr. Steven Kellner
Management	Dr. Steven Kellner
Superintendent	Ted Walker

- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:04 p.m.
- F. PLEDGE OF ALLEGIANCE - Mary Fricker led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, absent, Trustee Stecher, yes, Trustee Walker, yes.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR – Trustee Noe moved to approve items 1-5 on the Consent Calendar. Trustee Stecher seconded the motion. A brief discussion took place regarding item number 6 and the length of the contract. Trustee Noe moved to approve item 6 on the Consent Calendar. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, absent, Trustee Stecher, yes, Trustee Walker, yes.
 - 1. CONSIDERATION OF APPROVAL OF THE MAY 10, 2017 BOARD MEETING MINUTES
 - 2. CONSIDERATION OF APPROVAL OF DONATIONS
 - 3. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS MAY 3, 2017 THROUGH JUNE 6, 2017
 - 4. CONSIDERATION OF APPROVAL OF CONTRACT OCCUPATIONAL THERAPY FOR THE WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM FOR THE 2017 SUMMER SCHOOL SESSION
 - 5. CONSIDERATION OF APPROVAL OF CONTRACT FOR SCHOOL NURSE SERVICES FOR THE WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM FOR THE 2017 SUMMER SCHOOL SESSION
 - 6. CONSIDERATION OF APPROVAL OF COACHING CONTRACT FOR THE WEST COUNTY CHARTER MIDDLE SCHOOL PRINCIPAL
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION
 - 1. ACTION TAKEN - Trustee Stecher moved to approve the Closed Session Report. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, absent, Trustee Stecher, yes, Trustee Walker, yes.

Public Employment:

Jonathan Mazer, AHS 1.0 FTE Theatre Arts/English Teacher, effective August 10, 2017

Department Chairs

	Analy	El Molino
AA&T	Tomi Smith	Chris Correa
Counseling	Lucia Garcia	Marilu Saldana
English	Joel Stickel	Laura Malcolm
Fine Arts	Andy Del Monte	Mary McGowan
Math	Betsy Amirkhan/Dave Casey	Rachel Lasek
Physical Education	Daniel Bourdon	Tracy Klein
Science	Jay Goldberg	Nick Stoll
Social Science	Rachel Ambrose	John Grech
Special Education	Jane Mays/Laura Schmitt	Lana McNamara
World Language	Lisa Isabeau	Michele Larkin

Lily Smedshammer, AHS Spanish/EL Teacher, increase from .80 FTE to 1.0 FTE, effective August 10, 2017

Brian Phillips, EMHS Woodshop Teacher, increase from .60 FTE to .80 FTE, effective August 10, 2017

Sophia Dassonville, EMHS French/Yearbook/Workbase Learning Teacher from .40 FTE to .80 FTE, effective August 10, 2017

Sadie Sonntag, EMHS/Guerneville/West County Middle School Music Teacher, increase from .80 FTE to 1.0 FTE, effective August 10, 2017

Erin Elliott, AHS Math/Leadership Teacher, resignation from Analy Girls JV Volleyball Coach, effective June 30, 2017

Brent Gorris, AHS Woodshop Teacher, request for a .20 leave of absence for the 2017-2018 school year

Heidi Mickelson, AHS Agriculture Teacher, request for maternity leave from approximately August 28 through November 7, 2017

Suzi Fischer, AHS English Teacher, request for a 1.0 FTE leave of absence for the 2017-2018 school year

Jeannette Messoria, District Account Clerk, submitted a letter of resignation, effective July 6, 2017

Rosalie Abbott, AHS Librarian II, submitted a letter of resignation, effective June 30, 2017.

Anthony Massey, EMHS Campus Supervisor, submitted a letter of resignation, effective June 2, 2017.

Jennifer Santiago, Special Education Consortium Behavior Assistant, submitted a request for maternity leave, effective August 15 through October 2, 2017.

II. COMMUNICATION

A. VERBAL - None

B. WRITTEN – Dr. Kellner reported receiving a letter from the State Superintendent of Public Construction, Tom Torlakson regarding educator effectiveness.

III. REPORTS

• ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President reported negotiations are complete for the year and a tentative agreement approved. We expect to have an early start next year for negotiations.

