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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, August 14, 2013
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
 - Present
 - Diane Landry, President
 - Kellie Noe, Vice-President
 - Ted Walker, Clerk
 - Rebecca DeSart, Trustee
 - Amber Twitchell, Trustee
 - Keller McDonald, Superintendent
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS:
 - 1. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 - 2. OTHER PUBLIC EMPLOYMENT
 - 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 - 4. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Unrepresented Employees:

Management

Keller McDonald

- 5. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9) OAH Case No. 2013030058 and ANTICIPATED LITIGATION (one case)

Minutes – August 14, 2013 – Page 2

- E. TOUR ANALY HIGH FACILITY IMPROVEMENTS – The Board toured the Analy High School facility improvements.
- F. RECONVENE TO OPEN SESSION – The meeting reconvened at 6:06 p.m.
- G. PLEDGE OF ALLEGIANCE – Laguna Principal, Kent Cromwell led the Pledge of Allegiance.
- H. APPROVAL OF THE AGENDA - Trustee Desart moved to approve the Agenda. Trustee Noe seconded the motion. Approved by 5 yes, 0 no.

Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)

- I. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- J. CONSENT CALENDAR: Trustee Landry requested to pull item number 20 regarding Site Discipline Reports, Trustee DeSart and Trustee Twitchell requested to pull item 11 and 14. Trustee Desart moved to approve the Consent Calendar with pulled items 11, 14, and 20. Trustee Noe seconded the motion. Approved by 5 yes, 0 no.

A discussion took place regarding item # 11 regarding the Consolidated Application for Funding for 2013-14. The following items were reviewed:

- Title 1 future funding and a report of prior year expenditures
- Economic impact

Trustee Walker moved to approve Consent item #11. Trustee DeSart seconded the motion. Approved by 5 yes, 0 no.

A discussion took place regarding item #14 Security Cameras

- Costs savings and the amount of cameras on the sites
- Can expand on the amount of cameras in the future
- The need for high resolution cameras
- Previous bids and the expense or cameras

Mr. Jim Walton addressed the Board that his services have been available for no cost, the Board should consider cameras with less resolution at a lower cost, more cameras for less cost

- Unwilling to go with cameras with less resolution
- Want and need quality images and quality cameras
- The Board would like to proceed with the high quality cameras reflected in the Consent Calendar item

Trustee Walker moved to approve Consent item #14. Trustee Noe seconded the motion. Approved by 5 yes, 0 no.

A discussion took place regarding Consent item #20 regarding Site Discipline reports, the following items were reviewed:

- Referrals
- Detentions
- Share strategies between schools
- Similar reporting should be done at the sites
- Accept different cultures at each school

The Superintendent will have a conversation with administrators about how information flows into the referrals, possibility of standardizing the reports.

Trustee Noe moved to approve Consent item #20. Trustee DeSart seconded the motion. Approved by 5 yes, 0 no.

Minutes -- August 14, 2013 -- Page 3

1. CONSIDERATION OF APPROVAL OF THE JUNE 26, 2013 BOARD MEETING MINUTES
2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST
3. CONSIDERATION OF APPROVAL OF SUPERINTENDENT'S RATIFICATION OF OVERNIGHT FIELD TRIP REQUEST
4. CONSIDERATION OF APPROVAL OF 2012-2013 WARRANT REGISTERS JUNE 20, 2013 THROUGH AUGUST 7, 2013
5. CONSIDERATION OF APPROVAL OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS IN SPANISH 4 AND AP SPANISH 4
6. CONSIDERATION OF APPROVAL OF SHORT-TERM INDEPENDENT STUDY SITE COORDINATOR JOB DESCRIPTION
7. CONSIDERATION OF APPROVAL OF CULINARY ARTS EVENT COORDINATOR JOB DESCRIPTION
8. CONSIDERATION OF APPROVAL OF REVISIONS TO TEAM LEADER – CONSORTIUM JOB DESCRIPTION
9. CONSIDERATION OF APPROVAL OF REVISIONS TO SPECIAL EDUCATION CONSORTIUM DIRECTOR JOB DESCRIPTION
10. CONSIDERATION OF APPROVAL OF REVISIONS TO BOARD POLICY 4350 COMPENSATION AND RELATED BENEFITS
11. CONSIDERATION OF APPROVAL OF CONSOLIDATED APPLICATION FOR FUNDING FOR 2013-14
12. CONSIDERATION OF APPROVAL OF FEDERAL PERKINS CAREER TECHNICAL EDUCATION GRANT FOR 2013-14
13. CONSIDERATION OF APPROVAL OF QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURER
14. CONSIDERATION OF RATIFICATION OF CONTRACT FOR SECURITY CAMERA SYSTEM
15. CONSIDERATION OF RATIFICATION OF VARIOUS CONTRACTS FOR DISTRICT MANAGED BOND FUNDED PROJECTS
16. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
17. CONSIDERATION OF APPROVAL OF ASSIGNMENTS OUTSIDE OF CREDENTIAL AREA
18. CONSIDERATION OF APPROVAL OF SURPLUS PROPERTY DECLARATION – TEXTBOOKS
19. CONSIDERATION OF APPROVAL OF DISTRICT ELECTION TO PARTICIPATE IN MANDATE BLOCK GRANT FOR 2013-14
20. CONSIDERATION OF APPROVAL OF SITE DISCIPLINE REPORTS FOR 2012-13
21. CONSIDERATION OF APPROVAL OF CONTRACT AGREEMENT BETWEEN WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM AND JIM AUGSBURGER, SCHOOL PSYCHOLOGIST FOR PSYCHOLOGY SERVICES
22. CONSIDERATION OF APPROVAL OF 2013-2014 CONTRACT AGREEMENT BETWEEN WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM AND KELLIE HENKEL FOR SPEECH AND LANGUAGE SERVICES
23. CONSIDERATION OF APPROVAL OF 2013-2014 CONTRACT AGREEMENT BETWEEN WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM AND BAY AREA SPEECH AND LANGUAGE CONSULTANTS FOR SPEECH AND LANGUAGE SERVICES
24. CONSIDERATION OF APPROVAL OF CONTRACT AGREEMENT BETWEEN WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES

