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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, April 13, 2016
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|---|---------------------------------------|
| Kellie Noe, President | |
| Ted Walker, Vice-President | |
| David Stecher, Clerk | |
| Lori Bruhner, Trustee | |
| Diane Landry, Trustee | |
| Dr. Steven Kellner, Superintendent | |
| | Koa Lua, Analy Student Representative |
| Arlo David, El Molino Student Representative | |
| Isella Schroff, Laguna Student Representative | |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – The following addressed the board regarding intra district transfers:
- Heather and Alan Campbell
 - Amy Strommer
 - Sophie Kerosky
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to Closed Session at 5:15 p.m.
1. CONFIDENTIAL STUDENT MATTERS CASE #1-(16-17), #2-(16-17), #3-(16-17), #4-(16-17)
 2. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 3. OTHER PUBLIC EMPLOYMENT
 4. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE

Minutes – April 13, 2016 – Page 2

- 5. EVALUATION:
 - a. Superintendent
- 6. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION: _____ AGENCY NEGOTIATORS:

Represented Employees:

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory	Dr. Steven Kellner
Management	Dr. Steven Kellner
Superintendent	Kellie Noe

- 7. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9)
- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:08 p.m.
- F. PLEDGE OF ALLEGIANCE - Hailey Rosatti led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Walker moved to approve the Agenda. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes.
Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – Mary Fricker addressed the board regarding the El Molino baseball team supporting El Molino Little League.
- I. CONSENT CALENDAR – Trustee Landry moved to approve the Consent Calendar. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
 - 1. CONSIDERATION OF APPROVAL OF THE MARCH 2, 2016 AND MARCH 30, 2016 BOARD MEETING MINUTES
 - 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS
 - 3. CONSIDERATION OF APPROVAL OF DONATIONS
 - 4. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS FEBRUARY 25, 2016 THROUGH APRIL 6, 2016
 - 5. CONSIDERATION OF APPROVAL OF CONTRACT WITH VSP VISION CARE
 - 6. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
 - 7. CONSIDERATION OF APPROVAL OF CONTRACT AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND JIM AUGSBURGER SCHOOL PSYCHOLOGIST
- J. CLOSED SESSION REPORT Trustee Walker moved to approve the closed session report. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes.
 - 1. CONFIDENTIAL STUDENT MATTERS – Trustee Walker moved to uphold the recommendations of the Administration on Case #1-(16-17), Case #2-(16-17), Case #3-(16-17) and Case #4-(16-17). Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes.

Minutes – April 13, 2016 – Page 3

2. ACTION TAKEN - The Board of Education approved the following certificated employments:
Alex Wilson, 1.0 FTE AHS Math Teacher, effective 8/15/2016
Jeffrey Franklin, .80 FTE AHS Math Teacher, effective 8/15/2016
Mutlu Kartın, 1.0 FTE AHS Science Teacher, effective 8/15/2016
The Board of Education approved the following classified employments:
Torrey Farmer, .75 FTE EMHS Health Technician, effective 3/7/2016
Logan Atwell, 1.0 FTE Grounds Custodian I, effective 4/4/2016
The Board of Education accepted a letter of resignation from Logan Atwell, EMHS Custodian I, effective 4/3/2016
The Board of Education accepted a letter requesting an unpaid leave of absence from Amy Miller, EMHS Site Career Center Coordinator, effective 4/11/2016

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Dr. Kellner reported receiving communication from the Sebastopol Education Foundation accepting a grant request for chrome books for students at Laguna High School.

III. REPORTS

A. STUDENT BOARD REPRESENTATIVES

Koa Lua, Analy Student Representative - Absent

Isella Schroff, Laguna Student Representative reported that Project Success is hard at work coordinating events. April 21 a suicide prevention presentation will be held for parents and Project Success will also be coordinating a presentation on drug education for parents. The literary magazine is going strong. The art class finished making gourds and is working on center pieces for the Age to Perfection event coming up.

Arlo David, El Molino Student Representative reported tennis is going well; the football field has turned out amazing. The sophomore class has put on an outdoor movie night; they raised \$300 which will go towards the prom. El Molino was visited by a representative from the Battle of Fans; El Molino was presented with a check as the winner. The Every Fifteen Minutes was a powerful event. The ASB elections have taken place. Events coming up are the Day on the Green, and the Senior Breakfast which will be held at Negris. The leadership class is looking to spend the LCAP money on a school garden. April 30 is a scheduled day for planter box building on the El Molino campus.

B. ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President reported May 3 is the day of the Teacher and May 4 is Employee Appreciation Day at the West Sonoma County Union High School District. Mr. Ballard thanked the board for the recognition as the Classified Employees are an integral part of education.

