

In compliance with Government Code § 54954.2(a), The West Sonoma County Union High School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Karen Lamb, Executive Secretary to the Superintendent, West Sonoma County Union High School District, 462 Johnson Street, Sebastopol, CA 95472, (707) 824-6412.

"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, September 14, 2016
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|---|---|
| Kellie Noe, President | |
| Ted Walker, Vice-President | |
| David Stecher, Clerk | |
| | Lori Bruhner, Trustee |
| Diane Landry, Trustee | |
| Dr. Steven Kellner, Superintendent | |
| Stephanie Lovrin, Analy High School Student Representative | |
| Samantha Hennen, El Molino High School Student Representative | |
| | Laguna High School Student Representative |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA - None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:05 p.m.
1. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
Title(s): TEACHERS, PARAEDUCATOR, SECRETARY II, FOOD SERVICE WORKER, SUBSTITUTE SITE CAREER CENTER COORDINATOR
 2. OTHER PUBLIC EMPLOYMENT
Title(s): TEACHERS
 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957)
Title(s): SECRETARY I
 4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV. CODE SEC. 54957)
TITLE: SUPERINTENDENT, COACHES

5. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)
NUMBER OF POTENTIAL CASE(S): TWO
- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:31p.m.
- F. PLEDGE OF ALLEGIANCE – Joel Stickel led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent. Student Advisory Vote: Approved by 2 yes, 0 no.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR – Trustee Landry moved to approve the Consent Calendar items 1-5 and 7-11, with the exception of item 6. Trustee Walker seconded the motion. A brief discussion took place regarding item 6. Trustee Stecher moved to approve item 6 with corrections. Trustee Walker seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent. Student Advisory Vote: Approved by 2 yes, 0 no.
 1. CONSIDERATION OF APPROVAL OF THE AUGUST 24, 2016 BOARD MEETING MINUTES
 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS
 3. CONSIDERATION OF APPROVAL OF SUPERINTENDENTS RATIFICATION OF OVERNIGHT FIELD TRIP REQUEST
 4. CONSIDERATION OF APPROVAL OF DONATIONS
 5. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS AUGUST 17, 2016 THROUGH SEPTEMBER 7, 2016
 6. CONSIDERATION OF APPROVAL OF PROPOSED NEW BOARD POLICY 7310 REGARDING FACILITY NAMING
 7. CONSIDERATION OF APPROVAL OF RECOMMENDED REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 3470 REGARDING TRAVEL/REIMBURSEMENT EXPENSES
 8. CONSIDERATION OF APPROVAL OF RECOMMENDED REVISIONS TO BOARD POLICIES
 - 5127 GRADUATION CEREMONIES AND ACTIVITIES
 - 6146.1 HIGH SCHOOL GRADUATION REQUIREMENTS
 - 6147 GRADUATION POLICIES AND PROCEDURES
 9. CONSIDERATION OF APPROVAL OF CONTRACT FOR PERSONAL SERVICES BETWEEN KRISTINA BOBLITT, CERTIFIED OCCUPATIONAL THERAPIST AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD)
 10. CONSIDERATION OF APPROVAL OF REVISIONS TO EXHIBIT 9270 REGULATIONS OF THE FAIR POLITICAL PRACTICES COMMISSION
 11. CONSIDERATION OF APPROVING MEMORANDUM OF UNDERSTANDING (MOU) WITH WEST COUNTY COMMUNITY SERVICES (WCCS) FOR COUNSELING INTERN SERVICES
- J. ACTION ON ITEMS HEARD IN CLOSED SESSION
 1. ACTION TAKEN – Trustee Stecher moved to approve the Closed Session Report. Trustee Walker seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.

The Board of Education approved to employ the following certificated and classified employees:
James Foster, AHS .20 FTE Social Sciences, effective August 29, 2016

Minutes – September 14, 2016 – Page 3

Elizabeth See, EMHS .75 FTE Paraeducator, effective August 29, 2016

Denise Fisher, District Office 1.0 Secretary II, effective October 3, 2016

The Board of Education approved to move the following certificated employees from Temporary to Probationary 1 Status, effective 8/15/2016:

Mutlu Kartin, 1.0 FTE AHS Science Teacher

Heidi Pedranzetti, 1.0 FTE AHS Guidance Counselor

Margaret Sewall, 1.0 FTE AHS English Teacher

The Board of Education approved to move the following certificated employees from Temporary to Probationary 2 Status, effective 8/17/2015:

Alex Wilson, 1.0 FTE AHS Math Teacher

Jeff Franklin, 1.0 FTE AHS Math Teacher

Sara Pringle, .60 FTE AHS Art Teacher

The Board of Education approved to move the following certificated employee from Probationary 1 to Probationary 2 Status, effective 8/17/2015:

