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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, November 12, 2014
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.

B. ROLL CALL

Present

Absent

Kellie Noe, President

Amber Twitchell, Vice-President

Diane Landry, Clerk

Rebecca DeSart, Trustee

Ted Walker, Trustee

Keller McDonald, Superintendent

Lauren Keegan, Analy Student Representative

Grace Kan, El Molino Student Representative

Reid McDivitt, Laguna Student Representative

C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None

D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: Recessed to closed session.

1. STUDENT DISCIPLINE – CASE #4-(14-15)

2. PUBLIC EMPLOYMENT

a. Certificated

b. Classified

3. OTHER PUBLIC EMPLOYMENT

4. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE

5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

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WSCTA

Keller McDonald

Unrepresented Employees:

Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Kellie Noe

E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:00 p.m.

F. PLEDGE OF ALLEGIANCE – Trustee Walker led the Pledge of Allegiance.

G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee DeSart seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.

Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)

H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None

I. CONSENT CALENDAR: Trustee DeSart moved to approve the Consent Calendar. Trustee Walker seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.

1. CONSIDERATION OF APPROVAL OF THE OCTOBER 8, 2014 BOARD MEETING MINUTES

2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS

3. CONSIDERATION OF APPROVAL OF DONATIONS

4. CONSIDERATION OF APPROVAL OF 2014-15 WARRANT REGISTERS OCTOBER 2, 2014 THROUGH NOVEMBER 5, 2014

5. CONSIDERATION OF APPROVAL OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS IN AGRICULTURE MECHANICS (EL MOLINO)

6. CONSIDERATION OF APPROVAL OF LICENSE AGREEMENT WITH COUNTY OF SONOMA

7. CONSIDERATION OF ACCEPTING RESIGNATION OF CITIZENS' BOND OVERSIGHT COMMITTEE MEMBER AND AUTHORIZING A PROCESS TO FILL VACANCY

8. CONSIDERATION OF APPROVAL OF QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURER

9. CONSIDERATION OF APPROVAL OF FIVE-YEAR AGREEMENT WITH PARTICIPATING SCHOOL DISTRICTS IN SONOMA COUNTY REGARDING HONORING INTERDISTRICT ATTENDANCE AGREEMENTS

J. CLOSED SESSION REPORT

1. STUDENT DISCIPLINE – Trustee Landry moved to approve the recommendations of the administration in student discipline case #4-(14-15). Trustee Walker seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes.

2. ACTION TAKEN – Trustee DeSart moved to Approve the Closed Session report. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes. The Board of Education approved the employment of Tracy Klein as the EMHS Short Term Independent Study Coordinator, effective October 10, 2014.

The Board of Education approved the following classified employments:

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Jennifer Owens, .71875 FTE AHS Food Service Worker, effective October
Renee Giacomini, .71875 FTE AHS Food Service Worker, effective November 3,
2014.

Logan Atwell, 1.0 FTE EMHS Custodian I, effective November 20, 2014.

The Board of Education approved the request from Eric Wycoff to use up to four (4)
unpaid days of leave of absence.

The Board of Education approve to increase Daniel Dale, Behavior Assistant from
5.5 hours to 6 hours/day, effective November 3, 2014.

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Mr. McDonald reported he received an invitation from the law firm AALR for a gathering for the holidays.

III. REPORTS

A. STUDENT REPRESENTATIVES

Lauren Keegan, Analy Student Board Representative reported November has been a slow month for Analy. The Analy blood drive was very successful. Good news for the Analy Band, they received their missing instruments back from a Good Samaritan. The Analy girl's golf team won the SCL Title. The annual Analy can food drive started last week, donations are being collected at the school. The cross country team will participate in the SCL Tournament this Saturday. The focus for Tiger Transition is to teach freshman students more about academics and how to be better prepared for finals. The Analy football team will host the NCS Tournament at home vs El Cerrito.

Grace Kan, El Molino Student Board Representative reported that the Apple Game was full of school spirit, it was a very positive experience. Some students are traveling to the football playoffs in McKinleyville. The sophomore candy crush fundraiser made \$300. The winter athletic season is gearing up. FFA traveled to Louisville, Kentucky to participate in the National FFA conference, which was a success. On December 6, El Molino will participate in Parade of Lights festival in Guerneville.

