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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, November 18, 2015
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

5:30 p.m. Open Session
PLEASE NOTE START TIME
5:35 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:30 p.m.
- B. ROLL CALL
 - Present
 - Diane Landry, President
 - Kellie Noe, Vice-President
 - Lori Bruhner, Clerk
 - David Stecher, Trustee
 - Ted Walker, Trustee
 - Dr. Steven Kellner, Superintendent
 - Koa Lua, Analy Student Representative
 - Arlo David, El Molino Student Representative
 - Isella Schroff, Laguna Student Representative
- Absent
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA - None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to closed session at 5:35 p.m.
 - 1. STUDENT DISCIPLINE CASE #2-(15-16)
 - 2. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 - c. Coaches
 - 3. OTHER PUBLIC EMPLOYMENT
 - 4. EVALUATION
 - a. Superintendent

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- 5. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
- 6. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA	Dr. Steven Kellner
CSEA	Dr. Steven Kellner

Unrepresented Employees:

Confidential/Supervisory	Dr. Steven Kellner
Management	Dr. Steven Kellner
Superintendent	Diane Landry

- E. RECONVENE TO OPEN SESSION – The meeting reconvened to Open Session at 6:03p.m.
- F. PLEDGE OF ALLEGIANCE – Isella Schroff led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Bruhner moved to approve the Agenda. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 3 yes, 0 no.

Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)

- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – None
- I. CONSENT CALENDAR: Trustee Stecher moved to approve the Consent Calendar. Trustee Walker seconded the motion. Trustee Stecher amended the motion to approve items 1-5 and 7 and 8. Trustee Walker amended the second. A brief discussion took place regarding item number 6: Clarification on use of complainant or complaintant on the formal complaint form. Trustee Bruhner moved to approve consent item number 6. Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 3 yes, 0 no.
 - 1. CONSIDERATION OF APPROVAL OF THE OCTOBER 21, 2015 BOARD MEETING MINUTES
 - 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELDTRIP REQUEST
 - 3. CONSIDERATION OF APPROVAL OF DONATIONS
 - 4. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS THROUGH OCTOBER 15, 2015 THROUGH NOVEMBER 11, 2015
 - 5. CONSIDERATION OF APPROVAL OF NEW BOARD POLICY REGARDING BULLYING 5131.2
 - 6. CONSIDERATION OF APPROVAL OF REVISIONS TO ADMINISTRATIVE REGULATION 1312.1 FORMAL COMPLAINT FORM
 - 7. CONSIDERATION OF APPROVAL OF REVISIONS TO BOARD BYLAW 9323 MEETING CONDUCT
 - 8. CONSIDERATION OF APPROVAL OF QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURER
- J. CLOSED SESSION REPORT
 - 1. STUDENT DISCIPLINE – Trustee Bruhner moved to approve the recommendation of the Administration in student discipline case #2-(15-16). Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

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2. ACTION TAKEN – Trustee Bruhner moved to approve the closed session. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

The Board of Education approved the following employment:

Tricia Maxson, AHS Speech Coach, effective November 16, 2015

Marcos Guillen-Rivas, 1.0 FTE AHS Custodian I, effective October 28, 2015

Christine Brabo, .625 FTE EMHS Food Service Worker, effective October 30, 2015

The following 2015 Winter Coaches:

	AHS	Still Need	EMHS	Still Need
Basketball – Boys				
Varsity Head	Brett Page		Ruben Noles	
J.V. Head	Jason Carpenter		Levi Lloyd	
Freshman Head	Ryne Wheeler		Chris Dluzak	
Volunteers	Jason Page		Louie Rampone	**
	Nick Aronis			
	Andy Schmitt			
Basketball – Girls				
Varsity Head	Earl Pasamonte		Keith Nordby	
J.V. Head	Raquel Gomes		Chris Westhover	
Freshman Head	Brian Miller		N/A	
Volunteers	Jeff Ogston		Yara Husary	
	Francesca Schott			
	Fernando Ruelas	***		
	Marc Gomes	***		
Wrestling				
Varsity Head	Ryan Stevens		Blair Moreno	
Assistant	James Stevens		Blair Moreno Jr.	
Volunteer	Jimmy Stevens			