Brent Gorris, 1.0 FTE AHS Woodshop Teacher

Bruce Myers, 1.0 FTE LHS Special Education Teacher

Sarah Haley, .80 FTE AHS Guidance Counselor

Sadie Sonntag, .80 FTE EMHS Music Teacher

The Board of Education approved to move the following certificated employees from Probationary 2 to Tenured Status, effective 8/18/2014:

Kate Alridge, 1.0 FTE EMHS Math Teacher

Keith Baker, 1.0 FTE EMHS English/Social Science Teacher

Arthur Bangs, 1.0 FTE EMHS English Teacher

Kelsey Dunkin, 1.0 FTE Special Education Consortium Speech and Language Therapist

Suzi Fischer, 1.0 FTE AHS English Teacher

Cathy Ferland, .408 FTE Special Education Consortium School Nurse

Ashley Himan, 1.0 FTE AHS AVID/Social Science Teacher

Lana McNamera, 1.0 FTE EMHS Special Education Teacher

The Board of Education accepted a letter of resignation from Denise Fisher, AHS 1.0 FTE Secretary I, effective September 30, 2016

The Board of Educaiton accepted a letter of retirement from Tim Sewell, District 1.0 Operations Coordinator, effective June 30, 2017

II. SPECIAL RECOGNITION

A. INTRODUCTION OF 2016-2017 STUDENT BOARD REPRESENTATIVES

Raul Guerrero, Analy Principal introduced Stephanie Lovrin, Analy Student Board Representative

Matt Dunkle, El Molino Principal introduced Samantha Hennen, El Molino Student Board Representative

B. INTRODUCTION OF NEW DISTRICT EMPLOYEES

Raul Guerrero introduced new employees to Analy High School, Mutlu Kartin and Heidi Pedrazzetti.

Matt Dunkle introduced new employees to El Molino High School, Brook Bell, Paige Greco, and Julie McClelland.

C. BREAK FOR REFRESHMENTS – Refreshments were served.

III. COMMUNICATION

A. VERBAL

B. WRITTEN - None

IV. REPORTS

- STUDENT REPRESENTATIVES

Stephanie Lovrin, Analy Student Board Representative reported the Leadership class went to the Making Connections Conference. The Homecoming Dance theme is Starry Night and will be held October 8. The Homecoming Game is October 7. “Blue Friday” is the new theme for game days. Tiger Transition is happening again this year for our freshman students. The student senate took place this month. Analy will be participating in The Battle of the Fans this year. Movie Night is October 30. Spirit wear will be sold at lunch.

Samantha Hennen, El Molino Student Board Representative reported the Homecoming Game is Friday, September 23 and the Homecoming Dance is September 24. A Teen Counseling meeting has taken place. The first home football game was played and the students are very happy with the field. A dance was held after the first home game. Ag students attended the Greenhand Conference and the fall athletics are doing well.

- ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President - No Report

Bill Olzman, WSCTA President reported a vast majority of the problems teachers faced at the beginning of the school year, have been solved, it has been a rough start to the school year in regards to having the supplies needed in the classrooms. Mr. Olzman reported the importance of collaboration with a common goal. Mr. Olzman reported on the importance of the budget. Mr. Olzman reported that each site has their own sets of issues with the internet. There has been pressure to make sure that climate of our schools are the way they should be for staff and students. This could be a confrontational year with the Association and District. We can do better in collaborating by having informal meetings, have discussions and come to a common agreement.

- PRINCIPALS

Raul Guerrero, Analy Principal thanked the Board members for attending the Analy field opening, it was great to see the community come out to support to enjoy the evening. Back to School Night was held on September 1. The Analy High School band will perform the National Anthem at the Giants game. This week in Sebastopol is “Non Violence and Peace Week, Analy will be participating. The Band Wagon has invited the community to the opening of the band room, with a Mardi Gras theme, there will be music and food in the quad. Mr. Guerrero reported the College and Career Center has been relocated to room 103 and the staff workroom was relocated to room 101. Analy field has a new gate at the entrance. Mr. Guerrero reported he is making the rounds to parent groups.

Kent Cromwell, Laguna Principal reported tomorrow is the Laguna Welcome Back BBQ lunch. Mr. Cromwell reported they personally called all the parents to invite them to this event, looking forward to a good turnout. The winter garden is underway with the help of Mr. Maloney. The students and staff are excited about the donation of chrome books from the Sebastopol Rotary. Laguna students will be using their Gmail accounts. The staff needs training for Google technology. The basketball team is up and running. Laguna will have a Leadership class this year, it has been a long time since that was possible. The staff is continuing to attend the ACES conferences. The CAASPP results are in and we are improved from last year.

Matt Dunkle, El Molino Principal reported he is in his 6th year at El Molino and 3rd year as principal. Mr. Dunkle reported the campus was full of excitement and energy and is noticing a difference on the campus with the student body. The Ag Boosters are holding a fundraiser “Pignic” this Saturday at Forestville Youth Park. Mr. Dunkle reported he is very proud of the students at El Molino.