Bill Olzman, WSCTA President reported that AP teachers have started after school work shops. There was a great article written in the in the Press Democrat regarding Fiddler on the Roof at Analy. Mr. Olzman reported from the Association on the LCAP, the importance of attracting and retaining high quality teachers.

PRINCIPALS

Chris Heller, Analy Principal reported on April 2nd the Excellence in Education fundraiser was held at the Barlow. The foundation raised \$42 thousand dollars and will go towards special projects at Analy. The Career Fair was March 31, Carmelina Grant did an amazing job organizing the event, it was very successful, even with attendance down a little bit from last year. The CASSPP testing started this week. Mr. Heller reported he is looking forward to attending Fiddler on the Roof this Friday, he received a random email from a couple traveling in the area, they decided to see the play and they were enthusiastic about what they saw. The 9th grade course selection evenings were well attended. The band has been busy practicing for the upcoming Apple Blossom Parade. The students are enjoying the new field; the new band

Minutes – April 13, 2016 – Page 4

room looks like it fits right in on the campus. Mr. Heller thanked Jennie Bruneman for all her hard work and great job of communicating on the projects.

Kent Cromwell, Laguna Principal reported Laguna is also administering the CASSPP testing, looking forward to good results this year. Diane Davis from the Sebastopol Police Department has coordinated a speaker for the Laguna students, the topic is on marijuana use. The Google Apps Workshop was last weekend; one of the goals with WASC was to become Google certified. Counselor, Kim Finch is working really hard with the seniors. It is a very busy time of year. The Student of the Month is Bradley Griffin, he was honored with a check and enjoyed a nice breakfast at Rotary. Mr. Cromwell gave an update on the garden and the wildlife restoration project.

Matt Dunkle, El Molino Principal reported on the powerful event, Every Fifteen Minutes. Arlo did a great job as the Master of Ceremony at the assembly where he communicated in English and Spanish. Mr. Dunkle thanked Fire Chief Max Ming for making the event happen, El Molino is fortunate to have strong community support. Mr. Dunkle thanked Darlene Packard for her efforts administering the CASSPP testing. Senior Anna Maria Morales was recognized at the Youth Service Awards. Thank you to Analy and Carmelina Grant as well as Amy Miller for the efforts towards the Career Fair. April 23 at the Luther Burbank Center, the El Molino band and choir will be performing. The El Molino Dance Showcase is April 28, 29, 30. The El Molino band will perform in the Apple Blossom parade.

C. BOARD MEMBERS

Trustee Landry reported she appreciates all the district employees and all their hard work.

Trustee Bruhner reported she was able to attend Fiddler on the Roof at Analy. She will be going to see the El Molino band at the Luther Burbank Center. At the Rotary meeting the El Molino students played, they were fabulous. Trustee Bruhner reported the Every Fifteen Minutes program is such an important program to our schools.

Trustee Stecher – No report

Trustee Walker reported he was able to attend the College and Career Night. Trustee Walker gave kudos to the Fiddler on the Roof production.

Trustee Noe - No report

D. SUPERINTENDENT

Dr. Steven Kellner reported he was able to attend the Analy Ed Foundation Night. The Overcoming Obstacles program through Rotary took place on April 8 with six students participating from West County; they each received a \$1000 scholarship. The parent input session for the West County Middle School is next Tuesday, April 19. The draft charter proposal will be on the May 4 board agenda. We will have a ribbon cutting ceremony on Wednesday, May 4 at the El Molino Stadium and Thursday, May 19 at the Analy band room and stadium.

IV. DISCUSSION /ACTION

A. ECO2SCHOOL PRESENTATION FROM ANALY HIGH SCHOOL STUDENTS – Dr. Steven Kellner introduced Analy teacher, Dave Casey statistics and calculus teacher. The students gave a presentation to the board regarding, transportation to and from school. The following items were reviewed:

- Sustainable transport to our school
- Reduce single car/single passenger trips to school
- This is Eco2school week
- Surveyed 107 students to see why they do not bike or walk to school
- Ideas to solve issues for not walking or biking:
 - Food stands for students that walk or bike
 - Later start time to school propose a later start time of 8:30 am
- October 12, 2016 for one day try 8:30 am start time

