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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, December 7, 2016
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER = The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
 - Present
 - Absent
 - Kellie Noe, President :excused at 7:00 p.m.
 - Ted Walker, Vice-President
 - David Stecher, Clerk
 - Lori Bruhner, Trustee
 - Diane Landry, Trustee
 - Dr. Steven Kellner, Superintendent
 - Stephanie Lovrin, Analy High School Student Representative
 - Samantha Hennen, El Molino High School Student Representative
 - Brenna Whitehead, Laguna High School Student Representative
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:05 p.m.
 - 1. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): FOOD SERVICE WORKER, BEHAVIOR ASSISTANT, BILINGUAL PARAEUCATOR
 - 2. OTHER PUBLIC EMPLOYMENT
Title(s):
 - 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957)
Title(s):
 - 4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV. CODE SEC. 54957)
TITLE: SUPERINTENDENT
 - 5. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)

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NUMBER OF POTENTIAL CASE(S): ONE

- E. RECONVENE TO OPEN SESSION – The meeting reconvened at 6:04 p.m.
- F. PLEDGE OF ALLEGIANCE – Kent Cromwell led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Stecher moved to approve the agenda. Trustee Landry seconded the motion. Trustee Stecher amended the motion to move item J to the second item. Trustee Landry seconded the amendment. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR – Trustee Bruhner moved to approve the Consent Calendar. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes.
 - 1. CONSIDERATION OF APPROVAL OF THE NOVEMBER 16, 2016 BOARD MEETING MINUTES
 - 2. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS NOVEMBER 8, 2016 THROUGH NOVEMBER 30, 2016
 - 3. CONSIDERATION OF APPROVAL OF THE BOARD OF EDUCATION MEETING CALENDAR FOR 2017
 - 4. CONSIDERATION OF APPROVAL OF CONTRACT FOR PERSONAL SERVICES BETWEEN BODIL WIBE, LICENSED PHYSICAL THERAPIST AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD)
 - 5. CONSIDERATION OF APPROVAL OF RECOMMENDED REVISIONS TO ADMINISTRATIVE REGULATION 6184 CONTINUATION EDUCATION STUDENTS' ALTERNATIVE CREDIT TOWARDS GRADUATION
 - 6. CONSIDERATION OF APPROVAL OF PROPOSED NEW COURSE OF STUDY WORK BASED LEARNING (DISTRICT-WIDE)
 - 7. CONSIDERATION OF APPROVAL OF PROPOSED NEW COURSE OF STUDY CHEMISTRY AND AGRISCIENCE (DISTRICT-WIDE)
 - 8. CONSIDERATION OF APPROVAL OF PROPOSED NEW COURSE OF STUDY ADVANCED PROJECT MAKE (DISTRICT-WIDE)
 - 9. CONSIDERATION OF APPROVAL OF SURPLUS PROPERTY DECLARATION
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION - Trustee Stecher reported there was nothing to report out, no employment in closed session.
 - 1. ACTION TAKEN – None

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – None

III. REPORTS

- STUDENT REPRESENTATIVES

Samantha Hennen, El Molino High School Student Representative reported that Leadership participated in the Parade of Lights and received first place. The Winter Dance Showcase was a success. Winter sports are off to a good start. The Pennies for Patients fundraiser is underway. Movie Night will take place and the feature film is the Grinch Who Stole Christmas. The FFA tri-tip fundraiser is next week.

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Brenna Whitehead, Laguna High School Student Representative reported the English class is writing about what it means to love. Leadership is excited about the yearbook cover. Project Success is working on the girl's clothing closet. Currently, workshops are taking place for seniors to assist with papers for college.

Stephanie Lovrin, Analy High School Student Representative reported the student senate was held December 6. Tiger Transition is helping freshman prepare for finals. The winter band concert is December 8 and the talent show is December 9, the winter choir concert is December 14. The Analy can food drive has ended. Six Analy students performed in the Macy's Day Parade.

- **ASSOCIATION REPRESENTATIVES**

Mark Ballard, CSEA President reported it has been a little crazy with the new network upgrade. Mr. Ballard reported that he will be glad when the project is complete. The annual election for chapter officers has taken place and the officers will remain the same. Mark Ballard, President, Lynnette Cowser, Vice President, Sandra Betschart, Secretary and Kimberly Nyberg, Treasurer.

Bill Olzman, WSCTA President reported negotiation meetings have started. Mr. Olzman reported on the UC system and the recommendation letters for applicants, the UC's are open to high school feedback on the process. Mr. Olzman reported the collaborative work that is being done with the OCR group meetings. Another example of true collaboration across the district is the presented Ethnic Studies class. The new course of study will be discussed further into the agenda.

- **PRINCIPALS**

Matt Dunkle, El Molino Principal reported he was proud to receive a Rhino t-shirt from Laguna. Mr. Dunkle reported the fall sports season was very exciting. Senior Brian Schulz, cross country star finished 3rd in the state and Carlin Hittenmiller, girls soccer was recognized as league MVP. Mr. Dunkle reported he is very proud of all the student athletes. The Lion Lines has been published; Mr. Dunkle thanked Mary Fricker and the team. The Parade of Lights was a great function it is great to see the students and the communities participate. The winter concert is this Saturday 5-7 pm. The culinary class will be serving international lunches starting tomorrow with beef wellington. Staff and students are reviewing and preparing for the final exams. Mr. Dunkle wished everyone a Happy Holiday.

