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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

## MINUTES

of a regular meeting of the Board of Trustees of the  
West Sonoma County Union High School District

Wednesday, November 16, 2016  
Analy High School Library  
6950 Analy Avenue  
Sebastopol, CA 95472

**5:15 p.m. Open Session \*\*Please Note Start Time\*\***  
**5:20 p.m. Closed Session**  
**6:00 p.m. Open Session**

### I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:15 p.m.
- B. ROLL CALL
- | <u>Present</u>                     | <u>Absent</u>   |
|------------------------------------|---|
| Kellie Noe, President              |   |
| Ted Walker, Vice-President         |   |
| David Stecher, Clerk               |   |
| Lori Bruhner, Trustee              |   |
| Diane Landry, Trustee              |   |
| Dr. Steven Kellner, Superintendent |   |
|                                    | Stephanie Lovrin, Analy High School Student Representative    |
|                                    | Samantha Hennen, El Molino High School Student Representative |
|                                    | Brenna Whitehead, Laguna High School Student Representative   |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:20 p.m.
- HEARING TO CONSIDER / DELIBERATIONS REGARDING THE EXPULSION OF STUDENT (ED. CODE SEC. 48918(C)) CASES #1-(16-17)
  - PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)  
Title(s): FOOD SERVICE WORKER, ATTENDANCE CLERK, PAYROLL TECHNICIAN/HR ASSISTANT, COACHES
  - OTHER PUBLIC EMPLOYMENT  
Title(s):
  - PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957)  
Title(s):

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5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV. CODE SEC. 54957)  
TITLE: SUPERINTENDENT
  6. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION  
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)  
NUMBER OF POTENTIAL CASE(S): ONE
- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:03 p.m.
- F. PLEDGE OF ALLEGIANCE – Raul Guerrero led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.  
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA –  
Mary Fricker addressed the board regarding two articles, one in the Press Democrat, The state of public schools: An uncomfortable truth. Article from the Sonoma West Times; Veteran mother has rent but house is still a tent. Ms. Fricker also addressed the board regarding the performing arts center.  
Kaya Weber addressed the Board regarding school start times.
- I. CONSENT CALENDAR – Trustee Bruhner moved to approve the Consent Calendar. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
1. CONSIDERATION OF APPROVAL OF THE OCTOBER 3, 2016 AND OCTOBER 19, 2016 BOARD MEETING MINUTES
  2. CONSIDERATION OF APPROVAL OF DONATIONS
  3. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS OCTOBER 12, 2016 THROUGH NOVEMBER 7, 2016
  4. CONSIDERATION OF APPROVAL OF REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 3470 TRAVEL AND REIMBURSEMENT
  5. CONSIDERATION OF APPROVAL OF CONTRACT RATIFICATION TO ADVANCED DATA COMMUNICATION FOR THE DISTRICT WIDE TECHNOLOGY INFRASTRUCTURE UPGRADES
  6. CONSIDERATION OF APPROVAL OF CONTRACT RATIFICATION TO SACRAMENTO TECHNOLOGY GROUP LLC FOR THE DISTRICT WIDE LOCAL AREA NETWORK UPGRADES
  7. CONSIDERATION OF APPROVAL OF CONTRACT RATIFICATION TO KW ENGINEERING FOR PROPOSITION 39 TECHNICAL SUPPORT AND FINAL PROJECT COMPLETION AND REPORTING
  8. CONSIDERATION OF APPROVAL OF REDWOOD EMPIRE SCHOOLS INSURANCE GROUP (RESIG) SELF-INSURER'S REPORT
  9. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELDTRIP REQUEST
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION
1. STUDENT DISCIPLINE – Trustee Stecher moved to approve student discipline case #1- (16-17). Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, yes, Trustee Noe, yes.
  2. ACTION TAKEN - Trustee Stecher moved to approve the closed session report. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, yes, Trustee Noe, yes.

