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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, January 21, 2015
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
 - Present
 - Absent
 - Diane Landry, President
 - Kellie Noe, Vice-President
 - Lori Bruhner, Clerk
 - David Stecher, Trustee
 - Ted Walker, Trustee
 - Keller McDonald, Superintendent
 - Lauren Keegan, Analy Student Representative
 - Grace Kan, El Molino Student Representative
 - Isella Schroff, Laguna Student Representative
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to Closed Session.
 - 1. STUDENT DISCIPLINE – CASE #5-(14-15), #6-(14-15)
 - 2. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 - c. Coaches
 - 3. OTHER PUBLIC EMPLOYMENT
 - 4. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 - 5. EVALUATIONS:
 - a. Superintendent

6. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA	Keller McDonald
CSEA	Keller McDonald

Unrepresented Employees:

Confidential/Supervisory	Keller McDonald
Management	Keller McDonald
Superintendent	Diane Landry

E. RECONVENE TO OPEN SESSION – The meeting reconvened at 6:16 p.m.

F. PLEDGE OF ALLEGIANCE - Isella Schroff led the Pledge of Allegiance.

G. APPROVAL OF THE AGENDA – Trustee Stecher moved to approve the Agenda. Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: Approved by 3 yes, 0 no.

Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)

H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – None

I. CONSENT CALENDAR: Trustee Noe moved to approve the Consent Calendar. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: Approved by 3 yes, 0 no.

1. CONSIDERATION OF APPROVAL OF THE DECEMBER 10, 2014 BOARD MEETING MINUTES

2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS

3. CONSIDERATION OF APPROVAL OF SUPERINTENDENT’S RATIFICATION OF OVERNIGHT FIELD TRIP REQUESTS

4. CONSIDERATION OF APPROVAL OF DONATIONS

5. CONSIDERATION OF APPROVAL OF 2014-15 WARRANT REGISTERS DECEMBER 4, 2014 THROUGH JANUARY 14, 2015

6. CONSIDERATION OF APPROVAL OF REVIEW OF BOARD POLICY 5117 AND REVISIONS TO ADMINISTRATIVE REGULATION 5117 INTERDISTRICT TRANSFER AGREEMENTS TO INCORPORATE EMPLOYMENT-RELATED TRANSFERS

7. CONSIDERATION OF APPROVAL OF SURPLUS PROPERTY DECLARATION – MAINTENANCE & OPERATIONS EQUIPMENT

8. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT

9. CONSIDERATION OF APPROVAL OF CONTRACT AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND PATRICIA MCGINTY FOR SPEECH AND LANGUAGE SERVICES FOR THE WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM.

J. CLOSED SESSION REPORT

1. STUDENT DISCIPLINE – Trustee Bruhner moved to approve the recommendations of the administration in student discipline case #5-(14-15) and #6-(14-15). Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

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2. ACTION TAKEN – Trustee Bruhner moved to approve the Closed Session Report. Trustee Walker seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes.

The Board of Education approved the employment of:

Jeff Ogston, AHS math teacher, increase from .60 to .80 FTE, effective January 5, 2015

Cynthia Formaker, Consortium school nurse, increase from .684 to .76 FTE, effective January 5, 2015

Carmelina Grant, Analy Site Career Center Coordinator, increase from 5.5 hrs/day to 7 hrs/day, effective February 1, 2015

The Board of Education approved to move the following certificated employees from Temporary to Probationary 1 status:

Keith Baker, EMHS English/Social Sciences teacher, effective 8/18/2014

Becky Raymond, Consortium School Nurse, effective 8/18/2014

The Board of Education accepted the resignation from Gayle Dyer, Food Service Coordinator, resignation, effective December 31, 2014

II. COMMUNICATION

A. VERBAL - None

B. WRITTEN - Mr. McDonald reported receiving information regarding the use of infill for turf fields. Mr. McDonald received communications regarding the superintendent search from Eric Kirchman and Jeanne Fernandes, this information will be passed along to the Board in TGIF.

