

Administration

SUPERINTENDENT OF SCHOOLS: JOB DESCRIPTION

The job of Superintendent entails many complex duties, some specified in law and some assigned by the Governing Board. The Board shall provide the Superintendent with a job description that indicates his/her major responsibilities. These responsibilities and additional duties are further detailed throughout the Board's policies.

The Board authorizes the superintendent to take such actions as are necessary and allowable by law or, in the judgment of the superintendent, necessary for the smooth operation of the district.

The Superintendent may undertake outside professional activities such as speaking and writing, provided that the duties of his/her office receive adequate time and energy and always take precedence over any such outside activities.

(cf. 2120 – Superintendent of Schools)

Legal Reference:

EDUCATION CODE

35020 Duties of employees set by governing board

35026 Employment of district superintendent by certain districts

35028 Qualifications for employment

35029 Waiver of certification requirement

35035 Additional powers and duties of superintendent

39656 Delegation of powers to agents

39657 Delegation of authority to purchase supplies, equipment and services

48900 Authority of superintendent to recommend suspension or expulsion

Adopted: April 9, 1992
Revised: 8/93; 11/94; 6/24/2015
Reviewed: 11/15/94

WEST SONOMA COUNTY UHSD
Sebastopol, California