

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President
FROM: Karen Lamb, Executive Secretary
DATE: January 20, 2016
ITEM: **CONSIDERATION OF APPROVAL OF THE DECEMBER 9, 2015
BOARD MEETING MINUTES**

The Board is requested to approve the Board meeting minutes from the December 9, 2015 Board Meeting.

RECOMMENDATION:

It is respectfully requested that the Board accept the minutes as submitted.

ATTACHMENTS:

Yes

In compliance with Government Code § 54954.2(a), The West Sonoma County Union High School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Karen Lamb, Executive Secretary to the Superintendent, West Sonoma County Union High School District, 462 Johnson Street, Sebastopol, CA 95472, (707) 824-6412.

"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, December 9, 2015
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

PLEASE NOTE START TIME

5:30 p.m. Open Session

5:35 p.m. Closed Session

6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:30 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|---|---------------|
| Diane Landry, President | |
| Kellie Noe, Vice-President | |
| Lori Bruhner, Clerk | |
| David Stecher, Trustee | |
| Ted Walker, Trustee | |
| Dr. Steven Kellner, Superintendent | |
| Koa Lua, Analy Student Representative | |
| Arlo David, El Molino Student Representative | |
| Isella Schroff, Laguna Student Representative | |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to Closed Session at 5:35 p.m.
- PUBLIC EMPLOYMENT
 - Certificated
 - Classified
 - OTHER PUBLIC EMPLOYMENT
 - EVALUATION
 - Superintendent
 - PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 - CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

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Represented Employees:

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory	Dr. Steven Kellner
Management	Dr. Steven Kellner
Superintendent	Diane Landry

- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:05p.m.
- F. PLEDGE OF ALLEGIANCE - Grace Khan led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Walker moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR: Trustee Noe moved to approve the Consent Calendar. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 3 yes, 0 no.
1. CONSIDERATION OF APPROVAL OF THE NOVEMBER 17, 2015 AND NOVEMBER 18, 2015 BOARD MEETING MINUTES
 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELDTRIP REQUEST
 3. CONSIDERATION OF APPROVAL OF DONATIONS
 4. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS NOVEMBER 12, 2015 THROUGH DECEMBER 2, 2015
 5. CONSIDERATION OF APPROVAL OF BUDGET PLAN FOR EDUCATOR EFFECTIVENESS
- J. CLOSED SESSION REPORT
1. ACTION TAKEN - REPORT – Trustee Walker moved to approve the Closed Session Report. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 3 yes, 0 no.
- The Board of Education accepted the following letters of resignation from:
- Letter of resignation from Mayra Onofre, LHS Bilingual Paraeducator, effective December 18, 2015
- Letter of resignation from Shelley Stiles, District CBO, effective January 8, 2016

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN - None

III. REPORTS

A. STUDENT BOARD REPRESENTATIVES

Koa Lua, Analy Student Representative reported the Winter Band Concert will be held this week. The varsity boys football team went to the championship game, the season ended 13-1. Analy is approaching finals week. The talent show is this Friday, proceeds will go to Santa Rosa Memorial Hospital Children's Department. The Battle of the Fans is approaching and Analy will be trying to hold the title. Basketball season is starting and games will be typically on Tuesdays and Thursdays.

Isella Schroff, Laguna Student Representative reported the holiday dinner is next Friday at 11 am. Project Success Club will be helping with set up and coordinating efforts for the event. The students are busy finishing up projects before break. Ms. Schroff wished everyone a really nice Christmas.

Arlo David, El Molino Student Representative reported the leadership class had a float in the Parade of Lights in Guerneville. Leadership met last week and the discussion took place regarding dealing with procrastination and with finals coming up it was good timing. The Student Council held a meeting yesterday; the group is looking at LCAP money, and looking into ideas on how to spend the money. The school start time survey will be looked at again. Upcoming, El Molino will have Merry Monday; they will be decorating cookies for the holidays. El Molino will be entering the Battle of the Fans this year, there is feature running on the bulletin to get people pumped up this year.

B. ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President, reported chapter elections took place. Mr. Ballard reported he will remain President, Lynette Cowsert Vice-President, Sandra Betschart, Secretary and Kimberly Nyberg, Treasurer. Mr. Ballard reported he is looking forward to the California Labor Management Initiative collaboration on Monday. Mr. Ballard wished everyone a happy holiday.

Bill Olzman, WSCTA President, reported the Association is looking forward to the California Labor Management Initiative collaboration on Monday December 14. Mr. Olzman reported the teachers are working hard this time of the year, working on college essays and preparing for finals. Mr. Olzman reported there are a few minor issues with the Association and the District but feeling very positive of the relationship. This past Sunday, speech and debate held a fundraiser for Lynette Williamson, proudly raising over 6 thousand dollars for Lynette's needs. Mr. Olzman wished everyone a Merry Christmas.

C. PRINCIPALS

Chris Heller, Analy Principal congratulated Nancy Williams, she was honored as the KRON4 teacher of the week. Mr. Heller reported on the fundraiser for Lynette Williamson. KOWS radio station contacted Analy High and met with Mr. Heller regarding a partnership working with students. The Analy football team send off was pretty impressive, this reminds us that this does not happen very often and the people of this community made it very special for the students. A special thanks to Chief Jeff Weaver and Fire Chief Bill Braga for setting up the send off. Finals will be taking place. Mr. Heller acknowledged the counseling staff for helping kids stay in a cheery frame of mind especially this time of year. Mr. Heller invited the Board to the annual Christmas luncheon on Thursday, December 17 at 12:30 pm.

Kent Cromwell, Laguna Principal reported the Sonoma West wrote a nice article on the rain garden. Mr. Cromwell reported a lot of hard work has gone into the WASC. The appointments have been made and the Board is welcome to meet with the WASC team. Mr. Cromwell reported meeting with the folks from the YES Program which works with youth employment and opportunities. The Naviance Program is getting in place for all the seniors which will help with career and college readiness. Laguna will have two graduates at the end of the semester.

Matt Dunkle, El Molino Principal reported the latest edition of Lions Roar has been released. December 16, El Molino will host a wreath making class. The leadership class and band were

in the Guerneville Parade of Lights. Ian Karybill is finalist for the Youth Entrepreneurship program and is the running for a \$1000 award. Skip Cassady was acknowledged as the biggest fan of El Molino, he supports El Molino and is nice to see support and recognition. KOWS radio is interested in partnering with El Molino. The counselors have been busy with Holiday Kids, which identify families in need. Mr. Dunkle wished everyone a happy holiday season.

D. BOARD MEMBERS

Trustee Stecher wished everyone a Happy Holiday Season and winter break. Trustee Stecher wished the best of luck to Shelley Stiles in new position.

Trustee Walker reported he will miss Shelley as well and wished her luck. Trustee Walker reported he was able to attend a meeting regarding the middle school with Forestville. Trustee Walker attended the fall drama production at Analy. Trustee Walker reported in light of the events in San Bernardino, school safety is very important. Trustee Walker announced proudly that his son Matt announced his engagement. Trustee Walker wished everyone Happy Holidays.

Trustee Bruhner wished everyone happy holidays. Trustee Bruhner was able to attend the Parade of Lights in Guerneville and it was great to see the leadership class and band involved in the parade. Trustee Bruhner reported she is very proud of our community. Trustee Bruhner is looking forward to this Monday's California Labor Management Initiative collaboration.

Trustee Noe wished Shelley Stiles the best of luck in her new position and will be missed at the District and SCOE is very lucky to have you. Trustee Noe wished everyone Happy Holidays.

Trustee Landry reported she was able to attend a meeting with Forestville School representatives regarding the middle school concept. Trustee Landry wished everyone a peaceful and safe holiday.

