

REQUEST FOR APPROVAL OF COLLEGE COURSES

Name _____ Date _____

Course Number	Course Name	College	Semester Units	Date Course Ends

Transcripts must be recorded in the District Office as soon as possible after the course is finished.

One semester hour credit must involve a minimum of 15 hours of class work. Any coursework/workshop being taken for salary purposes shall be approved by the Principal and Superintendent and must meet the criteria set forth in the negotiated contract under Article 3.61 through 3.65.

Teacher Signature

Principal Signature

Superintendent/Designee Approval