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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, March 8, 2017
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:15 p.m. Open Session ****Please Note Start Time****

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
 - Present
 - Absent
 - Ted Walker, President
 - David Stecher, Vice-President
 - Lori Bruhner, Clerk
 - Diane Landry, Trustee
 - Kellie Noe, Trustee
 - Dr. Steven Kellner, Superintendent
 - Stephanie Lovrin, Analy High School Student Representative
 - Samantha Hennen, El Molino High School Student Representative
 - Brenna Whitehead, Laguna Student Representative
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session 5:05 p.m.
 - 1. CONSIDERATION OF INTRADISTRICT OR INTERDISTRICT ATTENDANCE OR OTHER ACTION (OTHER THAN DISCIPLINE) WHERE PUBLIC CONSIDERATION WOULD BE IN VIOLATION OF THE STUDENT RECORDS ACT (ED CODE SECS. 35146 AND 48912(B)) CASES #10-(16-17), #1-(17-18)
 - 2. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): SPRING COACHES
 - 3. OTHER PUBLIC EMPLOYMENT
Title(s): TEACHER
 - 4. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957) Title(s): TEACHER

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5. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)
NUMBER OF POTENTIAL CASE(S): ONE
6. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory	Dr. Steven Kellner
Management	Dr. Steven Kellner
Superintendent	Ted Walker

- E. RECONVENE TO OPEN SESSION – The meeting reconvened to Open Session at 6:20 p.m.
- F. PLEDGE OF ALLEGIANCE – Mary Fricker led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR – Trustee Bruhner moved to approve the Consent Calendar. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
 1. CONSIDERATION OF APPROVAL OF THE FEBRUARY 15, 2017 BOARD MEETING MINUTES
 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELDTRIP REQUESTS
 3. CONSIDERATION OF APPROVAL OF SUPERINTENDENTS RATIFICATION OF OVERNIGHT FIELDTRIP REQUEST
 4. CONSIDERATION OF APPROVAL OF AMENDMENT 1 BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL (WSCUHSD) AND SONOMA STATE UNIVERSITY STUDENT TEACHING AGREEMENT
 5. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS FEBRUARY 10, 2017 THROUGH MARCH 1, 2017
 6. CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT AND WEST COUNTY HEALTH CENTERS
 7. CONSIDERATION OF APPROVAL OF REVISION TO BOARD MEETING CALENDAR FOR 2017
 8. CONSIDERATION OF APPROVAL OF CONSOLIDATED APPLICATION WINTER DATA COLLECTION
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION
 1. STUDENT DISCIPLINE – Trustee Bruhner moved to approve recommendations of the Appeal Panel in cases #10-(16-17) and #1(17-18). Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

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2. ACTION TAKEN Trustee Bruhner moved to approve the Closed Session Report. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

Dani Barese, EMHS Vice Principal, 2017 Summer School Principal, effective immediately

Kirsten Sanft, West County Middle School Principal, effective July 1, 2017

Coaches

	Analy	El Molino
Baseball Varsity Head	Jeff Ogston	Justin Lewis
JV Head	Mike Woodbury	Jason Romeo
Freshman Head	Alex Wilson	N/A
Volunteers	Dion Noonan	Stephne Traumann
	Kenneth Cook	Dave Hoch
	Dearic Jackson	Pat Coleman
Softball Varsity Head	Nick Houtz	Connie Benavides
JV Head	Jolene Coon	Danica Morin
Volunteers	Cindy Evangelisti	Keith Nordby
	Lance Phillips	Brittany Holcomb
	Lee John Soldati	
	Lia Wilson	
	Lamon Lawrence	
Boys Track Varsity Head	Mark Grismer	Ryan Hopkins
Girls Track Varsity Head	Brandt Dierke	Mike Fye
Assistant	James Colemann	Jaime Shaw
Volunteers		Justin Brown
		Hal Schulz
Swimming Varsity Head	Casey Citek	Patty Sullivan
Swimming Assistant	Lehla Irwin	N/A
Boys Tennis Varsity Head	Rick Passero	Monty Delozier
Boys Golf Varsity Head	Jason Carpenter	Bill Olzman
Volunteer		John Thomas
Boys Volleyball Varsity Head	N/A	Bob Geissingering

Kelly McBride, LHS Art Teacher, increase from .50 to .67 FTE, effective March 27, 2017

Casey Shea, 1.0 FTE AHS Teacher, submitted letter of resignation, effective June 2, 2017

Jeff Franklin, AHS Math Teacher, submitted letter of resignation, effective June 2, 2017

Mary Kerosky, .40 FTE Speech and Language Therapist, submitted letter of resignation, effective June 2, 2017

During the previous closed session, the Board acted to authorize the District Superintendent, or designee, to notify 7.13 FTE temporary certificated employees, pursuant to Education Code section 44954(b), that they will not be reemployed for the 2017-2018 school year.