E. SUPERINTENDENT

- Santa Rosa City Schools – Dr. Kellner reported that Santa Rosa City Schools has joined our cooperative. A savings will not be seen until 2017-2018
- CUE- Dr. Kellner gave an update on the CUE recommendations. Dr. Kellner thanked Mark Ballard for the leadership on the project.
- Assistant Superintendent Recruitment timeline – Dr. Steven Kellner reported looking forward to working with Mark Ballard and Bill Olzman to finalize the committee. Interviews will take place the middle of March before spring break.
- Football - Congratulations to Analy Tigers and El Molino Lions for great seasons.
- Board of Supervisors Gold Resolution – Dr. Steven Kellner reported the El Molino boys football team was acknowledged by the Board of Supervisors with the Gold Resolution for their commitment and hard work.

IV. REORGANIZATION OF THE BOARD

A. ELECTION OF BOARD OFFICERS – The Board will elect a President, Vice-President and Clerk for 2015. Trustee Walker nominated Trustee Noe for President. Trustee Stecher seconded the motion. Trustee Noe accepted the nomination. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

Trustee Noe nominated Trustee Walker for Vice-President. Trustee Landry seconded the motion. Trustee Walker accepted the nomination. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Trustee Landry nominated Trustee Stecher for Clerk. Trustee Noe seconded the motion. Trustee Stecher accepted the nomination. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

B. CONSIDERATION OF APPROVAL OF THE BOARD MEETING CALENDAR FOR 2016 – The Board discussed Draft A and Draft B. Trustee Stecher moved to approve Draft A. Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

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- C. SELECTION OF VOTING REPRESENTATIVE AND ALTERNATE FOR PROCESS OF FILLING VACANCIES ON THE SONOMA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION Trustee Landry volunteered to be the voting representative and Trustee Noe volunteered to be the alternate. Trustee Walker moved to approve the Voting Representative and the Alternative for Process of Filling Vacancies on the Sonoma County Committee on School District Organization. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

V. DISCUSSION /ACTION

- A. 7:00 P.M. PUBLIC HEARING ON THE DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS' ASSOCIATION (WSCTA) FOR 2015-2016 – The Public Hearing was opened at 7:03 p.m. The public hearing was closed at 7:04 pm.
- B. CONSIDERATION OF APPROVAL OF THE DISTRICT'S INITIAL PROPOSAL FOR CONTRACT ARTICLES FOR NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS' ASSOCIATION (WSCTA) FOR 2015-2016 – Mia Del Prete reviewed the districts initial proposal. Trustee Stecher moved to approve the District's Initial Proposal for Contract Articles for Negotiations with West Sonoma County Teachers' Association (WSCTA) for 2015-2016. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- C. CONSIDERATION OF APPROVAL OF RESOLUTION #4.DEC.2015-2016 IN THE MATTER OF DEVELOPER FEES – Shelley Stiles reviewed the resolution. Trustee Bruhner moved to approve Resolution #4.DEC.2015-2016 in the Matter of Developer Fees. Trustee Stecher seconded the motion. A brief discussion took place regarding the possibility to increase fees. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no 1 absent.
- D. CONSIDERATION OF APPROVAL OF THE 2015-16 FIRST INTERIM BUDGET REPORT – Shelley Stiles reported on the following:
- 2015-16 First Interim Report
 - Multi-Year Planning under LCFF
 - Impact of LCFF on WSCUHSD
 - LCFF Revenue Estimates
 - Multi Year Funding per ADA
 - Other Revenue
 - Expenditures
 - Impact of LCFF
 - MYP Summary
 - Deficit Spending
 - Sample Charter MYP
 - MYP with Charter

A brief discussion regarding deficit spending and the number of students

- Next Steps

Trustee Landry moved to approve the 2015-16 First Interim Budget Report. Trustee Stecher seconded the motion.

A discussion took place regarding the following:

- Projected numbers for 2017-18
- ADA, look at trends, steady decline
- Title 1 program

Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.