- BOARD MEMBERS

Trustee Landry reported she was able to attend the opening of Analy field then went to El Molino field opening and game. Trustee Landry reported she was able to attend Back to School Night at each site but encourages the Principals to have on different nights. Trustee Landry also had the opportunity to attend an Ag meeting at Analy and will attend an Ag meeting at El Molino. Trustee Landry is working with Lynn Stewart at El Molino with adults who want to learn English. Trustee Landry attended the PAC meeting and is looking forward to what comes of the condensed committee.

Trustee Stecher reported it was very nice to see the football fields in use.

Trustee Walker reported it was great to see the football fields in use. Trustee Walker has attended many events including the Analy Band Wagon meeting, the Boosters meeting and the Education Foundation meeting, Trustee Walker suggested it would be good if the groups could have joint efforts to benefit the schools. Trustee Walker reported he will be attending an ecology class at El Molino.

Trustee Noe thanked the Analy Boosters for the football event and enjoyed the evening. Trustee Noe reported that there are strong education foundation models in the community; it would be a great idea to build connections to learn about creating a joint model.

Trustee Bruhner – Absent

- SUPERINTENDENT

Superintendent Kellner reported it was very exciting to lead AVID tutor trainings last week at Analy and El Molino. Superintendent Kellner was able to attend the El Molino Back to School Night and last Friday he attended the Los Cienega State wide luncheon. Superintendent Kellner acknowledged John Grech and Jason Carpenter for working with their students to collaborate on ballot initiatives, in late October the schools will be hosting a public forum. Great job to the students as well.

V. DISCUSSION/ACTION

- A. 7:15 P.M. PUBLIC HEARING ON SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS – The Public Hearing was opened at 7:15 p.m. The Public Hearing closed at 7:28 p.m.

The following comments were made:

- Writing grants for access to Turn It In
- Requesting grants from the same source, the possibility of one program not receiving the grant
- Requesting donations for supplies
- Lower income areas need more supplies
- No budget for Project Make at El Molino
- Need for modernization and supplies in science labs at El Molino

- B. CONSIDERATION OF APPROVAL OF RESOLUTION #2.SEPT.2016-2017 ON SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS - Dr. Steve Charbonneau reviewed the resolution. Trustee Landry moved to approve the Resolution #2.SEPT.2016-2017 on Sufficiency or Insufficiency of Instructional Materials. Trustee Stecher seconded the motion. A discussion took place regarding:
- Received textbooks but they were not there at the start of school
 - This resolution on Sufficiency or Insufficiency of Instructional Materials pertains to materials that have already been approved by the Board
 - AVID does not require a textbook
 - The Anlay Ed Foundation granted money to pay for Turn It In and it is for a 3 year period

Minutes – September 14, 2016 – Page 6

- El Molino did not have access to Turn It In and it should be a district expense
- AVID curriculum has 2 to 3 times the recommendations, you can run an outstanding AVID program without Turn It In, and it is not a requirement for the program

The Board requested an item be brought back on the agenda to discuss the broader need of instructional needs, include budget information and decision makers regarding the budget.

Roll Call Vote: Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent. Student Advisory Vote: Approved by 1 yes, 0 no, 1 absent.

- C. 7:20 P.M. PUBLIC HEARING ON DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) FOR 2016-2017 - The Public Hearing opened at 7:20 p.m. The Public Hearing closed at 7:21 p.m.
- D. CONSIDERATION OF APPROVAL OF DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) FOR 2016-2017 – Dr. Steven Kellner reviewed the District's Initial Proposal for Contract Negotiations with the West Sonoma County Teachers Association. Trustee Landry moved to approve the District's Initial Proposal for Contract Negotiations with West Sonoma County Teachers Association (WSCTA) for 2016-2017. Trustee Walker seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent. Student Advisory Vote: Approved by 1 yes, 0 no, 1 absent.
- E. CONSIDERATION OF ACCEPTANCE OF OPENERS FROM WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2016-2017 – Dr. Steven Kellner reviewed the openers. Trustee Stecher moved to accept the Openers from West Sonoma County Teachers Association (WSCTA) Initial Proposal for Contract Negotiations with the District for 2016-2017. Trustee Walker seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent. Student Advisory Vote: Approved by 1 yes, 0 no, 1 absent.
- F. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2016-17 – Logan Martin reviewed the monthly budget update for 2016-17 Trustee Walker moved to approve the Monthly Budget Update for 2016-2017. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent. Student Advisory Vote: Approved by 1 yes, 0 no, 1 absent.
- G. CONSIDERATION OF APPROVAL OF 2015-2016 UNAUDITED ACTUALS – Logan Martin reviewed the 2015-2016 Unaudited Actuals. Trustee Walker moved to approve the 2015-2016 Unaudited Actuals. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent. Student Advisory Vote: Approved by 1 yes, 0 no, 1 absent. A brief discussion took place regarding one time money from the Governor.
- H. CONSIDERATION OF APPROVAL OF RESOLUTION #3.SEPT.2016-2017 IN THE MATTER OF ADOPTING A GANN LIMIT – Logan Martin reviewed the resolution. Trustee Walker moved to approve Resolution #3.SEPT.2016-2017 in the Matter of Adopting a Gann Limit. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Roll Call Vote: Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent. Student Advisory Vote: Approved by 1 yes, 0 no, 1 absent.
- I. REPORT ON ENROLLMENT AND INTERDISTRICT AND INTRADISTRICT TRANSFERS FOR FALL, 2016-2017 SCHOOL YEAR – Dr. Steven Kellner reported on the Interdistrict and Intradistrict Transfers for Fall 2016-17. The following items were reviewed:
- Experiencing a slow but steady decline in enrollment, county wide
 - Contrast as to more and more people living in Sonoma county