Joel Stickel, WSCTA Co-President reported he will share the Co-Presidency with Susan Blackmere. Mr. Stickel reported he was able to have an informal conversation with Steve Kellner and Betsy Amirkhan, Chief Negotiator to review clear communication and upcoming topics. Mr. Stickel wished everyone a nice summer.

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- BOARD MEMBERS

Trustee Noe thanked all the Administration, staff, and teachers for all the work for the graduations. Trustee Noe reported it is special to hand out diplomas each year and to be a part of the award ceremonies.

Trustee Landry - No report

Trustee Bruhner - Absent

Trustee Stecher thanked the staff for all for the work that was done this past year. Trustee Stecher is proud we can provide the services to our students.

Trustee Walker thanked all the staff for their work during the difficult year.

- SUPERINTENDENT – Dr. Steven Kellner shared the PowerPoint highlighting the West County High Schools social media page. Dr. Kellner reported he hopes to expand the page next year.

IV. DISCUSSION /ACTION

- A. CONSIDERATION OF APPROVAL FOR THE EXPLORATION AND FEASIBILITY OF A FACILITY BOND MEASURE FOR THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT – Greg Isom presented the 2016 Bond Program. The following was reviewed:

- Successes
- District Bond & Assessed Value History
- General Obligation Bond Proceeds
- Voter demographics
- Voter Turnout
- Timeline June 2018 Election

The following discussion took place regarding:

- Timing of the projects
- Understanding of what the visible projects will be
- Want to see the test results and see if support is going to be there
- Teachers cannot afford to live in our county
- Explore how voters feel about deferred maintenance
- List of projects
- Complete the Performing Arts Center
- Decide what to spend then decide on the project
- Would like to see the list before going out to the public
- Budget and prioritization
- Master Plan created for the last bond in 2010, identified over 100 million in deferred maintenance
- List based on required code upgrades
- Reevaluate the list
- Will voters support
- Educate the voters
- Intent on serving teachers
- Do not change the prioritization list

Trustee Landry moved to approve the Exploration and Feasibility of a Facility Bond Measure for the West Sonoma County Union High School District. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, absent, Trustee Stecher, yes, Trustee Walker, yes.

- B. PRESENTATION OF THE EL MOLINO HIGH SCHOOL SITE COUNCIL – Jolene Johnson, Dance Teacher, gave a presentation of the El Molino High School Site Council. Ms. Johnson reviewed the role of the site council how to spend the money in the LCAP. They came into this year and thought about different ways to use the money with the help of teachers input they produced many projects this year.

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- C. PRESENTATION OF THE ANALY HIGH SCHOOL SITE COUNCIL – Ellen Houlemard was unable to attend the meeting. This item will come back on the June 28 agenda.
- D. PRESENTATION OF THE PROPOSED WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT PROPOSED BUDGET FOR 2017-18 – Denise Calvert gave a presentation of the West Sonoma County Union High School District Proposed Budget for 2017-18. The following items were reviewed:
 - Overall Fiscal Condition
 - 2017-18 ADA & LCFF

 - Other Revenue Projections
 - Expenditure Projections
 - Expenses – Other Outgo & Transfers Out
 - Supplemental Expenses
 - Multi-Year Projection
 - Deficit Spending
 - Deficit Spending Causes
 - Reserve Levels
 - Impact of LCFF
 - Next Steps
 - Consequences of Not Approving a Deficit Reduction Plan

The following discussion took place regarding:

- Gap funding
 - Action on the JPA
 - How many students using home to school transportation: Analy 30, El Molino 250
 - Would like to see the dance program at Analy continue for one more year
 - Alternatives to Summer School and Summer School funding
 - If dance is funded then something else will need to be reduced
 - Split teaching time between schools
 - Poll students for a dance club
 - Need to have equitable class offerings
 - Stipend for Dance
 - Partner with another school
- E.

7:25 P.M. PUBLIC HEARING REGARDING THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT PROPOSED BUDGET FOR 2017-18 – The Public Hearing was opened at 7:25. The Public Hearing closed at 7:42 p.m.