Minutes – April 13, 2016 – Page 5

- Counting number of cars and bikes to determine whether a late start time increased the number of students taking an alternate for of transportation
 - Start time surveys at El Molino
 - Bussing issues with a later start time
 - Carpooling, look at vehicle codes on teen driving and passengers
- B. CONSIDERATION OF APPROVAL OF RESOLUTION #7.APRIL.2015-2016 DECLARING MAY 4, 2016 EMPLOYEE APPRECIATION DAY FOR WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT – Dr. Steven Kellner reviewed the resolution. Trustee Walker moved to approve Resolution #7.APRIL.2015-2016 Declaring May 4, 2016 Employee Appreciation Day for West Sonoma County Union High School District. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Roll Call Vote: Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
- C. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2015-16 – Dr. Steven Kellner reviewed the budget update. A brief discussion took place regarding the cost of the sewer bill and concern that the automatic sensors waste water in the restroom facilities. Trustee Stecher moved to approve the Monthly Budget Update for 2015-16. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no 1 absent.
- D. CONSIDERATION OF APPROVAL OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Mia Del Prete reviewed the declaration on need. Trustee Walker moved to approve the Declaration of Need for Fully Qualified Educators. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
- E. REVIEW OF ANALY AND EL MOLINO MEASURE I CONSTRUCTION PROJECTS – Jennie Bruneman reviewed Analy and El Molino Construction Projects:
- Stadiums Analy and El Molino
 - Analy 90% complete
 - El Molino 95 % complete
 - Budgets
 - Track resurfacing
 - Potential savings from not having a construction manager
 - Money for the Performing Art Center
 - No project savings from the field projects
 - Meet with Athletic Directors to help educate the public and the use of the stadiums
- F. CONSIDERATION OF RATIFICATION OF A GRANT APPLICATION WITH CONSERVATION CORPS NORTH BAY FOR SONOMA COUNTY WATER AGENCIES ANOTHER LAWN GONE PROJECT AT ANALY, EL MOLINO HIGH SCHOOLS AND THE DISTRICT OFFICE – Jennie Bruneman reviewed the grant application. Trustee Landry moved to approve the Ratification of a Grant Application with Conservation Corps North Bay for Sonoma County Water Agencies Another Lawn Gone Project at Analy, El Molino and the District Office. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 2 yes, 0 no.
- G. CONSIDERATION OF AUTHORIZATION TO CONDUCT A PUBLIC BID FOR ROOFING REPAIRS/REPLACEMENT ON THE ANALY, AND LAGUNA HIGH SCHOOL CAMPUSES – Jennie Bruneman reviewed the need for the public bid for roofing. Trustee Walker moved to approve the Authorization to Conduct a Public Bid for Roofing Repairs/Replacement on the Analy and Laguna High School Campuses. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes,

Minutes – April 13, 2016 – Page 6

Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 1 yes, no, 2absent.

- H. CONSIDERATION OF APPROVAL OF ANALY BAND ROOM LANDSCAPE REQUEST FOR ADDITIONAL FUNDING – Jennie Bruneman reviewed the need for the landscaping at the Analy band room. The following discussion took place regarding:

- New landscaping plan, falls into eco friendly landscaping, drought tolerant, easy maintenance
- Cost savings from project manager
- Apply for grant money to put towards this project, unfortunately this is active construction and it is very difficult to wait for a grant

Trustee Walker moved to approve the Analy Band Room Landscape Request for Additional Funding. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 1 yes, 0 no, 2 absent.

- I. CONSIDERATION OF APPROVAL OF AGREEMENT WITH STARS PRE-SCHOOL TO OPERATE A STATE LICENSED PRE-SCHOOL ON DISTRICT FACILITIES FOR THE 2016-17 FISCAL YEAR – Dr. Steven Kellner reviewed the agreement with the Pre-School. A brief discussion took place regarding:

- Continue lease for another year
- Would like to continue relationship
- Career pathway for students

Trustee Walker moved to approve the Agreement with Stars Pre-School to Operate a State Licensed Pre-School on District Facilities for the 2016-17 Fiscal Year. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Landry, yes, Trustee Bruhner, yes, Trustee Stecher, yes, Trustee Walker, yes, Trustee Noe, yes. Student Advisory Vote: Approved by 1 yes, 0 no, 2 absent.

- J. FIRST READING OF RECOMMENDED REVISIONS TO BOARD POLICIES AND ADMINISTRATIVE REGULATIONS 3314.2 REVOLVING FUND – Dr. Steven Kellner reviewed the revisions. A brief discussion took place regarding the resolution. The board requested this item be brought back to the consent calendar.

- K. FIRST READING OF RECOMMENDED REVISIONS TO BOARD POLICY 4350 MANAGEMENT SALARY SCHEDULE – Mia Del Prete reviewed the revisions to the board policy. The board requested this item to be brought back to the consent calendar in May.

