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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, June 29, 2016
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:15 p.m. Open Session

PLEASE NOTE OPEN SESSION START TIME

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|------------------------------------|-----------------------|
| Kellie Noe, President | |
| Ted Walker, Vice-President | |
| David Stecher, Clerk | |
| | Lori Bruhner, Trustee |
| Diane Landry, Trustee | |
| Dr. Steven Kellner, Superintendent | |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS – Recessed to Closed Session at 5:05 p.m.
1. PUBLIC EMPLOYMENT / APPOINTMENT (GOV. CODE SEC. 54957)
 2. OTHER PUBLIC EMPLOYMENT
 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE (GOV. CODE SEC. 54957)
 4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV. CODE SEC. 54957)
TITLE: SUPERINTENDENT
 5. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION (Government Code Section 54956.9)(E)(2)
NUMBER OF POTENTIAL CASE(S): ONE

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- E. RECONVENE TO OPEN SESSION – The meeting reconvened to Open Session at 6:20 p.m.
- F. PLEDGE OF ALLEGIANCE - Tor Allen led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – The following addressed the board regarding El Molino Varsity Baseball Coach: Shannon Wesley, Nick Dimond, Jeff Pearson, Bradley Sweeny, Austin Alvarez and Tom Nicholas.
Ricky Keller addressed the Board regarding a later start time for high school students.
- I. CONSENT CALENDAR – Trustee Walker moved to approve the Consent Calendar. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.
1. CONSIDERATION OF APPROVAL OF THE JUNE 2, 2016 BOARD MEETING MINUTES
 2. CONSIDERATION OF APPROVAL OF DONATIONS
 3. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS JUNE 9, 2016 THROUGH JUNE 22, 2016
 4. CONSIDERATION OF APPROVAL OF AGRICULTURAL LEADERSHIP COURSE DISTRICT WIDE
 5. CONSIDERATION OF APPROVAL OF RECOMMENDED REVISIONS TO BOARD POLICY 4350 MANAGEMENT SALARY SCHEDULE
 6. CONSIDERATION OF APPROVAL OF RECOMMENDED REVISIONS TO JOB DESCRIPTION SITE CAREER CENTER COORDINATOR
 7. CONSIDERATION OF APPROVAL OF COUNSELING FIELD EXPERIENCE AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND SONOMA STATE UNIVERSITY (SSU)
 8. CONSIDERATION OF APPROVAL OF CONSOLIDATED APPLICATION FOR FUNDING FOR 2016-17
 9. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
 10. CONSIDERATION OF APPROVAL OF AGREEMENT TO PROVIDE MANDATED COST CLAIM PREPARATION SERVICES
 11. CONSIDERATION OF APPROVAL OF CONTRACT FOR CHIEF BUSINESS OFFICIAL MENTORING SUPPORT BETWEEN THE SONOMA COUNTY OFFICE OF EDUCATION AND THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD)
- J. REPORTABLE ACTION TAKEN IN CLOSED SESSION REPORT
1. ACTION TAKEN Trustee Stecher moved to approve the Closed Session Report. Trustee Walker seconded the motion. Approved 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.
 - Shauna Ferdinandson, 1.0 FTE AHS Vice Principal II, effective July 1, 2016
 - Brian Phillips, .80 FTE EMHS Woodshop Teacher, effective August 15, 2016
 - Dave Ramalia, 1.0 FTE Opportunity Program Teacher, effective August 15, 2016
 - Brooke Bell, 1.0 FTE EMHS RSP Teacher, effective August 15, 2016
 - Heidi Pedrazzetti, 1.0 FTE AHS Guidance Counselor, effective August 15, 2016
 - Amy Rodrigues, .75 FTE Behavior Assistant, effective August 15, 2016
 - Aaron Berner, .75 FTE AHS Paraeducator, effective August 15, 2016

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN- Dr. Steven Kellner reported receiving communication from an Analy parent and a letter from Analy teacher, Betsy Amirkhan.

III. REPORTS

- ASSOCIATION REPRESENTATIVES

Bill Olzman, WSCTA President reported he is looking forward to the upcoming work that needs to be done with a “can do” attitude. He is looking forward to working collaboratively with the district. Mr. Olzman reported attracting and retaining high quality teachers should be included in the LCAP goals.

- BOARD MEMBERS

Trustee Landry – No Report

Trustee Stecher – No Report

Trustee Walker reported it is exciting to see high school swimmers from Sonoma County going to the Olympic trials.

Trustee Noe reported Trustee Bruhner is not able to attend tonight’s meeting.

Trustee Bruhner - Absent

- SUPERINTENDENT

Dr. Steven Kellner introduced new district employees, Mr. Logan Martin, CBO and Dr. Steve Charbonneau, Assistant Superintendent.

Dr. Kellner reported Governor Brown signed the budget.

IV. DISCUSSION /ACTION

- A. PRESENTATION OF THE ANALY HIGH SCHOOL SITE COUNCIL – Dr. Steven Kellner introduced Tor Allen of the Analy Site Council, a parent representative. Mr. Allen gave an overview of the Analy Site Council.
- B. CONSIDERATION OF APPROVAL FOR MONTHLY BUDGET UPDATE FOR 2015-2016 – Denise Calvert gave a report on the monthly budget update. Trustee Landry moved to approve the Monthly Budget Update for 2015-2016. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.
- C. CONSIDERATION OF APPROVAL OF RESOLUTION #10.JUNE.2015-2016 REQUESTING TO BORROW/FUND TRANSFER FROM THE COUNTY TREASURE FOR 2016-2017 – Denise Calvert reported on the resolution. Trustee Landry moved to approve Resolution #10.JUNE.2015-2016. Trustee Walker seconded the motion. Approved by 4 yes, 0 no, 1 absent. Roll Call Vote: Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.
- D. CONSIDERATION OF APPROVAL OF RESOLUTION #11.JUNE.2015-2016 AUTHORIZATION TO MAKE TRANSFERS BETWEEN FUND BALANCES AND EXPENDITURES AT CLOSE OF YEAR PER EDUCATION CODE 42601 – Denise Calvert reported on the resolution. Trustee Walker moved to approve Resolution #11.JUNE.2015-2016 to Make Transfers Between Fund Balances and Expenditures at Close of Year Per Education Code 42601. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Roll Call Vote Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.