The Board of Education accepted the following letters of resignation/retirement from:

Katie Alconcel, EMHS Health Technician, effective November 24, 2015

Bruce Light, LHS Grounds/Custodian I, effective January 3, 2015

Ember Butler, AHS Paraeducator, effective January 3, 2015

II. COMMUNICATION

A. VERBAL - None

B. WRITTEN- Dr. Steven Kellner reported receiving notification that the application submitted by the WSCUHSD to the California Labor Management Initiative Collaborative Workshop was approved. Mr. Ballard, Mr. Olzman, Trustee Bruhner, Trustee Stecher and Superintendent Kellner will be attending.

III. REPORTS

A. STUDENT BOARD REPRESENTATIVES

Arlo David, El Molino Student Board Representative reported that FFA broke ground on the new garden. The leadership class conducted a survey relating to school start times, the survey was discussed during a meeting with Dr. Kellner. El Molino Night was held for parents and

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perspective students. Fall sports came to a close, with El Molino girls soccer making it to the semi finals in the playoffs. Movie night will be held this Friday night, the show is Back to the Future. A can food drive is underway. The winter dance production is December 2-5. The leadership class is working on allocating the LCAP funds received. Anamaria Morales is one of the ten finalists in a national contest for ten thousand dollars that would be used to implement her "Trash Bash" project at El Molino. Cast your vote for Anamaria at <http://bit.do/adcap>. The Board requested the information be sent to them.

Isella Schroff, Laguna Student Board Representative reported Project Success is underway. The Halloween festival was a great success and a lot of fun prizes were given out to students. Isella reported Laguna is very appreciative of the donations to make that possible. Suzette Tinney from the Analy Culinary Boot Camp is interested in implementing the program at Laguna. The art class is making shoes out of all kinds of materials. The Teenswork Project is wrapping up field trips to various work places such as, Mary's Pizza, Sebastopol Police Department, Weeks Drilling and Sebastopol Hardware. The Laguna students are thankful for receiving their food handler's certificates. Malcolm Hughes received a first place for the Voice of Democracy, from the Sebastopol Rotary. The students are working together to get the greenhouse restored. Mr. Farmer is coming in to help and parents have been donating supplies towards the project. December 18 at 11:30 am please join Laguna for the holiday dinner, all board members are invited.

Koa Lua, Analy Student Board Representative reported last week Analy held a two day event, Every 15 minutes. Koa reported this was a very impactful event and thanked the police and fire department, emergency services and Dr. Kellner for their involvement. Theater Arts is showing You Can't Take It With You. The volleyball team place 3rd in the SCL and the boy's varsity football team won the SCL and finished 10-0 for the season. Varsity football is heading to the playoffs Friday night.

B. ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President - No Report

Bill Olzman, WSCTA President reported the El Molino Night was a huge success this year. The new way this night is set up with the band playing and the dance company performing showcases El Molino's diversified quality programs. Mr. Olzman requested that Ms. Amirkhan be allowed to attend the California Labor Management Initiative Collaborative Workshop on December 14 as the chief negotiator, if at all possible.

C. PRINCIPALS

Matt Dunkle, El Molino Principal reported Lion Lines next issue is out, and thanked Mary Fricker and the crew for the production of the issue. The El Molino night was a huge success, the gym was packed, and the choir and band performed. The Sonoma County Board of Supervisors honored Cade Van Stone and Forest Murnane for their video "Waiting for the Storm to Pass" that won first place in the statewide 2015 "Directing Change" video contest in the Suicide Prevention category for their six-county region. Mr. Dunkle reported El Molino is participating in the Young Entrepreneurs Program in connection with the CTE. The program is housed at the Napa Community College although their representative is coming to El Molino campus to work with students to develop business plans. The Lady Lions had a great season in soccer. El Molino FFA was very successful at the Sonoma County Fair participating in opening and closing ceremonies. Mr. Dunkle acknowledges Jolene Johnson, dance and assistant cheer coach, for her efforts to keep spirit high for students and staff. Mr. Dunkle wished the Board a Happy Thanksgiving.