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- E. DISCUSSION OF CREATION OF WEST COUNTY CHARTER MIDDLE SCHOOL FOR GRADES 7-8 IN COOPERATION WITH FORESTVILLE UNION ELEMENTARY SCHOOL DISTRICT - Dr. Steven Kellner reviewed that the two districts held a special joint board meeting. The Board toured the Forestville campus, listened to public comments and discussed the possibility of the middle school. The following items were discussed:
- Consideration of financial implications
 - Programs
 - Looking for a timeline and next steps
 - Timeline to open the school 16-17 or 17-18
 - Forestville prefers to open fall 16-17
 - WSCUHSD Board wants to offer best program possible, in order to do that it would most likely need to be opened in 17-18
 - Quality education to attract students
 - Bussing schedules
 - Ability to open a charter school
 - Not having enough time to open a quality school with great programs
 - Retaining students in West County
 - Sonoma County Office of Education support
 - Possibility of Guerneville joining collaboration
 - Declining enrollment in West County
 - Afterschool resources
 - Prepare a timeline of the process
 - Interest in continuing the process
 - Next Ad Hoc meeting is Monday January 11
 - Layoffs are in the middle of March
 - Further information of funding sources
 - A practical rapid timeline for developing a charter
 - Keep in mind we will have an interim CBO until July 1
 - Community engagement
- The Board requested this item be brought back in February to discuss timeline and next steps
- F. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2015-16 – Shelley Stiles reported on the Monthly Budget Update for 2015-16. Trustee Bruhner moved to approve the Monthly Budget Update for 2015-16. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- G. CONSIDERATION OF APPROVAL OF THE 2014-15 ANNUAL AUDIT REPORT - Shelley Stiles introduced Terry Montgomery, partner of the audit firm Vavrinek, Trine, Day & Co., LLP. Ms. Montgomery reviewed the 2014-15 Annual Audit Report. Trustee Landry moved to accept rove the 2014-15 Annual Audit Report. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- H. CONSIDERATION OF APPROVAL OF THE 2014-15 PARCEL TAX MEASURE K AUDIT REPORT - Terry Montgomery partner of the audit firm Vavrinek, Trine, Day & Co., LLP. Reported on a clean audit with no adjustments. Trustee Landry moved to accept the 2014-15 Parcel Tax Measure K Audit Report. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- I. CONSIDERATION OF APPROVAL OF THE 2014-15 MEASURE I BOND FUND AUDIT REPORT – Shelley Stiles reviewed the report. Trustee Bruhner moved to accept the 2014-15 Measure I Bond Fund Audit Report. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.

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- J. FIRST READING OF RECOMMENDED REVISIONS TO ADMINISTRATIVE REGULATION 6145.1 PARTICIPATION IN EXTRA CURRICULAR ACTIVITIES – Dr. Steven Kellner reviewed the policy. The Board recommended this item be brought back to Consent Calendar in January.

V. FUTURE AGENDA ITEM

- A. REVIEW OF ANALY AND EL MOLINO MEASURE I CONSTRUCTION PROJECTS – JANUARY
- B. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2015-16 – JANUARY
- C. REVISE COMMUNITY USE OF SCHOOL FACILITIES FEE SCHEDULE - JANUARY

VI. ADJOURNMENT- The meeting was adjourned at 9:10 p.m.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

DISTRICT GOALS and SUCCESS INDICATORS FOR 2015-2016

Adopted by Board of Trustees on June 24, 2015

Enrollment

Increase District enrollment from 2014-2015

- Through a Community Outreach Coordinator, expand community connections and marketing at Analy and El Molino to increase enrollment; including outreach to
 - all middle schools within each attendance area and at least one outside the District
 - alumni, parents and community for each school
 - other outreach venues, as guided by the Board and Administration
- In collaboration with partner districts, examine, evaluate and determine the potential of improving grade 7-8 programs and transitions to high school through a West County Middle School to serve multiple districts

Student Achievement

Use the Local Control and Accountability Plan (LCAP) to improve student achievement and overall success of the District

- implement Naviance career and college exploration software at each school site
- offer District-paid SAT preparation classes at El Molino and Analy
- implement college-going support classes at El Molino and Analy

Community Engagement

Build involvement of students, parents and community stakeholders in WSCUHSD schools and activities to widely benefit all

