

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President
FROM: Karen Lamb, Executive Secretary
DATE: June 14, 2017
ITEM: **CONSIDERATION OF APPROVAL OF THE MAY 10, 2017
BOARD MEETING MINUTES**

The Board is requested to approve the Board meeting minutes from the May 10, 2017 Board Meeting.

RECOMMENDATION:

It is respectfully requested that the Board accept the minutes as submitted.

ATTACHMENTS:

Yes

In compliance with Government Code § 54954.2(a), The West Sonoma County Union High School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Karen Lamb, Executive Secretary to the Superintendent, West Sonoma County Union High School District, 462 Johnson Street, Sebastopol, CA 95472, (707) 824-6412.

"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, May 10, 2017
Analy High School Theater
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session Analy High School Library

5:05 p.m. Closed Session

6:30 p.m. Open Session Analy High School Theater

****PLEASE NOTE START TIME****

I. PRELIMINARY

A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.

B. ROLL CALL

Present

Ted Walker, President

David Stecher, Vice-President

Lori Bruhner, Clerk

Absent

Diane Landry, Trustee

Kellie Noe, Trustee

Dr. Steven Kellner, Superintendent

Stephanie Lovrin, Analy High School Student Representative

Samantha Hennen, El Molino High School Student Representative

Brenna Whitehead, Laguna High School Student Representative

C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA - None

D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to closed session at 5:05 p.m.

1. CONSIDERATION OF INTRADISTRICT OR INTERDISTRICT ATTENDANCE OR OTHER ACTION (OTHER THAN DISCIPLINE) WHERE PUBLIC CONSIDERATION WOULD BE IN VIOLATION OF THE STUDENT RECORDS ACT (ED CODE SECS. 35146 AND 48912(B)) CASES #6-(17-18), #7-(17-18), #8-(17-18)

2. HEARING TO CONSIDER / DELIBERATIONS REGARDING THE EXPULSION OF STUDENT (ED. CODE SEC. 48918(C)) CASES #4-(16-17), #8-(16-17), #9-(16-17)

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3. EVALUATION
 - a. Superintendent
4. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): TEACHERS, SIS DATA COORDINATOR
5. OTHER PUBLIC EMPLOYMENT
Title(s):
6. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957) Title(s):
7. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)
NUMBER OF POTENTIAL CASE(S): ONE
8. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory	Dr. Steven Kellner
Management	Dr. Steven Kellner
Superintendent	Ted Walker

- E. RECONVENE TO OPEN SESSION – The meeting was reconvened at 6:45 p.m.
- F. PLEDGE OF ALLEGIANCE - Joe Maloney led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Bruhner moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – The following addressed the Board:
Denise Zukowski, Analy Band Program
Isabelle Fischer, Video Program
Sherry Steele, Video Program
Brad Demarest, Video Program
Helen Greico, Theater Arts Program
Stephen Porter – Theater Arts Program
Kym Trippsmith – Theater Arts Program, Video
Mariah Cree – Theater Arts Program
Jabali Trippsmith – Theater Arts Program
Anne Humphrey – Video Program
- I. CONSENT CALENDAR – A discussion took place to pull item #7. Trustee Stecher moved to approve items 1-6 and 8-9. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
A discussion took place regarding item #7. Jennie Bruneman was introduced to answer questions regarding item #7. No questions were asked. The following comment was made regarding:
 - Contract amount to be earmarked for the Video Program.

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Trustee Bruhner moved to approve the Consent Calendar Item #7. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

1. CONSIDERATION OF APPROVAL OF THE APRIL 12, 2017 AND APRIL 26, 2017 BOARD MEETING MINUTES
2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELDTRIP REQUESTS
3. CONSIDERATION OF APPROVAL OF SCHOOL REPRESENTATIVES TO CALIFORNIA INTERSCHOLASTIC FEDERATION LEAGUE FOR 2017-2018
4. CONSIDERATION OF APPROVAL OF DONATIONS
5. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS APRIL 6, 2017 THROUGH MAY 2, 2017
6. CONSIDERATION OF ACCEPTANCE OF “EL MOLINO HIGH SCHOOL DICK LAGUENS ATHLETIC FUND” TO SUPPORT ATHLETIC EQUIPMENT AND SUPPLIES
7. CONSIDERATION OF APPROVAL OF A LICENSE AGREEMENT WITH PARAMOUNT PICTURES CORPORATION FOR THE FILMING OF A TELEVISION SHOW ON THE ANALY HIGH SCHOOL CAMPUS
8. CONSIDERATION OF APPROVAL OF THE INTERAGENCY AGREEMENT FOR TRANSPORTATION PROCEDURES TO ENSURE STABILITY FOR FOSTER STUDENTS
9. CONSIDERATION OF APPROVAL OF AGREEMENT WITH STARS PRE-SCHOOL TO OPERATE A STATE LICENSED PRE-SCHOOL ON DISTRICT FACILITIES FOR THE 2017-18 FISCAL YEAR

