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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

**MINUTES**

of a regular meeting of the Board of Trustees of the  
West Sonoma County Union High School District

Wednesday, December 9, 2015  
Analy High School Library  
6950 Analy Avenue  
Sebastopol, CA 95472

**PLEASE NOTE START TIME**

**5:30 p.m. Open Session**  
**5:35 p.m. Closed Session**  
**6:00 p.m. Open Session**

**I. PRELIMINARY**

- A. CALL TO ORDER – The meeting was called to order at 5:30 p.m.
- B. ROLL CALL
  - Present Absent
  - Diane Landry, President
  - Kellie Noe, Vice-President
  - Lori Bruhner, Clerk
  - David Stecher, Trustee
  - Ted Walker, Trustee
  - Dr. Steven Kellner, Superintendent
  - Koa Lua, Analy Student Representative
  - Arlo David, El Molino Student Representative
  - Isella Schroff, Laguna Student Representative
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to Closed Session at 5:35 p.m.
  - 1. PUBLIC EMPLOYMENT
    - a. Certificated
    - b. Classified
  - 2. OTHER PUBLIC EMPLOYMENT
  - 3. EVALUATION
    - a. Superintendent
  - 4. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
  - 5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

**EMPLOYEE ORGANIZATION:**

**AGENCY NEGOTIATORS:**

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**Represented Employees:**

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

**Unrepresented Employees:**

Confidential/Supervisory	Dr. Steven Kellner
Management	Dr. Steven Kellner
Superintendent	Diane Landry

- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:05p.m.
- F. PLEDGE OF ALLEGIANCE - Grace Khan led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Walker moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.  

Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR: Trustee Noe moved to approve the Consent Calendar. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 3 yes, 0 no.
  - 1. CONSIDERATION OF APPROVAL OF THE NOVEMBER 17, 2015 AND NOVEMBER 18, 2015 BOARD MEETING MINUTES
  - 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELDTRIP REQUEST
  - 3. CONSIDERATION OF APPROVAL OF DONATIONS
  - 4. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS NOVEMBER 12, 2015 THROUGH DECEMBER 2, 2015
  - 5. CONSIDERATION OF APPROVAL OF BUDGET PLAN FOR EDUCATOR EFFECTIVENESS
- J. CLOSED SESSION REPORT
  - 1. ACTION TAKEN - REPORT – Trustee Walker moved to approve the Closed Session Report. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 3 yes, 0 no.

The Board of Education accepted the following letters of resignation from:

Letter of resignation from Mayra Onofre, LHS Bilingual Paraeducator, effective December 18, 2015

Letter of resignation from Shelley Stiles, District CBO, effective January 8, 2016

**II. COMMUNICATION**

- A. VERBAL - None
- B. WRITTEN - None

III. REPORTS

A. STUDENT BOARD REPRESENTATIVES

Koa Lua, Analy Student Representative reported the Winter Band Concert will be held this week. The varsity boys football team went to the championship game, the season ended 13-1. Analy is approaching finals week. The talent show is this Friday, proceeds will go to Santa Rosa Memorial Hospital Children's Department. The Battle of the Fans is approaching and Analy will be trying to hold the title. Basketball season is starting and games will be typically on Tuesdays and Thursdays.

Isella Schroff, Laguna Student Representative reported the holiday dinner is next Friday at 11 am. Project Success Club will be helping with set up and coordinating efforts for the event. The students are busy finishing up projects before break. Ms. Schroff wished everyone a really nice Christmas.

Arlo David, El Molino Student Representative reported the leadership class had a float in the Parade of Lights in Guerneville. Leadership met last week and the discussion took place regarding dealing with procrastination and with finals coming up it was good timing. The Student Council held a meeting yesterday; the group is looking at LCAP money, and looking into ideas on how to spend the money. The school start time survey will be looked at again. Upcoming, El Molino will have Merry Monday; they will be decorating cookies for the holidays. El Molino will be entering the Battle of the Fans this year, there is feature running on the bulletin to get people pumped up this year.

B. ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President, reported chapter elections took place. Mr. Ballard reported he will remain President, Lynette Cowsert Vice-President, Sandra Betschart, Secretary and Kimberly Nyberg, Treasurer. Mr. Ballard reported he is looking forward to the California Labor Management Initiative collaboration on Monday. Mr. Ballard wished everyone a happy holiday.

Bill Olzman, WSCTA President, reported the Association is looking forward to the California Labor Management Initiative collaboration on Monday December 14. Mr. Olzman reported the teachers are working hard this time of the year, working on college essays and preparing for finals. Mr. Olzman reported there are a few minor issues with the Association and the District but feeling very positive of the relationship. This past Sunday, speech and debate held a fundraiser for Lynnette Williamson, proudly raising over 6 thousand dollars for Lynnette's needs. Mr. Olzman wished everyone a Merry Christmas.

