

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President
FROM: Karen Lamb, Executive Secretary
DATE: March 8, 2017
ITEM: **CONSIDERATION OF APPROVAL OF THE FEBRUARY 15, 2017
BOARD MEETING MINUTES**

The Board is requested to approve the Board meeting minutes from the February 15, 2017 Board Meeting.

RECOMMENDATION:

It is respectfully requested that the Board accept the minutes as submitted.

ATTACHMENTS:

Yes

In compliance with Government Code § 54954.2(a), The West Sonoma County Union High School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Karen Lamb, Executive Secretary to the Superintendent, West Sonoma County Union High School District, 462 Johnson Street, Sebastopol, CA 95472, (707) 824-6412.

"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, February 15, 2017
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

5:00 p.m. Open Session

5:05 p.m. Closed Session

6:15 p.m. Open Session PLEASE NOTE START TIME

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|---|---|
| Ted Walker, President | David Stecher, Vice-President |
| Lori Bruhner, Clerk | |
| Diane Landry, Trustee | |
| Kellie Noe, Trustee | |
| Dr. Steven Kellner, Superintendent | |
| Stephanie Lovrin, Analy High School Student Representative | |
| Samantha Hennen, El Molino High School Student Representative | Brenna Whitehead, Laguna Student Representative |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:05 p.m.
- STUDENT DISCIPLINE CASE #2-(16-17), #3-(16-17)
 - PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): BEHAVIOR ASSISTANT, SPRING COACHES
 - OTHER PUBLIC EMPLOYMENT
Title(s):
 - PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957) Title(s): TEACHER
 - CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)
NUMBER OF POTENTIAL CASE(S): ONE

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6. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory	Dr. Steven Kellner
Management	Dr. Steven Kellner
Superintendent	Ted Walker

- E. RECONVENE TO OPEN SESSION – The meeting was reconvened to Open Session at 6:15 p.m.
- F. PLEDGE OF ALLEGIANCE – Mark Ballard led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: 2 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, absent.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR – Trustee Bruhner requested clarification on item 8. Trustee Bruhner moved to approve the Consent Calendar. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: 2 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, absent.
1. CONSIDERATION OF APPROVAL OF THE JANUARY 25, 2017 BOARD MEETING MINUTES
 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELDTRIP REQUESTS
 3. CONSIDERATION OF APPROVAL OF SUPERINTENDENTS RATIFICATION OF OVERNIGHT FIELDTRIP REQUEST
 4. CONSIDERATION OF APPROVAL OF DONATIONS
 5. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS JANUARY 19, 2016 THROUGH FEBRUARY 9, 2017
 6. CONSIDERATION OF APPROVAL OF TRANSITION PARTNERSHIP PROGRAM COORDINATOR JOB DESCRIPTION
 7. CONSIDERATION OF APPROVAL OF BOARD POLICY 4152 AUXILIARY SALARY SCHEDULE
 8. CONSIDERATION OF APPROVAL OF COURSE LIST FOR 2017 SUMMER SCHOOL SESSION
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION
1. STUDENT DISCIPLINE - Trustee Bruhner moved to approve student discipline case # 2-(16-17) and case #3-(16-17). Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: 2 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, absent.
 2. ACTION TAKEN – Trustee Bruhner moved to approve the Closed Session Report. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, absent.

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James Foster, AHS Social Science Teacher, increase from .20 to .40 FTE and AHS Activities Director, effective February 14, 2017

Request from Erin Elliott, AHS Math/Leadership Teacher for medical/maternity leave of absence, effective February 14, 2017

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Dr. Kellner reported receiving notification on Monday that the District was selected by Niche.com as one of the top Districts in California.

III. REPORTS

- **STUDENT REPRESENTATIVES**

Samantha Hennen, El Molino High School Representative reported the Chillingo fundraiser was a lot of fun and raised \$400. The In The Heights drama production was a great success. Spring sports are underway. Leadership visited the partner school 8th grade classes. El Molino will host an 8th grade parent night. Many events are in the works with spirit week, the talent show and prom planning.

