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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, February 18, 2015
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:15 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:03 p.m. by Trustee Noe. Trustee Landry arrived at 5:06 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|---|---|
| Diane Landry, President | |
| Kellie Noe, Vice-President | |
| Lori Bruhner, Clerk | |
| David Stecher, Trustee | |
| Ted Walker, Trustee | |
| Keller McDonald, Superintendent | |
| Lauren Keegan, Analy Student Representative | |
| Grace Kan, El Molino Student Representative | |
| | Isella Schroff, Laguna Student Representative |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – Numerous speakers discussed concerns and observations relating to contract negotiations between WSCTA and the District.
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to closed session at 5:35 p.m.
1. CONSIDERATION OF CONFIDENTIAL STUDENT MATTER #11-2014-2015
 2. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 - c. Coaches
 3. OTHER PUBLIC EMPLOYMENT

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4. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA	Keller McDonald
CSEA	Keller McDonald

Unrepresented Employees:

Confidential/Supervisory	Keller McDonald
Management	Keller McDonald
Superintendent	Diane Landry

- E. RECONVENE TO OPEN SESSION – Reconvened to open session at 6:46 p.m.
- F. PLEDGE OF ALLEGIANCE – Lauren Keegan led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry noted changes to item I.I.7 on the Consent Calendar, page 64 regarding the Laguna SARC, a typo was identified under the mathematics column, this will be corrected. Item C on Discussion Action will not take place due to the presenters are unable to attend due to illness. Trustee Noe moved to approve the Agenda with stated changes. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)

- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – The following addressed the Board regarding concerns and observations relating to contract negotiations between WSCTA and the District.
- Brian Carter
 - Lynnette Williamson
 - John Thomas
 - Patti Pifer
- I. CONSENT CALENDAR: Trustee Stecher moved to approve the Consent Calendar. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
1. CONSIDERATION OF APPROVAL OF THE JANUARY 21, 2015 BOARD MEETING MINUTES
 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST
 3. CONSIDERATION OF APPROVAL OF SUPERINTENDENT’S RATIFICATION OF OVERNIGHT FIELD TRIP REQUEST
 4. CONSIDERATION OF APPROVAL OF DONATION
 5. CONSIDERATION OF APPROVAL OF WARRANT REGISTERS JANUARY 15, 2015 THROUGH FEBRUARY 11, 2015
 6. CONSIDERATION OF APPROVAL OF REVISIONS TO THE SITE CAREER CENTER COORDINATOR JOB DESCRIPTION
 7. CONSIDERATION OF APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS PUBLISHED IN 2014-2015
 8. CONSIDERATION OF APPOINTMENTS TO CITIZENS’ BOND OVERSIGHT COMMITTEE

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9. CONSIDERATION OF APPROVAL OF QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURER
10. CONSIDERATION OF APPROVAL OF CONSOLIDATED APPLICATION WINTER DATA COLLECTION
11. CONSIDERATION OF APPROVAL OF EMPLOYMENT AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND SHARON DUGAN FOR TUTORING SERVICES FOR A SPECIAL EDUCATION STUDENT
12. CONSIDERATION OF APPROVAL OF EMPLOYMENT AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND PATRICIA LONGAKER FOR BEHAVIOR CONSULTING SERVICES
13. CONSIDERATION OF APPROVAL OF EMPLOYMENT AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND ZENIA HORNING FOR PSYCHOLOGIST BILINGUAL ASSESSMENTS
14. CONSIDERATION OF APPROVAL OF THE 2014-2015 CERTIFICATED SENIORITY LIST
15. CONSIDERATION OF APPROVAL OF COURSE LIST FOR 2015 SUMMER SCHOOL SESSION

J. CLOSED SESSION REPORT

1. CONFIDENTIAL STUDENT MATTER #11-2014-2015 – Trustee Bruhner moved to approve the recommendations in Confidential Student Matter #11-2014-2015. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.
2. ACTION TAKEN – Trustee Noe moved to approve the closed session report. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. The Board of Education approved the employment of the following classified employees:

Eunice Torres-Lopez, AHS Paraeducator, .75 FTE, effective February 2, 2015

Gabriel Prieto, AHS Paraeducator, .625 FTE, effective February 10, 2015

Coaches

The Board of Education approved the employment of the following spring 2015 Coaches:

	Analy	El Molino	Still Need
Baseball			
Varsity Head	Jeff Ogston	Tony Franceschi	
JV Head	Mike Woodbury	Clint Yeager	**
Frosh	Shannon Hash	Mike Serrano	#
Volunteer	Bob Peterson	Lee Walker	
	Dion Noonan	Rob Soberanes	
	Brian Ogston	Junior Sani	
Softball			
Varsity Head	Nick Houtz	Connie Benavides	
JV Head	Jolene Coon	Angie Martinez	
Volunteer	Cindy Evangelisti	Max Ming	
	Lance Phillips	Keith Nordby	
	Kasey Hillier	Megan Cheatham	**
	Jason Weaver		
	David Ochoa		
	Lee John Soldati		
	Eulalia (Lia) Wilson		
Track			

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Boys Varsity Head	Mark Grismer	Ryan Hopkins	
Assistant	Debby Bauman	Tony Massey	**
Girls Varsity Head	Michael Bauman	Mike Fye	
Volunteer	James Colemann	Justin Brown	***#
	Michael Giacomeli	Hal Schulz	
	Erine Formica		
	Taylor Williams		
	Chris Puppione		
Boys Tennis			
Varsity Head	Rick Passaro	Monty Delozier	
Boys Golf			
Varsity Head	Jason Carpenter	Bill Olzman	
Volunteer		John Thomas	
Swimming			
Varsity Head	Lehla Irwin	Harry North/Patty Sullivan	
Assistant	Katie Greer		
Badminton			
Varsity Head	Nancy Williams/Earl Passamonte		
Boys Volleyball			
Varsity Head		Bob Gessinger	

The Board of Education accepted a request for maternity leave from Amanda Reece, Consortium Speech Therapist, effective February 6 - April 6, 2015

The Board of Education accepted a letter of resignation from Beth Ann Turner, El Molino Band/Music Teacher, effective June 4, 2015

The Board of Education accepted a letter of retirement from Keller McDonald, District Superintendent, effective June 30, 2015

The Board of Education accepted a letter of resignation from Kimberly Kaido-Alvarez, El Molino Food Service Worker, effective February 20, 2015

II. COMMUNICATION

- A. VERBAL – None
- B. WRITTEN- Mr. McDonald reported receiving numerous emails regarding synthetic fields and teacher negotiations and a letter from the Sonoma County Office of Education, Fiscal Office regarding the district’s first interim report.

III. REPORTS

A. STUDENT REPRESENTATIVES

Lauren Keegan, Analy Student Representative reported prom is set to take place at AT&T Park; the final preparations are taking place. Singing Valentines were delivered last Friday, the proceeds are a fundraising effort for prom scholarships. Spring sports are underway. This coming Friday, Analy will be rewarded with the first Battle of the Fans award, Analy received first place. Analy will host a blood drive on February 26 and that same evening AP Night will take place. Leadership will host a movie night showing Talladega Nights on February 27. Pennies for Patients fundraiser will start on February 23. Interact hosted a middle school dance which was very successful. The Rotary Crab Feed on Valentine’s Day was a sold out event. Analy will partner with El Molino for the Bob Burkes Charity Auction, preparations are underway. The ASB Convention is March 23. The spring musical is Oliver which starts March 20. Ms. Keegan reported that without the teachers these functions would not be possible.

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Grace Kan, El Molino Student Representative reported the Turnabout Dance was a great success with the band Wonderbread 5. Thanks to the cheerleaders they brought in a photo booth to the dance, which was a great success. Chilingo was held last Friday, we received a lot of positive feedback from teachers, students and parents. The Interact Club is having a can food drive at the Guerneville Safeway. The Journalism Club has their first issue of the school newspaper.