J. ACTION ON ITEMS HEARD IN CLOSED SESSION

1. CONFIDENTIAL STUDENT MATTERS – Trustee Bruhner moved uphold the recommendations of the Appeal Panel in cases #6-(17-18), #7-(17-18), #8-(17-18). Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
2. STUDENT DISCIPLINE – Trustee Bruhner moved to uphold the recommendations of the Administration in Student Discipline Cases #4-(16-17), #8-(16-17), #9-(16-17). Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
3. ACTION TAKEN – Trustee Bruhner moved to approve the Closed Session Report. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

Trustee Bruhner moved to approve the public employment dismissal release. Trustee Noe seconded the motion. 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

Certificated

- Jerod Brown, .80 FTE EMHS ESL/Spanish Teacher, effective August 10, 2017
- Bethany Hoff, 1.0 FTE AHS Chemistry Teacher, effective August 10, 2017
- Jessica Hart, 1.0 FTE EMHS Special Education Teacher, effective August 10, 2017
- Susan Bejarano, 1.0 FTE Special Education Consortium Speech/Language Therapist, effective August 10, 2017

Classified

- Paula Dillion, 1.0 FTE Student Information and Data System Coordinator, effective May 17, 2017
- Mary Schafer, 1.0 FTE District Chief Business Official, effective July 5, 2017

Classified

- Accept letter of resignation from Andrew Cull, AHS Campus Supervisor, effective May 9, 2017
- Accept letter of resignation from Jessica Hart, Special Education Consortium Behavior Assistant, effective June 2, 2017

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- Accept letter of retirement from Mark Johnson, AHS/LHS Outreach Therapist, effective June 2, 2017
- A comment from the public regarding legal action and notification to the public.

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Dr. Kellner reported receiving a letter from SCOE regarding the Second Interim Report and a letter pending agreement with the Teachers Association. A letter was received from the Sonoma County Board of Supervisors regarding moving school board elections to even years. A letter was received from Walter Hail commending Analy Principal Raul Guerrero with excellent work with the community, staff and parents. A communication was received from Dick Laugnes El Molino alumni. Mr. Lagunes made an agreement upon his passing to allow his generous donation to go towards less fortunate athletes so they may be able to participate.

III. REPORTS

- STUDENT REPRESENTATIVES

Stephanie Lovrin, Analy High School Student Representative reported the 2016-2017 school year has been exciting. There are many end of year events happening, the powder puff football game, the Prom Rally, the Prom is Saturday, the final band concert is next week, Open House is next Thursday, the Spring Concert is Friday May 19 at 7, the Senior Awards Night is May 24, the Senior Picnic is May 26, Day on the Green is May 25, no school May 29, followed by finals week, and graduation is June 2. Ms Lovrin thanked the Board for the opportunity to serve as a student representative.

Samantha Hennen, El Molino High School Student Representative reported Prom was held this past weekend and was a great success. The photo booth was a hit. El Molino held movie night and Moana was the film. The dance show was great. The blood drive was a success and senior events are happening. The Senior Awards Night is May 16, the Senior Project presentations are May 23, the Senior Sunrise Breakfast is coming up, club day is next Thursday, FFA will have their banquet coming up, and sports are wrapping up for the year. Ms. Hennen thanked the Board for the opportunity to serve as a student representative.

Brenna Whitehead, Laguna High School Student Representative reported Laguna will not be holding a Prom nor a Day on the Green. Mr. Maloney is planting a garden. The Leadership class is selling yearbooks. The art class is making stepping stones. Ms. Whitehead thanked the Board for the opportunity to serve as a student representative and she is happy to have made new friends on the board.

- ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President reported last week was Employee Appreciation Week. Mr. Ballard identified classified staff in the audience. Mr. Ballard reported the classified staff works and supports teaching staff and students. The teaching staff managed to negotiate an increase but the lowest paid employees in the district will not be receiving a raise. It is about choices and priorities and balancing the budget on lowest paid workers.

Bill Olzman, WSCTA President reported teachers are doing more collaborating. Mr. Olzman reported he is very proud to be working here in the district. We have worked together in a variety of ways this year; collaboration is a key to success.

- PRINCIPALS

Raul Guerrero, Analy High School Principal reported he attended the FFA State Conference in Fresno where he had the opportunity to be a judge. The Analy High School Ed Foundation Tiger Crawl was a great success. The students represented at the National History Day Contest. Mr. Guerrero thanked teachers, Jason Carpenter and Rachel Ambrose for their participation with the students at this event.

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Kent Cromwell, Laguna High School Principal reported there is a lot going on at Laguna. Mr. Maloney has plants for sale. Mr. Cromwell thanked the Men’s’ Garden Club of Santa Rosa for their donation. May is Mental Health Month and the students have made a unity banner with positive statements. Testing is wrapped up and graduation is right around the corner. The girls circle has finished the second cycle. Mr. Cromwell reported the WASC visit he attended was an interesting and educational experience.

- Matt Dunkle, El Molino High School Principal reported for the third year in a row, U.S. News World & Report has named El Molino to its “Best High Schools 2017”, ranked in the top 13% of all public high schools for 2017! Mr. Dunkle reported he acknowledged staff appreciation a week early. The Russian River Rotary fundraiser was able to provide students with 19 thousand dollars in scholarships. The El Molino Marching Band was successful in the Apple Blossom Parade. There are many events coming up. Mr. Dunkle reported he is proud of all the staff and thanked the Board for another great year.

- **BOARD MEMBERS**

Trustee Noe acknowledge the students, parents and community for input at the board meetings.

Trustee Landry reported - Absent

Trustee Bruhner thanked all staff and parents. She appreciates the feedback.

Trustee Stecher appreciates the emails and communications regarding next school year.

Trustee Walker thanked the community for the communications.

- **SUPERINTENDENT** – Dr. Steve Kellner reported Dr. Charbonneau and Kirsten Sanft met with families at the West County Charter Middle School.

IV. SPECIAL RECOGNITION

A. RECOGNITION OF STUDENT BOARD REPRESENTATIVES

Trustee Walker and Superintendent Kellner recognized the Student Representatives. They were each presented with a Certificate of Appreciation. The principals and Superintendent said a few words about the student representatives.

B. RECOGNITION OF DISTRICT RETIREES

Raul Guerrero acknowledged retiree Starr Hergenrather. Matt Dunkle acknowledged Doug Pepe. Kathryn Davy acknowledged retiree Alan Murakami. All were presented with a certificate and a crystal paperweight.

C. RECOGNITION OF THE BECKY HOPPER “MAKE A DIFFERENCE” AWARD RECIPIENT FOR 2016-2017 – Trustee Walker and and Dr. Steven Kellner presented Joe Maloney with the Becky Hopper Make A Difference Award.

D. REFRESHMENTS – Refreshments were served.

V. DISCUSSION /ACTION

A. CONSIDERATION OF APPROVAL OF DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT WITH THE WEST SONOMA COUNTY TEACHERS ASSOCIATION IN ACCORDANCE WITH ASSEMBLY BILL 1200 – Denise Calvert reviewed the Disclosure of Collective Bargaining Agreement. Trustee Noe moved to approve the Disclosure of Collective Bargaining Agreement with the West Sonoma County Teachers Association in Accordance with Assembly Bill 1200. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