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- E. CONSIDERATION OF APPROVAL OF JUNE 30, 2016 YEAR END CASH BORROWING FROM OTHER DISTRICT FUNDS OR FUNDS IN THE CUSTODY OF THE SONOMA COUNTY TREASURER – Denise Calvert gave a brief overview of the process. Trustee Stecher moved to approve the June 30, 2016 Year End Cash Borrowing from other District Funds or Funds in the Custody of the Sonoma County Treasurer. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.
- F. CONSIDERATION OF APPROVAL OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT BUDGET FOR 2016-2017 – Denise Calvert reviewed the district budget for 2016-2017. Trustee Stecher moved to approve the West Sonoma County Union High School District Budget for 2016-2017. Trustee Landry seconded the motion. A brief discussion took place regarding additional stipends. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.
- G. CONSIDERATION OF APPROVAL OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT LOCAL CONTROL AND ACCOUNTABILITY PLAN FOR 2016-2019 – Dr. Steven Kellner reviewed the Local Control and Accountability Plan for 2016-2019. Trustee Landry moved to approve the West Sonoma County Union High School District Local Control and Accountability Plan for 2016-2019. Trustee Stecher seconded the motion. The following discussion took place regarding:
- Changes in goals: shows public how we are focusing and supporting student achievement
 - Student achievement depends on our community
 - Suggestion that it is not too late to add the recommended language in the LCAP about hiring and retaining highly qualified teachers
 - Cannot have the item in the LCAP if a dollar amount is not attached
 - LCAP very clear on programs and services
 - Clearly shown through metrics, to provide a dollar amount attached to that item
 - LCAP requirements are strict
 - LCAP to be aligned with the state mandate
 - Santa Rosa City Schools and Windsor are including hiring and retaining highly qualified teachers in their LCAP language
 - Would like to revisit the topic
 - Possibility of School Services to come and address topic
 - Reflect the changes on the budget side
- Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes, Trustee Bruhner, absent.
- H. FINAL REVIEW OF ANALY AND EL MOLINO MEASURE I CONSTRUCTION PROJECTS – Jennie Bruneman reviewed the change orders. A brief discussion took place regarding:
- Discussions: DSA fees
 - Change orders
 - Extensive punch list
- I. DISCUSSION REGARDING NAMING THE ANALY HIGH SCHOOL SOFTBALL FIELD – Dr. Steven Kellner reported receiving a request from Analy parent, Jason Spearman Weaver, and dozens of letters and emails in support of the proposal to name the softball field. The following items were discussed:
- Point of clarification on policy specifically naming facilities about current employees
 - Potential requests related
 - Really appreciate the policy examples
 - Importance of community input
 - Transparency on naming for both sites

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- Need a policy that is specific
- Citizen involvement is crucial
- Importance of dedication of time given by a specific person
- Like the thought of naming facilities when folks are living
- Create a policy and bring back to the board
- Possible citizen advisory committee
- Come back in August for first reading
- Suggest as part of policy, superintendent appoint a committee to review requests

- J. CONSIDERATION OF APPROVAL OF DISTRICT GOALS - Dr. Steven Kellner reviewed the goals. The Board requested this item to be tabled and brought back to the agenda in August.
- K. FIRST READING OF PROPOSED NEW BOARD POLICY REGARDING UNIFORM COMPLAINT PROCEDURES 1312.3 – Dr. Steven Kellner reviewed the policies. The Board requested this item be brought back to the August agenda.
- L. FIRST READING OF PROPOSED NEW BOARD POLICY REGARDING NONDISCRIMINATION/HARASSMENT 5145.3 - Dr. Steven Kellner reviewed policy. The Board requested this item be brought back to the August agenda.
- M. FIRST READING OF PROPOSED NEW BOARD POLICY REGARDING BULLYING 5131.2 - Dr. Steven Kellner reviewed the policy. The Board requested this item be brought back to the August agenda.

V. FUTURE AGENDA ITEM

- A. PROPOSITION 39 PRESENTATION OF ENERGY AUDIT FINDINGS – AUGUST 24
- B. CONSIDERATION OF APPROVAL OF AUTHORIZATION TO SUBMIT ENERGY AUDIT FINDINGS TO THE CALIFORNIA ENERGY COMMISSION -AUGUST 24
- C. CONSIDERATION OF APPROVAL OF AUTHORIZATION TO ISSUE AN REQUEST FOR PROPOSAL (RFP) FOR GENERAL CONTRACTORS AND OR ENERGY SERVICE COMPANIES TO IMPLEMENT PROPOSITION 39 ENERGY AUDIT FINDINGS – AUGUST 24
- D. CONSIDERATION TO APPROVE UPDATED MEASURE I BOND FUNDS EXPENDITURES – AUGUST 24
- E. EL MOLINO PERFORMING ARTS CONSTRUCTION PROJECT – AUGUST 24
- F. FIRST READING OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF STANDARDS-BASED INSTRUCTIONAL MATERIALS IN PERSONAL FINANCIAL LITERACY

VI. ADJOURNMENT – The meeting was adjourned at 8:55 p.m.

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 24th day of August, 2016


