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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, June 15, 2016
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

4:30 p.m. Open Session
4:35 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 4:30 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|--|-----------------------|
| Ted Walker, Vice-President
David Stecher, Clerk
Lori Bruhner, Trustee
Diane Landry, Trustee
Dr. Steven Kellner, Superintendent | Kellie Noe, President |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to Closed Session.
1. CONFIDENTIAL STUDENT MATTER CASES #1(16-17), #5(16-17), #6(16-17), #7(16-17)
 2. STUDENT DISCIPLINE CASE #9-(15-16), #10-(15-16)
 3. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 4. OTHER PUBLIC EMPLOYMENT
 5. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 6. EVALUATION:
 - a. Superintendent
 7. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

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Represented Employees:

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory Management	Dr. Steven Kellner
Superintendent	Kellie Noe

8. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9)
- E. RECONVENE TO OPEN SESSION – The meeting reconvened to Open Session at 6:25p.m.
- F. PLEDGE OF ALLEGIANCE – Keller McDonald led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA - Trustee Landry moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR – Trustee Bruhner moved to approve the Consent Calendar. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
 1. CONSIDERATION OF APPROVAL OF THE MAY 4, 2016 AND BOARD MEETING MINUTES
 2. CONSIDERATION OF APPROVAL OF DONATIONS
 3. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS APRIL 28, 2016 THROUGH JUNE 8, 2016
 4. CONSIDERATION OF APPROVAL OF RECOMMENDED REVISIONS TO BOARD POLICY 5145.12 SEARCH AND SEIZURE
 5. CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SONOMA COUNTY SUPERINTENDENT OF SCHOOLS AS THE LOCAL EDUCATIONAL AGENCY FOR THE NORTH COAST BEGINNING TEACHER PROGRAM, PARTICIPATING COUNTY OFFICES OF EDUCATION AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT
 6. CONSIDERATION OF APPROVAL OF CONTRACT OCCUPATIONAL THERAPY FOR THE WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM FOR THE 2016 SUMMER SCHOOL SESSION
 7. CONSIDERATION OF APPROVAL OF SCHOOL REPRESENTATIVES TO CALIFORNIA INTERSCHOLASTIC FEDERATION LEAGUE FOR 2016-2017
- J. CLOSED SESSION REPORT – REPORTABLE ACTION FROM CLOSED SESSION
 1. CONFIDENTIAL STUDENT MATTERS - Trustee Landry moved to approve the recommendations of the Administrative Panel on cases #1(16-17), #5(16-17), #6(16-17), #7(16-17). Landry Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker yes, Trustee Noe, absent.
 2. STUDENT DISCIPLINE - Trustee Landry moved to approve student discipline cases #9-(15-16) and #10-(15-16). Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker yes, Trustee Noe, absent.
 3. ACTION TAKEN - The Board of Education approved the following certificated and classified employments:

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Brenda Hoff, SARB Coordinator, effective August 15, 2016
Jorge Porfirio, 1.0 FTE District wide Grounds/Custodian II, effective June 13, 2016
Garrett Logan Martin, 1.0 FTE Chief Business Official, effective July 1, 2016
Sandra Jones, 1.0 FTE AHS Attendance Clerk, effective July 1, 2016
Leslie Morris, .75 FTE Special Education Consortium Behavior Assistant, effective August 15, 2016
Jessica Hart, .75 FTE Special Education Consortium Behavior Assistant, effective August 15, 2016
Dane Bissell, .75 FTE AHS Paraeducator, effective August 15, 2016

The Board of Education approved the following FTE increases for certificated employees:
Certificated

Increase Brent Gorris, AHS Woodshop Teacher from .80 FTE to 1.0 FTE, effective August 15, 2016
Increase Jeffrey Franklin, AHS Math Teacher from .80 FTE to 1.0 FTE, effective August 15, 2016
Increase Kelsey Dunkin, Special Education Consortium Speech/Language Therapist from .80 to .90 FTE, effective August 15, 2016
Increase Cynthia Formaker, Special Education School Nurse, from .60 to .603 FTE, effective August 15, 2016
Increase Cathy Ferland, Special Education School Nurse, from .60 to .673 FTE, effective August 15, 2016

Classified

The Board of Education approved to increase Carmelina Grant, AHS Site Career Counselor from 6 hrs./day to 7 hrs./day, effective August 15, 2016