Dr. Kellner reviewed the process and interested in hearing from the public
The following comments were made:

- Declining enrollment is not only in our district but county wide
- Less students and more choices
- Other districts are having these conversations
- Reviewed Basic Aid districts
- STRS and PERS is a constant
- Numbers of students coming into district
- Prioritize course offerings, include arts and strong core subjects
- Attract students and families into our district
- Maintain programs
- ADA with absences and declining enrollment
- Radical with solutions
- Satellite campus of the school

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- One central location and one school
- SCOE's responsibility to Districts
- Representatives are getting misinformation, direct access to legislation
- ACSA have lobbyist

F. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – Denise Calvert gave a monthly budget update for 2016-17. Trustee Landry moved to approve the Monthly Budget Update for 2016-17. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, absent, Trustee Stecher, yes, Trustee Walker, yes.

G. CONSIDERATION OF APPROVAL OF RESOLUTION #20.JUNE.2016-2017 REQUESTING TO BORROW/FUND TRANSFER FROM THE COUNTY TREASURER FOR 2017-2018 – Denise Calvert reported on Resolution #20.JUNE.2016-2017 Requesting to Borrow/Fund Transfer from the County Treasurer for 2017-2018. Trustee Landry moved to approve Resolution #20.JUNE.2016-2017 Requesting To Borrow/Fund Transfer From The County Treasurer For 2017-2018. Trustee Stecher seconded the motion. Roll Call Vote: Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, absent, Trustee Stecher, yes, Trustee Walker, yes.

H. CONSIDERATION OF APPROVAL OF RESOLUTION #21.JUNE.2016-2017 AUTHORIZATION TO MAKE TRANSFERS BETWEEN FUND BALANCES AND EXPENDITURES AT CLOSE OF YEAR PER EDUCATION CODE 42601 – Denise Calvert reviewed the Resolution. Trustee Landry moved to approve Resolution #21.JUNE.2016-2017 Authorization To Make Transfers Between Fund Balances And Expenditures To Make Transfers Between Fund Balances And Expenditures At Close Of Year Per Education Code 42601. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Roll Call Vote: Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, absent, Trustee Stecher, yes, Trustee Walker, yes.

I. CONSIDERATION OF APPROVAL OF JUNE 30, 2017 YEAR END CASH BORROWING FROM OTHER DISTRICT FUNDS OR FUNDS IN THE CUSTODY OF THE SONOMA COUNTY TREASURER – Denise Calvert reported on the June 30, 2017 Year End Cash Borrowing. Trustee Stecher moved to Approve June 30, 2017 Year End Cash Borrowing From Other District Funds Or Funds In The Custody Of The Sonoma County Treasurer. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, absent, Trustee Stecher, yes, Trustee Walker, yes.

J. PRESENTATION OF DRAFT 2017-20 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) – Steve Charbonneau presented the Draft 2017-20 LCAP. The following items were reviewed:

- LCAP 2017-20
- Summary of Updates
- Goal 1, School Physical, Social & Emotional Environment
- Goal 2, Course Access & Success
- First and only district in the county with a true partnership with the SRJC
- Goal 3, 21st Century Classroom Materials & Instruction for students
- Goal 4, Decrease The Academic Achievement Gap
- Goal 5, Transition to Post-High School Success

Discussion took place regarding:

- Everyone in this district is responsible to implement this plan

K.

8:25 P.M. PUBLIC HEARING REGARDING THE ANNUAL UPDATE TO THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) 2017-20 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) - The Public Hearing was opened at 8:25 p.m. The Public Hearing was closed at 8:26 p.m.

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- L. PRESENTATION OF DRAFT 2017-20 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR THE WEST COUNTY CHARTER MIDDLE SCHOOL - Steve Charbonneau reviewed the Draft 2017-20 LCAP for the Charter School. The following was reviewed:
- Goal 1, School Physical, Social & Emotional Environment
 - Goal 2, Course Access & Success
 - Goal 3 21st Century Classroom Materials & Instruction for students
 - Goal 4 Decrease The Academic Achievement Gap
 - Goal 5 Transition to Post-High School Success

The following comments were made regarding:

Posting the Plan

Clarification of the AVID program and the funds allocated

- M.

