

Board Bylaw 9311

Bylaws of the Board

FORMULATION, ADOPTION, AMENDMENT OF POLICIES

The governing board recognizes that its most important function is to establish policies which communicate its direction for the operation of the schools. Policies are written statements adopted by the board which communicate the guidelines and limits within which the Superintendent or designee and staff may take discretionary action.

(cf. 2210 Administrative Leeway or Absence of Board Policy)

The Board encourages members of the community to contribute information and opinions for the Board's consideration and to propose revisions to policy.

The adoption of policy shall conform with Board bylaws governing agenda, meetings and voting. Only those written statements adopted and recorded in the minutes shall constitute official Board policy.

Prior to adoption, new policies shall be given two readings by the Board. At its second reading, the policy may be adopted by a majority vote of all members of the Board. The Board may waive the second reading or may require additional readings.

Revisions to policies that are non-substantive in nature may be taken before the Board once, on a consent agenda. Substantive changes shall be taken for a first and second reading.

In addition to presenting drafts or suggestions for new policy and policy revision when changes in law occur or when a specific need arises, the Superintendent or designee, as policy coordinator, shall maintain procedures for the continuous orderly review of existing policies at a time allocated for this purpose on the agenda of regular Board meetings. When policies are amended, the Superintendent or designee shall review corresponding administrative regulations to ensure that they conform to the intent of the revised policy.

Consideration of Board policy shall be a regular agenda item.

When drafting or revising Board policies which affect other governmental agencies or areas of common interest, the Superintendent or designee shall seek input from these agencies and shall express the Board's desire to cooperate with them in addressing matters of mutual concern.

(cf. 9323.1 Order of Business)

Legal Reference:

EDUCATION CODE

35010 control of district; prescription and enforcement of rules

35163 Official actions, minutes and journal

35164 Vote requirements

Approved: April 6, 1995
Revised: 2/13/97; 5/27/99

WEST SONOMA COUNTY UHSD
Sebastopol, California