Stephanie Lovrin, Analy High School Representative reported congratulations to teacher, Andy Del Monte as he was honored as Director of the Year. Analy competed in the Battle of the Fans. Soccer and basketball are taking place. Analy drama production will be Into the Woods in March. Analy will host a blood drive. The singing valentines were a success this year. Analy is participating in Pennies for Patients fundraiser. Friday night is movie night and Zootopia will be showing.

- **ASSOCIATION REPRESENTATIVES**

Mark Ballard, CSEA President - No Report

Bill Olzman, WSCTA President reported on receiving a letter requesting our district to be a Safe Haven District, Safe Haven School District is what is preferred by the teachers association. Negotiations are being held with collaboration and building agreements. We are looking for a beneficial agreement for students, teachers and the District. Mr. Olzman reported he is looking forward to working with the District.

- **PRINCIPALS**

Matt Dunkle, El Molino Principal reported Jolene Johnson will be having a dance class on February 21, all are invited to attend. Tomorrow night is 8th grade parent night at 6 pm. Mr. Dunkle reported that some of the El Molino students have been nominated for the Press Democrat Youth Awards. Leadership and FFA students helped the Forestville Chamber of Commerce at the crab feed. The Poetry Out Loud competition took place, El Molino did very well with second place, Seryna Bonacorso and first place was Arthur Timpe. Arthur was unable to participate in the Sonoma County contest so Seryna took his place. For the first time ever El Molino won the contest, beating out 15 other schools. The dance showcase, Dancing Through the Decades will take place March 2-4.

Kent Cromwell, Laguna Principal reported a fundraiser is taking place in order to raise money for the yearbooks; we would like the seniors to receive a free yearbook. Brenna is unable to make tonight's meeting. The movie, Bad Kids aired at the Rialto Theater, a panel was held afterwards with 50 in attendance. If you missed the showing you can see the movie online. Laguna is working with the district regarding the new portable that will be on campus. Mr. Cromwell reported he attended the quarterly Alt Ed meeting. Mr. Cromwell acknowledge Laguna teacher, Joe Maloney not only does he teach science and PE, and does fantastic job but he also is attending SRJC courses with some of his students from Laguna and tutoring them as well.

Raul Guerrero, Analy Principal – Absent

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- BOARD MEMBERS

Trustee Noe apologized for missing meeting last month's meeting, she was attending a conference in Chicago. Congratulations to the District for the acknowledgement by Niche.com as one of the top Districts in California and congratulations to students and staff as well.

Trustee Landry -No report

Trustee Bruhner reported that our teachers and staff are doing an amazing job with our kids. Trustee Bruhner is very proud of everyone in our district. Trustee Bruhner was able to attend the drama production of In The Heights.

Trustee Walker reported he received a thank you letter from the Analy Band Wagon regarding funding. Trustee Walker received a letter from the Sonoma County Office of Education regarding the qualified budget status. He has also received letters and form staff regarding the consideration of a resolution in our district. Trustee Walker attended In The Heights, Analy and El Molino basketball games. Trustee Walker reported he appreciates all the work the staff is doing.

- SUPERINTENDENT

Dr. Kellner reported he attended the El Molino production of In The Heights. The Russian River Crab Feed was a huge success with a lot of outstanding work for El Molino scholarships. Dr. Kellner attended the Sonoma County Trustee dinner. He also attended the Bad Kids movie showing at the Rialto Theater. Dr. Kellner attended the Superintendents Symposium and went to many valuable sessions.

IV. DISCUSSION /ACTION

A. RECEIVE REPORT FROM MEASURE I CITIZENS' BOND OVERSIGHT COMMITTEE – Trustee Walker introduced Jeanne Fernandes CBOC Chair. Ms. Fernandes presented the Annual Report and Annual Statement of Compliance. Ms. Fernandes reported the next Citizens Bond Oversight Committee meeting is October 11, 2017 at 7 pm. Trustee Bruhner moved to receive report from the Measure I Citizens' Bond Oversight Committee. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: 2 yes, 0 no, 1 absent. Trustee Noe, yes, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, absent.