III. REPORTS

A. STUDENT REPRESENTATIVES

Lauren Keegan, Analy Student Representative thanked Mr. McDonald and Mr. Heller for supporting and communicating with the Leadership class. Analy is celebrating Winter Spirit Week. Analy will host a White Out Dance in place of the Turnabout Dance. The Prom venue has been set for AT&T park. The Analy Interact is hosting a middle school dance. Sebastopol Rotary will host a Crab Feed on Saturday, February 14, proceeds fund Education Grant Programs. Singing Valentine's will be taking place on February 13.

Grace Kan, El Molino Student Representative reported the Battle of the Fans is a great experience and has increased school spirit. Ms. Kan reported El Molino has an instagram account which is #elmoyouno. In memory of Ryan Strong there will be a community beautification day to plant more roses. The Pennies for Patients fundraiser is going on through February. Leadership is hosting their 2nd annual chili cook off/bingo night, called Chilingo on February 6. The winter musical performance is the Wiz starting on January 22. The annual Dodge Ball Tournament is in the planning stages, there are 10 teams signed up to participate. El Molino will hold a talent show on March 6. The Turnabout Dance is February 14, 2015. The Forestville FFA can food drive fundraiser is underway.

Isella Schroff, Laguna Student Representative thanked the Board for the opportunity to be a student representative. Project Success is underway at Laguna. A talent show will take place at Laguna in the near future. Ms. Schroff distributed a copy of the Laguna Literary Magazine to the Board. The students are looking into making a handmade yearbook. Students participated in making Halloween gourds in art and at the end of the year they will make clay sculptures. Woodshop and gardening classes have been busy working on a tool box for the shed and the garden is coming together with compost and working on clearing the weeds.

B. PRINCIPALS

Chris Heller, Analy Principal reported Analy has been invited by the Department of Education to apply for the Gold Ribbon Award. Vice-Principal Guerrero has reported steady attendance at the ELAC meetings with great parent involvement. Mr. Heller reported there have been discussions regarding advertising Analy more throughout the town of Sebastopol. The Mayor of Sebastopol will be meeting with Leadership to discuss options. Analy Boosters Crab Feed is coming up. The Analy Education Foundation will host a

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fundraiser on March 28 at Kosta Brown Winery. The FFA drive through pesto and pasta dinner is January 28. The Battle of the Fans has been successful and a very positive experience.

Kent Cromwell, Laguna Principal welcomed new student representative Isella Schroff. Laguna has many things going on this semester. The rain catchment system has been installed; in addition with the help of the grant money Laguna was able to purchase 2 extra 300 gallon tanks. Mr. Cromwell reported Laguna has applied for the Model Continuation award and has not received confirmation if they have received that title. Stars Preschool wanted to work together with Laguna and has managed to arrange for students to go and work with preschoolers. The students that participate will be able to earn extra credits. February and March CAHSEE testing will take place. There are many new faces at Laguna due to the new semester. Laguna has a interested group of boys that would like to form a basketball team and possibly host or participate in a tournament.

Matt Dunkle, El Molino Principal reported El Molino has been invited by the Department of Education to apply for the Gold Ribbon Award. Mr. Dunkle reported last Wednesday the Chamber hosted a Meet and Greet with the help of Jacob Rich, where El Molino was able to showcase the chorus, dance team and the culinary program. Lynn Stewart has been busy with ESL. El Molino student, Sam Kang has been awarded a grant for starting a student newspaper. The Interact Club is working with Russian River Area Resources and Advocates Committee, to provide clothing to the West County homeless shelter. Mary Fricker has been working on building a large database to create email connections to a larger community. The can food drive fundraiser is underway.

C. ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President - No report

Bill Olzman, WSCTA President reported many teachers are in attendance at tonight's board meeting. The teachers are in attendance to support and show interest in this year's negotiations process. Mr. Olzman reported the Association would like to be a budget priority so the district can continue to have the highest quality instruction and teachers. The following items were reported:

- WSCTA believes the District has the funds to give a raise this year
- Matter of desire to give the raise
- Teachers have not received a raise in seven years
- Teachers have taken cuts over the past years
- Teachers achieving additional certification to add quality to their classrooms
- Additional notes passed out to the Board by Bill Olzman regarding additional time and work that teachers put forth

D. BOARD MEMBERS

Trustee Stecher reported he attended the SCOE Sexual Harassment Training; the CTA sponsored dinner for newly elected Board members and the Town Hall Meeting held at El Molino in regards the Superintendent search.

