

## **WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT**

**Keller McDonald, Superintendent**

### **DISTRICT ACCOMPLISHMENTS in 2009-2010**

**Provided to Board of Trustees on June 23, 2010**

#### **CURRICULUM, INSTRUCTION AND ASSESSMENT**

**(District Goal)** Identified alternative approaches to school organization, staffing and instructional delivery that could enable the District to maintain or expand the current diverse, high-quality instructional program for students even with declining enrollment, declining fiscal resources and rising costs.

- Dependant charter schools
- Distance learning
- Specialized courses offered on a district-wide basis
- Restructured support programs for special needs students

Contributed to efforts by school and community leaders to create a K-12 Sonoma County Career Development System

- Expanded use of Kuder college and career planning system
- Partnered with post-secondary institutions for program improvement
  - Tech Prep program with SRJC and Sonoma State
  - Cal-PASS program with Sonoma State, SRJC, SCOE, UCD, and others
  - Early Assessment Program (EAP) with Sonoma State
  - CAMEOS science program with UC Davis / Bodega Bay Marine Lab
- Added College Prep Biotechnology at El Molino and College Prep Agriculture Biology at Analy High
- Supported CTE summer step-up programs for middle school students at Analy and El Molino

Reviewed and adopted standards-based instructional materials in English and English Language Development, according to District Curriculum and Instructional Materials Review Cycle

#### **ASSESSMENT AND ACCOUNTABILITY**

Provided support for school registrars and district office staff to complete third (final) year of California Student Identifier System (CSIS) Best Practices project

Created West County Consortium K-8 Special Education school for purposes of CALPADS attendance and accountability reporting

Set improvement plans and achievement goals for 2009-10 based on examination of achievement data for significant groups at each site and across the district, including STAR, CAHSEE, A-G requirements, AP enrollment, graduation, and dropouts

## **STUDENT SUPPORT**

Responded to needs of students, parents, staff, and community regarding H1N1 pandemic

Strengthened support for English Learners across the District

- Received staff development and support for analysis of student achievement data from Sonoma County Office of Education "Aiming High" program
- Improved English Learner Advisory Committee (ELAC) participation and productivity
  - Delivered dynamic, relevant parent education and support
  - Used SchoolMessenger to invite parents

Improved programs to support student wellness

- Implemented third year of the 2007-2010 District Student Wellness Action Plan
- Developed and adopt new 3-year District Student Wellness Plan for 2010-2013, based on results of Center for Disease Control comprehensive student wellness survey

Developed preliminary plan for improving compliance and quality of Food Service program and decreasing contribution to Food Service budget from general fund

Supported delivery of final year of the three-year Project SUCCESS grant at District schools and secured Project SUCCESS Plus funding for 2010-11

Conducted California Healthy Kids Survey in fall 2009 and modified survey in fall and spring, as needed for Project SUCCESS evaluation

Provided support to sites for review and update of school safety plans and school discipline rules by representative site committees (required of each site every three years)

Engaged in initial stages of rechartering, then closure, of Russian River Charter School

## **SPECIAL EDUCATION**

Conducted first year of two-year Special Education Self Review

Improved alignment of forms used in IEPs and assignment of special education and 504 caseloads with SELPA guidelines

## **TECHNOLOGY**

Implemented SchoolMessenger system

## **STUDENT ENROLLMENT**

Continued to analyze reasons for interdistrict and intradistrict transfers and use this information to plan school and District improvement

Optimized alignment of District programs and documents with new Cotati-Rohnert Park interdistrict transfer policies

## **TRANSPORTATION**

Adopted coordinated West County school calendar to capture cost savings from special education summer transportation

With West County Transportation Agency and Sebastopol Rotary Education Foundation, pursued \$600,000 grant for equipment and programs to reduce fuel use and air pollutants

## **FACILITIES**

Initiated contract to replace Analy main building windows

Engaged in consideration of General Obligation Bond process to improve facilities and capture general fund savings

## **HUMAN RESOURCES**

With WSCTA, piloted first year of standards-based counselor evaluation tool

Supported transition of new Laguna principal, Analy vice principal and El Molino dean

Incorporated various "extra duty" coordinator roles into the work responsibilities of site administrators and district administrators

## **NATURAL RESOURCES**

Identified and implemented approaches to reduce and optimize District use of natural resources (for example, reduce solid waste, paper, water, electricity, and fossil fuel use)

## **FISCAL MANAGEMENT**

**(District Goal)** Developed and adopted a fiscal plan, based on best estimates of resources and conditions, to put the District in a positive fiscal position for the next five years and enable the District to continue to offer a high-quality instructional program for students.

- Moved planned implementation of 5-period teaching day with 1 prep period from 2011-12 to 2012-13
- Restructured employee health benefits
- Coordinated school calendars with partner districts
- Helped Analy Nursery School achieve self-funding for 2010-11

## **COMMUNITY RELATIONS**

Continued building open communication among all district stakeholders through

- District-wide staff memos and newsletters
- District website
- Regular meetings with administrative team
- Regular meetings with guidance counselors
- Meetings with booster clubs, foundations, and other school support groups
- Frequent communications with partner district leaders
- Regular communications with District Trustees, WSCTA and CSEA
- Frequent visits with students and staff at school sites
- Frequent visits with community members and community organizations
- Participation in school and community events

Published and widely disseminate three staff newsletters

Utilized new digital phone and Internet infrastructure to increase frequency of District-wide communications across the district

Continued to build communication and cooperation with partner districts (examples: common calendar, shared staff and resources, coordinated curriculum and instruction)

Created Distinguished High School signs at Analy and El Molino

## **BOARD-SUPERINTENDENT LEADERSHIP TEAM**

Board held workshops

- Charter School Models
- Trustee Roles and Board Effectiveness

Examined requirements of California Voters Rights Act and found no need to establish Trustee Areas

Board developed appropriate process and tools conducted self-evaluation