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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

### **MINUTES**

of a regular meeting of the Board of Trustees of the  
West Sonoma County Union High School District

Wednesday, August 19, 2015  
Analy High School Library  
6950 Analy Avenue  
Sebastopol, CA 95472

5:15 p.m. Open Session  
5:20 p.m. Closed Session

**PLEASE NOTE START TIME OF CLOSED SESSION**

6:00 p.m. Open Session

#### **I. PRELIMINARY**

- A. CALL TO ORDER – The meeting was called to order at 5:15 p.m.
- B. ROLL CALL
  - Present
  - Absent
  - Diane Landry, President
  - Kellie Noe, Vice-President
  - Lori Bruhner, Clerk
  - David Stecher, Trustee
  - Ted Walker, Trustee
  - Dr. Steven Kellner, Superintendent
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to closed session at 5:20 p.m.
  - 1. CONFIDENTIAL STUDENT MATTER #10-(15-16)
  - 2. PUBLIC EMPLOYMENT
    - a. Certificated
    - b. Classified
    - c. Coaches
  - 3. OTHER PUBLIC EMPLOYMENT
  - 4. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
- E. RECONVENE TO OPEN SESSION – Reconvened at 6:01p.m.
- F. PLEDGE OF ALLEGIANCE – Mark Ballard led the Pledge of Allegiance.

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- G. APPROVAL OF THE AGENDA – Trustee Walker moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Walker, yes, Trustee Stecher, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)

- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None

- I. CONSENT CALENDAR: Trustee Noe moved to approve the Consent Calendar. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Walker, yes, Trustee Stecher, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

1. CONSIDERATION OF APPROVAL OF THE JUNE 24, 2015 AND AUGUST 10, 2015 BOARD MEETING MINUTES
2. CONSIDERATION OF APPROVAL OF DONATIONS
3. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS JUNE 18, 2015 THROUGH AUGUST 12, 2015
4. CONSIDERATION OF APPROVAL OF QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURER
5. CONSIDERATION OF APPROVAL OF AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT APPLICATIONS FOR 2015-16
6. CONSIDERATION OF APPROVAL OF AUTHORIZED SIGNERS FOR DISTRICT ACCOUNTS AT EXCHANGE BANK
7. CONSIDERATION OF APPROVAL OF REVISED SPENDING PLAN FOR 2014-15 EDUCATION PROTECTION ACCOUNT
8. CONSIDERATION OF APPROVAL OF RETAINER AGREEMENT FOR 2015-16 WITH SCHOOL AND COLLEGE LEGAL SERVICES
9. CONSIDERATION OF APPROVAL OF BOARD POLICY 4350 MANAGEMENT, SUPERVISORY AND CONFIDENTIAL PERSONNEL COMPENSATION AND RELATED BENEFITS
10. CONSIDERATION OF APPROVAL OF CONTRACT AMENDMENT WITH STATE OF CALIFORNIA, DEPARTMENT OF REHABILITATION
11. CONSIDERATION OF APPROVAL OF TECHNICAL CHANGES TO 2015-16 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) RECOMMENDED BY SONOMA COUNTY OFFICE OF EDUCATION
12. CONSIDERATION OF APPROVAL OF DECLARATION OF SURPLUS TEXTBOOKS AND EQUIPMENT

- J. CLOSED SESSION REPORT

1. CONFIDENTIAL STUDENT MATTER Trustee Bruhner moved to approve the recommendation of the Appeal Panel in Confidential Student Matter #10-(15-16). Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Walker, yes, Trustee Stecher, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
2. ACTION TAKEN - Trustee Bruhner moved to approve the Closed Session Report. Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Walker, yes, Trustee Stecher, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

The Board of Education approved the employment of the following employees:

- Sadie Sonntag, .80 FTE EMHS Music Teacher, effective August 17, 2015
- Barry Sovel, SARB Coordinator, effective August 17, 2015
- Jessica Peterson, .75 FTE AHS Para-educator, effective August 17, 2015
- Linda Collins, .50 FTE AHS Food Service Worker, effective August 17, 2015

	<b>Analy</b>	<b>El Molino</b>
Football – Varsity Head	Daniel Bourdon	Randy Parmeter
JV Head	Jim Lewis	Glenn Fricker
Frosh Head	Sam Zanutto **	
Assistant	Kenny Knowlton	Leon Feliciano
Assistant	Keith Herman	Ryan Hopkins
Assistant	James Foster	Ryan Pedrotti #**
Assistant		Taylor Galloway #**
		Justin Brown
Volunteer	Mike Barnard	Chris Trusendi
	Keith Simons	Russell Olsen
	Sean Markovich	Junior Sani
	Jake Zanutto **	
	Dave Visser #**	
	Kyle Lewis #**	
	Mark Adams #**	
	Graham Hitman	
	Jason Carpenter	
Soccer Boys		
Varsity Head	Peter Meechan	David Rosales
JV Head	David Casty	Justin Auch #**
Volunteer	Grant DuBois	Tomas Acuna
Soccer Girls		
Varsity Head	Brittney Briones	Tomas Morales
JV Head	TBD	TBD
Volunteer	Boby Ryan	
Cross Country Head	Mark Grismer	Heather Rosales
Volleyball Varsity Head	Holly Folendorf	Kirsten Beseda
JV Head	TBD	Becki Sani
Frosh Head	Joe Geller	Gina Casini
Volunteer	Madelyn Davis	
Girls Golf		Bill Olzman
Volunteer		John Thomas

The Board of Education approved the following certificated FTE increase:

Increase Linda Schuster, Special Education Consortium Speech Therapist from .80 FTE to .90 FTE, effective August 17, 2015

Increase Sophia Dassonville, EMHS French Teacher from .40 FTE to .60 FTE, effective August 17, 2015

The Board of Education approved to move the following certificated employees from Temporary to Probationary 2 status, effective 8/18/2014:

Arthur Bangs, 1.0 FTE EMHS English Teacher

Sophia Dassonville, .60 FTE EMHS French/Yearbook Teacher

Suzie Fischer, 1.0 FTE AHS English Teacher

Ashley Himan, 1.0 FTE AHS Social Sciences/SOAR/Technology Teacher

The Board of Education approved to move the following certificated employee from Temporary to Probationary 1 status, effective 8/17/2015:

Brent Gorris, .80 FTE AHS Woodshop/Math Teacher

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The Board of Education approved to increase Candy Amos, SIS Coordinator from 6 hours a day to 8 hours a day, effective September 1, 2015

The Board of Education accepted a letter of resignation from the following:

Ross Bickford, SARB Coordinator, effective June 30, 2015

Lehla Irwin, CDS Para-educator, effective June 30, 2015

Diana Anglero, Consortium Behavior Assistant, effective August 13, 2015

Tracy Kliegl, AHS Food Service Worker, effective August 13, 2015

## II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Superintendent Kellner received a letter from the Sonoma County Office of Education regarding the West Sonoma County Union High Schools Local Control Accountability Plan (LCAP) has been approved.

## III. REPORTS

### A. ASSOCIATION REPRESENTATIVES

Bill Olzman, WSCTA President reported the teachers have returned for the school year and are feeling energized. Mr. Olzman reports this could be a direct result of the agreement over wages and benefits. Mr. Olzman gave a brief update on the District Inservice Day.

Mark Ballard, CSEA President reported the members are excited to have the school year start, and looking forward to a great year.

### B. PRINCIPALS

Principals have been excused from attending this board meeting.

### C. BOARD MEMBERS

Trustee Stecher reported it is good to be back for the beginning of school year. It has been interesting to watch the progress on the projects in the District.