Reed McDivitt, Laguna - absent

B. PRINCIPALS

Chris Heller, Analy Principal reported Analy has begun middle school recruitment efforts, there were many parents in attendance. Student shadowing opportunities are also taking place. Parent tours are November 3. Tiger Pause hosted nine parents, it was a good turnout with great conversations. The Battle of the Fans to promote school spirit and environment, it is a program that invites students to have good time, in a fun atmosphere. Mr. Heller has been observing Mr. Cullinan's class and has also participated in a mock trial as the judge. Congressman Huffman came to Analy for a site visit and a tour of the Project Make classroom. Analy will host a principal meeting on Friday, for fellow principals to tour the Project Make class. Mr. Heller reported Sophia Ayala an Analy graduate was recognized by ACSA's, "Every Student Succeeding Recognition Program" The program honors students who exceed expectations and the educators who support them along the way. Congratulations to Sophia Ayala on her recognition.

Kent Cromwell, Laguna Principal reported he and several Laguna students participated in the ropes course, it was a very positive experience. Restorative Resources training is taking place and hopefully it will be implemented soon. A Model Continuation High School application was submitted and a visiting committee is scheduled to come out to see Laguna tomorrow, it has been a very quick turnaround. The Habitat Grant which funds schools to provide natural habitats in a school yard will be used to remove lawn and replace with drought resistant plants and the installation of a rainwater catchment. Mr. Cromwell reported the second attendance

party for students has taken place, and they are a great success. The first attendance party had 17 students with 2 or fewer absences, this month 22 students have reached the same goal. The Halloween festivities were a lot of fun and the students had a great time with decorating the campus and a costume contest.

Matt Dunkle, El Molino Principal echoed Grace's sentiments regarding the El Molino school spirit. The student body has had great enthusiasm. El Molino night was November 4 which the venue and process of the evening changed. Mr. Dunkle thanked Mark Ballard and Seth Friesen who were very instrumental in organizing this function. This was the coming out party for the band, first time they performed at this function. The leadership students will be heading out to feeder schools for outreach. Thanks to Jacob Rich and his efforts, students at El Molino are volunteering at a youth clinic in Forestville. El Molino will have a dance showcase in December. The football team is headed to McKinleyville for the playoffs. November 22 the Ag Boosters will sponsor a pasta feed and a barn dance at Dutton Ranch. The WASC chair came to El Molino for an informal visit.

C. ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President congratulated all the people who ran for Board seats. Mr. Ballard reported the openers for negotiations are a discussion/action item for tonight's meeting.

Bill Olzman, WSCTA President reported that WSCTA officially endorsed Lori Bruhner, Kellie Noe and David Stecher, the minutes from the October meeting reflected unofficially in error. Mr. Olzman reported preparations are taking place for negotiations, and he is looking forward to the negotiation process. This should be a positive year, look forwarding to working with everyone.

Trustee Twithcell moved to approve amending the motion to approve the minutes to reflect "officially endorsed". Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes.

D. BOARD MEMBERS

Trustee Noe – Absent

Trustee DeSart thanked the association and thanked the board members that were elected.

Trustee Walker thanked Trustee DeSart for being on the board. Trustee Walker reported he has attended sporting events and is looking forward to the dance showcase. Trustee Walker wished all a nice Thanksgiving.

Trustee Landry reported attending the Performing Arts Center meetings and they are going very well. Trustee Landry will be attending a Rotary dinner tomorrow night that will support the El Molino culinary program.

Trustee Twitchell reported she is hearing more and more positive comments in the community about our district. Congratulations to the winners of the elections. Trustee Twitchell wished everyone a Happy Thanksgiving.

E. SUPERINTENDENT

- Mr. McDonald reported the District has been in contact with Registrar of Voters office, they will not be able to certify the election until Thanksgiving week and the new Board members will be seated at December 10 Board meeting.
- Mr. McDonald reported he was invited to Sonoma State last Monday to tour Weill Hall. An invitation has been extended to our schools to perform at Weill Hall with a combined district wide music performance. The use of the hall will be at no charge, the schools cannot charge and this cannot be a fundraiser. This is an exciting opportunity to showcase our music programs, looking at the possibility of performing next fall.
- El Molino Performing Arts Center design report – Mr. McDonald reported the committee continues to go forward. The committee has been examining the best possibilities and best location for the Performing Arts Center. The committee is also examining

possibilities of repurposing space in the art studio. It is exciting to see ideas coming into focus. The next meeting is Thursday, December 11.