C. PRINCIPALS

Chris Heller, Analy Principal congratulated Nancy Williams, she was honored as the KRON4 teacher of the week. Mr. Heller reported on the fundraiser for Lynnette Williamson. KOWS radio station contacted Analy High and met with Mr. Heller regarding a partnership working with students. The Analy football team send off was pretty impressive, this reminds us that this does not happen very often and the people of this community made it very special for the students. A special thanks to Chief Jeff Weaver and Fire Chief Bill Braga for setting up the send off. Finals will be taking place. Mr. Heller acknowledged the counseling staff for helping kids stay in a cheery frame of mind especially this time of year. Mr. Heller invited the Board to the annual Christmas luncheon on Thursday, December 17 at 12:30 pm.

Kent Cromwell, Laguna Principal reported the Sonoma West wrote a nice article on the rain garden. Mr. Cromwell reported a lot of hard work has gone into the WASC. The appointments have been made and the Board is welcome to meet with the WASC team. Mr. Cromwell reported meeting with the folks from the YES Program which works with youth employment and opportunities. The Naviance Program is getting in place for all the seniors which will help with career and college readiness. Laguna will have two graduates at the end of the semester.

Matt Dunkle, El Molino Principal reported the latest edition of Lions Roar has been released. December 16, El Molino will host a wreath making class. The leadership class and band were

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in the Guerneville Parade of Lights. Ian Karybill is finalist for the Youth Entrepreneurship program and is the running for a \$1000 award. Skip Cassady was acknowledged as the biggest fan of El Molino, he supports El Molino and is nice to see support and recognition. KOWS radio is interested in partnering with El Molino. The counselors have been busy with Holiday Kids, which identify families in need. Mr. Dunkle wished everyone a happy holiday season.

### D. BOARD MEMBERS

Trustee Stecher wished everyone a Happy Holiday Season and winter break. Trustee Stecher wished the best of luck to Shelley Stiles in new position.

Trustee Walker reported he will miss Shelley as well and wished her luck. Trustee Walker reported he was able to attend a meeting regarding the middle school with Forestville. Trustee Walker attended the fall drama production at Analy. Trustee Walker reported in light of the events in San Bernardino, school safety is very important. Trustee Walker announced proudly that his son Matt announced his engagement. Trustee Walker wished everyone Happy Holidays.

Trustee Bruhner wished everyone happy holidays. Trustee Bruhner was able to attend the Parade of Lights in Guerneville and it was great to see the leadership class and band involved in the parade. Trustee Bruhner reported she is very proud of our community. Trustee Bruhner is looking forward to this Monday's California Labor Management Initiative collaboration.

Trustee Noe wished Shelley Stiles the best of luck in her new position and will be missed at the District and SCOE is very lucky to have you. Trustee Noe wished everyone Happy Holidays.

Trustee Landry reported she was able to attend a meeting with Forestville School representatives regarding the middle school concept. Trustee Landry wished everyone a peaceful and safe holiday.

### E. SUPERINTENDENT

- Santa Rosa City Schools – Dr. Kellner reported that Santa Rosa City Schools has joined our cooperative. A savings will not be seen until 2017-2018
- CUE- Dr. Kellner gave an update on the CUE recommendations. Dr. Kellner thanked Mark Ballard for the leadership on the project.
- Assistant Superintendent Recruitment timeline – Dr. Steven Kellner reported looking forward to working with Mark Ballard and Bill Olzman to finalize the committee. Interviews will take place the middle of March before spring break.
- Football - Congratulations to Analy Tigers and El Molino Lions for great seasons.
- Board of Supervisors Gold Resolution – Dr. Steven Kellner reported the El Molino boys football team was acknowledged by the Board of Supervisors with the Gold Resolution for their commitment and hard work.

## IV. REORGANIZATION OF THE BOARD

- A. ELECTION OF BOARD OFFICERS – The Board will elect a President, Vice-President and Clerk for 2015. Trustee Walker nominated Trustee Noe for President. Trustee Stecher seconded the motion. Trustee Noe accepted the nomination. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

Trustee Noe nominated Trustee Walker for Vice-President. Trustee Landry seconded the motion. Trustee Walker accepted the nomination. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Trustee Landry nominated Trustee Stecher for Clerk. Trustee Noe seconded the motion. Trustee Stecher accepted the nomination. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- B. CONSIDERATION OF APPROVAL OF THE BOARD MEETING CALENDAR FOR 2016 – The Board discussed Draft A and Draft B. Trustee Stecher moved to approve Draft A. Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- C. SELECTION OF VOTING REPRESENTATIVE AND ALTERNATE FOR PROCESS OF FILLING VACANCIES ON THE SONOMA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION Trustee Landry volunteered to be the voting representative and Trustee Noe volunteered to be the alternate. Trustee Walker moved to approve the Voting Representative and the Alternative for Process of Filling Vacancies on the Sonoma County Committee on School District Organization. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