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- B. CONSIDERATION OF SUMMARY AND APPROVAL OF CONTRACT NEGOTIATIONS AGREEMENT FOR 2016-2017 AND 2017-2018 WITH WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) - Dr. Kellner reviewed the agreement. Trustee Bruhner moved to approve the Summary of Contract Negotiations Agreement for 2016-2017 and 2017-2018 with West Sonoma County Teachers Association (WSCTA). Trustee Stecher seconded the motion. The following comments were made regarding:
- Uncertainty in Sacramento
 - Classified staff
 - Thanked negotiators
 - Thanked staff for clean up on language in contract
 - Acknowledged the partnership and collaboration in the agreement
 - Acknowledged the letter received from the Sonoma County Office of Education regarding the budget
- Approved by 3 yes, 1 no, 1 absent. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, no.
- C. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – Denise Calvert reported on the Monthly Budget Update. Trustee Stecher moved to approve the Monthly Budget Update for 2016-17. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- D. CONSIDERATION OF APPROVAL OF WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT'S 2016-17 THIRD INTERIM FINANCIAL REPORT – Denise Calvert reviewed the 2016-17 Third Interim Financial Report. The following was reviewed:
- Multiyear projection
 - May Revise out later this week
 - Recommendation to form a budget committee
- Trustee Noe moved to approve the West Sonoma County Union High School District's 2016-17 Third Interim Financial Report. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- E. CONSIDERATION OF APPROVAL OF RESOLUTION #16.MAY.2016-2017 REGARDING EDUCATION PROTECTION ACCOUNT – Denise Calvert reviewed the Resolution. Trustee Noe moved to approve the Resolution #16.MAY.2016-2017 Regarding Education Protection Account. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- F. CONSIDERATION OF APPROVAL OF RESOLUTION #17.MAY.2016-2017 IN THE MATTER OF THE ELIMINATION OF A CERTAIN POSITION IN THE CLASSIFIED SERVICE AND DIRECTING NOTIFICATION OF CLASSIFIED EMPLOYEE - Mia Del Prete reviewed the Resolution. Trustee Bruhner moved to approve Resolution #17.MAY.2016-2017 in the Matter of the Elimination of a Certain Position in the Classified Service and Directing Notification of Classified Employee. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- G. CONSIDERATION OF APPROVAL OF FINAL ACTION ON RESOLUTION #18.MAY.2016-2107 AND DECISION NOT TO REEMPLOY CERTIFICATED EMPLOYEES FOR THE 2017-2018 SCHOOL YEAR- Mia Del Prete reviewed the Resolution. Trustee Stecher moved to approve the Final Action on Resolution #18.MAY.2016-2017 and Decision not to Reemploy Certificated Employees for the 2017-2018 School Year. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

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- H. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE AND COMMUNITY INPUT – Dr. Steve Charbonneau gave an update on the LCAP . The following discussion took place regarding:
- Input from all stakeholders
 - Communicate in terms that are accessible
 - Find ways to help with budget issues in the upcoming years
 - Collectively come together as a group
 - Design thinking piece and how we may frame the work around the budget committee
- I. CONSIDERATION OF APPROVAL OF RESOLUTION #19.MAY.2016-2017 ADOPTING PROCEDURES FOR EVALUATING QUALIFICATIONS OF LEASE-LEASEBACK CONTRACTORS – Jennie Bruneman reviewed the Resolution. Trustee Noe moved to approve Resolution #19.MAY.2016-2017 Adopting Procedures for Evaluating Qualifications of Lease-Leaseback Contractors. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 0yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- J. CONSIDERATION OF APPROVAL FOR THE DISTRICT TO ENTER INTO AN AGREEMENT WITH SONOMA COUNTY OFFICE OF EDUCATION FOR DARK FIBER CONNECTION STARTING FALL 2018 – Jennie Bruneman reviewed the agreement. Trustee Stecher moved to approve the District to Enter Into An Agreement with Sonoma County Office of Education for Dark Fiber Connection Starting Fall 2018. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- K. CONSIDERATION OF APPROVAL FOR THE EXPLORATION AND FEASIBILITY OF A FACILITY BOND MEASURE FOR THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT - This item has been moved to the June agenda.

A Special Board Meeting Closed Session has been scheduled for Monday May 15, 2017

VI. FUTURE AGENDA ITEM

- A. PRESENTATION OF THE PROPOSED WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT PROPOSED BUDGET FOR 2017-18 – JUNE 14
- B. PUBLIC HEARING REGARDING THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT PROPOSED BUDGET FOR 2017-18 – JUNE 14
- C. FIRST READING OF REVISED JOB DESCRIPTION FOR STUDENT INFORMATION AND DATA SYSTEM COORDINATOR – JUNE 14
- D. FIRST READING OF JOB DESCRIPTION BILINGUAL PARAEDUCATOR – JUNE 14
- E. FIRST READING OF JOB DESCRIPTION DISTRICT OFFICE SECRETARY – JUNE 14
- F. FIRST READING OF PROPOSED BOARD POLICY AND ADMINISTRATIVE REGULATION 5141.52 SUICIDE PREVENTION – JUNE 14
- G. MONTHLY UPDATE ON THE EL MOLINO PERFORMING ARTS CENTER, APPROVAL TO SUBMIT PLANS TO DIVISION OF STATE ARCHITECT – JUNE 28
- H. APPROVAL OF LEASE LEASEBACK CONTRACT WITH CONTRACTOR (TBD) – AUGUST 16
- I. PRESENTATION FROM THE NORTH COAST SCHOOL OF EDUCATION