Minutes – September 14, 2016 – Page 7

- High homes prices in West County
- 8th grade prediction as a means to predict 9th grade enrollment is difficult
- Three largest middle schools are all charter schools, vast majority do not live in the district
- 472 transfers coming in, 42 leaving net gain of 430
- Intradistrict numbers are stable
- Twenty-four fewer net intradistrict transfers
- Program improvement issues, class of 2016 last class effected

The Board appreciated the back up for the item

A discussion took place regarding:

- Title I funding restored
- With allocation a Title 1 Plan is needed
- Thank you to the Board, the enrollment is because of the steps the Board has been willing to take.

- J. REPORT ON CAASPP, CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS AND ADVANCED PLACEMENT RESULTS – Dr. Steven Charbonneau reported the following was reviewed:

- CAASPP Results
 - Computer Adaptive Test (CAT)
 - Human-Scored Items
 - Achievement Levels
 - CAASPP ELA All Student met and Exceeded, 2015 and 2016
 - CAASPP Math All Students Met & Exceeded
 - CAASPP ELA 2016 Subgroups Met & Exceeded
 - CAASPP Math 2016 Subgroups Met & Exceeded
- Advanced Placement Results College Board Programs
- The College Board
 - Scores of 3 or higher
 - AP Results for WSCUHSD

- K. REPORT ON ANNUAL SCHOOL SITE DISCIPLINE REPORTS FOR 2015-16 – Dr. Steven Charbonneau reviewed the site discipline reports for 2015-2016. The following discussion took place regarding:

- Referral rates between the high schools and align the process
- Electronic devices are the big issue and varies at sites
- Involve students in this discussion
- Have student related items at the beginning of the agenda
- No expulsion data for 15/16, possible error

- L. CONSIDERATION TO APPROVE THE INTENT TO HIRE CONLAODH GUY, .40 FTE WITH A PROVISIONAL INTERNSHIP PERMIT (PIP) AS A SPANISH TEACHER FOR EL MOLINO HIGH SCHOOL – Mia Del Prete reviewed the need to hire the .40 FTE Spanish Teacher. Trustee Walker moved to approve the Intent to Hire Conlaodh Guy, .40 FTE with a Provisional Internship Permit (PIP) as a Spanish Teacher for El Molino High School. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent. Student Advisory Vote: Approved by 0 yes, 0 no, 2 absent.

VI. FUTURE AGENDA ITEM

- A. PRESENTATION OF PROPOSITION 39 ENERGY AUDIT FINDINGS – OCTOBER 19, 2016
- B. CONSIDERATION OF APPROVAL OF AUTHORIZATION TO SUBMIT ENERGY AUDIT FINDINGS TO THE CALIFORNIA ENERGY COMMISSION – OCTOBER 19, 2016

Minutes – September 14, 2016 – Page 8

- C. CONSIDERATION OF APPROVAL OF AUTHORIZATION TO ISSUE AN REQUEST FOR PROPOSAL (RFP) FOR GENERAL CONTRACTORS AND OR ENERGY SERVICE COMPANIES TO IMPLEMENT PROPOSITION 39 ENERGY AUDIT FINDING – OCTOBER 19, 2016
- D. EL MOLINO PERFORMING ARTS CENTER UPDATE – OCTOBER 19, 2016
- E. CONSIDERATION OF SUSPENSION OF DEVELOPER FEE'S - OCTOBER 19, 2016
- F. WEST COUNTY MIDDLE SCHOOL UPDATE/TIMELINE IMPLEMENTATION PLAN – OCTOBER 19, 2016

VII. ADJOURNMENT – The meeting adjourned at 9:00 p.m.

Minutes – September 14, 2016 – Page 9

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 19th day of October, 2016.