V. DISCUSSION /ACTION

- A. 7:00 P.M. PUBLIC HEARING ON THE DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS' ASSOCIATION (WSCTA) FOR 2015-2016 – The Public Hearing was opened at 7:03 p.m. The public hearing was closed at 7:04 pm.
- B. CONSIDERATION OF APPROVAL OF THE DISTRICT'S INITIAL PROPOSAL FOR CONTRACT ARTICLES FOR NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS' ASSOCIATION (WSCTA) FOR 2015-2016 – Mia Del Prete reviewed the districts initial proposal. Trustee Stecher moved to approve the District's Initial Proposal for Contract Articles for Negotiations with West Sonoma County Teachers' Association (WSCTA) for 2015-2016. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- C. CONSIDERATION OF APPROVAL OF RESOLUTION #4.DEC.2015-2016 IN THE MATTER OF DEVELOPER FEES – Shelley Stiles reviewed the resolution. Trustee Bruhner moved to approve Resolution #4.DEC.2015-2016 in the Matter of Developer Fees. Trustee Stecher seconded the motion. A brief discussion took place regarding the possibility to increase fees. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no 1 absent.
- D. CONSIDERATION OF APPROVAL OF THE 2015-16 FIRST INTERIM BUDGET REPORT – Shelley Stiles reported on the following:
- 2015-16 First Interim Report
  - Multi-Year Planning under LCFF
  - Impact of LCFF on WSCUHSD
  - LCFF Revenue Estimates
  - Multi Year Funding per ADA
  - Other Revenue
  - Expenditures
  - Impact of LCFF
  - MYP Summary
  - Deficit Spending
  - Sample Charter MYP
  - MYP with Charter
- A brief discussion regarding deficit spending and the number of students
- Next Steps
- Trustee Landry moved to approve the 2015-16 First Interim Budget Report. Trustee Stecher seconded the motion.
- A discussion took place regarding the following:
- Projected numbers for 2017-18
  - ADA, look at trends, steady decline
  - Title 1 program
- Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.

- E. DISCUSSION OF CREATION OF WEST COUNTY CHARTER MIDDLE SCHOOL FOR GRADES 7-8 IN COOPERATION WITH FORESTVILLE UNION ELEMENTARY SCHOOL DISTRICT - Dr. Steven Kellner reviewed that the two districts held a special joint board meeting. The Board toured the Forestville campus, listened to public comments and discussed the possibility of the middle school. The following items were discussed:
- Consideration of financial implications
  - Programs
  - Looking for a timeline and next steps
  - Timeline to open the school 16-17 or 17-18
  - Forestville prefers to open fall 16-17
  - WSCUHSD Board wants to offer best program possible, in order to do that it would most likely need to be opened in 17-18
  - Quality education to attract students
  - Bussing schedules
  - Ability to open a charter school
  - Not having enough time to open a quality school with great programs
  - Retaining students in West County
  - Sonoma County Office of Education support
  - Possibility of Guerneville joining collaboration
  - Declining enrollment in West County
  - Afterschool resources
  - Prepare a timeline of the process
  - Interest in continuing the process
  - Next Ad Hoc meeting is Monday January 11
  - Layoffs are in the middle of March
  - Further information of funding sources
  - A practical rapid timeline for developing a charter
  - Keep in mind we will have an interim CBO until July 1
  - Community engagement

The Board requested this item be brought back in February to discuss timeline and next steps

- F. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2015-16 – Shelley Stiles reported on the Monthly Budget Update for 2015-16. Trustee Bruhner moved to approve the Monthly Budget Update for 2015-16. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- G. CONSIDERATION OF APPROVAL OF THE 2014-15 ANNUAL AUDIT REPORT - Shelley Stiles introduced Terry Montgomery, partner of the audit firm Vavrinek, Trine, Day & Co., LLP. Ms. Montgomery reviewed the 2014-15 Annual Audit Report. Trustee Landry moved to accept rove the 2014-15 Annual Audit Report. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- H. CONSIDERATION OF APPROVAL OF THE 2014-15 PARCEL TAX MEASURE K AUDIT REPORT - Terry Montgomery partner of the audit firm Vavrinek, Trine, Day & Co., LLP. Reported on a clean audit with no adjustments. Trustee Landry moved to accept the 2014-15 Parcel Tax Measure K Audit Report. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- I. CONSIDERATION OF APPROVAL OF THE 2014-15 MEASURE I BOND FUND AUDIT REPORT – Shelley Stiles reviewed the report. Trustee Bruhner moved to accept the 2014-15 Measure I Bond Fund Audit Report. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.