V. FUTURE AGENDA ITEM

- A. EL MOLINO HIGH SCHOOL STADIUM RIBBON CUTTING – MAY
- B. ANALY HIGH SCHOOL STADIUM AND BAND ROOM RIBBON CUTTING CEREMONY – MAY
- C. CONSIDERATION OF APPROVAL OF RESOLUTION REGARDING EDUCATION PROTECTION ACCOUNT – MAY
- D. RECOGNITION OF STUDENT REPRESENTATIVES - MAY
- E. RECOGNITION OF RETIRING EMPLOYEES - MAY
- F. BECKY HOPPER AWARD – MAY
- G. PRESENTATION OF THE PROPOSED WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT PROPOSED BUDGET FOR 2016-17 – JUNE 15
- H. PUBLIC HEARING REGARDING THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT PROPOSED BUDGET FOR 2016-17 – JUNE 15

CONSIDERATION OF APPROVAL OF RESOLUTION FOR AUTHORIZATION TO MAKE TRANSFERS BETWEEN FUND BALANCES AND EXPENDITURES AT CLOSE OF YEAR PER EDUCATION CODE 42601 – JUNE 29

Minutes – April 13, 2016 – Page 7

- I. CONSIDERATION OF APPROVAL OF JUNE 30, 2016 YEAR END CASH BORROWING FROM OTHER DISTRICT FUNDS OF FUNDS IN THE CUSTODY OF THE SONOMA COUNTY TREASURER – JUNE 29
 - J. CONSIDERATION OF APPROVAL OF RESOLUTION REQUESTING TO BORROW/FUND TRANSFER FROM THE COUNTY TREASURE FOR 2016-2017 – JUNE 29
 - K. EL MOLINO PERFORMING ARTS CONSTRUCTION PROJECT
 - L. FIRST READING OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF STANDARDS-BASED INSTRUCTIONAL MATERIALS IN PERSONAL FINANCIAL LITERACY
- VI. **ADJOURNMENT** – The meeting adjourned at 8: 27 p.m.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

DISTRICT GOALS and SUCCESS INDICATORS FOR 2015-2016

Adopted by Board of Trustees on June 24, 2015

Enrollment

Increase District enrollment from 2014-2015

- Through a Community Outreach Coordinator, expand community connections and marketing at Analy and El Molino to increase enrollment; including outreach to
 - all middle schools within each attendance area and at least one outside the District
 - alumni, parents and community for each school
 - other outreach venues, as guided by the Board and Administration
- In collaboration with partner districts, examine, evaluate and determine the potential of improving grade 7-8 programs and transitions to high school through a West County Middle School to serve multiple districts

Student Achievement

Use the Local Control and Accountability Plan (LCAP) to improve student achievement and overall success of the District

- implement Naviance career and college exploration software at each school site
- offer District-paid SAT preparation classes at El Molino and Analy
- implement college-going support classes at El Molino and Analy

Community Engagement

Build involvement of students, parents and community stakeholders in WSCUHSD schools and activities to widely benefit all

- Create baseline measures of student and parent engagement in school and District activities (e.g. Site Council, ELAC, Leadership Class, after-school tutoring, athletics, extracurricular activities, etc.) including engagement of English Learners, low income, Foster youth, and hard-to-reach populations
 - Quantitative measures to assess if engagement is proportional to demographics
 - Qualitative measures to assess value and satisfaction
- Through outreach to area middle schools, provide information and support to potential WSCUHSD students and parents to boost maximize District enrollment
- Continue collaborating with agencies and organizations to increase community-school engagement; including, but not limited to,
 - SRJC for high school, college and adult education classes
 - Palm Drive Health Care District and West County Health Centers
 - Sonoma County businesses and community organizations
 - Social Advocates for Youth (SAY) – Tomorrow’s Leaders Today (TLT)
 - Sebastopol Area Chamber of Commerce –Summer Algebra Academy
 - Sebastopol and Russian River Health Action Chapters for community health

Curriculum, Instruction and Assessment

Implement curriculum, instruction and assessment aligned with the California Standards in grades K-12 across West Sonoma County

- Continue to lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards math program
- With significant input from all stakeholders, evaluate and consider increasing District math graduation requirement to 3 years (30 credits) of math from 2 years (20 credits)
- Lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards English Language Arts program
- Plan, provide, measure, and evaluate professional development and other resources to increase use of technology in the District to deliver effective instruction

Student Support

Using available resources, increase student engagement as measured by student attendance and California Healthy Kids Survey

- Through “Keeping Kids in School (KKIS)” case management at Laguna High School, decrease Laguna truancy as reported in KKIS annual evaluation
- Maintain or increase school and community protective factors (e.g. caring relationships, high expectations and opportunities for meaningful participation), as measured by the California Healthy Kids Survey “School Connectedness Scale”
- Provide at least three new additional opportunities for student leadership development and community involvement (for example, Tomorrow’s Leaders Today, Project 1-4-1, Friday Night Live clubs, Health Action Councils)

Facilities

Continue to achieve Measure I Facility Improvement projects

- Complete Analy Band Room, Analy Stadium and El Molino Stadium projects
- Increase funding for District Deferred Maintenance plan

Minutes – April 13, 2016 – Page 10

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 4th day of May, 2016.