B. CONSIDERATION OF APPROVAL OF RESOLUTION #11.FEB.2016-2017 ASSURANCE OF STUDENT RIGHTS TO EDUCATION AND PRIVACY – Dr. Kellner reviewed the importance of safety and security of our students and parents.

Trustee Walker reviewed the resolution. The following was discussed:

- Want to make sure students are supported, safe and successful
- Review current language in the proposed resolution
- As a school district we have a responsibility to students
- Ensure district is not going to have repercussions from resolutions put forward

The following addressed the Board:

Estefany Onofre

Valentina Abreo

Elena Lev

Rachel Ambrose

Christy Lubin

Noemi Reyes

Kareem Sanchez

The following was reviewed:

- Fear among us coming from immigrant parents
- Want to come to school and feel safe every day
- Received 600 student signatures in support to make WSCUHSD a Safe Haven For All Students
- Resolution should be stronger

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- Everyone should be made to feel welcomed
- Hear the voices of everyone here
- Our children should not fear going to school
- Support, strengthen and rewrite the resolution
- Urge to consider revising resolution to make it stronger
- Consider adopting the language of sister district SRCS resolution
- Proud to work in an amazing school district
- Conversations with students on immigration policies
- Anxiety amongst our students
- Coordinate with student congress in Sonoma County
- Conversations are happening all over the state
- Not allow ICE agents on school sites or property
- No ICE agents on our campus without the superintendents authorization
- Not only is everyone welcome here but wanted here
- ACLU red card
- Needs to be our words and in the spirit of West County
- Term Safe Haven has no legal definition
- Resolution is the starting of the process

The Board requests this item to be brought back with stronger language, proactive and specific about the steps and action plan.

This item will be brought back to the March 8 meeting, no action taken.

- C. EL MOLINO HIGH SCHOOL PERFORMING ARTS CENTER PRESENTATION OF SCHEMATIC DESIGN PLANS – Jennie Bruneman introduced Steve Kwok with an update on the performing arts center. A schematic design was presented.
- D. CONSIDERATION OF APPROVAL OF ADMINISTRATIVE REGULATIONS 3311.2 A-G FOR LEASE-LEASEBACK CONTRACTS – Jennie Bruneman reviewed the need for the Administrative Regulation. Trustee Noe moved to approve the Administrative Regulation 3311.2 A-G for Lease-Leaseback Contracts. Trustee Bruhner seconded the motion. Approved by 3 yes, 0 no, 2 absent. Student Advisory Vote: 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, absent.
- E. CONSIDERATION OF APPROVAL OF AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSAL (RFP) FOR LEASE LEASEBACK CONSTRUCTION SERVICES FOR THE EL MOLINO PERFORMING ARTS CENTER PROJECT - Jennie Bruneman reported staff is requesting approval to proceed forward with the RFP. Trustee Bruhner moved to approve the Authorization to Issue a Request for Proposal (RFP) for Lease-Leaseback Construction Services for the El Molino Performing Arts Center Project. Trustee Noe seconded the motion. Approved by 3 yes, 0 no, 2 absent. Student Advisory Vote: 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, absent.
- F. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE AND COMMUNITY INPUT – Dr. Steve Charbonneau reported that Dr. Steven Kellner has completed attending the faculty meetings at the sites. Steve Charbonneau will be attending the ELAC meetings. The following was reviewed:
- WSCUHSD LCAP Goals
 - LCAP Funding
 - LCFF
 - LCAP Template Changes
 - 2017-20 Plan Summary
- G. WEST COUNTY CHARTER MIDDLE SCHOOL UPDATE – Dr. Steve Charbonneau reported on the marketing efforts towards the middle school. Thirty percent of students have pre-enrolled. We are currently in the middle of the Principal search. The following items were discussed:

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- Feedback at the district level
 - Parents calling inquiring about the charter school
 - Significant Forestville presence at the interviews
- H. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – Logan Martin reviewed the Monthly Budget Update for 2016-17. Trustee Noe moved to Approve the Monthly Budget Update for 2016-17. Trustee Bruhner seconded the motion. Approved by 3 yes, 0 no, 2 absent. Student Advisory Vote: 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, absent.
- I. U.S. DEPARTMENT OF EDUCATION FUNDING AND PROGRAMMING – Dr. Steven Kellner reviewed the following:
- The District receives funding from the Federal Government through the U.S. Department of Education that accounts for approximately 4% of the district's revenue.
 - Special Education funding accounts for the largest portion of the federal funding
 - Encourage to use voices to represent our community
- J. CONSIDERATION TO ACCEPT CORNERSTONE ROOFING BID WITHDRAWAL LETTER AND AWARD OF A CONSTRUCTION CONTRACT TO HENRIS ROOFING COMPANY FOR THE ANALY HIGH SCHOOL ROOF REPLACEMENT PROJECT - Jennie Bruneman reviewed the bid withdrawal and the award of contract to Henris Roofing. Trustee Noe moved to Accept Cornerstone Roofing Bid Withdrawal Letter and Award of a Construction Contract to Henris Roofing Company for the Analy High School Roof Replacement Project. Trustee Bruhner seconded the motion. Approved by 3 yes, 0 no, 2 absent. Student Advisory Vote: 0 yes, 0 no, 3 absent. Trustee Noe, yes, Trustee Landry, absent, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, absent.
- V. **FUTURE AGENDA ITEM**
- A. CONSIDERATION OF APPROVAL OF 2015-16 SECOND INTERIM BUDGET REPORT MARCH 8
 - B. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – MARCH 8
 - C. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE AND COMMUNITY INPUT – MARCH 8
 - D. GOALS WORKSHOP – MARCH 29
 - E. MONTHLY EL MOLINO HIGH SCHOOL PERFORMING ARTS CENTER UPDATE – APRIL 26
 - F. PRESENTATION FROM THE NORTH COAST SCHOOL OF EDUCATION – APRIL, 26
- VI. **ADJOURNMENT** – The meeting was adjourned at 9:06 p.m.

I.I.2./MAR.17

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Karen Lamb, Executive Secretary

DATE: March 8, 2017

ITEM: **CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS**

The Board is requested to approve the following field trip requests:

Thirteen El Molino High School students will travel to CSU Chico on March 10-11, 2017 to participate in the FFA Field Day. The students will be driven by Jennifer Clark and Wendi Potts, both are approved volunteer drivers. The students will be chaperoned by Jennifer Clark and Wendi Potts, both are approved overnight chaperones. The students and chaperones will stay at the Residence Inn in Chico.

Five Analy High School students will travel to Fortuna on March 24-25, 2017 to participate in the Regional Meeting and Awards. The students will be driven by Heidi Mickelson an approved volunteer driver. The students will be chaperoned by Heidi Mickelson an approved overnight chaperone. The students and chaperone will stay at the Best Western Country Inn in Fortuna.

Five El Molino High School students will travel to Fortuna on March 24-25, 2017 to participate in Regional Meeting and Awards. The students will be driven by Jennifer Clark an approved volunteer driver. The students will be chaperoned by Jennifer Clark an approved overnight chaperone. The students and chaperone will stay at the Super 8 in Fortuna.

Fifty-five Analy High School students will travel to Walnut Creek on March 30-31, 2017 to participate in a choir tour with surrounding high schools and colleges. The students will be driven by school bus. The students will be chaperoned by Andy Del Monte, Laura Orth, Robin Lowitz, Lisa Breschi and Tim Imbach, all are approved chaperones. The students and chaperones will stay at the Holiday Inn Express in Walnut Creek.