Chris Heller, Analy Principal commended the El Molino football team for how hard they played during the Apple Game. Analy is continuing parent tours, with the final tour on November 30. We will continue to offer shadow days throughout the school year. The third staff development day was spent on reviewing assessment and grading with the staff. The Every Fifteen Minutes event was very impactful. It was a pleasure to work with the students and parents that were involved with the Every 15minutes. Mr. Heller commended Alicia Mills, Denise Fisher and Erin Elliott for spearheading the event. The choir concert is December 4 and

the winter band concert is December 10. Mr. Heller gave a brief update on the CIF events and topics at the board level. Mr. Heller commended Joe Ellwood and Mike Roan, and all of our coaches, for great efforts and thanked all the coaching staff that donate their time.

Kent Cromwell, Laguna Principal thanked the Board and staff on the quick response to items that were brought up by Isella Schroff at the last board meeting. Within a week and a half the courts were painted and a new water fountain is under review. Mr. Cromwell thanked Jennie Bruneman for her efforts to resolve the needs of Laguna. The wildlife restoration project has been completed. The Sonoma West Times and News was out doing an article on the new landscape. The landscape was designed to catch rain water, and the hope is to bring back natural habitants such as salamanders. December 18 at 11:30 am is Laguna's holiday dinner, the Board is invited. The FARMS leadership group went on the ropes course last week, spearheaded by Laguna teacher, Joe Maloney. The Rotary Student of the Month, Alandra Gomes, was recognized at a Rotary breakfast, she was presented with a \$50 check. Two more rain water catchments are to be installed at Laguna. Mr. Cromwell thanked St. Stephens Church for donating money towards bus passes for students to travel to their jobs. Enrollment is at 90, and with the opportunity program it is a total of 96. Mr. Cromwell acknowledges and appreciates the work from Giana De Persiis Vona for taking on the WASC leadership. Mr. Cromwell thanked the staff as well.

D. BOARD MEMBERS

Trustee Stecher wished all a Happy Thanksgiving.

Trustee Walker reported he attended the Apple Game and was also able to attend the screening at the Rialto Cinema of Most Likely To Succeed. Trustee Walker wished everyone a Happy Thanksgiving.

Trustee Bruhner reported she was able to attend the screening at El Molino of Most Likely To Succeed. She was also able to attend the Forestville Board meeting. Trustee Bruhner commented on the Every Fifteen Minutes program and the positive affect it has on our youth.

Trustee Noe reported she has heard good feedback back from our feeder districts regarding El Molino's visits and presentations to the schools, the outreach is working. Trustee Noe gave an update on Cradle to Career and the branching out and connecting with all levels of education. Steve Kellner will be joining in the conversation at the Cradle to Career conference this coming Friday.

Trustee Landry reported she attended RRARA this morning; the group is working on school readiness for the river area. She was able to attend the Analy production of You Can't Take it With You, it was very funny and the kids did a great job.

E. SUPERINTENDENT

- Middle School Board meeting update Tuesday, November 17, 2015 – Dr. Steven Kellner reported a special board meeting was held at Forestville school for a joint board meeting. Interested parties from the public attended to discuss the charter middle school which would be operated by the high school district. The board took a facilities tour of the Forestville campus. The meeting covered the many steps that it would take to make this middle school a reality. The two boards agreed to form an Ad Hoc committee, Trustee Landry and Trustee Walker from West Sonoma County Union High School District and Trustee Sword and Trustee Abler from Forestville School District volunteered to by on the Ad Hoc Committee.
- El Molino Performing Arts Center – Dr. Steven Kellner reported that this project has not been forgotten. The current projects in the works need to be finalized in order to see what funds will be available. The District will also need to complete a bond sale.
- CUE Results – Dr. Steven Kellner reviewed the CUE committee recommendations for the District.
- Dr. Kellner wished everyone a Happy Thanksgiving.

