

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

CLASSIFIED EMPLOYMENT APPLICATION

RETURN TO: Human Resources Manager, WSCUHSD
 462 Johnson Street, Sebastopol, CA 95472
 (707) 824-6403
 (707) 824-6499 fax

Please Type or Print in ink

POSITION APPLYING FOR:

NAME	Home Telephone
<i>Last name:</i> _____ <i>First name:</i> _____ <i>Initial:</i> _____	()
ADDRESS	Business/Cell Telephone
<i>Street:</i> _____ <i>City:</i> _____ <i>State:</i> _____ <i>Zip:</i> _____	()
Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	List other names under which you have worked:
<i>State</i> _____ <i>Number</i> _____ <i>Date Expires</i> _____	_____
Have you previously been employed by:	_____
<input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> City	_____

EMPLOYMENT RECORD Show consecutive record, including periods between jobs, for at least 10 yrs. *List most recent position first. This section must be completed to be considered for the position. Do not write "see resume."*

FROM Mo/Yr.	TO Mo/Yr.	JOB TITLE/ GENERAL DUTIES	SALARY	EMPLOYER NAME AND ADDRESS	REASON FOR LEAVING

THE DISTRICT MAY CONDITION EMPLOYMENT UPON THE CANDIDATE RECEIVING A SATISFACTORY RESULT ON A POST OFFER/PRE PLACEMENT PHYSICAL EXAMINATION.

EDUCATION:

Circle highest grade completed. 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18

Name and Location of School	Course/Major	Hours/Units Completed	Did you Graduate?	Degrees Received
<i>High School</i>				
<i>Junior College</i>				
<i>College/University</i>				
<i>Businesses/Trade/Graduate</i>				

Do you wish to claim a Veterans Preference?

Yes No If so, please submit Report of DD-214.

List three professional references:

Name	Address	Telephone

List three personal references:

Please state why you are interested in and why you believe you are qualified for this position.

Please do not include high school or college graduation dates on any resume you may attach to this application.

CERTIFICATE OF APPLICANT (Read carefully before signing.)

I HEREBY CERTIFY that the above information is true, accurate and complete; and authorize investigation of all statements on this application. Any misrepresentations or willful omissions of fact shall be sufficient cause for disqualification of this application or termination of employment. It is understood that this application and records become the property of the West Sonoma County Union High School District (WSCUHSD), which reserves the right to accept or reject it. If selected for employment, I agree to observe all rules, regulations and policies of WSCUHSD now in force and in effect, or as they may change during my employment. I agree to be fingerprinted and, if required for the classification, to submit to a complete medical examination upon employment. If hired, I agree to furnish proof of age and citizenship. I hereby authorize WSCUHSD to conduct a work history, reference check, and police record inquiries. I release from all liability persons and organizations reporting information required in order to determine my acceptability for employment. I understand that employment is subject to verification of my lawful status.

DATE

SIGNATURE OF APPLICANT

Equal Opportunity Employer

NOTICE OF NON-DISCRIMINATION

West Sonoma County Union High School District policy prohibits discrimination and/or harassment of students, employees and job applicants at any district site or activity on the basis of actual or perceived race, color, national origin, ancestry, ethnic group identification, medical condition, genetic condition, genetic information, disability, gender, gender identity, gender expression, sex, sexual orientation, age, political affiliation, organizational affiliation, veteran status, marital status, or parental status.

Please direct inquiries regarding the District's non-discrimination policies to any school or district administrator.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

AUTHORITY FOR RELEASE OF INFORMATION

I authorize any hiring official from West Sonoma County Union High School District to obtain any information relating to employment with the following former/current employers:

Please list all previous employers we may contact:

This information may include, but is not limited to achievement, performance, attendance, personal history, or disciplinary information.

I direct you to release such information upon the request of any designated hiring official from West Sonoma County Union High School District regardless of any agreement I may have made with you previously to the contrary.

I release any individual, including records custodians, from all liability for damages that may result to me on account of compliance or any attempts to comply with this authorization.

Printed Name of Applicant: _____

Signature: _____

Date: _____