Twelve Analy High School students will travel to Fresno on April 19-25, 2017 to participate in the state conference. The students will travel by Ag van and private vehicles driven by Heidi Mickelson and Teresa Bartlett, both are approved volunteer drivers. The students will be chaperoned by Heidi Mickelson and Teresa Bartlett, both are approved chaperons. The students and chaperones will stay at the Double Tree in Fresno.

It is respectfully requested that the Board approve these overnight field trip requests.

ATTACHMENTS:

No

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Karen Lamb, Executive Secretary

DATE: March 8, 2017

ITEM: **CONSIDERATION OF APPROVAL OF SUPERINTENDENT'S
RATIFICATION OF OVERNIGHT FIELD TRIP REQUEST**

Five El Molino High School students traveled to Union City to participate in a NCS Wrestling Tournament on February 23-25, 2017. The students traveled by a private vehicle driven by Ron Wright, an approved volunteer driver. The students were chaperoned by Ron Wright an approved overnight chaperone. The students and chaperone stayed at the Crowne Plaza Hotel in Union City.

The opportunity for the students to participate in this activity came after the Board meeting in February; therefore Superintendent's Ratification was needed for this overnight trip.

RECOMMENDATION:

It is respectfully requested that the Board of Education ratify the Superintendent's approval of the overnight field trip request.

ATTACHMENTS:

No

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Mia Del Prete, Human Resources Manager

DATE: March 8, 2017

ITEM: **CONSIDERATION OF APPROVAL OF AMENDMENT 1
BETWEEN WEST SONOMA COUNTY UNION HIGH
SCHOOL (WSCUHSD) AND SONOMA STATE
UNIVERSITY STUDENT TEACHING AGREEMENT**

BACKGROUND INFORMATION:

The District entered into an agreement with Sonoma State University on May 4, 2016 to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the State University. The current agreement is valid through June 30, 2018.

CURRENT CONSIDERATION:

Sonoma State University is requesting the WSCUHSD Board of Education approve the Amendment 1 to the original agreement to change the Special Provisions to read as follows:

Pending no further budge reductions, the University shall pay District for such completed services at the rate and amount of \$150.00 per full-time student teacher (10 or more units).

The current agreement is for a rate and amount of \$100.00 per full-time student teacher. All other terms and conditions of the original agreement shall remain unchanged and in full force and effect.

RECOMMENDATION:

It is respectfully requested the Board of Education approve the Amendment 1 between WSCUHSD and Sonoma State University Student Teaching Agreement.

ATTACHMENTS:

Yes

AMENDMENT NO. 1
SONOMA STATE UNIVERSITY
STUDENT TEACHING AGREEMENT

This certain Agreement, entered into between the Trustees of the California State University, on behalf of the State of California, through Sonoma State University. Hereinafter called University and West Sonoma County Union High School District, hereinafter called the District is hereby amended as follows:

SPECIAL PROVISIONS, Change the second sentence to read as follows:

Pending no further budget reductions, the University shall pay District for such completed services at the RATE AND AMOUNT OF \$150.00 per full-time student teacher (10 or more units).

EXCEPT AS AMENDED HEREIN all terms and conditions of the original Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, this amendment has been executed by the parties hereto, upon the date first above written.

STATE OF CALIFORNIA
TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY
SONOMA STATE UNIVERSITY
1801 East Cotati Avenue
Rohnert Park, CA 94928

BY: _____
Jenifer Barnett
Administration and Finance

and

West Sonoma County Union High School District
462 Johnson Street
Sebastopol, CA 95472

BY: _____
TITLE: Clerk of the Board

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on March 8, 2017.
(month/day/year)

"It was moved, seconded and carried that the attached contract with Sonoma State University, whereby the University may assign students to the schools in the School District for practice teaching, be approved; and the WSCUHSD is hereby authorized to execute the same."

