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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, June 24, 2015
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

PLEASE NOTE CHANGE IN START TIME

5:30 p.m. Open Session
5:35 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:30 p.m.
- B. ROLL CALL
 - Present
 - Absent
 - Diane Landry, President
 - Kellie Noe, Vice-President
 - Lori Bruhner, Clerk
 - David Stecher, Trustee
 - Ted Walker, Trustee
 - Keller McDonald, Superintendent
 - Note: The Board has invited Dr. Steven Kellner, Superintendent-Elect, to attend closed session in an observer capacity.
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to closed session at 5:35 p.m.
 - 1. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 - 2. OTHER PUBLIC EMPLOYMENT
 - 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 - 4. EVALUATIONS
 - a. Administrators
- E. RECONVENE TO OPEN SESSION – The meeting reconvened at 6:16 p.m.

Minutes – June 24, 2015 – Page 2

- F. PLEDGE OF ALLEGIANCE - Mark Johnson led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Noe moved to approve the Agenda. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
- Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – Mark Johnson Outreach Therapist addressed the board regarding the need for a female therapist for the students. The current intern is completing hours and is no longer available to volunteer; it would be good to have a conversation to see if that could be a possibility for the future or if there are ways to raise funds through the LCAP. Recommendations to speak with community based organizations and bring back for discussion.
- I. CONSENT CALENDAR: Trustee Walker moved to approve the Consent Calendar. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
1. CONSIDERATION OF APPROVAL OF THE JUNE 10, 2015 BOARD MEETING MINUTES
 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST
 3. CONSIDERATION OF APPROVAL OF DONATION
 4. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS JUNE 4, 2015 THROUGH JUNE 17, 2015
 5. CONSIDERATION OF APPROVAL OF PROPOSED NEW COURSE: AP COMPUTER SCIENCE (ANALY HIGH SCHOOL)
 6. CONSIDERATION OF APPROVAL OF RECOMMENDED REVISIONS TO BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS:
 - BOARD POLICY 4152 AUXILIARY SALARY SCHEDULE
 - BOARD POLICY AND ADMINISTRATIVE REGULATION 5121.1 ATTENDANCE AND TARDIES RELATING TO CREDITS
 - BYLAW, BOARD POLICIES AND ADMINISTRATIVE REGULATIONS RELATING TO DUTIES AND RESPONSIBILITIES OF DISTRICT SUPERINTENDENT
 - BOARD POLICY 4121 SUBSTITUTE TEACHERS
 - BOARD POLICY 4261.1 PERSONAL ILLNESS AND INJURY LEAVE
 7. CONSIDERATION OF APPROVAL OF FEDERAL PERKINS CAREER TECHNICAL EDUCATION GRANT FOR 2015-16
 8. CONSIDERATION OF APPROVAL OF CONSOLIDATED APPLICATION FOR FUNDING FOR 2015-16
 9. CONSIDERATION OF APPROVAL OF AGREEMENT WITH EAGLE SOFTWARE FOR AERIES SOFTWARE MAINTENANCE AND SUPPORT FOR 2015-16
 10. CONSIDERATION OF APPROVAL OF AGREEMENT WITH CALIFORNIA SCHOOL BOARD ASSOCIATION FOR MEMBERSHIP DUES FOR 2015-16
 11. CONSIDERATION OF APPROVAL OF AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA FOR FISCAL BUDGET SERVICES FOR 2015-16
 12. CONSIDERATION OF APPROVAL OF DECLARATION OF SURPLUS TEXTBOOKS AND EQUIPMENT
 13. CONSIDERATION OF APPROVAL OF AUTHORIZATION OF DISTRICT REPRESENTATIVE AND ALTERNATE REPRESENTATIVE FOR THE SCHOOL FACILITY PROGRAM
- J. CLOSED SESSION REPORT
1. ACTION TAKEN – Trustee Walker moved to approve the Closed Session Report. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
The Board of Education approved the following certificated employment:

Minutes – June 24, 2015 – Page 3

Kim Finch, LHS Counselor/Teacher, LHS Short Term Independent Study Coordinator, effective August 17, 2015

Ashley Himan, AHS Social Sciences/SOAR/Technology Teacher, increase from .80 FTE to 1.0 FTE, effective August 17, 2015

The Board of Education approved the classified employment of Melissa Norris, 1.0 FTE EMHS Secretary II, effective August 1, 2015

The Board of Education accepted the resignation from Melissa Norris, .75 FTE Behavior Assistant, effective June 30, 2015

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Keller McDonald reported receiving thank you notes from Analy High students that received District scholarships.