Kent Cromwell, Laguna Principal reported Laguna is participating in the Keeping Kids in School Program. Laguna t-shirts are going out to all students. The farms program is up and running with teacher, Joe Maloney. Ralph Cantor will be at Laguna next Tuesday to speak to the students about marijuana use and how it affects the teenage brain. Mr. Cromwell invited the Board to the holiday brunch on December 23rd at 11:15 am. The Kiwanis Club is helping Laguna with the clothing closet; they have put together a donation fund for students in need of clothing. They have \$1,000 in donations and will be taking 10 students shopping. Bruce Myers and Kent Cromwell have been invited to participate in a WASC visit.

Raul Guerrero, Analy Principal wished everyone a Happy Holiday. Mr. Guerrero reported the football season came to an end, and Analy wrapped up fall sports with 266 students in participation. The winter sports are up and running with a 135 students participating. Winter Band concert is December 8 and the talent show will be Friday December 9. This coming Tuesday we will have staff development with Ralph Cantor, he will present to staff. Wednesday December 14 is the choir concert. Mr. Guerrero reported it is hard to believe it is the end of first semester.

- **BOARD MEMBERS**

Trustee Landry attended the CSBA conference last week, it was very inspirational. Trustee Landry was able to attend band and choir shows at both Analy and El Molino. Trustee Landry reported she is so grateful to be on the board for an additional four years. Trustee Landry reported it is a wonderful collection of board members to work with. Trustee Landry wished peace to everyone.

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Trustee Bruhner was able to attend the CSBA conference as well and came away enthused and excited, it was a privilege to attend. The keynote speakers were amazing.

Trustee Stecher congratulated the theater arts at Analy and dance at El Molino for their fine performances. Trustee Stecher reported he is looking forward to next round of entertainment.

Trustee Walker reported he was able to attend the CSBA conference and it was very enjoyable. Trustee Walker thanked everyone for allowing him to serve on the school board for another 4 years. Trustee Walker recommended it would be nice to bring student representatives to the next CSBA conference.

Trustee Noe thanked the Board for opportunity to be able to serve as the President for the past year.

- SUPERINTENDENT – Dr. Steven Kellner agreed with the comments on the CSBA conference. There were many good things that stood out at the conference. It was good to see what is going on across the state and also good to reaffirm the work we are doing here at our district. Dr. Kellner recognized outgoing Board President, Kellie Noe for her commitment to the students and the District. Trustee Noe was presented with a crystal paperweight.

IV. REORGANIZATION OF THE BOARD

- A. OATH OF OFFICE FOR NEWLY ELECTED BOARD OF EDUCATION TRUSTEES - Dr. Steven Kellner administered the Oath of Office to Trustee Landry and Trustee Walker.
- B. ELECTION OF BOARD OFFICERS – The Board will elect a President, Vice-President and Clerk for 2017. Trustee Stecher nominated Trustee Walker for President. Trustee Bruhner seconded the motion. Trustee Walker accepted the nomination. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Trustee Landry nominated Trustee Stecher for Vice President. Trustee Bruhner seconded the motion. Trustee Stecher accepted the nomination. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Trustee Noe nominated Trustee Bruhner for Clerk, Trustee Landry seconded the motion. Trustee Bruhner accepted the nomination. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes.
- C. SELECTION OF VOTING REPRESENTATIVE AND ALTERNATE FOR PROCESS OF FILLING VACANCIES ON THE SONOMA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION Trustee Landry volunteered to be the Voting Representative. Trustee Walker volunteered to be the Voting Representative Alternate. Trustee Stecher moved to approve Trustee Landry as the Voting Representative and Trustee Walker as the Voting Representative Alternate. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes.
- D. BREAK FOR REFRESHMENTS – Refreshments were served.

V. DISCUSSION /ACTION

- A. REVIEW OF PARAMOUNT PRODUCTION LICENSE AGREEMENT FOR THE USE OF ANALY HIGH SCHOOL FACILITIES FROM JUNE 2016 THROUGH NOVEMBER 2016 – Jennie Bruneman reported the contract is finished with Paramount and Netflix. An update of the process:
 - Upwards of 350 people on set at any one given time
 - Completely impressed with the process and countless upgrades to the facilities
 - Some revenue received at El Molino with renting the parking lot for overflow parking
 - Scheduled to air on Netflix in MarchMs. Bruneman introduced Robert Scott, production manager. Mr. Scott reported he has been tremendously pleased with the experience and the community. Mr. Scott thanked Jennie Bruneman, staff and students for all their help and support.