West Sonoma County Union High School District
(DISTRICT)

Sonoma
(COUNTY)

By: _____
Clerk, ~~Secretary~~ (strike one) of the Governing Board of the School District

AMENDMENT NO. 1
SONOMA STATE UNIVERSITY
STUDENT TEACHING AGREEMENT

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EXCEPT AS AMENDED HEREIN all terms and conditions of the original Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, this amendment has been executed by the parties hereto, upon the date first above written.

STATE OF CALIFORNIA
TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY
SONOMA STATE UNIVERSITY
1801 East Cotati Avenue
Rohnert Park, CA 94928

BY: _____
Jenifer Barnett
Administration and Finance

and

West Sonoma County Union High School District
462 Johnson Street
Sebastopol, CA 95472

BY: _____
TITLE: Clerk of the Board

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on March 8, 2017.
(month/day/year)

"It was moved, seconded and carried that the attached contract with Sonoma State University, whereby the University may assign students to the schools in the School District for practice teaching, be approved; and the WScUHSd is hereby authorized to execute the same."

West Sonoma County Union High School District
(DISTRICT)

Sonoma
(COUNTY)

By: _____
Clerk, ~~Secretary~~ (strike one) of the Governing Board of the School District

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Logan Martin, Chief Business Official

DATE: March 8, 2017

ITEM: **CONSIDERATION OF APPROVAL OF WARRANT REGISTERS
February 10, 2017 THROUGH March 1, 2017**

BACKGROUND INFORMATION:

The Board is responsible for approving all warrants authorizing payments during a regularly scheduled School Board meeting.

CURRENT CONSIDERATION:

The School Board will receive warrants for the time period of February 10, 2017 through March 1, 2017 under separate cover for review.

RECOMMENDATION:

The administration respectfully requests that the School Board approve the payment of warrants from February 10, 2017 through March 1, 2017 separate cover for review.

ATTACHMENTS:

No.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Steven Kellner, Superintendent

DATE: March 8, 2017

ITEM: **CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT AND WEST COUNTY HEALTH CENTERS**

Background Information:

Since 2014 the West Sonoma County Union High School District has partnered with the West County health Centers to fund a position dedicated to parental and community outreach.

Jacob Rich has held this dual position since its inception and worked collaboratively with both the District and the Health Centers.

Current Consideration:

This MOU updates the cost sharing agreement for the 2016-17 school year.

Recommendation:

Administration recommends approval of the MOU.

Attachments:

Yes

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Dr. Steven Kellner, Superintendent

DATE: March 8, 2017

ITEM: **CONSIDERATION OF REVISION TO THE BOARD MEETING
CALENDAR FOR 2017**

BACKGROUND INFORMATION:

At the organizational meeting in December 2016, the Board adopted a meeting calendar for 2017. The Local Control Accountability Workshop (LCAP) meeting was scheduled for Wednesday, April 12 (at El Molino). A regular Board meeting was scheduled for Wednesday, April 26, (at El Molino).

CURRENT CONSIDERATION:

The regular board meeting scheduled for April 26, 2017 will allow seven weeks between the March 8, 2017 meeting and the April 26, 2017 meeting. Administration reviewed the calendar and agrees that five weeks between meetings is more desirable.

RECOMMENDATIONS:

The administration respectfully recommends the Board reschedule the Local Control Accountability Workshop (LCAP) to Wednesday, April 26, 2017 and the regular board meeting to Wednesday, April 12, 2017.

ATTACHMENTS:

Yes

**WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT
2017 BOARD OF EDUCATION MEETING DATES**

DATE		DAY	LOCATION**
January	25	Fourth Wednesday	Analy High School
February	15	Third Wednesday	El Molino High School
March	8	Second Wednesday	Analy High School
March (Goals Workshop)	29	Fifth Wednesday	Analy High School
April	12	Second Wednesday	El Molino High School
April (LCAP Workshop)	26	Fourth Wednesday	El Molino High School
May	10	Second Wednesday	Analy High School
June	14	Second Wednesday	El Molino High School
June	28	Fourth Wednesday	El Molino High School
July - No Meeting			
August	16	Third Wednesday	Analy High School
September	13	Second Wednesday	El Molino High School
October	18	Third Wednesday	Analy High School
November	15	Third Wednesday	El Molino High School
December	13	Second Wednesday	Analy High School

CLOSED SESSION: 5:00 P.M.