II. COMMUNICATION

A. VERBAL - None

B. WRITTEN – Dr. Kellner reported receiving a letter from Sonoma State University regarding El Molino Culinary is a semifinalist for the Jack London Education Innovation award.

III. REPORTS

- **STUDENT REPRESENTATIVES**

Stephanie Lovrin, Analy High School Representative reported that spring break is coming up along with the end of the third quarter. The senior luncheon was held last week. The Bob Burkes fundraiser is underway. The spring play is Into the Woods.

Samantha Hennen, El Molino High School Representative reported ASB elections have started. The Spring Dance Spectacular was held on March 2-4. The College and Career Center visited UC Santa Cruz. 8th grade registration night is tonight. The El Molino Mountain Bike club is doing very well. The Bob Burkes fundraiser is coming together. Seniors are awaiting news from colleges.

Brenna Whitehead, Laguna Student Representative - Absent

- **ASSOCIATION REPRESENTATIVES**

Mark Ballard, CSEA President reported

Bill Olzman, WSCTA President reported the teacher's association did not organize the students and teachers in the audience tonight. It is good to see this many Analy students and teachers. Mr. Olzman reported that when times are tough communication back and forth is of utmost importance. How this district communicates to teachers and staff is done with care. Mr. Olzman reported that there is tension around the proposed cuts to staff and while moving together with teachers and retirements to save money we are looking into the future and the next generation of teachers.

Chief Negotiator Betsy Amirkhan addressed the Board on the following:

- Declining enrollment
- The amount of sections affected
- Cuts should be furthest from the classroom
- Cuts suggesting to increase class size

- **PRINCIPALS**

Raul Guerrero Analy Principal congratulated Ande Del Monte for being named Director of the Year. Congratulations to Adam Alcorn who was selected as the Sebastopol Rotary Teacher of the Year. Congratulations to Analy teacher, Dan Bourdon who received the 2017 Sebastopol Chamber of Commerce "Service to Youth" award. Mr. Guerrero reported that spring sports were underway and congratulations to all the winter sport athletes. The spring play is Into The Woods with a preview on March 9. Mr. Guerrero reported this Monday Analy will hold a presentation on immigration rights.

Kent Cromwell, Laguna Principal reported classes are full at Laguna. The start of the quarter enrollment was at 102 students. There will be a new portable at Laguna to replace the damaged building from the downed tree. Teenswork is happening, they started up at Mary's Pizza for students to tour and see behind the scenes. The Teenswork group will also be visiting the Sebastopol Police Department. Yearbook is in the process of trying to raise money to be able to give all seniors a free yearbook. Laguna held a basketball tournament last week, they played against Ridgeway, there are other schools they will be playing as well. Laguna will host the attendance party next week.

Matt Dunkle – absent

- **BOARD MEMBERS**

Trustee Noe acknowledged the Safe Haven presentation. Happy International Women's Day.

Trustee Landry attended the brown act workshop at Sonoma County Office of Education, it was very well done. Trustee Landry was able to attend the Tomorrow Leaders Today (TLT) government day. It was very nice to interact with the students from Analy and El Molino. Trustee Landry reported she was happy to be in the final interview for the new middle school principal.

Trustee Bruhner reported she was able to participate on the panel for Tomorrow Leaders Today (TLT). Trustee Bruhner thanked the students for participating, and thanked all the students that are in attendance at tonight's board meeting.

Trustee Stecher reported he was able to attend the Tomorrow Leaders Today (TLT) and engage with students, it was fun and really interesting. Trustee Stecher attended the El Molino ELAC meeting. Trustee Stecher is looking forward to input from all locations.

Trustee Walker reported he attended the Tomorrow Leaders Today (TLT), he enjoyed being there. Trustee Walker attended the Analy ELAC meeting.