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Certificated - None

b. Classified

Jacquelyn Weiss, 1.0 FTE AHS Attendance Clerk, effective November 7, 2016

Maria Khaleck, 1.0 FTE District Payroll Technician/HR Assistant, effective November 21, 2016

c. Coaches

# = Employment contingent upon fingerprint clearance

<b>SPORT</b>	<b>AHS</b>	<b>EMHS</b>
Basketball		
Boys Varsity Head	Brett Page	Steve Cavalin
Boys JV Head	Jason Carpenter	Levi Lloyd
Boys Freshman Head	Ryne Wheeler	Chris Dluzak
Volunteers	Jason Page	
	Nick Aronis	
	Andy Schmitt	
Girls Varsity Head	Earl Pasamonte	Keith Nordby
Girls JV Head	Raquel Gomes	Chris Westover
Girls Freshman Head	Brian Miller	
Volunteers	Jeff Ogston	
	Francesca Schott	
	Fernando Ruelas**	
	Marc Gomes**	
	Aaron Berner**	
Boys Soccer		
Boys Varsity Head	Peter Meechan	David Rosales
Boys JV Head	Brian Heacock	Justin Auch
Volunteer	Grant DuBois	
Wrestling		
Varsity Head	Jimmy Stevens	Ron Wright**
JV Head	Ryan Stevens	N/A
Volunteer	James Stevens	Josh Wright
		Matthew Gress**

\*\* = Pending completion of CIF training

a. Certificated - None

b. Classified

Increase Staci Smith, AHS Lead Food Service Worker from 6.5 hours to 8 hours a day, effective November 1, 2016

Increase Jeanette Fomasi, AHS Food Service Worker from 5.75 hours to 7 hours a day, effective November 1, 2016

Increase Gwen Salani, AHS Food Service Worker from 6.5 hours to 7.5 hours a day, effective November 1, 2016

a. Certificated – None

Request from Lindsey Apkarian, Analy Principal for a baby bonding leave of absence from October 27, 2016 through approximately February 28, 2017.

b. Classified

Letter of resignation from Jennifer Owens, Analy Food Service Worker, effective November 4, 2016

**II. COMMUNICATION**

A. VERBAL - None

B. WRITTEN – Dr. Kellner reported receiving a timeline from Isom Advisors for the upcoming bond sale.

III. REPORTS

- STUDENT REPRESENTATIVES

Stephanie Lovrin, Analy High School Student Representative – Absent

Samantha Hennen, El Molino High School Student Representative reported El Molino is preparing for many functions, the Parade of Lights, a movie night fundraiser, the Winter Dance Showcase and the Winter Choir Show. Ms. Hennen reported the fall sports were very successful.

Brenna Whitehead, Laguna High School Student Representative reported Leadership is working towards contacting businesses to purchase advertising for the school paper. School spirit wear will be handed out to all students in the next day or two. A Welcome Back lunch is in the planning stages for January. The Project Success class is having a health and wellbeing workshop for students. English class is getting ready to release the literary magazine.

Trustee Landry moved to listen to public comment on an item not on the agenda. Trustee Bruher seconded the motion. Approved by 5 yes, 0 no. Student Advisory Vote: 2 yes, 0 no, 1 absent. Loretta Castleberry addressed the Board and read a Thank You note from Chip Castleberry for the Board approval to name the stadium the Chip Castleberry Stadium at Karlson Field.

- ASSOCIATION REPRESENTATIVES

Bill Olzman, WSCTA President reported he is very pleased that Board incumbents Trustee Landry and Trustee Walker have been re-elected. We are looking forward to collaborative negotiations this year. The team has met regarding calendaring and it was very collaborative productive meeting. The teachers are working very hard with college preparations, plays and finals approaching.

Mark Ballard, CSEA President – No report

- PRINCIPALS

Raul Guerrero, Analy High School Principal reported the voter information night prior to elections, was very successful. The students did a great job. Mr. Guerrero reported that part of community building efforts teachers attended the Equity at the Core conference on the October 21. This has been a busy post election week; administration has reached out to students and staff. Mr. Guerrero reported that fall sports have ended very well. The Analy production of A Midsummer Night's Dream is getting great reviews, there will be another showing this weekend.

Kent Cromwell, Laguna High School Principal reported it is a beautiful time of year at Laguna with the sunrise every morning. The students are very happy with the chrome books that were donated by the Sebastopol Rotary. The TeensWork program which takes students out into the community to tour businesses is underway. The students have gone to Safeway, and then will go to the Humane Society. We are continuing with attendance parties, this month was the largest group of students to be rewarded with pizza party. Chris Vanstone will be leading a girls group this year. We will be having several students return to Analy and El Molino at the semester.