OPEN SESSION: Approximately 6:00 P.M.

****MEETINGS ARE SCHEDULED FOR THE SCHOOL LIBRARY AT
ANALY HIGH SCHOOL OR EL MOLINO HIGH SCHOOL
UNLESS OTHERWISE STATED**

Board Approved: December 7, 2016

Revised:

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Ted Walker, Board President

FROM: Logan Martin, Chief Business Official

DATE: March 8, 2017

ITEM: **CONSIDERATION OF APPROVAL OF CONSOLIDATED APPLICATION
WINTER DATA COLLECTION**

BACKGROUND INFORMATION:

The Consolidated Application is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Program entitlements are determined by formulas contained in the laws that created the programs. The Consolidated Application requires various data collections throughout each fiscal year to collect information for the federally funded categorical programs.

CURRENT CONSIDERATION:

The Winter 2016-17 Data Collection is prepared for submission in February.

The following reports were certified:

- 2014-15 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months
- 2014-15 Title III, Part A Immigrant YTD Expenditure Report, Closeout 27 Months
- 2016-17 Federal Transferability Report
- 2016-17 Title I, Part A LEA Allocation
- 2016-17 Title I, Part A Reservations, Required
- 2016-17 Title I, Part A Reservations, Allowed
- 2016-17 Title II, Part A LEA Allocations
- 2016-17 Consolidation of Administrative Funds Report
-

All certified reports are attached.

RECOMMENDATION:

The administration respectfully asks the School Board to approve the Consolidated Application Winter 2016-17 Data Collection.

ATTACHMENTS:

Yes

2014-15 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2014 through September 30, 2016.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflemmer@cde.ca.gov, 916-324-5689

2014-15 Title II, Part A entitlement	\$43,274
2014-15 Title II, Part A total apportionment issued	\$43,274

Professional Development Expenditures

Professional development for teachers	\$40,586
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	\$2,688
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$43,274
2014-15 Unspent Funds	\$0
Note: CDE will invoice the LEA for the 2014-15 unspent apportionment amount.	
General Comment (Maximum 500 characters)	

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2014-15 Title III, Part A Immigrant YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2014 through September 30, 2016.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2014-15 Title III, Part A Immigrant entitlement	\$1,124
2014-15 Title III, Part A Immigrant total apportionment issued	\$1,124
2014-15 Title III, Part A Immigrant supplemental entitlement	\$333
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$1,201
3000-3999 Employee benefits	\$256
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$1,457
2014-15 Unspent funds	\$0

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2014-15 Title III, Part A Immigrant YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2014 through September 30, 2016.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

2014-15 Invoice amount	\$0
Note: CDE will invoice the LEA for the 2014-15 unspent apportionment amount.	
General comment (Maximum 500 characters)	

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2016-17 Federal Transferability

Federal transferability is governed by Title VI in ESEA Section 6123. An LEA may transfer a maximum of 50% of any program to other programs. This transferability is not the same as Title VI Subpart 1 REAP Flexibility governed by ESEA Section 6211.