- SUPERINTENDENT – Dr. Steven Kellner reported there has been engagement with the middle school partners with AVID recruitment. Dr. Kellner reported he was able to attend Safe Haven conference it was a great opportunity to be able to attend.

IV. DISCUSSION /ACTION

Trustee Walker reported due to the large crowd in attendance perhaps to change the order of item A and C. Trustee Stecher moved to switch the order of item C with item A. Trustee Landry second the motion. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

- A. CONSIDERATION OF APPROVAL OF RESOLUTION #12.MAR.2016-2017 ASSURANCE OF STUDENT RIGHTS TO EDUCATION AND PRIVACY - Dr. Steven Kellner reviewed the outreach and processes that have taken place. Dr. Kellner reported attending with staff and Board member to the Safe Haven Meeting and ELAC meetings. Dr. Kellner reviewed information from last month's board meeting and incorporated the new information into a second version of the resolution. The resolution is the first step and continual communication is very important. A discussion took place regarding the following:

- Schools not to give information to ICE
- Appreciate the direction of the resolution
- Appreciation on continual work on the resolution, some areas still need work
- Students need to feel safe
- Would like to see district work with city, county and state to create a protected space
- Thank you to board and administration for participating in ELAC meetings
- Provide resources to families
- Reviewed assurances to students rights and safety
- Cannot direct staff to disobey laws
- We can take district actions to protect students
- More bilingual staff in the front office
- Importance of ELAC meetings
- Communication is key in native language
- Recommend to add the safety to the title
- Safe Haven and or undocumented and marginalized populations
- Struggling with undocumented students language
- Not looking at just the student but look at the whole family
- Trying to reassure our community
- Members of WSCUHSD Community will take every legal measure to support all students

Trustee Landry moved to approve the Resolution #12.MAR.2016-2017 Assurance of Student Rights to Education and Privacy and Safety. Trustee Stecher seconded the motion.

Approved by 4 yes, 1 no. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Noe, no, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

- B. FIRST READING OF PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF SONOMA AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) FOR INFORMATION SHARING – Dr. Steven Kellner gave a brief overview regarding the proposed memorandum of understanding. Dr. Kellner introduced Oscar Chavez from the County of Sonoma. The following items were reviewed:

- School and Community Partnerships
- Keeping Kids in School
- READY
 - ❖ What do we know?
 - Predictors of graduation include
 - Third grade reading
 - Attendance
 - Quality preschool
 - ❖ What do we wish we knew?
 - Are our programs helping to improve our students experiences
 - Do we need to change our offerings to better meet their needs
 - ❖ How can we learn from each other?
 - Other communities are developing sharing agreements
 - FERPA allows us to do this legally for program evaluation
- Creating a Learning Community
- Build capacity
- Build a belief that evidence matters
- Define success for ourselves
- Measure progress

The following discussion took place:

- Technical assistance with obtaining data
- Our system does have the ability to pull data
- Time to pull the data
- Consultant to come to school sites to pull the data
- MOU to spell out destruction of obsolete records
- Appreciate concerns on privacy
- Confidentiality for free and reduced students
- Concerns with social profiling
- Parent notification
- Legal exposure
- Intent is to improve outcome for the students we serve
- Concerns with security of the data

The Board requested this item to be brought back to the April 12 meeting.

- C. CONSIDERATION OF APPROVAL OF RESOLUTION #13.MAR.2016-2017 REGARDING REDUCTION OR DISCONTINUANCE OF CERTAIN PARTICULAR KINDS OF SERVICE FOR THE 2017-2018 SCHOOL YEAR – CERTIFICATED - Dr. Kellner gave a brief overview of the resolution. Mia Del Prete, Human Resources Manager reviewed that she and Dr. Steve Charbonneau, Assistant Superintendent met with site principals to discuss tentative staffing for the 17-18 school year. With the current fiscal climate and declining enrollment and leaves of absences the administrators worked on reductions. Site Administrators and Mia met with the certificated employees that are directly affected for the 17-18 school year. This is looking at worst case scenario; we are awaiting letters of retirement next week. The district's timeline to notify staff is March 15. Trustee Bruhner moved to discuss the Resolution #13.MAR.2016-2017 Regarding Reduction or Discontinuance of Certain Particular Kinds of Service for the 2017-2018 School Year. Trustee Landry seconded the motion. A discussion took place regarding the following:

- Temporary positions or leave of absence
- Some reductions are for declining enrollment
- Time frames for people coming back from leave, deadline is March 1st