III. REPORTS

- A. ASSOCIATION REPRESENTATIVES - Absent
- B. BOARD MEMBERS The Board presented Superintendent Keller McDonald with a retirement gift.

Trustee Stecher congratulated and thanked Keller for his service over the last 10 years.

Trustee Walker congratulated and thanked Keller for his service over the last 10 years. Trustee Walker thanked Keller for allowing him to participate in the parcel tax and bond measures.

Trustee Bruhner thanked Keller for his service and remembered when he first came in as Superintendent and how he made everyone feel important.

Trustee Noe thanked Keller for what he has done for this community he is an amazing person. Trustee Noe reported she is grateful to have worked with Keller and appreciates his willingness to build partnerships. He has had a great impact on Trustee Noe as a board member and professionally with Cradle to Career. Trustee Noe thanked Keller for allowing her to be a young woman in leadership.

Trustee Landry reported she was a member of the Board when Keller was hired and reported Keller turned the whole district around. Trustee Landry reported Keller's ability to see outside the box is appreciated he will be greatly missed by all.

- C. SUPERINTENDENT
 - Project Make goes to the White House – Mr. McDonald reported Sonoma County had representatives invited to the White House to discuss the Maker Project. Our district was groundbreaking of bringing maker into the district. Sonoma State University has started a certificate program for new teachers in their program. Analy teacher, Casey Shea will continue to be teacher on loan with the Maker Project in the county.
 - WSCUHSD 10 year retrospective – Mr. McDonald reviewed the past 10 year's achievements, opportunities and challenges. Superintendent McDonald thanked the Board and the 11 administrators, 300 teachers and support staff during that time.
 - Introduce Dr. Steven Kellner, new Superintendent – Mr. McDonald introduced Dr. Steven Kellner, Dr. Laurie Kellner and Sam Kellner to the District. Superintendent McDonald gave Steve a Superintendent Survival Kit and welcomed him and his family to the District.

IV. DISCUSSION /ACTION

- A. CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) ANALY AREA CHAPTER 172 - Mia Del Prete reviewed the MOU between the District and CSEA. Trustee Stecher moved to approve the Memorandum of Understanding (MOU) Between West Sonoma County Union High School District (WSCUHSD) and California School Employees Association (CSEA) Analy Area Chapter 172. Trustee Walker seconded the motion.

Minutes – June 24, 2015 – Page 4

Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- B. CONSIDERATION OF APPROVAL OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT LOCAL CONTROL AND ACCOUNTABILITY PLAN FOR 2015-18 – Keller McDonald reviewed the minor suggested changes. Trustee Noe moved to approve the West Sonoma County Union High School District Local Control and Accountability Plan for 2015-18. Trustee Bruhner seconded the motion. A discussion took place regarding:

- The possibility of the template being revised
- The existing document is not workable
- Mary Fricker addressed the board regarding the A-G courses that were reported in LCAP

Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- C. CONSIDERATION OF APPROVAL OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT BUDGET FOR 2015-16 - Shelley Stiles reviewed the District budget for 2015-16. Trustee Walker moved to approve the West Sonoma County Union High School District Budget for 2015-16. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- D. CONSIDERATION OF APPROVAL OF RESOLUTION #15.JUNE.2014-2015 FOR AUTHORIZATION TO MAKE TRANSFERS BETWEEN FUND BALANCES AND EXPENDITURES AT CLOSE OF YEAR PER EDUCATION CODE 42601 – Shelley Stiles reviewed Resolution #15.JUNE.2014-2015. Trustee Noe moved to approve Resolution #15.JUNE.2014-2015 for Authorization to Make Transfers Between Fund Balances and Expenditures at Close of Year Per Education Code 42601. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Roll Call Vote: Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- E. CONSIDERATION OF APPROVAL OF JUNE 30, 2015 YEAR END CASH BORROWING FROM OTHER DISTRICT FUNDS OR FUNDS IN THE CUSTODY OF THE SONOMA COUNTY TREASURER – Shelley Stiles reported on the June 30, 2015 year end cash borrowing from other District funds or funds in the custody of the Sonoma County Treasurer. Trustee Stecher moved to approve June 30, 2015 Year End Cash Borrowing from other District Funds or Funds in the Custody of the Sonoma County Treasurer. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- F. CONSIDERATION OF APPROVAL OF RESOLUTION #16.JUNE.2014-2015 REQUESTING TO BORROW/FUND TRANSFER FROM COUNTY TREASURY FOR 2015-2016 – Shelley Stiles reviewed Resolution #16.JUNE.2014-2015. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Roll Call Vote: Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- G. CONSIDERATION OF APPROVAL TO INCLUDE ADDITIVE ALTERNATES 1, 2, & 3 TO O.C. JONES & SONS CONSTRUCTION CONTRACT FOR THE ANALY AND EL MOLINO STADIUM PROJECTS – Jennie Bruneman reported on the Additive Alternates 1,2, & 3 to O.C. Jones & Sons Construction Contract for the Analy and El Molino stadium projects. Trustee Noe moved to approve to Include Additive Alternates 1,2,& 3 to O.C. Jones & Sons Construction Contract for the Analy and El Molino Stadium Projects. Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- H. CONSIDERATION OF APPROVAL TO AWARD A CONTRACT TO FIELDTURF FOR PROCUREMENT AND INSTALLATION OF SYNTHETIC TURF AT ANALY AND EL MOLINO HIGH SCHOOLS FOR THE STADIUM IMPROVEMENT PROJECTS – Jennie Bruneman reviewed the award of contract to Fieldturf. Trustee Walker moved to approve Award a Contract to Fieldturf for Procurement and Installation of Synthetic Turf at Analy and

Minutes – June 24, 2015 – Page 5

El Molino High Schools for the Stadium Improvement Projects. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

- I. CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH CATHOLIC CHARITIES OF SANTA ROSA FOR CALFRESH PARTNERSHIP PROGRAM – Keller McDonald reviewed the MOU with Catholic Charities regarding services to be provided by the District and Catholic Charities of Santa Rosa for CalFresh outreach and enrollment. Trustee Noe moved to approve Memorandum of Understanding with Catholic Charities of Santa Rosa for Calfresh Partnership Program. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
- J. CONSIDERATION OF APPROVAL OF DISTRICT GOALS FOR 2015-2016 – Keller McDonald reviewed the District Goals for 2015-2016. Trustee Noe moved to approve the District Goals for 2015-2016. Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
- K. FIRST READING OF BOARD POLICY 4350 MANAGEMENT, SUPERVISORY AND CONFIDENTIAL PERSONNEL COMPENSATION AND RELATED BENEFITS – Mia Del Prete reviewed the Board Policy revisions. The Board requested this item be brought back to the August Consent Calendar.