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Program Improvement Year	0
Title II Part A Transfers	
Title II, Part A entitlement	\$42,359
Transferred to Title I, Part A	\$0

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2016-17 Title I, Part A LEA Allocation

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

CDE Program Contact:

Jane Liang, District Innovation and Improvement Office, jliang@cde.ca.gov, 916-319-0259

Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905

2016-17 Title I, Part A entitlement	\$105,060
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$105,060
Note:	
In order for the 2015-16 Allowable Carryover amount to be pre-populated, the 2015-16 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2015-16 Allowable Carryover	\$0
(Allowable values are the 12 month 2015-16 carryover amount or, whichever is less either the 15 month 2015-16 carryover amount or 15% of the 2015-16 entitlement plus transfers-in amount)	
Repayment of funds	
2016-17 Total allocation	\$105,060
Indirect cost reservation	\$5,040
Administrative reservation	\$10,718
2016-17 Title I, Part A adjusted allocation	\$89,302
Indirect Cost and Administration Calculation Tool	
To help determine allowable indirect cost and administration reserves, based on your Approved Indirect Cost Rate as defined on http://www.cde.ca.gov/fg/ac/ic/ , below are recommended values.	
2016-17 Approved indirect cost rate	5.04%
Maximum allowable indirect cost reservation	\$5,040
Recommended administration reservation	\$10,718

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2016-17 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

Nonprofit Private School Equitable Services Percentage Calculation

Total participating nonprofit private school low income students	
Total participating attendance area low income students	
Percent of nonprofit private school low income students for equitable service calculations	0.00%

Required Reservations

Title I Part A adjusted allocation	\$89,302
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Parental Involvement

Parental involvement (1% of the entitlement plus transfers-in if greater than \$500,000.)	\$0
Supplemental parental involvement (Optional: Additional discretionary set-aside.)	
Nonprofit private school parental involvement set-aside	\$0
Amount remaining	\$0
Public school parental involvement	\$0
Balance available for LEA parental involvement activities	\$0

Direct and Indirect Services

Direct or indirect services to homeless children, regardless of their school of attendance	\$1,000
Homeless services provided (Maximum 500 characters)	Additional instructional assistance
Local neglected institutions Does the LEA have local institutions for neglected children or children currently classified as neglected?	No
Direct or indirect services in local institutions for neglected children	
Local delinquent institutions Does the LEA have local institutions for delinquent children?	No
Other neglected or delinquent services	

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2016-17 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Nancy Bodenhausen, Title I Policy and Program Guidance Office, NBodenhausen@cde.ca.gov, 916-445-4904

Allowed Reservations

Professional development for credentialed teachers and highly qualified paraprofessionals

Professional development for teachers and paraprofessionals	
Nonprofit private school equitable services	\$0
Professional development reserved for public schools	\$0

District-wide Instructional Programs

District-wide instructional programs (Non-PI activities)	\$0
Nonprofit private school equitable services	\$0
District-wide instructional programs for Title I public schools	\$0

Other School Programs

Other school programs Including summer school or intersession programs or before and after school programs.	\$0
Nonprofit private school equitable services	\$0
Other school programs reserved for public schools	\$0

Other Allowable Reservations

Salary differentials	
Preschool programs	
Capital expenses for nonprofit private schools	

Reservation Summary

Adjusted Allocation	\$89,302
Total required reservations	\$1,000
Total allowed reservations	\$0
Allocations after reservations	\$88,302
Total nonprofit private school set aside	\$0
Nonprofit private school Parental Involvement set-aside	\$0

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2016-17 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956

Nancy Bodenhausen, Title I Policy and Program Guidance Office, NBodenhausen@cde.ca.gov, 916-445-4904

Public school Parental Involvement set-aside	\$0
Amount available for Title I, Part A school allocations	\$88,302

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2016-17 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Teacher & Principal Training & Recruiting.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflemmer@cde.ca.gov, 916-324-5689

Juan J. Sanchez, Educator Excellence Office, jsanchez@cde.ca.gov, 916-319-0452

2016-17 Title II, Part A entitlement	\$42,359
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$42,359
Repayment of funds	
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2016-17 Allocation	\$42,359
Administrative and indirect costs	\$2,033
2016-17 Title II, Part A adjusted allocation	\$40,326

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2016-17 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Educator Quality) SACS Code 4035	No
Title III, Part A (Immigrant Students) SACS Code 4201	No
Title III, Part A (English Learner Students) - 2% maximum SACS Code 4203	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

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