- Create baseline measures of student and parent engagement in school and District activities (e.g. Site Council, ELAC, Leadership Class, after-school tutoring, athletics, extracurricular activities, etc.) including engagement of English Learners, low income, Foster youth, and hard-to-reach populations
 - Quantitative measures to assess if engagement is proportional to demographics
 - Qualitative measures to assess value and satisfaction
- Through outreach to area middle schools, provide information and support to potential WSCUHSD students and parents to boost maximize District enrollment
- Continue collaborating with agencies and organizations to increase community-school engagement; including, but not limited to,
 - SRJC for high school, college and adult education classes
 - Palm Drive Health Care District and West County Health Centers
 - Sonoma County businesses and community organizations
 - Social Advocates for Youth (SAY) – Tomorrow’s Leaders Today (TLT)
 - Sebastopol Area Chamber of Commerce –Summer Algebra Academy
 - Sebastopol and Russian River Health Action Chapters for community health

Curriculum, Instruction and Assessment

Implement curriculum, instruction and assessment aligned with the California Standards in grades K-12 across West Sonoma County

- Continue to lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards math program
- With significant input from all stakeholders, evaluate and consider increasing District math graduation requirement to 3 years (30 credits) of math from 2 years (20 credits)
- Lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards English Language Arts program
- Plan, provide, measure, and evaluate professional development and other resources to increase use of technology in the District to deliver effective instruction

Student Support

Using available resources, increase student engagement as measured by student attendance and California Healthy Kids Survey

- Through “Keeping Kids in School (KKIS)” case management at Laguna High School, decrease Laguna truancy as reported in KKIS annual evaluation
- Maintain or increase school and community protective factors (e.g. caring relationships, high expectations and opportunities for meaningful participation), as measured by the California Healthy Kids Survey “School Connectedness Scale”
- Provide at least three new additional opportunities for student leadership development and community involvement (for example, Tomorrow’s Leaders Today, Project 1-4-1, Friday Night Live clubs, Health Action Councils)

Facilities

Continue to achieve Measure I Facility Improvement projects

- Complete Analy Band Room, Analy Stadium and El Molino Stadium projects
- Increase funding for District Deferred Maintenance plan

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Karen Lamb, Executive Secretary

DATE: January 20, 2016

ITEM: **CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS**

The Board is requested to approve the following field trip requests:

Twelve Analy High School students will travel to Monterey to participate in a Leadership Conference on January 24-25, 2016. The students will travel by private vehicles driven by Sadie DeMarta and Ryan DeMarta, both are approved volunteer chaperones. The students will be chaperoned by Sadie DeMarta and Ryan DeMarta, both are approved overnight chaperones. The students and chaperones will stay at the Monterey Embassy Suites.

Six El Molino High School students will travel to Fresno State to participate in the Vine Pruning State Finals on February 5-6, 2016. The students will travel by Ag van driven by Sarah McMaster, an approved volunteer driver. The students will be chaperoned by Sarah McMaster and Chris Almind, both are approved overnight chaperones. The students and chaperones will stay at the event hotel in Fresno.

Eight El Molino High School students will travel to Union City to participate in a wrestling tournament on February 25-26, 2016. The students will travel by private vehicles driven by Blair Moreno Sr. and Blair Moreno Jr., both are approved volunteer drivers. The students will be chaperoned by Blair Moreno Sr., an approved overnight chaperone. The students and chaperones will stay at the event hotel in Union City.

Eight El Molino students will travel to the College of the Redwoods in Eureka to participate in a Career Development contest on February 26-27, 2016. The students will travel by Ag van driven by Sarah McMaster, an approved volunteer driver. The students will be chaperoned by Sarah McMaster and Chris Almind, both are approved overnight chaperones. The students and chaperone will stay at the event hotel.

Six Analy High School students will travel to Miramonte High School to participate in speech and debate on February 26-27, 2016. The students will travel by private vehicle driven by Tricia Maxson, an approved volunteer driver. The students will be chaperoned by Tricia Maxson an approved overnight chaperone. The students and chaperone will stay at the event hotel.

Eight El Molino High School students will travel to Bakersfield to participate in the Wrestling State Championships on March 3-5, 2016. The students will travel by private vehicles driven by Blair Moreno Sr. and Blair Moreno Jr., both are approved volunteer drivers. The students will be chaperoned by Blair Moreno Sr. an approved overnight chaperone. The students and chaperone will stay at the event hotel.