Trustee Walker reported long time educator in West County, Mr. Bob Watson, has passed away, he will be missed and our thoughts are with his family.

Trustee Bruhner thanked everyone that came out to tonight's meeting, it is great to see all the support. Trustee Bruhner was able to attend the CTA sponsored dinner for newly elected Board members, and the SCOE sexual harassment training. She also was able to attend the holiday dinner at Laguna High School, and the Town Hall meeting at Analy regarding the Superintendent search. The Town Hall Meeting was a very positive experience with great feedback from staff and community.

Trustee Noe thanked the teachers for coming to tonight's meeting. Trustee Noe attended the CTA sponsored dinner for newly elected Board members. Trustee Noe was able to attend Laguna and Analy holiday dinners, these are great events for teachers and students.

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Trustee Landry thanked the teachers for coming out to tonight's meeting. Trustee Landry reported she attended the Town Hall meeting at Analy on Tuesday, and El Molino on Thursday. There was great input at both meetings.

E. SUPERINTENDENT

- School emergency closure procedures and funding for two days schools were closed – Mr. McDonald reviewed the ways the district has improved our emergency school closure procedures, based on our school closure experience on December 11 and 12, 2014.
- Tomorrow's Leaders Today - Mr. McDonald reported the program is coming to Sonoma County and reviewed the possibility of the program expanding into the West County. Mr. McDonald will notify the board so they can come and observe the program.
- Summer Algebra Academy - Mr. McDonald reported that the great success of the Algebra Academy model is attracting interest in Sonoma County. The Sebastopol Area Chamber of Commerce is very interested in bringing this program to the Sebastopol community in the summer 2015. Supervisor Efren Carrillo is reaching out to his contacts in this community for this project.
- Measure I facility improvement project report (Analy Band Room, Analy and El Molino Stadiums, and El Molino Performing Arts Center) - Mr. McDonald reported the band room design has been received by the DSA, review of plans are in process. Stadium projects are to be delivered to DSA, and a meeting is scheduled with the Performing Arts Center committee next week.
- Results of Sonoma County Health Department physical education study - Mr. McDonald reported on a recent study launched by Sonoma County Health Department, observing teens and the measurement amount of physical activity in grades 5, 7 and 9. Mr. McDonald reviewed the results and recommendations.
- Intradistrict and Interdistrict transfer timeline reminders - Mr. McDonald reported the timeline and guidelines are communicated with parents and students. The applications received will be processed in February.

IV. DISCUSSION /ACTION

- A. STUDENT REPORT ON DISTRICT SOLAR POWER PRODUCTION – Mr. McDonald introduced El Molino teacher, Kate Oitzinger, and Analy teacher, Nicoletta Lupu. Ms. Oitzinger introduced students Hannah Pieh and Brianna Bernier who gave a presentation on the solar power productions at El Molino High School. Ms. Lupu introduced students Matt Marshall and Quinn Halleck who gave a presentation on the solar power production at Analy High School. A brief discussion took place regarding other forms of energy that could be placed on the campuses.
- B. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2014-15 – Shelley Stiles reviewed the monthly budget update for 2014-15. Trustee Stecher moved to approve the Monthly Budget Update for 2014-15. Trustee Bruhner seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: Approved by 2 yes. 1 absent.
- C. SUPERINTENDENT RECRUITMENT TIMELINE – Mia Del Prete reviewed the timeline for the Superintendent recruitment and the process. A discussion took place regarding:
- Paper Screening Committee (11) members
 - Selection Advisory Committee (19) members
 - Next benchmark is set for January 26 and we are right on target
 - Encourage candidates to turn in paperwork electronically
 - Timelines are firm
 - Community members are an important part of this process
 - Should not be disqualified to sit on a committee if you have served on a similar committee in the past