Isella Schroff, Laguna Student Representative - Absent

B. PRINCIPALS

Matt Dunkle, El Molino Principal - Report postponed

Kent Cromwell, Laguna Principal – Report postponed

Chris Heller, Analy Principal – Report postponed

C. ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President - No report

Bill Olzman, WSCTA President gave his report time to the following to address the Board regarding concerns and observations relating to contract negotiations between WSCTA and the District:

- Rebecca Colburt, Analy ASB President
- Sam Kang, El Molino ASB President
- Sierra Beldon, Analy graduate from 2014, and a graduate from UC Davis
- Greg Wrisley, Analy teacher and parent
- Starr Hergenrather, Analy teacher

D. BOARD MEMBERS

Trustee Stecher reported receiving several communications regarding teacher negotiations and the athletic field projects.

Trustee Walker reported receiving several emails regarding teacher negotiations and the athletic field projects. Trustee Walker attended the Analy Boosters Crab Feed; it was nice to see students from both campuses at the event.

Trustee Bruhner received numerous emails and phone calls regarding teacher negotiations and the athletic field projects. Trustee Bruhner attended the El Molino Interact Club meeting and is pleased to see how the club has grown. Trustee Bruhner is looking forward to attending the Analy Interact Club.

Trustee Noe reported she appreciated receiving the feedback on the turf field projects.

Trustee Landry reported she also appreciated receiving the feedback on the turf field projects. Trustee Landry was able to attend the El Molino Performing Arts Center meeting.

E. SUPERINTENDENT

- Summer school for 2015 – Mr. McDonald reported summer school will be held at Laguna High School.
- Letter from Sonoma County Office of Education regarding West Sonoma County Union High School District First Interim Budget Report – Mr. McDonald reported that Sonoma County Office of Education received and accepted our First Interim Report for 2014-15 and the county has accepted the report as qualified.
- Plan to issue next series of Measure I facility improvement bonds this spring– Mr. McDonald reported the District will take a look at selling another issue of bonds. Mr. McDonald will bring a timeline for consideration in March and will check with the fiscal advisor.

IV. DISCUSSION /ACTION

- A. **CONSIDERATION OF APPROVAL OF MONTHLY UPDATE TO 2014-15 BUDGET –** Shelley Stiles reviewed monthly budget update for 2014-15. Ms. Stiles reported next month she will present the second interim report to the Board. Trustee Stecher moved to approve the Monthly Update to 2014-15 Budget. Trustee Walker seconded the motion. The following comments were made regarding:
- Activity bus is paid for out of supplementary funds
 - Encourages after school programs for students
- Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
- B. **RECEIVE REPORT FROM MEASURE I CITIZENS’ BOND OVERSIGHT COMMITTEE -** Keller McDonald introduced Jim Walton, Vice-Chair of the Measure I Citizens’ Bond Oversight Committee to present the annual report. Mr. Walton reported the committee met several times throughout the year. Mr. Walton reported:
- The District properly expended revenues generated from Measure I bond sales for school construction projects appropriate to the language of Measure I approved by the voters in November 2010, and used no Measure I funds for any teacher or administrative salaries or other school operating expenses. Committee approved by 6-0 vote (one absent).
 - The District is in compliance with Section 1(b)(3) of Article XIII A of the California Constitution for the fiscal year from July 1, 2013 through June 30, 2014. The Committee approved by 6-0 vote (1 absent).
- Trustee Walker moved to receive report from Measure I Citizens’ Bond Oversight Committee. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
- C. **PRESENTATION OF “TOMORROW’S LEADERS TODAY” YOUTH DEVELOPMENT PROGRAM –**This item has been tabled until the March meeting, the presenter was unable to attend due to illness.
- D. **CONSIDERATION OF AUTHORIZATION TO CONDUCT A PUBLIC BID FOR THE ANALY BAND ROOM PROJECT –** Keller McDonald reported that progress is going well on the Analy band room project and introduced Jennie Bruneman, Director of Maintenance. Ms. Bruneman reported on the timeline and the proposed schedule. DSA approval is anticipated by mid March, then the bid award would come back to the board in April and construction could begin in May or June. Anticipated construction time is ten months. The following discussion took place regarding:
- The Board thanked Jennie Bruneman, Keller McDonald, staff and the committee for their work on this project
 - This project will have no impact on summer school
 - Accessibility and ADA compliant
 - No resources to address all the ADA responsibilities on established buildings
 - As the new building are constructed the ADA requirements are addressed
- Trustee Walker moved to approve the Authorization to Conduct a Public Bid for the Analy Band Room Project. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent.
- E. **ANALY AND EL MOLINO STADIUM PROJECT CONSTRUCTION TIMELINES AND COST ESTIMATES –** Jennie Bruneman reported on the Analy and El Molino stadium projects timelines and cost estimates. Over the last year and half planning has gone into these projects for both schools. Ms. Bruneman reported the Board moved forward with a decision to use rubber infill for the field projects. Consultants were brought into the November 2014 board