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The following comments were made regarding:

- Spent time walking through the production, everyone was very polite
- Thrilled to have the opportunity for the District
- Author, Jay Asher made a great presentation at the school
- Appreciate Paramount's willingness to include the students in the process

B. MONTHLY PERFORMING ARTS CENTER UPDATE – Jennie Bruneman gave an update on the Performing Arts Center and reviewed the minutes. The following items were reviewed:

- Logistics of the process
- Walked back through the project
- Next meeting January 17
- CEQUA process underway
- Researching lease /lease back option

C. CONSIDERATION OF APPROVAL OF THE 2016-17 FIRST INTERIM BUDGET REPORT – Logan Martin reported on the 2016-17 First Interim Budget Report. The following items were reviewed.

- 2016-17 First Interim Report
 - ✓ Qualified First Interim Budget Report
- Changes since the Adopted Budget
 - ✓ Revenue
 - ✓ Expenditures
- Multi-Year Planning under LCFF
- LCFF
- COLA and Gap Percentages
- Multi-Year Funding per ADA
- Changes in LCFF and ADA
- STRS and PERS Increases
- Declining Enrollment Deficit
- MYP Summary
- Deficit Spending
- Next Steps

A discussion took place regarding the following:

- Projected loss of ADA
- Charter school will develop their own budget
- Reductions

Trustee Landry moved to approve the 2016-17 First Interim Budget Report. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.

D. CONSIDERATION OF APPROVAL OF THE 2015-16 ANNUAL AUDIT REPORT - Logan Martin introduced Terri Montgomery, partner with the auditing firm of Vavrinek, Trine Day & Co. Ms. Montgomery gave a report on the 2015-16 Annual Audit Report. Trustee Stecher moved to approve the 2015-16 Annual Audit Report. Trustee Bruhner seconded the motion. A brief discussion took place regarding internal controls. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.

E. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – Logan Martin reported on the Monthly Budget Update for 2016-17. Trustee Landry moved to approve the Monthly Budget Update. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.

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- F. CONSIDERATION OF APPROVAL OF THE 2015-16 PARCEL TAX MEASURE K AUDIT REPORT – Terry Montgomery partner with Vavrinek, Trine Day & Co. reviewed the 2015-16 Parcel Tax Measure K Audit. Trustee Bruhner moved to approve the 2015-16 Parcel Tax Measure K Audit Report. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
- G. CONSIDERATION OF APPROVAL OF THE 2015-16 MEASURE I BOND FUND AUDIT REPORT - Terry Montgomery partner with the auditing firm of Vavrinek, Trine Day & Co. reviewed the 2015-16 Measure I Bond Fund Audit Report. Trustee Stecher moved to approve the 2015-16 Measure I Bond Fund Audit Report. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
- H. CONSIDERATION OF APPROVAL OF RESOLUTION #6.DEC.2016-2017 AUTHORIZING ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2010, SERIES E, NOT TO EXCEED \$8,000,000.00 AND APPROVING RELATED DOCUMENTS AND ACTIONS – Dr. Steven Kellner reviewed the Resolution. Trustee Bruhner moved to approve the Resolution #6.DEC.2016-2017 Authorizing Issuance and Sale of General Obligation Bonds, Election of 2010, Series E, Not to Exceed \$8,000,000.00 and Approving Related Documents and Actions. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
- I. CONSIDERATION OF APPROVAL OF RESOLUTION #7.DEC.2016-1017 IN THE MATTER OF DEVELOPER FEES – Logan Martin reviewed the resolution regarding Developer Fees. Trustee Landry moved to approve Resolution #7.DEC.2016-2017 in the Matter of Developer Fees. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
- J. FIRST READING OF PROPOSED NEW COURSE OF STUDY ETHNIC STUDIES (DISTRICT-WIDE) – Dr. Steven Kellner gave a brief overview. Dr. Kellner introduced Analy teacher, Christy Lubin. Ms. Lubin reviewed the Ethnic Studies course. The following addressed the board regarding the course:
- Manuel Garcia
 - Jason Carpenter
 - Bill Olzman
- The following comments were made regarding:
- Applaud the staff and administration for working collaboratively
 - Excited about launching this course
 - Very diverse student populations at sites
- The Board recommended this item be brought back on the Consent Calendar in January.
- K. CONSIDERATION OF APPROVAL FOR THE SUBMISSION OF CHARTER SCHOOL PETITION FORM – Dr. Steven Kellner reviewed the Charter School petition forms that need to be finalized. Trustee Bruhner moved to approve the Submission of Charter School Petition Form. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent. A brief discussion took place regarding the Lion Lines would be available to take to presentations to students and parents.

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- L. CONSIDERATION OF APPROVAL OF RESOLUTION #8.DEC.2016-2017 IN THE MATTER OF ADOPTING A CONFLICT OF INTEREST CODE – Dr. Steven Kellner reviewed Resolution #8.DEC.2016-2017. Trustee Stecher moved to Approve Resolution #8.DEC.2016-2017 in the Matter of Adopting a Conflict of Interest Code. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote: Approved by 3 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.

VI. FUTURE AGENDA ITEM

- A. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – JANUARY
- B. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE AND COMMUNITY INPUT – JANUARY

VII. ADJOURNMENT – The meeting adjourned at 8:50 p.m.

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Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 25th day of January, 2017.