Trustee Walker reported he has been watching the progress on the District projects. Trustee Walker is looking forward to a new year and is excited about working with our new Superintendent, Steve the staff and the students.

Trustee Bruhner reported she was able to attend the District Inservice at El Molino. It was great to see all the new young teachers, and there was a great level of enthusiasm amongst the staff.

Trustee Noe welcomed everyone back to the school year. Excited for another great year, and excited for Steve to join the team. Trustee Noe reported this is a special day for her and her family; she now has a kindergarten student.

Trustee Landry welcomed Steve to the District.

### D. SUPERINTENDENT – Steve Kellner welcomed everyone to the school year. It was enjoyable to be at all three campuses today.

- Summer School update – Steve Kellner reported Summer School was held at Laguna High School and served 291 students. Summer School was a success and staff is very pleased with the setting at Laguna High.
- Facilities update – Steve Kellner reported there is construction under way in several areas. The Analy band room started in June, with a few hold ups and has fully resumed as of August 14. There will be a report in September on the contingency used for unforeseen conditions. Analy and El Molino stadium projects are going great, no contingency at this point.
- West County Middle School update – Steve Kellner reviewed the original study was done in 2012, to explore the possibility of offering an enhanced 7/8 program in the Forestville and Guerneville area. This idea was tabled due to the LCFE funding model. The study has been looked at again and each district will need to determine if they can

operate the program, and make it financially feasible. It is unclear if it would be financially sustainable for Guerneville. Mr. Kellner reported at the September meeting the Board will receive a full report from Catherine Dickson-Swarzbach and Steve Herrington from Sonoma County Office of Education. A discussion took place regarding:

- The recommended results and next steps
- Trustee Noe would like to be involved in the conversations and invite board members from each district to participate and include transportation

**IV. DISCUSSION /ACTION**

- A. CONSIDERATION OF APPROVAL OF 45-DAY REVISE OF THE 2015-16 BUDGET – Shelley Stiles reviewed the comparison of difference between adopted budget and LCFF for 45 day revision and the comparison of difference between adopted budget and expenses for 45 day revision. Trustee Noe moved to approve the 45-Day Revise of the 2015-16 Budget. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Walker, yes, Trustee Stecher, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
- B. ANNUAL SCHOOL SITE DISCIPLINE REPORTS FOR 2014-15 – Steve Kellner reviewed the Annual School Site Discipline Reports for 2014-15 for all sites. The data is largely consistent for last three years on all campuses. The following discussion took place regarding:
- Consistency from year to year, campus to campus, abuse of electronic devices are the same problem
  - Pleased with consistency in reports and how the violations are reported
  - Violation of cell phone abuse is a concern
  - Concern with loss of class time with cell phone violations
  - Review our policies, perhaps this is a future agenda item
  - Look at the demographics among the violations, and student populations
  - Direct superintendent to research further on policies
  - Teachers have different policies
  - Confusing cell phone policy
  - Professional development money could be spent to support teachers with cell phone policies
  - Cell phone policy should be district wide
- C. CONSIDERATION OF APPROVAL OF ASSIGNMENTS OUTSIDE OF CREDENTIAL AREA - Mia Del Prete reported this is routine item brought to the board every year and reviewed the Assignments Outside of Credential Area. Trustee Walker moved to approve the Assignments Outside of Credential Area. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Walker, yes, Trustee Stecher, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
- D. REVIEW ADMINISTRATIVE REGULATION 4117.3.1 CRITERIA TO DETERMINE THE ORDER OF TERMINATION AMONG CERTIFICATED EMPLOYEES WITH THE SAME DATE OF PAID SERVICE – Mia Del Prete reviewed the Administrative Regulation 4117.3.1. This item is brought to the Board every year if layoffs are necessary the criteria will be followed.
- E. CONSIDERATION OF APPROVAL OF AGREEMENT WITH CUE, INC. FOR ALL-STAR DISTRICT TECHNOLOGY REVIEW FOR 2015-16 – Steve Kellner reviewed the proposal for the CUE All-Star District Technology Review of the 2015-16 school year. The review will include a two-day site visit, stakeholder interviews and a full report of findings. The following discussion took place regarding:,
- 2 full days of review is a solid recommendation
  - CUE as the choice; California based, neutral party and are not involved in making a profit
  - Excited about the possibility of a tech plan that is actually useful