The Board of Education accepted the following letters of resignation and retirement:

Accept letter of resignation from Sophia Dassonville, EMHS French/Yearbook Teacher, effective June 3, 2016
Accept letter of resignation from Raul Guerrero, AHS Vice-Principal II, effective June 30, 2016
Accept letter of resignation from Chris Heller, AHS Principal, effective June 30, 2016
Accept letter of resignation from Barry Sovel, District SARB Coordinator, effective June 4, 2016
Accept letter of voluntary reduction in service from Mary Kerosky, Special Education Speech Therapist from .60 to .40 FTE, effective July 1, 2016

Classified

Accept letter of resignation from Briana Braverman, Special Education Consortium Behavior Assistant, effective June 2, 2016
Accept letter of resignation from Rubi Onofre, Opportunity Program Paraeducator, effective June 2, 2016
Accept letter of resignation from Elica Davis, EMHS Paraeducator, effective June 2, 2016
Accept letter of resignation from Sandra Jones, AHS Clerk Typist II, effective June 14, 2016
Accept letter of retirement from Patti Paladini, AHS Attendance Clerk, effective June 24, 2016

II. SPECIAL RECOGNITION

- A. RECOGNITION OF THE BECKY HOPPER “MAKE A DIFFERENCE” AWARD RECIPIENT FOR 2015-2016 - Trustee Walker and Superintendent Kellner presented Chief Jeff Weaver with the Becky Hopper “Make A Difference” Award for 2015-2016.
- B. RECOGNITION OF RETIREE – Jennie Bruneman Director of Facilities and Maintenance acknowledged retiree Walt Gentry. Trustee Walker presented Mr. Gentry with a paperweight and a certificate.

III. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Dr. Steven Kellner reported receiving thank you notes from this year’s scholarship recipients.

IV. REPORTS

- ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President – Absent

Chris Correa, WSCTA Vice President – Thanked Dr. Kellner, Trustee Bruhner and Trustee Walker for attending the El Molino graduation. Mr. Correa reported he is excited for the upcoming year and looking forward to collaborating next year.

- BOARD MEMBERS

Trustee Landry reported it is nice that summer has arrived. Trustee Landry enjoyed the Analy graduation.

Trustee Bruhner reported the graduation at El Molino was beautiful.

Trustee Stecher reported Laguna and Analy graduations were wonderful and wished everyone a great summer.

Trustee Walker reported he enjoyed the graduations. Trustee Walker was able to attend the Age to Perfection event.

Trustee Noe - absent

- SUPERINTENDENT

Dr. Kellner reported it was a wonderful day of graduations a great way to kick off the new facilities. Summer School is off and running with a healthy attendance. Dr. Kellner reported that the elected representatives are in Sacramento voting on the budget. Congratulations to Raul Guerrero, as the new Analy Principal, and Vice-Principal interviews will be held next week. Dr. Kellner reported Mickey Porter is retiring from Sonoma County Office of Education.

V. DISCUSSION /ACTION

A. PRESENTATION OF THE EL MOLINO HIGH SCHOOL SITE COUNCIL – Dr. Steven Kellner introduced Mr. Jim Walton member of the Site Council. Mr. Walton gave a presentation of the El Molino Site Council.

B. CONSIDERATION OF APPROVAL OF RATIFICATION OF A LICENSE AGREEMENT WITH PARAMOUNT PICTURES CORPORATION OF THE FILMING OF A TELEVISION SHOW ON THE ANALY HIGH SCHOOL CAMPUS - Jennie Bruneman reviewed the agreement. The following discussion took place regarding:

- Cooperation of staff
- Beautification of campus
- Painted front of building
- Everyone has been very professional
- Contract active during school year, all filming will take place after school hours
- Students have been shadowing film crews
- Author, Jay Asher has been asked to come to the district
- Paying for use of facility
- Ready for the festivities of July 3rd

Trustee Landry moved to Approve the Ratification of License Agreement with Paramount Pictures Corporation of the Filming of a Television Show on the Analy High School Campus. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.