V. FUTURE AGENDA ITEM

- A. PRESENTATION ON RESULTS OF 2015 EDUCATIONAL OPTIONS STUDY REGARDING POTENTIAL OF FORESTVILLE UNION SCHOOL DISTRICT, GUERNEVILLE SCHOOL DISTRICT AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT COOPERATIVELY OPERATING A GRADE 7-8 MIDDLE SCHOOL – AUGUST 19, 2015
- B. FIRST READING OF PROPOSED NEW COURSE “SUPPORTING OUTSTANDING ACADEMIC RIGOR (SOAR)” AT ANALY HIGH AND EL MOLINO HIGH – AUGUST 19, 2015
- C. INTRODUCTION OF 2015-2016 STUDENT BOARD REPRESENTATIVES – SEPTEMBER 9, 2015
- D. INTRODUCTION OF 2015-2016 NEW DISTRICT EMPLOYEES – SEPTEMBER 9, 2015
- E. FIRST READING OF REVISED PROPOSED NEW COURSE: ELECTRIC AUTOMOTIVE TECHNOLOGY (ANALY HIGH SCHOOL)
- F. FIRST READING OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF STANDARDS-BASED INSTRUCTIONAL MATERIALS IN AP GOVERNMENT
- G. CONSIDERATION OF APPROVAL OF DECLARATION OF SURPLUS TEXTBOOKS (ENGLISH AND MATH)
- H. RECOMMENDED REVISIONS TO WSCUHSD GRADUATION REQUIREMENTS TO REFLECT ELIMINATION OF CALIFORNIA HIGH SCHOOL EXIT EXAM
- I. REVISE COMMUNITY USE OF SCHOOL FACILITIES FEE SCHEDULE

VI. ADJOURNMENT-The meeting adjourned at 7:41 p.m.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

DISTRICT GOALS for 2014-2015

Approved by Board of Trustees on May 7, 2014

Enrollment

Increase District enrollment from 2013-14

- Implement the strategies to boost District enrollment recommended in April 2014 by the District Enrollment Strategies Committee, evaluate their effectiveness and determine next steps to boost enrollment for coming three years
 - Allocate resources (e.g. staff time) to explore best practices, assess viability, establish an evaluation plan, and develop and execute an implementation plan to create
 - an integrated STEAM (science, technology, engineering, arts, and mathematics) curriculum in one or more schools, as appropriate
 - a Farm-to-Table curriculum in one or more schools, as appropriate
 - Allocate resources to expand, coordinate, and evaluate marketing; including outreach to alumni, parent and community outreach, and outreach to middle schools
 - Allocate resources (e.g. staff time) to explore best practices, assess viability, establish an evaluation plan, and develop and execute an implementation plan to offer online courses and blended “computer” classrooms
- Implement additional strategies to boost District enrollment, evaluate their effectiveness and determine next steps to boost enrollment for coming three years
- Widely communicate to District stakeholders all work associated with increasing District enrollment

Student Achievement

Use the Local Control Accountability Plan (LCAP) to improve student achievement and overall success of the District

- With input from all key stakeholders, effectively implement, evaluate and revise (as needed) the stakeholder engagement plan
- With input from all key stakeholders, identify specific measures to evaluate achievement of economically disadvantaged, English learners, Foster youth, Hispanic students, and other subgroups of significant size in the eight priority areas in the District LCAP

Community Engagement

Build involvement of the Hispanic community in school programs and activities to widely benefit all

- Host family events at partner middle schools to provide information and support for future students in our District graduating from high school career and college ready

Minutes – June 24, 2015 – Page 7

- Collaborate with other agencies and organizations to focus additional community resources to support this goal. For example
 - Public libraries for adult literacy programs
 - SRJC for high school level and college level adult education classes
 - Community Clinics for health programs for students and families
 - Businesses and West County Community Services for youth employment
 - Health Action Chapters for community health

Curriculum, Instruction and Assessment

Implement curriculum, instruction and assessment aligned with the Common Core State Standards in grades K-12 across West Sonoma County

- Continue work from 2013-2014 to lead and support professional development and other efforts to coordinate a West County Grade 6-12 Common Core math program
- Lead and support professional development and other efforts to coordinate a West County Grade 6-12 Common Core English Language Arts program
- Plan, provide, measure, and evaluate professional development and other resources to increase use of technology to deliver effective instruction

Student Support


Using available resources, increase measures of student engagement (e.g. student attendance, credit accumulation and California Healthy Kids Survey)

- At Laguna High School, pilot a restorative justice approach, evaluate the program and determine next steps for the following school year
- Expand opportunities for leadership development and community involvement. For example
 - Tomorrow's Leaders Today
 - Health Action Councils

DISTRICT GOALS – Board approved May 7, 2014

Minutes – June 24, 2015 – Page 8

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 19th day of August, 2016.