Matt Dunkle, El Molino High School Principal reported since the election it has been a challenging time. Students have been using chalk in the quad to relay their messages and thoughts. Mr. Dunkle applauded the staff for establishing a positive atmosphere. Thank you to El Molino teacher, John Grech; he organized the voter information night, at El Molino and it was a great success. Mr. Dunkle reported El Molino teacher, Leslie Grassel received an honorable mention award for Best Sonoma County Teacher for 2016. Mr. Dunkle reported that the fall sports were very successful, congratulations to all the student athletes. This Sunday at the Green Music Center the El Molino choir will perform. December 3 is the Winter Band performance and the Winter Dance Showcase is December 8-10. Mr. Dunkle gave a big thank you to the faculty for participating in the inaugural West County Business Breakfast as well as El Molino night.

- BOARD MEMBERS

Trustee Landry reported she is voting representative for the County District Organization and would like to vote for Ron Abler if all trustees are in support. Trustee Landry attended the political forums at the sites. Trustee Landry attended the Health and Safety Program that was put on by Operation 1-4-1 and the Sebastopol Police Department. Trustee Landry reported she was able to attend the Apple Game, the Equity at the Core Conference, A Midsummer Night's Dream and at El Molino the West County Business Breakfast. All were terrific events. The attendance was sparse at the business breakfast but the presentation was great and would like to get more businesses involved.

Trustee Bruhner reported the Russian River Rotary can help support the business breakfast next year, Trustee Bruhner was able to attend A Midsummer Night's Dream at Analy and it was amazing. Trustee Bruhner was also able to attend the El Molino Project Grad meeting.

Trustee Stecher congratulated Trustee Landry and Trustee Walker on their re-election. Trustee Stecher also gave kudos to the students and teachers at the political forum initiative workshop. It was well organized and well attended. The West County Business Breakfast was a great first step and looking forward to continuing with that event.

Trustee Walker thanked everyone for their votes. Trustee Walker is honored and pleased to work with the community. Trustee Walker attended the Equity at the Core Conference, he was glad have teachers in attendance. Trustee Walker was able to attend an event recognizing Laguna teacher, Joe Maloney, for Excellence in Education. Trustee Walker attended El Molino Night Trustee Walker is very proud of El Molino and Analy athletics.

Trustee Noe congratulated Trustee Landry and Trustee Walker on the election; she looks forward to serving with them. Trustee Noe was able to attend a Latino Health Forum. Trustee Noe reported she is proud of the students at our sites, coming together as a community to support one another.

- SUPERINTENDENT

Dr. Kellner congratulated Trustee Landry and Trustee Walker on the election. Dr. Kellner had the opportunity to attend the Analy Hall of Fame dinner. He also attended the reception for Laguna teacher, Joe Maloney for the Excellence in Education Award. The Network Infrastructure project is underway we are looking at a late January completion date. Dr. Kellner was also able to attend a conference with Assemblyman Marc Levine.

#### IV. DISCUSSION /ACTION

- A. CONSIDERATION OF APPROVAL OF NAMING THE ANALY HIGH SCHOOL SOFTBALL FIELD – Dr. Steven Kellner reviewed the newly adopted policy and introduced Mr. Jason Weaver. Mr. Weaver came to the Board in June to request naming the softball field after Nick Houtz. Mr. Weaver reviewed the request. Trustee Walker moved to approve Naming the Analy High School Softball Field after Nick Houtz. Trustee Landry seconded the motion. The Board reviewed the following:

- A great idea
- Appropriate signage
- Softball alumni would like to contribute to the sign

Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.

- B. ANALY HIGH SCHOOL STUDENT PRESENTATION, OPERATION 1-4-1 – Dr. Steven Kellner introduced Diane Davis, Project Success Coordinator for Analy High School. Ms. Davis reviewed the program, Operation 1-4-1 and introduced students; Kathryn Cardle and Abbey Chinn. Ms. Cardle and Ms. Chinn gave a review of the Operation 1-4-1 program.