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- Terms of eliminating entire programs, keep some of the sections of video
- Comprehensive programs contribute to the whole student
- Ways to consider the video program
- Not only film students use video program, all students use the video program
- What can be done to find an alternate solution
- This is the worst case scenario
- Would need to hold a special board meeting with different cuts brought forward
- Give direction to administration to use this as the worst case scenario and come back with another solution
- Save the program
- Special board meeting in timing
- Show of support from board for a Monday special board meeting, 2 yes, 3 no. Student Representatives 2, yes, 0 no.
- Have options find different way then cutting sections
- Cutting important classes to all students
- Projected loss in number of students if sections are reduced or eliminated
- Losing 65 students from Analy, El Molino increasing slightly and Laguna is flat

The following addressed the Board regarding cuts to programs and sections:

- Video program
Jim Walton
Shaun Young, current ASB President
Marcus Champion 2014 graduate
Sullivan Rutherford 2014 graduate
Bradley Demarest
Miles Pepper
Laura Mara Carroll
Rochelle Tiche
Anne Humphrey
Mickhale Jones
Kelton Arcado
Bear Champlain
- Spanish Sections
Junie Moon Curtiss
Kara Bengs
- English Sections
Tricia Maxson

Trustee Bruhner moved to approve the Resolution #13.MAR.2016-2017 Regarding Reduction or Discontinuance of Certain Particular Kinds of Service for the 2017-2018 School Year. Trustee Stecher seconded the motion. Approved by 3 yes, 2 no. Student Advisory Vote: 0 yes, 2 no, 1 absent. Trustee Noe, no, Trustee Landry, no, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

D. CONSIDERATION OF APPROVAL OF 2016-17 SECOND INTERIM BUDGET REPORT – Logan Martin reviewed the 2016-2017 Second Interim. Trustee Stecher moved to approve the 2016-2017 Second Interim Budget Report. Trustee Bruhner seconded the motion. A discussion took place regarding the following:

- Change in gap funding due to revise from the Governor’s office
- Description of what the “other services” category, they are consulting services and IT services, services to support the school district

Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

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- E. CONSIDERATION OF APPROVAL OF RESOLUTION #14.MAR.2016-2017 TO ESTABLISH A CHARTER SCHOOL FUND 09 FOR THE PURPOSE OF ADMINISTERING THE WEST COUNTY CHARTER MIDDLE SCHOOL – Logan Martin reviewed the resolution. All finances will be kept separate from the district; the charter school will be Fund 09. Trustee Landry moved to approve Resolution #14.MAR.2016-2017 to Establish a Charter School Fund 09 for the Purpose of Administering the West County Charter Middle School. Trustee Bruhner seconded the motion. A brief discussion took place regarding the following:
- Separate fund from the state for the charter
 - Unknown ADA and funding
- Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- F. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – Logan Martin reviewed the monthly budget update for 2016-17. Trustee Landry moved to approve the Monthly Budget Update for 2016-17. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- G. CONSIDERATION OF APPROVAL OF SUBMISSION OF REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS (FORM J-13A) – Logan Martin reviewed the request to submit Form J-13A. Trustee Stecher moved to approve the Submission of Request for Allowance of Attendance Due to Emergency Conditions (Form J-13A). Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- H. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE AND COMMUNITY INPUT – Dr. Steve Charbonneau gave an update on the LCAP. The following discussion took place regarding:
- Trustee Walker and Trustee Stecher attending ELAC meetings with Dr. Kellner and Dr. Chabonneau.
 - Powerful partnering up with Trustees
 - Community meetings with ELAC, Site Council, Board, and Student Leadership
- I. FIRST READING OF JOB DESCRIPTION INTERN SCHOOL PSYCHOLOGIST – Mia Del Prete reviewed the job description. The board requested this be brought back to the Consent Calendar in April.
- V. **FUTURE AGENDA ITEM**
- A. GOALS WORKSHOP – MARCH 29
- B. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) WORKSHOP
- C. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17
- D. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE AND COMMUNITY INPUT
- E. MONTHLY EL MOLINO HIGH SCHOOL PERFORMING ARTS CENTER UPDATE
- F. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
- G. PRESENTATION FROM THE NORTH COAST SCHOOL OF EDUCATION
- VI. **ADJOURNMENT** - The meeting adjourned 9:59 p.m.

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 12th day of April, 2017.