VII. ADJOURNMENT – The meeting adjourned at 9:35 p.m.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President
FROM: Karen Lamb, Executive Secretary
DATE: June 14, 2017
ITEM: **CONSIDERATION OF APPROVAL OF DONATIONS**

The Board of Education is requested to approve the following donations:

- North Coast Ag Partners donated to Analy High School Ag Department a 2017 Ford Transit Wagon and to El Molino High School Ag Department a 2017 Suburban Chevrolet.
- A donation was given to Analy High School of \$15,000 for a Video Program Section for 2017-18.
- The Sebastopol Rotary donated \$599.00 to Laguna High School to go towards basketball jerseys and a document camera.
- The Sebastopol Rotary donated \$2,500.00 to Laguna High School to go towards the Overcoming Obstacle Scholarship.
- The Sisters of Perpetual Indulgence donated \$1,500.00 to the Opportunity Class for use towards general class supplies
- The Sebastopol Rotary Sunrise donated \$1,000.00 to Laguna High School for use towards the garden.
- The Kiwanis Club donated \$502.23 to Laguna High School for use towards the garden.

RECOMMENDATION:

It is respectfully requested that the Board accept the donations as submitted.

ATTACHMENT:

No

I.I.3./JUNE.14.17

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Denise Calvert, Interim Chief Business Official

DATE: June 14, 2017

ITEM: **CONSIDERATION OF APPROVAL OF WARRANT REGISTERS
May 3, 2017 THROUGH JUNE 6, 2017**

BACKGROUND INFORMATION:

The Board is responsible for approving all warrants authorizing payments during a regularly scheduled School Board meeting.

CURRENT CONSIDERATION:

The School Board will receive warrants for the time period of May 3, 2017 through June 6, 2017 under separate cover for review.

RECOMMENDATION:

The administration respectfully requests that the School Board approve the payment of warrants from May 3, 2017 through June 6, 2017 separate cover for review.

ATTACHMENTS:

No.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Mia Del Prete, Human Resources Manager

DATE: June 14, 2017

ITEM: **CONSIDERATION OF APPROVAL OF CONTRACT FOR OCCUPATIONAL THERAPY FOR THE WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM FOR THE 2017 SUMMER SCHOOL SESSION**

BACKGROUND INFORMATION:

The West Sonoma County Special Education and Student Services Consortium will hold a Summer School Session from June 5 through July 6, 2017. There is a need to provide occupational therapy for special education students. Kathryn Davy, Special Education Consortium Director secured an agreement with Kristina Boblitt, Certified Occupational Therapist, to provide services for our 2017 summer session.

CURRENT CONSIDERATION:

Ms. Boblitt shall provide occupational therapy services from June 5 through July 6, 2017, for special education students enrolled with the West Sonoma County Special Education Consortium. Ms. Boblitt will be paid \$90/hour for 12 hours of work for a total not to exceed \$1,080.

RECOMMENDATION:

It is respectfully recommended the Board of Education approve the Contract Agreement between West Sonoma County Special Education and Student Services Consortium and Kristina Boblitt for occupational therapy services.

ATTACHMENTS:

Yes

West Sonoma Union High School District
462 Johnson Street
Sebastopol, CA 95472

CONTRACT FOR PERSONAL SERVICES

THIS AGREEMENT, made and entered into on **May 1, 2017** by and between the **WEST SONOMA COUNTY HIGH SCHOOL DISTRICT** hereinafter called **THE DISTRICT**, and **Kristina Boblitt, Certified Occupational Therapist**, hereinafter called **CONTRACTOR**.

