



# WEST SONOMA COUNTY HIGH SCHOOL DISTRICT

## CERTIFICATED VACANCY ANNOUNCEMENT ANALY HIGH SCHOOL 1.0 SPANISH TEMPORARY TEACHER *August 15, 2017-December 22, 2017*

**Mia Del Prete**  
Human Resources  
Manager

462 Johnson Street  
Sebastopol, CA 95472  
(707) 824-6403  
(707) 824-6499 Fax  
www.wscuhd.k12.ca.us

Job Line  
(707) 824-6409

Hours  
7:30 a.m. - 4:00 p.m.  
Monday - Friday

**WSCUHSD** is an Equal Opportunity Employer. WSCUHSD's policy prohibits discrimination and/or harassment of students, employees and job applicants at any district site or activity on the basis of actual or perceived race, color, national origin, ancestry, ethnic group, identification, medical condition, genetic information, disability, gender, gender identity, gender expression, sex, sexual orientation, age, political affiliation, organizational affiliation, veteran status, marital status, or parental status.

Posted: 7/31/2017

### **Application Deadline:**

Until Filled

### **Start Date:**

August 15, 2017

### **Salary**

Placement on Certificated Salary Schedule  
Successful certificated candidates are hired at temporary status

### **Employment Standards**

#### **Required:**

- ❖ Valid California Foreign Language Credential (Spanish)
- ❖ EL Authorization/SDAIE or CLAD
- ❖ NCLB Foreign Language Certification
- ❖ Experience working with high school aged students
- ❖ Ability to teach to multiple levels of intelligence
- ❖ Desire to work cooperatively among various departments on campus
- ❖ Biliterate Spanish/English (understanding, speaking, reading, writing)
- ❖ Computer literacy

#### **Preferred:**

- ❖ Bilingual
- ❖ BCLAD

### **Application Requirements**

- ❖ EdJoin Application
- ❖ Cover letter focusing on required qualifications
- ❖ Current Resume
- ❖ Three (3) current letters of recommendation
- ❖ Copy of Credential
- ❖ Copy of Transcripts

### **Submit letter to:**

**EdJoin Application**

<https://www.edjoin.org/>

**Application Requirements:** Official application forms and related materials must be correctly completed, returned to and received in the Human Resources Office no later than the deadline date and time listed on this announcement. Postmarks will not be accepted. We reserve the right to reopen, re-advertise, or delay filling the position.

#### **Other Requirements:**

**Fingerprinting:** In accordance with AB 1610 & 1612, Chapter 452 & 840, all employees must complete fingerprint background clearance through the California State Department of Justice prior to beginning work.

**TB Test:** Prior to being employed and beginning work for this District, you will be required to file evidence of having had a tuberculosis examination (Intra-dermal skin test) with a negative result. Medically verified positive skin test results require a chest x-ray.

**Authorization to Work:** As required by the Immigration Reform and Control Act of 1986, ALL persons who are offered employment must provide the District with documents that establishes their identity and employment eligibility.

**Post Offer/Pre-Employment Assessment:** Employment in positions of Maintenance Specialist, Custodian, Food Service, Behavior Assistants and specific Special Education Teachers is contingent upon completing and passing an assessment to determine that physical duties of the position can be performed.

**Application Process:** Following the closing date and time, your application will be forwarded to a screening committee. If the position is Open Until Filled applications will be forwarded on a weekly basis. At such time all applications will be reviewed and a decision will be made to interview from the pool, re-advertise, reopen, or delay the screening process until a suitable number of qualified applications have been received. Approximately 10 to 14 days later, you will be notified by mail, or by phone, whether or not you have been chosen for an interview. Candidates selected for an interview will be required to appear for an oral interview before an Interview Committee. Final candidates should be aware that more than one interview might be necessary.

**NOTE:** All documents included in your application packet become the property of the District. Your packet for this opening will not be considered for other opening.

**New Documents Must Be submitted For Each Opening**