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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, January 25, 2017
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|---|---------------------|
| Ted Walker, President | |
| David Stecher, Vice-President | |
| Lori Bruhner, Clerk | |
| Diane Landry, Trustee | |
| | Kellie Noe, Trustee |
| Dr. Steven Kellner, Superintendent | |
| Stephanie Lovrin, Analy High School Student Representative | |
| Samantha Hennen, El Molino High School Student Representative | |
| Brenna Whitehead, Laguna High School Student Representative | |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:05 p.m.
- PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): TEACHERS, FOOD SERVICE WORKER, BEHAVIOR ASSISTANT, BILINGUAL PARAEDUCATOR
 - OTHER PUBLIC EMPLOYMENT
Title(s):
 - PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957)
Title(s):
 - CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)
NUMBER OF POTENTIAL CASE(S): ONE

5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

NEGOTIATORS:

Represented Employees:

WSCTA Dr. Steven Kellner

CSEA Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory Dr. Steven Kellner

Management Dr. Steven Kellner

Superintendent Ted Walker

- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:05 p.m.
- F. PLEDGE OF ALLEGIANCE -Mary Fricker led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the agenda. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote – Approved by 3 yes, 0 no. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – The following addressed the Board.
Nick Houtz regarding the surprise of the Anly softball field being named after him. Mr. Houtz thanked the Board for their support.
Manuel Garcia, read a letter regarding Safe Haven School District.
Christy Lubin addressed the Board regarding becoming a Safe Haven School District.
Kareem Sanchez, addressed the Board regarding his support for becoming a Safe Haven School District.
- I. CONSENT CALENDAR – Trustee Landry moved to approve items 1-8 on the Consent Calendar. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote – Approved by 3 yes, 0 no. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

A discussion took place regarding item 9 regarding the School Accountability Report Card the following was reviewed:

- Jennie Bruneman addressed questions regarding the exemplary status of the facilities and how the tool used to give that rating works. Jennie provided clarifying information regarding the ratings.

Trustee Landry moved to approve Item 9 on the Consent Calendar. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote – Approved by 3 yes, 0 no. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

1. CONSIDERATION OF APPROVAL OF THE DECEMBER 7, 2016 BOARD MEETING MINUTES
2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELDTRIP REQUEST
3. CONSIDERATION OF APPROVAL OF SUPERINTENDENTS RATIFICATION OF OVERNIGHT FIELDTRIP REQUEST
4. CONSIDERATION OF APPROVAL OF DONATIONS
5. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS NOVEMBER 31, 2016 THROUGH JANUARY 18, 2016

6. CONSIDERATION OF APPROVAL OF PROPOSED NEW COURSE OF STUDY ETHNIC STUDIES (DISTRICT-WIDE)
7. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
8. CONSIDERATION OF APPROVAL OF COMMUNICATIVE DISORDERS STUDENT INTERNSHIP PLACEMENT AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND SAN FRANCISCO STATE UNIVERSITY
9. CONSIDERATION OF APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS PUBLISHED IN 2016-2017

J. ACTION ON ITEMS HEARD IN CLOSED SESSION

1. ACTION TAKEN – Trustee Bruhner moved to approve the Closed Session Report. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote – Approved by 3 yes, 0 no. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

Rachel Lasek, EMHS WASC Coordinator, effective December 12, 2016

Rose Barboza, .50 FTE AHS Food Service Worker, effective December 22, 2016

Cynthia Beutelspacher, .75 FTE LHS Bilingual Paraeducator, effective January 17, 2017

Resignation from Daniel Bourdon as the AHS Head Football Coach effective immediately
Unpaid leave of absence from Marian Doyle-Landis, EMHS Paraeducator from April 17 through June 2, 2017. Ms. Doyle-Landis will be responsible for the entire premium of her medical, dental and vision benefits while on her unpaid leave of absence.