- Local Control Accountability (LCAP) -
 - Stakeholder engagement plan for 2014-2015
 - State is changing LCAP format for 2014-2015Mr. McDonald reported this is a work in progress; it is very similar to last year with a few streamlines. The District is obligated to review and revise plan. We are awaiting the State Board of Education to adopt a revised template so we can proceed.
- Progress toward Common Core State Standards implementation (technology, professional development and instructional materials) - Mr. McDonald reviewed the Common Core State Standards Implementation Grant Plan.
- Staff Development Day Monday, November 10 - Mr. McDonald gave an update on the Staff Development Day. Dr. Thomas Armstrong spoke regarding “The Adolescent Brain”, followed by department meetings, while Laguna staff had Restorative Justice meetings. The Analy and El Molino teachers put on 5 mini workshops called “Teachers as Learners.”

IV. DISCUSSION /ACTION

- A. CONSIDERATION OF ACCEPTANCE OF OPENERS FROM CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2014-2015 – Mia Del Prete reported CSEA President, Mark Ballard presented negotiation openers, Article 4, 6, and 11. Trustee Landry moved to Accept the Openers from California School Employees Association (CSEA) Initial Proposal for Contract Negotiations with the District for 2014 – 2015. Trustee DeSart seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- B. CONSIDERATION OF APPROVAL OF ANALY BAND ROOM DESIGN AND PERMISSION TO SUBMIT DESIGN TO DIVISION OF STATE ARCHITECT -Mr. McDonald introduced Kevin Chapin from Quattrochi Kwok Architects. Mr. Chapin reviewed the Analy band room design, there has been a lot work put into this design by the committee. Mr. Chapin reviewed the following:
- Features and low maintenance and drought resistant landscape
 - Anticipated schedule once design is approved
 - Heavy work could start in June/July 2015
 - Reviewed the costs of the project
 - Submission to the Division of State Architect
- The following discussion took place regarding:
- Possibility to fundraise to help with costs of trophy walls
 - Bidding could start early spring
- Trustee Walker moved to approve the Analy Band Room Design and Permission to Submit Design to Division of State Architect. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- C. CONSIDERATION OF SYNTHETIC TURF FIELDS FOR ANALY AND EL MOLINO STADIUM PROJECT DESIGNS – Mr. McDonald reported within recent weeks there was an article published by NBC News which raised concerns regarding the possible connection with rubber infill and incidents in cancer among young student athletes. It is important to point out the news article did not provide a scientific study, it voiced concern. This is a timely discussion because the final design on both Analy and El Molino stadium projects are scheduled for the School Board meeting in December. Mr. McDonald introduced Michal Rosales from GSM and Don Manthy from QKA, and Maintenance Director, Jennie Bruneman. Mr. Rosales reviewed the following:

- Reviewed alternative materials
- GSM provided product samples to pass around to the Board and audience
- Cost analysis
- Less information on alternative materials
- Life cycles of alternative products

The following discussion took place regarding:

- Materials that require shock pad to prevent injuries
- Chemical makeup, different gases, what has OSHA said about the out gases, toxicological aspects
- Material and safety sheets on all the products
- Has NIKE investigated the materials they use?
- Look to see what information is available from manufacturers
- What kinds of cancer are reported
- No scientific connection that these products have been linked to cancer
- Individual opinion that tires are the safest rubberized material
- Remind everyone the article is very general the article does not compare any other factors
- Would only vote for the cryogenic rubber
- Most colleges and professional stadiums use the rubber, where cost is not an issue
- Cost of natural grass
- Discuss at next meeting with safety sheet and cost of grass
- Waste of time to look at any other substance it will delay the process and set the project back
- Any delay will put our home seasons in jeopardy and destroy momentum
- If it is decided to go with a different surface it will likely need to be redesigned at least a 2-3 month delay
- No change in timeline if delayed one month on a decision to use the rubber
- Not about time delays it is about being sensible
- Where does the burden of proof lie?
- Role as a district leadership team, in California, charged with making policy decisions for our school district, we have to rely on best information provided to us by professionals, we use police department, insurance carriers, we rely on various state agencies, safe yellow buses, what building materials, based on best available information that is given to us by individuals that are the professionals.
- Concern to do an exhaustive evaluation on this matter, rely on regulatory best information available
- Analy coaches and staff are 100% behind the use of the turf it is the best use of the facility, CIF all stated not to change from rubber field, good benefit in the future
- El Molino coaches and Athletic Director, and staff support going forward with what has been proposed
- Appreciate that different opinions can be made -- thank you
- Good to be exhaustive
- Important thing is that the conversation has been made

Student Advisory Vote: Approved by 2 yes, 0 no, 1 absent. Trustee Landry moved to approve Synthetic Turf Fields for Analy and El Molino Stadium Project Designs. Trustee Walker seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes.