- C. 7:05 P.M. PUBLIC HEARING ON DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CALIFORNIA SCHOOLS EMPLOYEE ASSOCIATION (CSEA) FOR 2016-2017 – The Public Hearing was opened at 7:05 p.m. The Public Hearing was closed at 7:06 p.m.
- D. CONSIDERATION OF APPROVAL OF DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CALIFORNIA SCHOOLS EMPLOYEE ASSOCIATION (CSEA) FOR 2016-2017 – Dr. Steven Kellner reviewed the initial proposal. Trustee Walker moved to approve the District's Initial Proposal for Contract Negotiations with California Schools Employee Association (CSEA) for 2016-2017. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
- E. CONSIDERATION OF ACCEPTANCE OF OPENERS FROM CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2016-2017- Dr. Steven Kellner reviewed the Openers. Trustee Bruhner moved to accept the Openers from California School Employees Association (CSEA) Initial Proposal for Contract Negotiations with the District for 2016-2017. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
- F. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – Dr. Steven Kellner reviewed the Monthly Budget Update for 2016-17. Trustee Walker moved to approve the Monthly Budget Update for 2016-17. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
- G. CONSIDERATION OF APPROVAL OF CONTRACT RATIFICATION TO QUATTROCCHI KWOK ARCHITECTS FOR THE DESIGN OF THE EL MOLINO PERFORMING ARTS CENTER – Dr. Steven Kellner reviewed the Contract Ratification. Dr. Kellner reported there will be a report on the Performing Arts Center in December. Trustee Walker moved to approve the Contract Ratification to Quattrocchi Kwok Architects for the Design of the El Molino Performing Arts Center. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Walker, yes, Trustee Stecher, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
- H. FIRST READING OF THE 2017 BOARD OF EDUCATION MEETING CALENDAR – Dr. Steven Kellner reviewed Draft A and Draft B calendars. Trustee Stecher requested Draft B with the February date to reflect the third Wednesday. The Board requested this item be brought back on the Consent Calendar.
- I. TIMELINE AND BROCHURE FOR THE RECRUITMENT OF THE WEST COUNTY MIDDLE SCHOOL PRINCIPAL – Dr. Steven Kellner reviewed the process and the power point for the Recruitment of the West County Middle School Process. A discussion took place regarding:
- Final candidate and the interview committee members
  - Brochure is very specific
  - Happy with the timeline
- J. RECRUITMENT EFFORTS FOR THE SPRING HIRING PROCESS – Dr. Steven Kellner reviewed the Recruitment Efforts.

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- K. FIRST READING OF RECOMMENDED REVISIONS TO ADMINISTRATIVE REGULATION 6184 CONTINUATION EDUCATION STUDENTS' ALTERNATIVE CREDIT TOWARDS GRADUATION – Dr. Steve Charbonneau reviewed the policy. A discussion took place regarding:

- 5<sup>th</sup> year students would typically go to Petaluma Adult School
- Retain students and meet their needs
- Encourage students to finish with the 230 credits

The Board requested this item be brought back to the Consent Calendar.

- L. FIRST READING OF PROPOSED NEW COURSE OF STUDY WORK BASED LEARNING - Dr. Steve Charbonneau reviewed the new course of study for Work Based Learning. The Board requested this item be brought back to the Consent Calendar.

- M. FIRST READING OF PROPOSED NEW COURSE OF STUDY CHEMISTRY AND AGRISCIENCE (DISTRICT-WIDE) Dr. Steve Charbonneau reviewed the proposed new course of study Chemistry and Agriscience. The Board requested this item be brought back to the Consent Calendar.

- N. FIRST READING OF PROPOSED NEW COURSE OF STUDY ADVANCE PROJECT MAKE (DISTRICT-WIDE) Dr. Steve Charbonneau reviewed the proposed new course of study, Advance Project Make. The Board requested this item be brought back to the Consent Calendar.

**V. FUTURE AGENDA ITEM**

- A. MONTHLY PERFORMING ARTS CENTER UPDATE – DECEMBER 7, 2016
- B. REORGANIZATION OF THE BOARD – DECEMBER 7, 2016
- C. CONSIDERATION OF APPROVAL OF RESOLUTION AUTHORIZING ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2010, SERIES D, NOT TO EXCEED \$8,000,000.00 AND APPROVING RELATED DOCUMENTS AND ACTIONS - DECEMBER 7, 2016

**VI. ADJOURNMENT – The meeting adjourned at 8:02 p.m.**

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Respectfully submitted by Executive Secretary Karen Lamb

  
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Approved and entered into the official minutes of West Sonoma County Union High School District on this 7<sup>th</sup> day of December, 2016.

  
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