II. COMMUNICATION

A. VERBAL - None

B. WRITTEN- Dr. Kellner reported receiving a letter from the Sonoma County Office of Education from Steve Herrington, regarding the District's qualified status. Dr. Kellner received a note of appreciation to the Board from the Analy Band Wagon regarding the funding allotted to the music program. Dr. Kellner received two thank you notes from families for the holiday gift cards.

III. REPORTS

• STUDENT REPRESENTATIVES

Stephanie Lovrin, Analy High School Student Representative reported Tiger Transition took place to help students get settled in for the second semester. Analy held a Winter Spirit Week with many themes throughout the week. Applications were made available for ASB for next school year. The Choir Variety Show is this Friday night. The Pennies for Patients fundraiser is underway. The singing Valentine fundraiser will take place in February.

Samantha Hennen, El Molino High School Student Representative reported El Molino is preparing for the Turnabout Dance. El Molino Leadership is hosting their fourth annual chili cook off/bingo night, Chilingo, on Thursday, February 9th. The Pennies for Patients campaign benefitting the The Leukemia & Lymphoma Society raised over \$800 dollars. The Culinary program will be helping with the Russian River Crab Feed. There has been a lot of discussion in classes regarding the inauguration.

Brenna Whitehead, Laguna High School Student Representative reported Leadership is working on the yearbook this year it will have a hardcover. Students are planning a Spirit Week. Seniors are learning to balance checkbooks in economics class. Letters are going out into the community in hopes to receive scholarships for students. The art classes are making soap and science classes are working on water collection, very interesting with all the rain recently. Brenna thanked the District for the gift card donations. Brenna reported she will be working at the Crab Feed February 4 at the Sonoma County Fairgrounds and hopes to see many folks attend.

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- ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President - Absent

Bill Olzman, WSCTA President thanked the District and appreciated the later start time on Monday during the storm, appreciates safety first for our staff and students. Mr. Olzman reported the first long day of negotiations took place. Mr. Olzman reported the association would like to see this District declare itself a Safe Haven School District. Mr. Olzman reported the El Molino teachers are preparing for WASC. The collaboration across the district is very much appreciated.

- PRINCIPALS

Raul Guerrero Analy Principal thanked Jennie Bruneman and Tim Sewell for the proactive measures at the sites during the recent storms, making for minimal issues. Mr. Guerrero appreciated the buildings ready for the students. Mr. Guerrero reported staff will be attending the second meeting of the Restorative Culture Collaborative tomorrow. Mr. Guerrero invited the Board to the annual variety choir concert this Friday.

Kent Cromwell, Laguna Principal reported a redwood tree fell on room 8 during the storm and with that the water main broke. Mr. Cromwell thanked Jennie Bruneman and Tim Sewell for being there and immediately taking care of the issues. The Rialto Cinema will air a film called the Bad Kids, this is a documentary on Continuation High Schools. Showings are February 13 at 1 p.m. and 7 p.m. with a panel held afterwards, Mr. Cromwell will be on the panel. The holiday dinner went really well. Enrollment is up with 18 new students. The Teenswork Program took students down to the Humane Society to tour behind the scenes.

Matt Dunkle, El Molino Principal agreed with the comments regarding the amount of collaboration. The FFA received a new suburban through a grant. El Molino will be attending the Restorative Culture Collaboration. The winter drama production is In The Heights, it will be running tomorrow night and for the next couple weeks. El Molino teacher Mary McGowan is working with the Russian River Winery and art students to create painted glasses to be used and or sold at the event. El Molino teacher Rachel Lasek will be working with folks from SCOE on math curriculum to align and help prepare students as they enter into high school, Culinary will prepare the lunch for the attendees. El Molino is moving forward with WASC. The Russian River Crab Feed is this Saturday. Mr. Dunkle thanked Jennie Bruneman and her team for keeping the schools dry and above water, and quickly address any flooding issues.