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- C. PRESENTATION OF DRAFT ANNUAL UPDATE TO THE LOCAL CONTROL AND ACCOUNTABILITY PLAN FOR 2015-2018 – Dr. Steven Kellner gave a presentation on the Draft Annual Update to the Local Control and Accountability Plan for 2015-2018. The following comments were made regarding:
- Funding options for CTE
 - Appreciate the explanation of the percentages
 - Concerns that the LCAP does not state attracting and retaining highly qualified teachers
 - Instructed by CTA to have attracting and retaining highly qualified teachers in the LCAP
 - What kind of activity to link to LCAP
 - Do we want the LCAP to specifically say hire and retain highly qualified teachers, then it would need to be tied to a student outcome, a metric would need to be provided
 - Attendance rates are affected amongst feeder school schedules
 - Teachers that are not performing should be somehow replaced

- D. 7:15 P.M. PUBLIC HEARING REGARDING ANNUAL UPDATE TO THE LOCAL CONTROL AND ACCOUNTABILITY PLAN FOR 2015-2018 – The Public Hearing was opened at 7:15 p.m. and closed at 7:16 p.m.

- E. PRESENTATION OF THE PROPOSED WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT PROPOSED BUDGET FOR 2016-17 – Denise Calvert, Interim CBO gave a presentation on the Proposed West Sonoma County Union High School District Proposed Budget for 2016-17. A discussion took place regarding:
- Declines in ADA enrollment projections
 - Attendance procedures and policies
 - STRS and PERS increase
 - Instructional materials
 - Allocation to each school
 - Site councils money to band programs

- F. 7:30 P.M. PUBLIC HEARING REGARDING THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT PROPOSED BUDGET FOR 2016-17 AND RESERVE TRANSPARENCY DISCLOSURE – The Public Hearing was opened at 7:30 p.m. and closed at 7:43

The following discussion took place and a band performance:

- Debbie McAfee Analy Band Wagon, introduced the Analy Band
 - Other school districts pay for all the expenses, fundraising has gone down, we are looking at not being able to fund the expenses.
 - Students are here for the music program
- G. CONSIDERATION OF SUMMARY AND APPROVAL OF CONTRACT NEGOTIATIONS AGREEMENT FOR 2015-16 WITH CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ANALY AREA CHAPTER #172 – Dr. Steven Kellner reviewed the Contract Negotiations Agreement for 2015-16 with California School Employees Association. Trustee Stecher moved to approve the Summary and Approval of Contract Negotiations Agreement for 2015-16 with California School Employees Association Analy Area Chapter #172. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.

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- H. CONSIDERATION OF SUMMARY AND APPROVAL OF CONTRACT NEGOTIATIONS AGREEMENT FOR 2015-16 WITH WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) – Dr. Steven Kellner reviewed the Contract Negotiations Agreement for 2015-16 with West Sonoma County Teachers Association. Trustee Landry moved to approve the Summary and Approval of Contract Negotiations Agreement for 2015-16 with West Sonoma County Teachers Association (WSCTA). Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
- I. DISCUSSION OF DISTRICT GOALS FOR 2016-2017 – Dr. Steven Kellner reviewed the goals and success indicators that align with the five goals set forth in the Local Control Accountability Plan, (LCAP). A discussion took place regarding:
- Required by law that students are in a safe campus, basic conditions for learning
 - Inclusive school environment safe in all 3 areas
 - Concerns with losing the performing arts center as a goal
 - Concerns with losing enrollment as a goal
 - Directed superintendent and staff to prepare goals that were aligned with the LCAP
 - Possibility to add a community goal
- J. CONSIDERATION OF APPROVAL OF RESOLUTION #9.JUNE.2015-2016 SPECIFICATIONS OF THE ELECTION ORDER FOR SCHOOL BOARD MEMBERS – Dr. Steven Kellner reported there will be two open seats that are 4 year terms, the resolution establishes timelines for the candidates. Trustee Stecher moved to approve Resolution #9.JUNE.2015-2016 Specifications of the Election Order for School Board Members. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
- K. CONSIDERATION OF APPROVAL OF PARTICIPATION IN FEDERAL TITLE I PROGRAM FOR 2016-17 – Dr. Steven Kellner reviewed the participation in the Federal Title I Program for 2016-17. Trustee Bruhner moved to approve the Participation in Federal Title I Program for 2016-17. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
- L. CONSIDERATION OF APPROVAL FOR APPLICATION TO CREATE WEST COUNTY CHARTER MIDDLE SCHOOL FOR GRADES 7-8 – Dr. Kellner reviewed the application to create the West County Charter Middle School for Grades 7-8. Trustee Landry moved to approve the Application to Create a West County Charter Middle School for Grades 7-8. Trustee Stecher seconded the motion. A discussion took place regarding:
- Very excited to get this started
 - Benefit the student body into the high school system
 - November would be the time to market then accept applications
- Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
- M. CONSIDERATION OF APPROVAL FOR THE FOOD SERVICE DEPARTMENT, IN COMPLIANCE WITH CHILD NUTRITION SERVICES (CNS), TO INCREASE MEAL PRICES BEGINNING 2016-2017 SCHOOL YEAR – Denise Calvert reviewed the need for the increase to the meal prices beginning in the 2016-17 school year. Trustee Landry moved to approve the Increase in Meal Prices Beginning 2016-2017 School Year. Trustee Bruhner seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, absent.
- N. FIRST READING OF PROPOSED AGRICULTURAL LEADERSHIP COURSE DISTRICT WIDE – Dr. Steven Kellner reviewed the proposed new course. The Board recommended this item be brought back to the Consent Calendar.