WHEREAS, the **DISTRICT** has a requirement for specific **CONTRACTOR** services and,
WHEREAS, the **CONTRACTOR**, is qualified to provide these specific services as more particularly set for in Article I below and,
WHEREAS, the **CONTRACTOR** desires to enter into an agreement with the **DISTRICT** to provide these specific services;
NOW, THEREFORE, the **DISTRICT** and **CONTRACTOR** do hereby agree as follows:

Article I **SERVICES TO BE PROVIDED BY CONTRACTOR**

The **CONTRACTOR** shall, working individually and/or in cooperation with **DISTRICT** personnel, provide the following specific services: Provide Occupational Therapy services as a direct or collaborative service to a specified student or classroom. The hours offered are 3 hours per week for Summer School classes for 4 weeks for a total not to exceed 12 hours.

Article II **TERM OF CONTRACT**

The term of this contract shall be from **June 5, 2017 to July 6, 2017**, inclusive, subject to the provisions of Article XI.

Article III **COMPENSATION/ PAYMENT**

As full compensation for all services specified in Article I, when performed by the **CONTRACTOR** to the complete satisfaction of the **DISTRICT**, the latter shall pay to the **CONTRACTOR** the sum of: **\$90.00 per hour, for a total of up to 12 hours for a total not to exceed \$1,080.00**

PAYMENT SCHEDULE: Monthly

PAYMENT TERMS: Net 30 days upon receipt of Invoice. All invoices to be submitted to:

West County Special Education Consortium, 462 JOHNSON STREET, SEBASTOPOL, CA., 95472

Article IV **INDEPENDENT CONTRACTOR**

In performing the services called for in this contract, the **CONTRACTOR** and its officers, agents and employees independent contractors and not officers or employees of the **DISTRICT**. As an independent contractor, even when acting as an agent or representative of the **DISTRICT**. **CONTRACTOR** including officers, agents and employees, shall not be entitled to any of the benefits or rights accruing to a District officer or employee.

Article V **INDEMNIFICATION**

CONTRACTOR shall hold harmless, defend and indemnify **DISTRICT**, its officers, agents and employees, from and against any liability, claim, action, cost, damage or loss for injury, including death, to any person or damage to any property arising out of **CONTRACTOR'S** activities under this contract. This obligation shall continue beyond the term of this contract as to any act or omission which occurred during or under this contract.

Article VI **INSURANCE**

CONTRACTOR certifies that he/she understands any peculiar risks associated with the work to be performed under this contract and further certifies that all necessary safeguards and protective services will be used to ensure a safe performance and completion. **CONTRACTOR** agrees, during the term of this contract, to maintain at **CONTRACTOR'S** sole expense all necessary insurance for its employees and agents

including but not limited to, worker's compensation, disability, and unemployment insurance, and to provide DISTRICT with certification upon request. Certification of workers compensation required for this contract? YES___ NO **XX**

CONTRACTOR'S shall file with the DISTRICT a policy of liability Insurance, issued by a company duly and legally licensed to transact business in the State of California, covering personal injuries, including wrongful death, and claims for property damage that arise from CONTRACTOR'S activities pursuant to this contract. The insurance certificate shall be issued at the expense of the CONTRACTOR and shall name DISTRICT, its officers, agents and employees, as additional insured. Certificate of liability insurance required? YES **XX** NO___

Article VII FUNDS

Payments for services under this contract are contingent upon availability of funds.

Article VIII CERTIFICATION BY PUBLIC AGENCY EMPLOYEE

CONTRACTOR certifies that he/she will not receive salary or other remuneration, or other vacation pay, from any other public agency for the service performed under this contract.

Article IX TAXES

CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this contract. In case the DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR, agrees to furnish the DISTRICT with proof of payment of taxes on those earnings. CONTRACTOR agrees to furnish IRS Form W-9.

Article X BACKGROUND CLEARANCE CERTIFICATION

CONTRACTOR agrees to provide the DISTRICT with necessary certification of compliance with Education Code Section 45125.1. Form for certification may be provided by either party as long as all required information is included. CONTRACTOR understands that such form, if required, must be received by DISTRICT prior to any services being rendered under this contract.

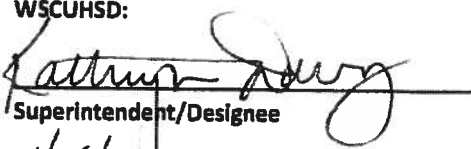
Vendor Certification (E.C. 45125.1) required YES (OT Certification Upon Request)
Fingerprinting Certification YES

Article XI TERMINATION

The DISTRICT may terminate this contract by giving thirty-days (30) written notice to CONTRACTOR. In the event the DISTRICT elects to terminate contract without cause, the DISTRICT shall pay CONTRACTOR for services rendered to such date. If either party fails to perform any of its obligations hereunder, within the time and in the manner provided or otherwise violated any of the terms of this contract, either party may terminate this contract by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily provided to such date.