IV. DISCUSSION /ACTION

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- A. RECEIVE WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2015-16 – Mia Del Prete reviewed the WSCTA initial proposal for contract articles for negotiations for 2015-16. Mia requested the Board to receive the proposal; no action is required at this time.
- B. CONSIDERATION OF APPROVAL OF A NEW DISTRICT LOGO – Mia Del Prete reported the District has been working with Josh Woodlander, to create a logo that was simple and fresh. Trustee Walker moved to approve the new District logo. Trustee Stecher seconded the motion. A discussion took place regarding:
- Keep in mind the possibility of the new charter middle school, name and logo
 - Policy and guidelines for use of logo, the district might want to create policy on how to use the logo, recommend looking into CSBA to see if there is an existing policy
 - Cost to create a new logo
 - Define colors for each school in RGB, Jim Walton has access to the colors in RGB and will send colors to the district
- Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 1 absent, 0 no.
- C. CONSIDERATION OF APPROVAL OF THE JOB DESCRIPTION FOR ASSISTANT SUPERINTENDENT FOR EDUCATIONAL SERVICES – Mia Del Prete reviewed the job description for the Assistant Superintendent. Trustee Noe moved to approve the Job Description for Assistant Superintendent for Educational Services. Trustee Walker seconded the motion. A discussion took place regarding the following:
- Duties regarding student data
 - Coordinating integrated course files for all sites and instructional programs
 - Staff development duties
 - Possibility of more budget duties than educational services
 - Person to focus on instruction and programs across the district
 - Should be great for teachers to have additional support
 - Vision for educational technology
 - Concerned about added cost of adding an Assistant Superintendent
 - Clear discussion of the cost will be reflected in budget report in December
- Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 2 yes, 1 absent, 0 no.
- C. REVIEW OF ANALY AND EL MOLINO MEASURE I CONSTRUCTION PROJECTS – Jennie Bruneman reviewed the status of the Analy and El Molino Measure I Construction Projects. The following were reviewed:
- Analy Band Room
 - El Molino Stadium
 - Analy Stadium
- A brief discussion took place regarding, project buffer and contingency.
- E. CONSIDERATION OF APPROVAL OF RECOMMENDED REVISIONS TO WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT GRADUATION REQUIREMENTS TO REFLECT THE ELIMINATION OF THE CALIFORNIA HIGH SCHOOL EXIT EXAM - Dr. Steven Kellner reported on the requirement to reflect the elimination of the California High School Exit Exam. Trustee Walker moved to approve the Recommended Revisions to West Sonoma County Union High School District Graduation Requirements to Reflect the Elimination of the California High School Exit Exam. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: 1 yes, 2 absent 0 no.
- F. FIRST READING OF THE 2016 BOARD OF EDUCATION MEETING CALENDAR – Dr. Steven Kellner reviewed the 2016 Board of Education Meeting Calendar. The Board reviewed the options. The Board requested to bring this item back as a discussion item on the December agenda.

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- G. FIRST READING OF BUDGET PLAN FOR EDUCATOR EFFECTIVENESS - Dr. Steven Kellner reviewed the Budget Plan for Educator Effectiveness. Working with the West Sonoma County Teacher's Association the administration has identified four areas that both fulfill the state requirements and align to the LCAP goals. The Board requested this item on the Consent Calendar in December.