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- O. FIRST READING OF RECOMMENDED REVISIONS TO BOARD POLICY 4350 MANAGEMENT SALARY SCHEDULE – Dr. Steven Kellner reviewed the revisions to Board Policy 4350. The Board recommended this item be brought back to the Consent Calendar.
- P. FIRST READING OF RECOMMENDED REVISIONS TO JOB DESCRIPTION SITE CAREER CENTER COORDINATOR – Dr. Steven Kellner reviewed the revisions to the Job Description. The Board recommended this item be brought back to the Consent Calendar.

VI. FUTURE AGENDA ITEM

- A. CONSIDERATION OF APPROVAL FOR MONTHLY BUDGET UPDATE FOR 2015-2016 – JUNE 29
- B. FINAL CONSTRUCTION UPDATE - JUNE 29
- C. CONSIDERATION OF APPROVAL OF RESOLUTION FOR AUTHORIZATION TO MAKE TRANSFERS BETWEEN FUND BALANCES AND EXPENDITURES AT CLOSE OF YEAR PER EDUCATION CODE 42601 – JUNE 29
- D. CONSIDERATION OF APPROVAL OF JUNE 30, 2016 YEAR END CASH BORROWING FROM OTHER DISTRICT FUNDS OF FUNDS IN THE CUSTODY OF THE SONOMA COUNTY TREASURER – JUNE 29
- E. CONSIDERATION OF APPROVAL OF RESOLUTION REQUESTING TO BORROW/FUND TRANSFER FROM THE COUNTY TREASURE FOR 2016-2017 – JUNE 29
- F. PRESENTATION OF THE ANALY HIGH SCHOOL SITE COUNCIL – JUNE 29
- G. DISCUSSION REGARDING NAMING THE ANALY HIGH SCHOOL SOFTBALL FIELD – JUNE 29
- H. CONSIDERATION OF APPROVAL OF DISTRICT GOALS – JUNE 29
- I. PROPOSITION 39 PRESENTATION OF ENERGY AUDIT FINDINGS – AUGUST 24
- J. CONSIDERATION OF APPROVAL OF AUTHORIZATION TO SUBMIT ENERGY AUDIT FINDINGS TO THE CALIFORNIA ENERGY COMMISSION -AUGUST 24
- K. CONSIDERATION OF APPROVAL OF AUTHORIZATION TO ISSUE AN REQUEST FOR PROPOSAL (RFP) FOR GENERAL CONTRACTORS AND OR ENERGY SERVICE COMPANIES TO IMPLEMENT PROPOSITION 39 ENERGY AUDIT FINDINGS – AUGUST 24
- L. CONSIDERATION OF AUTHORIZATION FOR THE BOARD TO REALLOCATE MEASURE I BOND FUNDS TO COVER EXPENSES FOR THE ANALY/EL MOLINO STADIUM PROJECTS – AUGUST 24
- M. EL MOLINO PERFORMING ARTS CONSTRUCTION PROJECT – AUGUST 24
- N. FIRST READING OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF STANDARDS-BASED INSTRUCTIONAL MATERIALS IN PERSONAL FINANCIAL LITERACY

VII. ADJOURNMENT – The meeting adjourned at 9:10 p.m.

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on
this 24th day of August, 2016.