IN WITNESS WHERE OF, the parties hereto have executed this contract:

WSCUHSD:



Superintendent/Designee

4/29/17

Date

CONTRACTOR:

 Kristina Boblitt

Signature & Printed Name

5/4/17

Date

Funding Source:

Account Code: _____
FUND RES YR GOAL OBJ SCH MGNT PO #

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Mia Del Prete, Human Resources Manager

DATE: June 14, 2017

ITEM: **CONSIDERATION OF APPROVAL OF CONTRACT FOR SCHOOL NURSE SERVICES FOR THE WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM FOR THE 2017 SUMMER SCHOOL SESSION**

BACKGROUND INFORMATION:

The West Sonoma County Special Education and Student Services Consortium will hold a Summer School Session from June 5 through July 6, 2017. There is a need to provide school nurse services for special education students. Kathryn Davy, Special Education Consortium Director secured an agreement with Catherine Ferland, Registered and Credentialed Nurse, to provide services for our 2017 summer session.

CURRENT CONSIDERATION:

Ms. Ferland shall provide school nurse services from June 5 through July 6, 2017, for special education students enrolled with the West Sonoma County Special Education Consortium. Ms. Ferland will be paid \$50/hour for 6 hours of work for a total not to exceed \$300.

RECOMMENDATION:

It is respectfully recommended the Board of Education approve the Contract Agreement between West Sonoma County Special Education and Student Services Consortium and Catherine Ferland for school nurse services.

ATTACHMENTS:

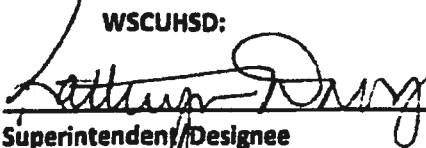
Yes

West Sonoma Union High School District
462 Johnson Street
Sebastopol, CA 95472
CONTRACT FOR PERSONAL SERVICE

THIS CONTRACT AGREEMENT is made by and between WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (DISTRICT) and CATHERINE FERLAND, Registered Nurse.

1. **Term:** The DISTRICT hereby agrees to purchase nurse services in an amount not to exceed 6 hours for a period beginning June 5, 2017, and ending July 6, 2017 subject to the terms and conditions set forth below.
2. **Cost:** Cost for nurse services is \$50.00 per hour; to be invoiced by Ms. Ferland at the end of the summer school session, July 6, 2017. The invoice from Ms. Ferland shall include daily dates and hours served. Total amount shall not exceed \$300.00.
3. **Work Days:** Ms. Ferland and the DISTRICT shall mutually agree on work dates. Ms. Ferland shall deliver no more than 6 hours of nursing service during the 2017 summer session. Service dates shall occur between June 5th, 2017 and July 6th, 2017.
4. **Assignments as Speech Therapist:**
 - a. **Direct Service Duties:** Provide nursing services as agreed upon with the DISTRICT.
5. **Fringe Benefits:**
 - a. **Health, Dental and Vision:** Ms. Ferland will receive no DISTRICT paid health benefits.
6. **General Provisions:**
 - a. **Governing Law and Venue:** This Agreement, and the rights and obligations of the parties, shall be governed by and construed in accordance with the laws of the State of California. The parties also agree that, in event of litigation, venue shall be the proper state or federal court located in Sonoma, California.
 - b. **Entire Agreement:** This Agreement contains the entire agreement and understanding between the parties. There are no oral understandings, terms or conditions and neither party has relied upon any representation, express or implied, not contained in this Agreement.
 - c. **No Assignments:** The District may not assign or transfer any rights granted or obligations assumed under this Agreement.
 - d. **Modification:** This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both the parties.
 - e. **Severability:** If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of the Agreement shall continue in full force and effect.