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Trustee Walker moved to approve Agreement with CUE, Inc. for All-Start District Technology Review for 2015-16. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Trustee Walker, yes, Trustee Stecher, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- F. CONSIDERATION OF APPROVAL OF PROPOSED NEW COURSE: S.O.A.R. SUPPORTING OPPORTUNITY FOR ACADEMIC RIGOR (ANALY HIGH SCHOOL) – Steve Kellner reviewed the new course S.O.A.R. (Supporting Opportunity for Academic Rigor). The course will be offered at Analy in fall 2015 and also offered at El Molino in the 2016-17 school year. Trustee Stecher moved to approve Proposed New Course: S.O.A.R. Supporting Opportunity for Academic Rigor (Analy High School). Trustee Walker seconded the motion. A discussion took place regarding:

- Course will be offered at El Molino starting next school year, with a coordination effort with middle schools, and student selection
- META is currently offered at El Molino
- Possibility of piloting with middle school program
- Percentage of students that are first generation college students
- Work with partner districts on models

Approved by 5 yes, 0 no. Trustee Walker, yes, Trustee Stecher, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- G. FIRST READING OF THE FOLLOWING JOB DESCRIPTIONS: Mia Del Prete reviewed changes to the job descriptions. The board requested this item be brought back to Consent Calendar in September.

- STUDENT INFORMATION AND DATA SYSTEM COORDINATOR
- ACCOUNTANT/ANALYST
- DISTRICT FOOD SERVICE COORDINATOR

## V. FUTURE AGENDA ITEM

- A. CONSIDERATION OF APPROVAL OF DECLARATION OF SURPLUS TEXTBOOKS (ENGLISH AND MATH)
- B. CONSIDERATION OF APPROVAL OF PROPOSED NEW COURSE: ELECTRIC AUTOMOTIVE TECHNOLOGY (ANALY HIGH SCHOOL)
- C. RECOMMENDED REVISIONS TO WSCUHS DISTRICT GRADUATION REQUIREMENTS TO REFLECT ELIMINATION OF CALIFORNIA HIGH SCHOOL EXIT EXAM
- D. INTRODUCTION OF 2015-2016 STUDENT BOARD REPRESENTATIVES – SEPTEMBER 9, 2015
- E. INTRODUCTION OF 2015-2016 NEW DISTRICT EMPLOYEES – SEPTEMBER 9, 2015
- F. PRESENTATION ON RESULTS OF 2015 EDUCATIONAL OPTIONS STUDY REGARDING POTENTIAL OF FORESTVILLE UNION SCHOOL DISTRICT, GUERNEVILLE SCHOOL DISTRICT AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT COOPERATIVELY OPERATING A GRADE 7-8 MIDDLE SCHOOL – SEPTEMBER 9, 2015
- G. CONSIDERATION OF APPROVAL OF 2014-15 UNAUDITED ACTUALS – SEPTEMBER 9, 2015
- H. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2015-16 – SEPTEMBER 9, 2015
- I. CONSIDERATION OF APPROVAL OF UPDATE TO THE PARCEL TAX PLAN FOR 2015-16 – SEPTEMBER 9, 2015
- J. CONSIDERATION OF APPROVAL OF RESOLUTION IN THE MATTER OF ADOPTING A GANN LIMIT – SEPTEMBER 9, 2015

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- K. CONSIDERATION OF APPROVING MEMORANDUM OF UNDERSTANDING (MOU) WITH CFSA FOR COUNSELOR INTERN SERVICES
- L. FIRST READING OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF STANDARDS-BASED INSTRUCTIONAL MATERIALS IN ECONOMICS
- M. REVISE COMMUNITY USE OF SCHOOL FACILITIES FEE SCHEDULE