- D. CONSIDERATION OF APPROVAL OF RESOLUTION #4.NOV.2014-2015 IN THE MATTER OF DEVELOPER FEES – Trustee DeSart moved to approve Resolution #4.NOV.2014-2015 in the Matter of Developer Fees. Trustee Walker seconded the motion. Approved by 3 yes, 0 no, 2 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, absent, Trustee Twitchell, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.

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- E. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2014-15 – Shelley Stiles reported on the Monthly Budget Update for 2014-15. Trustee Walker moved to approve the Monthly Budget Update for 2014-15. Trustee DeSart seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- F. EMPLOYMENT-RELATED TRANSFERS – Mr. McDonald reported at the October Board meeting the Board directed administration to place this matter on the November agenda for further discussion. The employment related transfers are a form that is used and developed by the Sonoma County Office of Education. These forms do not request information on student discipline issues or participation in special needs programs. After further research employee related transfers will not have an impact for our District employees. If the District continues to use the Employment Related forms then policies need to be put in place. The following discussion took place regarding:
- Grandfather in the existing transfers
 - Fold it in to existing policy
 - Abandon the use of the form
 - Would be consistent with the interdistrict transfer policy
- Trustee DeSart moved to direct staff to eliminate the use of employee related transfers and fold into the existing policy using the interdistrict transfer form. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- G. CONSIDERATION OF AUTHORIZATION FOR SUPERINTENDENT TO SUBMIT CONTINUING DISCLOSURE INFORMATION RELATED TO BONDS ISSUED BEFORE 2010 – Mr. McDonald reviewed the policies regarding the Securities Exchange Act (SEC) and the procedures the District needs to put in place in order to be in a “hold harmless” period. Trustee Landry moved to approve the Authorization for Superintendent to Submit Continuing Disclosure Information Related to Bonds Issued Before 2010. Trustee DeSart seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe, absent, Trustee DeSart, yes, Trustee Walker, yes, Trustee Landry, yes, Trustee Twitchell, yes. Student Advisory Vote: 2 yes, 0 no, 1 absent.
- H. FIRST READING OF THE 2015 BOARD OF EDUCATION MEETING CALENDAR – The Board requested this item be brought back to the consent calendar in December.
- I. FIRST READING OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS FOR ADVANCED PLACEMENT HUMAN GEOGRAPHY (EL MOLINO) - The Board requested this item be brought back to the consent calendar in December.

V. FUTURE AGENDA ITEM

- A. BOARD ORGANIZATIONAL MEETING – DECEMBER 10, 2014
- B. CONSIDERATION OF APPROVAL OF 2015 BOARD OF EDUCATION MEETING CALENDAR – DECEMBER 10, 2014
- C. CONSIDERATION OF APPROVAL OF ANALY STADIUM AND EL MOLINO STADIUM CONSTRUCTION DOCUMENTS TO SUBMIT TO DIVISION OF STATE ARCHITECT – DECEMBER 10, 2014
- D. PROGRESS TOWARD DISTRICT GOALS, INCLUDING BOOSTING ENROLLMENT, MARKETING AND OUTREACH – DECEMBER 10, 2014
- E. CONSIDERATION OF APPROVAL OF MONTHLY BUDGET UPDATE FOR 2014-15 – DECEMBER 10, 2014

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- F. CONSIDERATION OF APPROVAL OF 2014-15 FIRST INTERIM BUDGET REPORT – DECEMBER 10, 2014
 - G. CONSIDERATION OF APPROVAL OF ANNUAL FINANCIAL AUDIT FOR YEAR ENDING JUNE 30, 2014 – DECEMBER 10, 2014
 - H. CONSIDERATION OF APPROVAL OF PARCEL TAX AUDIT FOR YEAR ENDING JUNE 30, 2014 – DECEMBER 10, 2014
 - I. CONSIDERATION OF APPROVAL OF MEASURE I BOND FUND AUDIT FOR YEAR ENDING JUNE 30, 2014 – DECEMBER 10, 2014
 - J. REVISE DISTRICT INSTRUCTIONAL MATERIALS ADOPTION CALENDAR
- VI. **ADJOURNMENT** – The meeting was adjourned at 8:35 p.m.

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Respectfully submitted by Executive Secretary Karen Lamb

Karen Lamb

Approved and entered into the official minutes of West Sonoma County Union High School District on this 10th day of December, 2014.

Keith H. Donald