- BOARD MEMBERS

- Trustees to select 1 Trustee for the 1st Interview for the Middle School Principal which will be held on Tuesday, February 14 at the District office from 8:00 a.m. to 5:00 p.m. – Trustee Walker volunteered for the interview and Trustee Stecher volunteered to be the alternate.
- 1 Trustee to serve on the 2nd Interview Committee which is scheduled for Friday, February 17 – Trustee Landry volunteered for the interview and Trustee Bruhner volunteered as the alternate.

Trustee Noe – Absent

Trustee Landry reported she attended the Sonoma County Office of Education Budget Perspective Workshop. The workshop had a lot of good information. Trustee Landry attended the Women's March in Santa Rosa.

Trustee Bruhner reported she attended the Women's March as well. Trustee Bruhner reported she is very proud to be part of this community.

Trustee Stecher wished everyone a Happy New Year. Trustee Stecher shared a letter with the Board.

Trustee Walker reported he attended and participated in the Board of Supervisors meeting regarding Marijuana issues.

- SUPERINTENDENT

Dr. Steven Kellner wished everyone a Happy New Year. Dr. Kellner reported the District completed a bond sale, which sold the last portion of bonds. Dr. Kellner reported he and Logan Martin met with credit rating agencies. The District will receive funds in accounts tomorrow. The interest rate is 3.7% which is very good, and a savings of 87 thousand dollars to tax payers. The network upgrade is completed it was done by the end of the winter break. Dr. Kellner thanked Lynnette Cowser and Mark Ballard for their outstanding work and their time over the winter break. Dr. Kellner thanked the maintenance team for their outstanding work during the storms. Dr. Kellner commended CSEA and WSCTA on their collaboration. Dr. Kellner reported Laguna student representative Brenna Whitehead came to the Sebastopol Rotary to speak about the donated chrome books. The Netflix 13 Reasons Why trailer is out the show premiers on March 31.

IV. DISCUSSION /ACTION

- A. MONTHLY EL MOLINO HIGH SCHOOL PERFORMING ARTS CENTER UPDATE – Jennie Bruneman gave an update on the El Molino High School Performing Arts Center. The committee met on January 17 with a schematic presentation from Quattrocchi Kwok Architects. Looking for construction to start in May 2018 and complete in May 2019.
- B. CONSIDERATION OF APPROVAL OF A PROFESSIONAL SERVICE CONTRACT WITH NATIONAL AIR BALANCE COMPANY FOR COMMISSIONING SERVICES FOR THE EL MOLINO PERFORMING ARTS CENTER PROJECT – Jennie Bruneman reviewed the Professional Service Contract with National Air Balance Company. Trustee Landry moved to approve the Professional Service Contract with National Air Balance Company for Commissioning Services for the El Molino. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote – Approved by 3 yes, 0 no. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- C. REVIEW OF LEASE LEASE BACK AS A PROCUREMENT METHOD FOR THE CONSTRUCTION OF THE EL MOLINO PERFORMING ARTS CENTER – Jennie Bruneman reviewed the process with a presentation from Steve Kwok of Quattrocchi Kwok Architects. The following items were reviewed:
 - o Lease/Leaseback
 - o Alternative project delivery method
 - o Allows for qualifications based on selection
 - o Competitive process for selecting contractor
 - o Allows for consideration of multiple factors to find best value
 - o Statutes
 - o Effective January 1, 2017
 - o Education code section 17400 Allows lease leaseback agreements and pre construction services
 - o Education Code section 17406
 - o Education code section 17407.5 mandates the use of a skilled and trained workforce
 - o How it works
 - o Pre qualification process
 - o Districts sets prequalification requirement
 - o District reviews SOQs and issues list of qualified proposers
 - o Selection of L/LB Entity
 - o District issues RFP that includes:
 - o Description of the project scope, project estimate project standards, preconstruction services required evaluation process, format of proposal and date proposal is due
 - o Using published criteria district evaluates proposals
 - o Gives district control of selecting reputable building partner
 - o Aligns motivations and goals