**VI. ADJOURNMENT**- The meeting adjourned at 7:16 p.m.

## WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

### DISTRICT GOALS and SUCCESS INDICATORS FOR 2015-2016

Adopted by Board of Trustees on June 24, 2015

#### Enrollment

Increase District enrollment from 2014-2015

- Through a Community Outreach Coordinator, expand community connections and marketing at Analy and El Molino to increase enrollment; including outreach to
  - all middle schools within each attendance area and at least one outside the District
  - alumni, parents and community for each school
  - other outreach venues, as guided by the Board and Administration
- In collaboration with partner districts, examine, evaluate and determine the potential of improving grade 7-8 programs and transitions to high school through a West County Middle School to serve multiple districts

#### Student Achievement

Use the Local Control and Accountability Plan (LCAP) to improve student achievement and overall success of the District

- implement Naviance career and college exploration software at each school site
- offer District-paid SAT preparation classes at El Molino and Analy
- implement college-going support classes at El Molino and Analy

#### Community Engagement

Build involvement of students, parents and community stakeholders in WSCUHSD schools and activities to widely benefit all

- Create baseline measures of student and parent engagement in school and District activities (e.g. Site Council, ELAC, Leadership Class, after-school tutoring, athletics, extracurricular activities, etc.) including engagement of English Learners, low income, Foster youth, and hard-to-reach populations
  - Quantitative measures to assess if engagement is proportional to demographics
  - Qualitative measures to assess value and satisfaction
- Through outreach to area middle schools, provide information and support to potential WSCUHSD students and parents to boost maximize District enrollment
- Continue collaborating with agencies and organizations to increase community-school engagement; including, but not limited to,
  - SRJC for high school, college and adult education classes
  - Palm Drive Health Care District and West County Health Centers
  - Sonoma County businesses and community organizations
    - Social Advocates for Youth (SAY) – Tomorrow’s Leaders Today (TLT)
    - Sebastopol Area Chamber of Commerce –Summer Algebra Academy
  - Sebastopol and Russian River Health Action Chapters for community health



**Curriculum, Instruction and Assessment**

Implement curriculum, instruction and assessment aligned with the California Standards in grades K-12 across West Sonoma County

- Continue to lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards math program
- With significant input from all stakeholders, evaluate and consider increasing District math graduation requirement to 3 years (30 credits) of math from 2 years (20 credits)
- Lead and support professional development and other efforts to coordinate a West County Grade 6-12 California Standards English Language Arts program
- Plan, provide, measure, and evaluate professional development and other resources to increase use of technology in the District to deliver effective instruction

**Student Support**

Using available resources, increase student engagement as measured by student attendance and California Healthy Kids Survey

- Through “Keeping Kids in School (KKIS)” case management at Laguna High School, decrease Laguna truancy as reported in KKIS annual evaluation
- Maintain or increase school and community protective factors (e.g. caring relationships, high expectations and opportunities for meaningful participation), as measured by the California Healthy Kids Survey “School Connectedness Scale”
- Provide at least three new additional opportunities for student leadership development and community involvement (for example, Tomorrow’s Leaders Today, Project 1-4-1, Friday Night Live clubs, Health Action Councils)

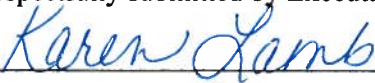
**Facilities**

Continue to achieve Measure I Facility Improvement projects


- Complete Analy Band Room, Analy Stadium and El Molino Stadium projects
- Increase funding for District Deferred Maintenance plan

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Respectfully submitted by Executive Secretary Karen Lamb

  
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Approved and entered into the official minutes of West Sonoma County Union High School District on this 9<sup>th</sup> day of September, 2015.

  
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