

Personnel

SELECTION OF INTERIM MANAGEMENT PERSONNEL

Recruitment and Selection

It shall be the responsibility of the Superintendent to select an interim replacement for a vacated management position.

The need to fill this position, as quickly as possible, will necessitate that the Superintendent look at potential internal and external candidates and make the selection in an expeditious manner.

The process in filling the interim position does not negate the procedures that are established in Administrative Regulation 4311 which clearly defines the recruitment, selection and hiring of management, supervisory and confidential personnel.

In selecting the candidate, the Superintendent or designee shall:

1. Interview the candidate(s)
2. Verify previous experience
3. Verify credential or the ability to obtain a credential
4. Gather input from staff and Board
5. Make selection
6. Notify Board
7. Notify successful candidate
8. Notify staff

Adopted:
Revised:

WEST SONOMA COUNTY UHSD
Sebastopol, California