Eight El Molino High School students will travel to Chico State to participate in a Career Development Contest on March 11-12, 2016. The students will travel by Ag van driven by Sarah McMaster, an approved volunteer driver. The students will be chaperoned by Sarah McMaster, an approved overnight chaperone. The students and chaperone will stay at the event hotel.

Four Analy High School students will travel to Miramonte High School to participate in the Debate National Qualifiers on March 18-19, 2016. The students will travel by private vehicle driven by Tricia Maxson, an approved volunteer driver. The students will be chaperoned by Tricia Maxson, an approved overnight chaperone. The students and chaperone will stay at the event hotel.

RECOMMENDATION:

It is respectfully requested that the Board approve these overnight field trip requests.

ATTACHMENTS:

No

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Karen Lamb, Executive Secretary

DATE: January 20, 2016

ITEM: **CONSIDERATION OF APPROVAL OF SUPERINTENDENT'S
RATIFICATION OF OVERNIGHT FIELD TRIP REQUEST**

Ten El Molino High School students traveled to Piedmont to participate in a basketball tournament on December 18-19, 2015. The students traveled by private vehicles driven by Ruben Noles and Andrea Rainy, both are approved volunteer drivers. The students were chaperoned by Ruben Noles and Andrea Rainy, both are approved overnight chaperones. The students and chaperones stayed at the Hilton Garden Inn.

Six El Molino High School students traveled to Reno to participate in the Sierra Nevada Classic wrestling tournament on December 28-31, 2015. The students traveled by private vehicle driven by Blair Moreno Sr., an approved volunteer driver. The students were chaperoned by Blair Moreno Sr., an approved overnight chaperone. The students and chaperones stayed at the event hotel.

One El Molino High School student traveled to Clovis High School to participate in a wrestling tournament on January 7-9, 2016. The student traveled by private vehicle driven by Blair Moreno Sr., an approved volunteer driver. The student was chaperoned by Blair Moreno Sr., an approved overnight chaperone. The student and chaperone stayed at the Holiday Inn Express

Ten El Molino High School students traveled to Foothill Senior High in Sacramento to participate in the NCS wrestling tournament on January 14-16, 2016. The students traveled by private vehicles driven by Blair Moreno Sr. and Blair Moreno Jr., both are approved volunteer drivers. The students were chaperoned by Blair Moreno Sr., an approved overnight chaperone. The students and chaperone stayed at the Holiday Inn Express.

Eight Analy High School students traveled to James Logan High School in Union City to participate in the MLK debate competition on January 15-17, 2016. The students traveled by private vehicles driven by Tricia Maxson, an approved volunteer driver. The students were chaperoned by Tricia Maxson, an approved overnight chaperone. The students and chaperone stayed at the Crown Plaza.

The opportunity for the students to participate in these activities came after the Board meeting in December; therefore Superintendent's Ratification was needed for these overnight trips.

RECOMMENDATION:

It is respectfully requested that the Board of Education ratify the Superintendent's approval of the overnight field trip requests.

ATTACHMENTS:

No

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President
FROM: Karen Lamb, Executive Secretary
DATE: January 20, 2016
ITEM: **CONSIDERATION OF APPROVAL OF DONATION**

The Board of Education is requested to approve the following donation:

- The Rotary Club of Sebastopol donated \$1,400.00 to Laguna High School for use towards student registrations for FARMS program, ice maker for student ice packs, cameras for yearbook, newsletter and the Lit magazine.

RECOMMENDATION:

It is respectfully requested that the Board accept the donation as submitted.

ATTACHMENT:

No

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Denise Calvert, Interim Chief Business Official

DATE: January 20, 2016

ITEM: **CONSIDERATION OF APPROVAL OF WARRANT REGISTERS
DECEMBER 3, 2015 THROUGH JANUARY 13, 2016**

BACKGROUND INFORMATION:

The Board is responsible for approving all warrants authorizing payments during a regularly scheduled School Board meeting.