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meeting to review various types of infill, and staff was directed to continue plans to use rubber infill. Ms. Bruneman reviewed the estimates starting with Analy. Analy has made a request as well as the boosters to get larger press box, it was reported the boosters and possibly the Field Goal Committee will pay for the difference for the press box. A brief comment was made that it could be a cost savings to use one general contractor for both the Analy and El Molino stadium projects.

Ms. Bruneman reviewed the El Molino cost estimate. Staff plans to bring back to the March meeting to get Board approval to go out to bid. Anticipating DSA approval in April or May. A discussion took place regarding:

- Construction timelines
- Recommend summer construction 2015
- Beneficial to start construction this summer versus next summer, with a hungry construction market
- Summer construction will have an effect on fall sports

A discussion took place regarding:

- Tire crumb infill safety concerns
- Costs with changing design and infill options
- The possibility of a delay on the projects with a redesign

The infill options that were presented at the November meeting were reviewed.

- Trustee Noe reported she talked to lead staffer in Senator's office regarding a senate bill introduced at the state level in regards to the tire crumb infill; with this new information coming forward it should be discussed further
- Moratoriums on this type of fill are proposed in this legislation
- Should bring it back as an action item to discuss other types of infill
- Look at safety issues with any kind of infill
- If the study on crumb infill comes back negative and we decide to proceed as planned with the crumb infill and the infill must be replaced for health concerns in the future, then it may be up to the schools and the Districts to replace at the Districts expense

The following addressed the Board regarding concerns with the crumb rubber infill:

- Nell Hergenrather
- Douglas Kuula
- Joan Twan
- Amy Taganacchi
- Craig Litwin
- Vince Scholten
- Asana Meegan
- Frank Thesis
- Alia Van Horn

Continued discussion on the following:

- Other alternative infill
- Ground up coconut husks and cork
- Natural grass
- Concerns with effect on ground water
- Crumbs erode and go into storm drain
- Lack of sufficient research on the crumb rubber infill
- Spend more time to review the options
- Crumb rubber fields are very hot during the summer months
- Athletes are requested in some cases to purchase specific shoes for the heat of the field
- Sprinklers can be used to cool the fields
- Concerns of chemicals and off gassing from synthetic fields
- CEQA process has been done on this project
- Several community members thanked the Castleberrys for all their work on the field projects

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- Possibility to use Futrfill
- Environmental Impact Report should be done
- Chip Castleberry addressed the Board on coming up with a solution, do what is best for the kids as soon as possible
- Try not to put off the field projects for either site
- If there is a significant amount of rain then it can be a problem with natural grass
- Safety for the students first
- El Molino concern with water for grass field. El Molino does not a redundant water source

Steve Kwok, architect reported there is some breathing room and the District does not have to slow down process to keep going forward.

Things to include in research for the next board meeting:

- Well cost for El Molino
- Futrfill
- Natural grass

The discussion continued regarding:

- SCL voted to change soccer to a winter sport, this should be considered in the decision
- Does El Molino and Analy need to have the same type field or can it be based on what the school wants
- Synthetic field, rental will generate revenue

The Board directed Superintendent McDonald to work with Jennie Bruneman, Maintenance Director to look at the project, alternative materials and cost estimates. The discussion will take place at the next meeting in March regarding potential infill alternatives.