8:35 P.M. PUBLIC HEARING REGARDING THE ANNUAL UPDATE TO THE WEST COUNTY CHARTER MIDDLE SCHOOL 2017-20 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) The Public Hearing was opened at 8:35 p.m. The Public hearing was closed at 8:36 p.m.
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The following comment was made regarding:

Very exciting to have a public charter middle school in the District

- N. CONSIDERATION OF APPROVAL OF REVISIONS TO THE DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Mia Del Prete reviewed the revisions. Trustee Noe moved to approve Revisions To The Declaration Of Need For Fully Qualified Educators. Trustee Landry seconded the motion.

The following discussion took place regarding:

- Why the use of interns?
- Difficulty finding teachers for positions

Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, absent, Trustee Stecher, yes, Trustee Walker, yes.

- O. FIRST READING OF RECOMMENDED REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATIONS

- BOARD POLICY 5030 STUDENT WELLNESS
- ADMINISTRATIVE REGULATION 3554 OTHER FOOD SALES

Ryanesha Warren, Food Service Coordinator was introduced to review the recommended revisions. Ms. Warren reviewed the key points and necessary revisions. Ms. Warren reviewed the hope is to get wellness committee formed. The Board requested this item to be brought back to the Consent Calendar June 28.

- P. FIRST READING OF REVISED JOB DESCRIPTION FOR STUDENT INFORMATION AND DATA SYSTEM COORDINATOR - Mia Del Prete reviewed the job description. The Board requested this item to be brought back to the Consent Calendar June 28.

- Q. FIRST READING OF JOB DESCRIPTION BILINGUAL PARAEDUCATOR - Mia Del Prete reviewed the job description. The Board requested this item to be brought back to the Consent Calendar June 28.

- R. FIRST READING OF JOB DESCRIPTION DISTRICT OFFICE SECRETARY – Mia Del Prete reviewed the job description. The Board requested this item to be brought back to the Consent Calendar June 28.

- S. FIRST READING OF PROPOSED BOARD POLICY AND ADMINISTRATIVE REGULATION 5141.52 SUICIDE PREVENTION – Steve Charbonneau reviewed the proposed Board Policy and Administrative Regulation. The Board requested this item to be brought back to the Consent Calendar June 28.

- T. FIRST READING OF PROPOSED REVISIONS TO BOARD BYLAW 9323 MEETING CONDUCT – Steve Charbonneau reviewed the revisions to the Board Policy. The Board requested this item to be brought back to the Consent Calendar June 28.

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- U. FIRST READING OF RECOMMENDED REVISIONS TO BOARD POLICY 2122 SUPERINTENDENTS CONTRACT – Mia Del Prete reviewed the revisions to the Board Policy. The Board requested this item to be brought back to the Consent Calendar June 28.
- V. FIRST READING OF RECOMMENDED REVISIONS TO BOARD POLICY 5131.7 WEAPONS AND DANGEROUS INSTRUMENTS – Steve Kellner reviewed the revisions to the Board Policy. The Board requested this item to be brought back to the Consent Calendar June 28.

V. FUTURE AGENDA ITEM

- A. MONTHLY UPDATE ON THE EL MOLINO PERFORMING ARTS CENTER, APPROVAL TO SUBMIT PLANS TO DIVISION OF STATE ARCHITECT – JUNE 28
- B. CONSIDERATION OF APPROVAL OF CHARTER MIDDLE SCHOOL JOINT USE AGREEMENT – JUNE 28
- C. CONSIDERATION OF APPROVAL OF UPDATED SUPERINTENDENT CONTRACT EFFECTIVE JULY 1, 2017 – JUNE 28
- D. CONSIDERATION OF APPROVAL OF CONTRACT WITH AVID INC. – JUNE 28
- E. CONSIDERATION OF APPROVAL OF AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT APPLICATIONS FOR 2017-2018 –JUNE 28
- F. FIRST READING OF RECOMMENDED REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 1312.3 UNIFORM COMPLAINT PROCEDURES – JUNE 28
- G. BUDGET ADVISORY COMMITTEE – JUNE 28
- H. APPROVAL OF LEASE LEASEBACK CONTRACT WITH CONTRACTOR (TBD) – AUGUST 16
- I. PRESENTATION FROM THE NORTH COAST SCHOOL OF EDUCATION – SEPTEMBER 13

VI. ADJOURNMENT – The meeting was adjourned at 8:49 p.m.

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Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 16th day of August, 2017.