CURRENT CONSIDERATION:

The School Board will receive warrants for the time period of December 3, 2015 through January 13, 2016 under separate cover for review.

RECOMMENDATION:

The administration respectfully requests that the School Board approve the payment of warrants from December 3, 2015 through January 13, 2016 separate cover for review.

ATTACHMENTS:

No

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Steven Kellner, Superintendent

DATE: January 20, 2016

ITEM: **CONSIDERATION OF APPROVAL OF RECOMMENDED REVISIONS
TO ADMINISTRATIVE REGULATION 6145.1 PARTICIPATION IN
EXTRA CURRICULAR ACTIVITIES**

BACKGROUND INFORMATION:

Without question there are many benefits to participation in education-based extra-curricular activities. West Sonoma County Union High School District has a long track record of supporting students in their pursuits outside the school day. Beyond competitive success, extra curricular activities intentionally teach the values, life skills, and other characteristics or behaviors it is hoped young people will obtain from participation in extra-curricular activities to assure and strengthen the acquiring of these skills.

Alcohol and cigarette use serve as a notable examples in this regard. Studies are consistent in showing that high school students who participate in extra curricular activities are less likely to smoke cigarettes or drink alcohol than those who do not participate in extra curricular activities.

Additionally, extra-curricular activities promote more positive attitudes toward school and increase school engagement, which can increase academic motivation and performance. Extra-curricular activities are generally designed to support and work in concert with the academic goals of the schools. Our coaches and sponsors are trained to not only to teach students athletic or performing arts skills, but skills that help students do well in school and in life.

CURRENT CONSIDERATION:

Currently administrative regulation 6145.1(a) is structured in such a way that hampers our site administrators from working collaborative with students and families to make sure that students maintain a successful GPA while engaged in extra-curricular activities.

It is important to empower our site administrators to establish and maintain those important relationships with students and parents regarding the balance between academic success and extra-curricular involvement.

RECOMMENDATIONS:

The administration recommends this item for approval by the Board.

ATTACHMENTS:

Current Administrative Regulation 6145.1 (a)

Recommended Revised Administrative Regulation 6145.1 (a)

Instruction**PARTICIPATION IN EXTRA CURRICULAR ACTIVITIES****A. Academic Standards**

1. Rules applicable to all extracurricular and co-curricular activities:

Grade Point Average (GPA)

- a. Each student who had a GPA of 1.99 or less shall be ineligible according to the schedule below:

<u>Period when 1.99 or less was earned</u>	<u>period of ineligibility</u>
1st quarter	2nd quarter
1st semester	3rd quarter
3rd quarter	4th quarter
2nd semester	1st quarter next year
summer* and (*see number A-2 below)	

- b. Each student in grades 10-12 ~~will be permitted~~ *is eligible for* one probation quarter during his/her high school career in the West Sonoma County Union High School District. The student may ~~use the~~ *apply for* probation quarter at the discretion of ~~the student and parent~~ *principal or designee* if the student's grade point average is under 2.0 for the previous quarter. The student on probation would be eligible during the quarter of probation.

Units Earned

- a. Each student who earned less than 25 credits (20 for twelfth graders and second semester eleventh graders) during the preceding semester shall be ineligible, due to not making satisfactory progress towards graduation standards.
- b. Ineligible students are excluded from participation in covered activities, including practices, * for the current semester or until lost units have been made up to a total of 25.
(Exception: A student who lost credit due to absence, and who appealed for restoration of the lost credits, may practice (only) pending a decision on the appeal.
- c. If a student ineligible because of lost credits makes up sufficient credits to total 25 (independent study, JC, etc.), he or she becomes eligible at that point. If the credits are not made up, he or she becomes eligible at the beginning of the next semester, provided the student is passing 25 units at that point with a GPA of at least 2.0.

2. Summer Regulations:

- a. For purposes of regaining eligibility, summer school may count to make up for a deficiency in the last quarter of the school year.
- b. Students ineligible as a result of second semester performance may not represent the school in summer activities (tryouts, practices, camps, etc.), unless they have cleared the ineligibility in accord with sections 1c or 2a above.