IN WITNESS WHERE OF, the parties hereto have executed this contract:

WSCUHSD:

Superintendent/Designee

5/31/17
Date

Funding Source:

Account Code: _____
FUND RES YR GOAL OBJ SCH MGNT PO #

CONTRACTOR:


Signature & Printed Name

6/2/17
Date

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Steve Charbonneau, Assistant Superintendent –Educational Services

DATE: June 14, 2017

ITEM: **CONSIDERATION OF APPROVAL OF COACHING SUPPORT
FOR NEW WEST COUNTY CHARTER PRINCIPAL**

BACKGROUND INFORMATION:

Historically, WSCUHSD has provided coaching for principals who are new to their role. Given that the quality of school leadership is the second most important factor in student achievement (after the quality of teachers), it is important that school districts create the conditions to systematically support, develop, and retain highly effective leaders. Leadership coaching, as a model for professional development and school improvement, is an effective way to accomplish this objective.

CURRENT CONSIDERATION:

The Board of Education will review the PlusONE Leadership: Proposal for Coaching Support for West County Charter’s Principal, Kirsten Sanft. Upon Board approval, these prospective coaching services will be funded by way of the Effective Educators Grant, a one time funding source that is solely designated for professional development.

RECOMMENDATION:

The Board will consider approving the PlusONE Leadership: Proposal for Coaching Support.

ATTACHMENTS:

Yes.

PlusONE Leadership: Proposal for Coaching Support

Statement of Work

May 19, 2017

WSCUSD Coaching Support for Certificated Management

PlusONE DELIVERABLES:

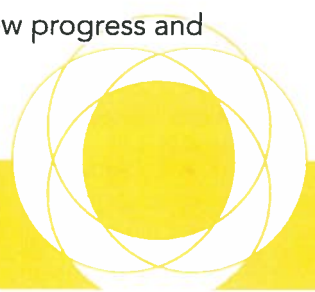
Monthly Coaching Services include:

- Coaching Agreement review and commitment (first session)
- Two Sessions (up to 3 hours total) of personal coaching – may be in person or virtual as agreed upon by the participant and coach
- 24/7 Support and Assistance by email and/or phone as needed
- Three-month “Impact Plan” co-developed with participant
- “StrengthsFinder 2.0” by Tom Rath book and survey
- Access to resources developed by PlusONE
- Access to participation reports as requested by district
- Log-on and use of CoachLogix by participant
- Classroom walkthroughs as needed to meet the goals of the participant
- Feedback on staff meeting/s as needed to meet the goals of the participant

AGREEMENTS:

Client/District to provide:

- Signed Coaching Agreement (to be provided by PlusONE) by participant and district leadership
- Meeting with PlusONE and participant to share goals for the coaching support within 1 month of start of contract
- Meeting with PlusONE and participant at mid-point of contract to review progress in achieving goals
- Meeting with PlusONE and participant at end of contract to review progress and plan for next steps



AGREEMENTS Continued:

PlusONE Leadership to provide:

- Coaching Agreement for participant
- Access to CoachingLogix
- StrengthsFinder 2.0 book and survey
- Accessibility for 24/7 support
- Twice monthly one-on-one coaching (up to 3 hours)
- Access to PlusONE content
- Platform for video conferencing

COST:

\$600 per contracted month (3 month minimum)

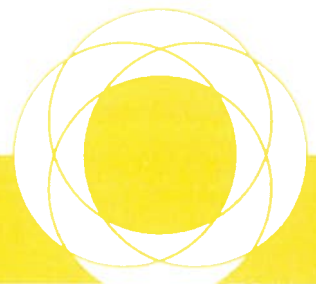
Proposed timeline for Coaching Services:

July 1, 2017 – June 30, 2018

(Excluding July 2017, December 2017)

Number of Months: 10

Total Cost: \$6,000



ACCEPTANCE OF STATEMENT OF WORK (SOW)

The total value for the Services pursuant to this SOW shall not exceed \$6,000 unless otherwise agreed to by both parties. Please refer to the "Cost" section of the statement of work for a detailed outline of costs. Services may be terminated by either party with a 30 day written notice.

Client will be invoiced for the services at the mid-point of the contract, and at the completion of services. Payment is due upon receipt of invoice.

All checks shall be made payable to:
Mickey Porter

All payments should be mailed to:
PlusONE Leadership
Attn: Mickey Porter
2130 Green Hill Rd
Sebastopol, CA 95472

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the day, month, and year first written on the first page of this statement of work.

Name: Mickey Porter
Agency: PlusONE Leadership
Title: Creator / CEO

Name: _____
Agency: _____
Title: _____