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- D. PRELIMINARY ENROLLMENT PROJECTION FOR DISTRICT SCHOOLS FOR FALL, 2015-16 – Mr. McDonald reviewed the preliminary enrollment projection for fall 2015-16. The report is a snapshot of the information gathered from the partner schools and districts across the county. Mr. McDonald reviewed the target numbers for each site:
- Analy 1360, ultimate enrollment: 1360
 - El Molino 650, ultimate enrollment: 750

Schools and District will continue to work on marketing the schools and programs.

A brief comment: Thank you Mr. McDonald for providing the information, it would be beneficial if we could count how many of our feeder middle school students actually came to our schools.

- E. CHANGES MADE BY STATE BOARD OF EDUCATION IN LOCAL CONTROL AND ACCOUNTABILITY (LCAP) TEMPLATE FOR 2014-15 – Mr. McDonald reviewed the changes in the Local Control and Accountability template for 2014-15. The following items were reviewed:

- Screenshot of revised introduction
- Additions to the introduction
- Screenshot of revisions to state priorities page
- Clarifications of state priorities
- Revised LCAP
- Revised Section 1: Stakeholder Engagement Description
- Revised Section 1: Stakeholder Engagement Instructions
- Duty to “consult”
- Duty to “negotiate”
- Guiding questions on stakeholder engagement
- Revised Section 1: LCAP Template
- Classification of Students for LCFF
- Subgroups
- Revised LCAP
- Annual Update
- Guiding questions from LCAP Template Annual Update
- Section 2: Actions/Services
- Section 3: Use of Supplemental and Concentration Grant Funds and Proportionality
- Determination of English learners

A brief discussion took place regarding:

- Engage certificated staff and association
- Gain information from the stakeholders
- More work needs to be done, on Monday the WSCTA informal meeting will take place and the stakeholder engagement plan will be reviewed, along with input from last year which will all be incorporated in the LCAP.

- F. CONSIDERATION OF APPOINTMENTS TO FILL CITIZENS’ BOND OVERSIGHT COMMITTEE VACANCIES – Mr. McDonald reviewed the need to fill the vacant positions on the Citizens’ Bond Oversight Committee. Trustee Walker, Trustee Landry and Superintendent McDonald reviewed the applications and are submitting a recommendation to the Board to consider appointing James Conner – Member at Large (Term 1, 2016) and Glenn Fricker – Member at Large (Term 1, 2017). Trustee Walker moved to approve the Appointments to Fill Citizens’ Bond Oversight Committee Vacancies. Trustee Noe seconded the motion. Approved by 5 yes, 0 no. Trustee Stecher, yes, Trustee Walker, yes, Trustee Bruhner, yes, Trustee Noe, yes, Trustee Landry, yes. Student Advisory Vote: Approved by 2 yes 1 absent.
- G. FIRST READING OF REVISIONS TO THE SITE CAREER CENTER COORDINATOR JOB DESCRIPTION – Mia Del Prete reviewed the recommended revisions. The board requested this item be brought to the Consent Calendar in February.

V. FUTURE AGENDA ITEM

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- A. ANALY AND EL MOLINO STADIUM PROJECT CONSTRUCTION TIMELINES AND COST ESTIMATES - FEBRUARY
- B. CONSIDERATION OF RECEIPT OF ANNUAL REPORT FROM MEASURE I CITIZENS BOND OVERSIGHT COMMITTEE - FEBRUARY
- C. INITIATE PROCEDURES FOR ISSUING NEXT SERIES OF MEASURE I FACILITY IMPROVEMENT BONDS
- D. REVISE DISTRICT INSTRUCTIONAL MATERIALS ADOPTION CALENDAR
- E. CONSIDERATION OF APPROVAL OF EL MOLINO PERFORMING ARTS CENTER PROJECT DESIGN

VI. **ADJOURNMENT** – The meeting adjourned at 8:27 p.m.

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Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 18th day of February, 2015.