- Reduces risk, smoother building process
 - Lease Lease Back means: entering into contract with contractor
 - Lease it back from the contractor for a periods of time
 - Can be used as a financing mechanism
- D. CONSIDERATION OF APPROVAL OF RESOLUTION #9.JAN.2016-2017 DECLARING AN EMERGENCY PURSUANT TO PUBLIC CONTRACT CODE SECTIONS 1102 AND 20113 FOR REPLACEMENT OF THE LAGUNA HIGH SCHOOL WOODSHOP BUILDING AND ASSOCIATED SITE WORK – Jennie Bruneman reviewed the resolution. Trustee Stecher moved to approve Resolution #9.JAN.2016-2017 Declaring an Emergency Pursuant to Public Contract Code Sections 1102 and 20113 for Replacement of the Laguna High School Woodshop Building and Associated Site Work. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote – Approved by 3 yes, 0 no. Roll Call Vote: Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- E. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE AND COMMUNITY INPUT – Dr. Steven Kellner reviewed the LCAP . The following discussion took place:
- Third year LCAP in existence
 - Reviewed the progress and the outreach that has been done
 - Attended Analy Faculty Meeting to review LCAP
 - Outreach from Steve Charbonneau
 - Evolving workshops, ELAC, connecting with stakeholders
 - Outreach to parent groups on the campuses
 - Coordinate the SARC with the LCAP
 - Middle school will have a separate LCAP and SARC
- F. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – Logan Martin reviewed the Monthly Budget Update. Trustee Landry moved to approve the Monthly Budget Update for 2016-17. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote – Approved by 0 yes, 0 no, 3 absent. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- G. GOVERNOR’S PROPOSED 2017-2018 STATE BUDGET – Logan Martin reviewed the Governor’s Proposed 2017-2018 State Budget.
- H. PRELIMINARY ENROLLMENT PROJECTION FOR DISTRICT SCHOOLS FOR FALL, 2017-2018 – Logan Martin reviewed the enrollment projections for fall 2017-2018.
- I. FIRST READING OF TRANSITION PARTNERSHIP PROGRAM COORDINATOR JOB DESCRIPTION – Mia Del Prete reviewed the Transition Partnership Program Coordinator Job Description. The Board recommended this item to be brought back to the February Consent Calendar.
- J. FIRST READING OF BOARD POLICY 4152 AUXILIARY SALARY SCHEDULE – Mia Del Prete reviewed the Board Policy. The Board recommended this item be brought back to the Consent Calendar in February.
- K. CONSIDERATION OF ADOPTION OF RESOLUTION #10.JAN.2016-2017 WITH PUBLIC AGENCY RETIREMENT SERVICES Dr. Steven Kellner reviewed the resolution. Trustee Landry moved to approve Resolution #10.JAN.2016-2017 With Public Agency Retirement Services. Trustee Stecher seconded the motion. A discussion took place regarding a very good idea and good collaboration. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote – Approved by 0 yes, 0 no, 3 absent. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.
- L. CONSIDERATION OF AUTHORIZATION TO CONDUCT A PUBLIC BID FOR ROOF REPLACEMENT ON THE ANALY HIGH SCHOOL LIBRARY BUILDING - Jennie Bruneman reviewed the need to Conduct a Public Bid for Roof Replacement on the Analy High School Library. Trustee Bruhner moved to Authorize to Conduct a Public Bid for Roof Replacement on the Analy High School Library Building.

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Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Student Advisory Vote – Approved by 0 yes, 0 no, 3 absent. Trustee Noe, absent, Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes.

V. FUTURE AGENDA ITEM

- A. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – FEBRUARY
- B. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE AND COMMUNITY INPUT – FEBRUARY
- C. RECEIVE REPORT FROM MEASURE I CITIZENS' BOND OVERSIGHT COMMITTEE - FEBRUARY

VI. ADJOURNMENT – The meeting adjourned at 8:30 p.m.

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Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 15th day of February, 2017.