V. FUTURE AGENDA ITEM

- A. BOARD ORGANIZATIONAL MEETING - DECEMBER
- B. CONSIDERATION OF APPROVAL OF 2015 BOARD OF EDUCATION MEETING CALENDAR - DECEMBER
- C. CONSIDERATION OF APPROVAL OF RESOLUTION #4.OCT.2015-1016 IN THE MATTER OF DEVELOPER FEES - DECEMBER
- D. CONSIDERATION OF APPROVAL OF THE 2015-16 FIRST INTERIM BUDGET REPORT - DECEMBER
- E. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2015-16 – DECEMBER
- F. CONSIDERATION OF APPROVAL OF THE 2014-15 AUDIT REPORT -DECEMBER
- G. CONSIDERATION OF APPROVAL OF THE 2014-15 PARCEL TAX MEASURE K AUDIT REPORT - DECEMBER
- H. CONSIDERATION OF APPROVAL OF THE 2014-15 BOND FUND MEASURE I AUDIT REPORT – DECEMBER
- I. REVISE COMMUNITY USE OF SCHOOL FACILITIES FEE SCHEDULE - DECEMBER

VI. ADJOURNMENT – The meeting adjourned at 7:55 p.m.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

DISTRICT GOALS and SUCCESS INDICATORS FOR 2015-2016

Adopted by Board of Trustees on June 24, 2015

Enrollment

Increase District enrollment from 2014-2015

- Through a Community Outreach Coordinator, expand community connections and marketing at Analy and El Molino to increase enrollment; including outreach to
 - all middle schools within each attendance area and at least one outside the District
 - alumni, parents and community for each school
 - other outreach venues, as guided by the Board and Administration
- In collaboration with partner districts, examine, evaluate and determine the potential of improving grade 7-8 programs and transitions to high school through a West County Middle School to serve multiple districts

Student Achievement

Use the Local Control and Accountability Plan (LCAP) to improve student achievement and overall success of the District

- implement Naviance career and college exploration software at each school site
- offer District-paid SAT preparation classes at El Molino and Analy
- implement college-going support classes at El Molino and Analy

Community Engagement

Build involvement of students, parents and community stakeholders in WSCUHSD schools and activities to widely benefit all

- Create baseline measures of student and parent engagement in school and District activities (e.g. Site Council, ELAC, Leadership Class, after-school tutoring, athletics, extracurricular activities, etc.) including engagement of English Learners, low income, Foster youth, and hard-to-reach populations
 - Quantitative measures to assess if engagement is proportional to demographics
 - Qualitative measures to assess value and satisfaction
- Through outreach to area middle schools, provide information and support to potential WSCUHSD students and parents to boost maximize District enrollment
- Continue collaborating with agencies and organizations to increase community-school engagement; including, but not limited to,
 - SRJC for high school, college and adult education classes
 - Palm Drive Health Care District and West County Health Centers
 - Sonoma County businesses and community organizations
 - Social Advocates for Youth (SAY) – Tomorrow’s Leaders Today (TLT)
 - Sebastopol Area Chamber of Commerce –Summer Algebra Academy
 - Sebastopol and Russian River Health Action Chapters for community health

Curriculum, Instruction and Assessment

Implement curriculum, instruction and assessment aligned with the California Standards in grades K-12 across West Sonoma County

- Continue to lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards math program
- With significant input from all stakeholders, evaluate and consider increasing District math graduation requirement to 3 years (30 credits) of math from 2 years (20 credits)
- Lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards English Language Arts program
- Plan, provide, measure, and evaluate professional development and other resources to increase use of technology in the District to deliver effective instruction

Student Support

Using available resources, increase student engagement as measured by student attendance and California Healthy Kids Survey

- Through “Keeping Kids in School (KKIS)” case management at Laguna High School, decrease Laguna truancy as reported in KKIS annual evaluation
- Maintain or increase school and community protective factors (e.g. caring relationships, high expectations and opportunities for meaningful participation), as measured by the California Healthy Kids Survey “School Connectedness Scale”
- Provide at least three new additional opportunities for student leadership development and community involvement (for example, Tomorrow’s Leaders Today, Project 1-4-1, Friday Night Live clubs, Health Action Councils)

Facilities

Continue to achieve Measure I Facility Improvement projects

- Complete Analy Band Room, Analy Stadium and El Molino Stadium projects
- Increase funding for District Deferred Maintenance plan

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Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 9th day of December, 2015.