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- J. FIRST READING OF RECOMMENDED REVISIONS TO ADMINISTRATIVE REGULATION 6145.1 PARTICIPATION IN EXTRA CURRICULAR ACTIVITIES – Dr. Steven Kellner reviewed the policy. The Board recommended this item be brought back to Consent Calendar in January.

**V. FUTURE AGENDA ITEM**

- A. REVIEW OF ANALY AND EL MOLINO MEASURE I CONSTRUCTION PROJECTS – JANUARY
- B. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2015-16 – JANUARY
- C. REVISE COMMUNITY USE OF SCHOOL FACILITIES FEE SCHEDULE - JANUARY

**VI. ADJOURNMENT- The meeting was adjourned at 9:10 p.m.**

## WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

### DISTRICT GOALS and SUCCESS INDICATORS FOR 2015-2016

Adopted by Board of Trustees on June 24, 2015

#### Enrollment

Increase District enrollment from 2014-2015

- Through a Community Outreach Coordinator, expand community connections and marketing at Analy and El Molino to increase enrollment; including outreach to
  - all middle schools within each attendance area and at least one outside the District
  - alumni, parents and community for each school
  - other outreach venues, as guided by the Board and Administration
- In collaboration with partner districts, examine, evaluate and determine the potential of improving grade 7-8 programs and transitions to high school through a West County Middle School to serve multiple districts

#### Student Achievement

Use the Local Control and Accountability Plan (LCAP) to improve student achievement and overall success of the District

- implement Naviance career and college exploration software at each school site
- offer District-paid SAT preparation classes at El Molino and Analy
- implement college-going support classes at El Molino and Analy

#### Community Engagement

Build involvement of students, parents and community stakeholders in WSCUHSD schools and activities to widely benefit all

- Create baseline measures of student and parent engagement in school and District activities (e.g. Site Council, ELAC, Leadership Class, after-school tutoring, athletics, extracurricular activities, etc.) including engagement of English Learners, low income, Foster youth, and hard-to-reach populations
  - Quantitative measures to assess if engagement is proportional to demographics
  - Qualitative measures to assess value and satisfaction
- Through outreach to area middle schools, provide information and support to potential WSCUHSD students and parents to boost maximize District enrollment
- Continue collaborating with agencies and organizations to increase community-school engagement; including, but not limited to,
  - SRJC for high school, college and adult education classes
  - Palm Drive Health Care District and West County Health Centers
  - Sonoma County businesses and community organizations
    - Social Advocates for Youth (SAY) – Tomorrow’s Leaders Today (TLT)
    - Sebastopol Area Chamber of Commerce –Summer Algebra Academy
  - Sebastopol and Russian River Health Action Chapters for community health



**Curriculum, Instruction and Assessment**

Implement curriculum, instruction and assessment aligned with the California Standards in grades K-12 across West Sonoma County

- Continue to lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards math program
- With significant input from all stakeholders, evaluate and consider increasing District math graduation requirement to 3 years (30 credits) of math from 2 years (20 credits)
- Lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards English Language Arts program
- Plan, provide, measure, and evaluate professional development and other resources to increase use of technology in the District to deliver effective instruction

**Student Support**

Using available resources, increase student engagement as measured by student attendance and California Healthy Kids Survey

- Through “Keeping Kids in School (KKIS)” case management at Laguna High School, decrease Laguna truancy as reported in KKIS annual evaluation
- Maintain or increase school and community protective factors (e.g. caring relationships, high expectations and opportunities for meaningful participation), as measured by the California Healthy Kids Survey “School Connectedness Scale”
- Provide at least three new additional opportunities for student leadership development and community involvement (for example, Tomorrow’s Leaders Today, Project 1-4-1, Friday Night Live clubs, Health Action Councils)

**Facilities**

Continue to achieve Measure I Facility Improvement projects

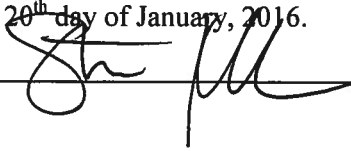
- Complete Analy Band Room, Analy Stadium and El Molino Stadium projects
- Increase funding for District Deferred Maintenance plan

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Respectfully submitted by Executive Secretary Karen Lamb

  
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Approved and entered into the official minutes of West Sonoma County Union High School District on this 20<sup>th</sup> day of January, 2016.

  
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