Administrative Regulation 6145.1(b)

3. Higher academic standards for any group may not be set without Board approval.
4. Entering ninth graders with a grade point average under 2.0 will be eligible until the end of the first quarter and would then remain eligible or become ineligible based on the first quarter grades. This quarter would not count against the discretionary probation quarter.

B. Citizenship Standards

1. Anyone placed on probation for school misconduct, is automatically removed from athletics/activities for the period of the probation (Administrative Regulation 5111.5).
2. Each district school and each coach/activity sponsor is authorized to set reasonable standards of conduct and reasonable penalties for violation thereof. Any serious violation of school rules as listed in Board Policy 5111.5, section IIA. may result in suspension from activities or sports (including practice if so stated) for up to 45 days, with the approval of the principal or designee.
3. Misbehavior or misconduct that reflects a negative image on the school extracurricular program, in any way or at any time, on or off campus, may result in removal from the extracurricular program or prevention from future participation in the program for up to 45 days. Determination of the seriousness of the offense will be made by the principal or administrative designee and either a) the athletic director, and coach (if during the season of a sport), or b) the activity sponsor.
4. Prior to the imposition of penalties as described in 1 through 3 above, the parent and student will be provided an opportunity to have a conference to present their side of the case and comment on the offense and penalty involved.
5. In order to be eligible to practice or participate in an activity on any day, participants must attend a majority of the class periods on the student's schedule and not have any unexcused absence on the day of the practice or activity, or the school day immediately preceding, if the practice or activity is on a weekend or school holiday. Exceptions to this rule will be allowed in unusual cases if cleared through the school principal.

C. Implementation

1. Teachers should be given regular opportunities to comment on participants' behavior to help determine current eligibility.

D. Other Standards

1. Participants shall pay all bills for lost or stolen equipment, related to extracurricular activities, for which they are responsible, prior to participation in another activity. No further equipment will be issued until all bills are paid.

E. Transportation

1. All students must use the school's transportation to and from all away activities, if provided. Exceptions to this rule may be approved, if presented, with parental consent, by a school administrator or the coach.
2. The coach/sponsor is responsible for the conduct of participants while on trips, except that the driver is the paramount authority on a school bus in matters relating to safety.

F. Rules Relating to Athletics

1. Participation in interscholastic athletics is subject to the constitutions, bylaws, and regulations of the California Interscholastic Federation (CIF), North Coast Section (NCS), and the Sonoma County League (SCL). Several key NCS bylaws are summarized below:
 - a. AGE - No student may participate in varsity football until he is 15. A student who reaches 19 on or before August 31 is ineligible in all school years beginning September 1 or thereafter. (CIF #201)
 - b. Length of Eligibility - A student is eligible for no more than 8 consecutive semesters, beginning the September he enters 9th grade. (CIF #202)
 - c. Attendance Area - A student who attends school outside his/her regular attendance area is ineligible to participate in interscholastic athletics for one year from the date of enrollment in the new school.

EXCEPTIONS:

1. With the approval of both principals, a student shall be eligible except for varsity level competition in sports the student participated in during the 12 months preceding the transfer.
 2. A student shall be eligible for participation in all sports with the approval of both principals and the league(s) involved.
2. In accordance with C.I.F. rules, athletes may not participate on any outside team in the same sport if they are also on a school team during the season of the same sport. Example: Girls' softball and Bobby Sox softball.

- G.** If an athlete leaves a squad for any reason, he/she may not participate with or practice with another team unless the two coaches involved mutually agree with the change.

H. Participation Clearance

Athletes shall not be allowed to check out equipment or practice until they have been cleared by the school office. When they have turned in the following, they will be given clearance to participate:

1. Current physical
2. Verification of insurance coverage
3. A copy of the Athletic Code signed by their parent or guardian
4. Transportation fee to be paid prior to the first practice
5. Certification that no payment is owed for lost or damaged equipment from a previous sport

Approved: May, 1984
Revised: 4/18/96; 12/12/96, 6/23/10

WEST SONOMA COUNTY UHSD
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