- F. EL MOLINO PERFORMING ARTS FACILITY DESIGN TEAM RECOMMENDATIONS AND COST ESTIMATES – Keller McDonald introduced QKA Architects to present and report recommendations of the El Molino Performing Arts Center. The following items were reviewed:

- Schematic design
- 300 seats
- Displacing broadcast studio, but have found a replacement site
- Cost estimate
- Committee worked really hard and did great work
- Committee would like to recommend this as the project
- Student body use
- Assembly use
- Original plan was \$500 or so per square foot, now up to \$700 square foot
- \$2.5 million deficit

The following discussion took place:

- Bond council will be coming in March
- Suspend future work on this project
- Not commission any additional work
- Start looking for funding
- Look at bids on band room and stadium projects
- Want to be reassured that the current allotment for the Performing Arts Center will remain in place and not used on another project
- What is the draw to El Molino for potential students to come to this school
- This Performing Arts Center will better the community and the town of Forestville
- Budget considerations of other projects
- DSA approval

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V. FUTURE AGENDA ITEM

- A. INITIATE PROCEDURES FOR ISSUING NEXT SERIES OF MEASURE I FACILITY IMPROVEMENT BONDS
- B. REVISE DISTRICT INSTRUCTIONAL MATERIALS ADOPTION CALENDAR

VI. ADJOURNMENT – The meeting adjourned at 9:45p.m.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

DISTRICT GOALS for 2014-2015

Approved by Board of Trustees on May 7, 2014

Enrollment

Increase District enrollment from 2013-14

- Implement the strategies to boost District enrollment recommended in April 2014 by the District Enrollment Strategies Committee, evaluate their effectiveness and determine next steps to boost enrollment for coming three years
 - Allocate resources (e.g. staff time) to explore best practices, assess viability, establish an evaluation plan, and develop and execute an implementation plan to create
 - an integrated STEAM (science, technology, engineering, arts, and mathematics) curriculum in one or more schools, as appropriate
 - a Farm-to-Table curriculum in one or more schools, as appropriate
 - Allocate resources to expand, coordinate, and evaluate marketing; including outreach to alumni, parent and community outreach, and outreach to middle schools
 - Allocate resources (e.g. staff time) to explore best practices, assess viability, establish an evaluation plan, and develop and execute an implementation plan to offer online courses and blended “computer” classrooms
- Implement additional strategies to boost District enrollment, evaluate their effectiveness and determine next steps to boost enrollment for coming three years
- Widely communicate to District stakeholders all work associated with increasing District enrollment

Student Achievement

Use the Local Control Accountability Plan (LCAP) to improve student achievement and overall success of the District

- With input from all key stakeholders, effectively implement, evaluate and revise (as needed) the stakeholder engagement plan
- With input from all key stakeholders, identify specific measures to evaluate achievement of economically disadvantaged, English learners, Foster youth, Hispanic students, and other subgroups of significant size in the eight priority areas in the District LCAP

Community Engagement

Build involvement of the Hispanic community in school programs and activities to widely benefit all

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- Host family events at partner middle schools to provide information and support for future students in our District graduating from high school career and college ready
- Collaborate with other agencies and organizations to focus additional community resources to support this goal. For example
 - Public libraries for adult literacy programs
 - SRJC for high school level and college level adult education classes
 - Community Clinics for health programs for students and families
 - Businesses and West County Community Services for youth employment
 - Health Action Chapters for community health

Curriculum, Instruction and Assessment

Implement curriculum, instruction and assessment aligned with the Common Core State Standards in grades K-12 across West Sonoma County

- Continue work from 2013-2014 to lead and support professional development and other efforts to coordinate a West County Grade 6-12 Common Core math program
- Lead and support professional development and other efforts to coordinate a West County Grade 6-12 Common Core English Language Arts program
- Plan, provide, measure, and evaluate professional development and other resources to increase use of technology to deliver effective instruction

Student Support

Using available resources, increase measures of student engagement (e.g. student attendance, credit accumulation and California Healthy Kids Survey)

- At Laguna High School, pilot a restorative justice approach, evaluate the program and determine next steps for the following school year
- Expand opportunities for leadership development and community involvement. For example
 - Tomorrow's Leaders Today
 - Health Action Councils

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Respectfully submitted by Executive Secretary Karen Lamb

Karen Lamb

Approved and entered into the official minutes of West Sonoma County Union High School District on this 4th day of March, 2015.

Keller Wilson