CONSORTIUM AND LINDA JOHNSON, OCCUPATIONAL THERAPIST FOR
OCCUPATIONAL THERAPY SERVICES

25. CONSIDERATION OF APPROVAL OF DONATION

K. CLOSED SESSION REPORT

1. ACTION TAKEN

The Board of Education approved the following certificated employment:

Leslie Grassl, Parent Portal Coach, EMHS

Chris Correa, Culinary Arts Event Coordinator, EMHS

Kelly Stewart, .80 FTE Music Teacher, AHS, effective August 19, 2013

Cathy Ferland, .22 FTE School Nurse, Consortium, effective August 19, 2013

The Board of Education approved the following classified employment:

Paula Medrano, .625 FTE Behavior Assistant, Consortium, effective August 20, 2013

Brianna Braverman, .75 FTE Behavior Assistant, Consortium, effective August 20, 2013

Kimberly Nyberg, 1.0 FTE Registrar, EMHS, effective August 1, 2013

The Board of Education approved the following Fall 2013 Coaches:

- # = Employment contingent upon fingerprint clearance

** = Pending completion of CIF training

Sport	AHS	EMHS
Football – Varsity Head	Daniel Bourdon	Randy Parmeter
Assistant	Kenny Knowlton	Mousa Husary
Assistant	Nick Royer	Russ Olsen
Assistant		Glenn Fricker**
J.V. Head	Jim Lewis	Mike Roan
Assistant	Keith Herman	Rhoades Wroth*
Assistant		Ryan Hopkins
Frosh Head	Joe Maloney	
Volunteer	Mike Barnard	Justin Brown*
Volunteer	Rob Royer	Mike Inzerilla
Volunteer	James Foster	Leroy Keading
Volunteer	Daniel Gill	
Volunteer	Keith (John) Shoulders	
Volunteer	Kris Austin	
Volunteer	Nick Acheson	
Volunteer	Daniel Albert**	
Volunteer	Keith Simons#	
Volunteer	Sean Markovich#	
Volunteer	Bob Burtwell#	
Volunteer	Rick Davis#	
Soccer – Boys Varsity Head	Peter Meechan	Tomas Morales
J.V. Head	David Rosales	Dan Auch*
Girls Varsity Head	Joseph Heil	Alexis Sciacqua*
Girls J.V. Head	Matt Shubin	Sherri Occhipinti-Lance
Volunteer – Boys	Jimmy (Manuel) Olvera	
Volunteer – Boys	Grant DuBois	
Volunteer – Girls	Brittney Briones	
Volunteer – Girls	Bob Ryan	
Cross Country – Head	Mark Grismer	Heather Rosales
Volunteer	Brian Purcell	

Minutes – August 14, 2013 – Page 5

Volleyball – Varsity Head	Holly Folendorf	Jaime Hamilton*
J.V. Head	Erin Elliott	Richard Schultz*
Frosh Head	Joe Geller#	Gina Casini*
Volunteer	Stephanie Mudd#*	
Volunteer	Maddi Davis	
Girls Tennis – Head	Rick Passero	Monty Delozier
Girls Golf – Head	Jeff Ogston	Bill Olzman
Volunteer		John Thomas

The Board of Education approved to increase Becky Raymond, Consortium School Nurse from .59 FTE to .727 FTE, effective August 19, 2013.

The Board of Education approved to increase the hours and/or days for the following classified employees:

Increase Rebecca White, Consortium Behavior Assistant from 5 hours a day to 6 hours a day, effective August 20, 2013

Increase Av Lefkowitz, AHS/EMHS Outreach Therapist from 5.5 hours a day to 7 hours a day and 160 days to 177 days, effective August 21, 2013

Increase Mark Johnson, AHS/LHS Outreach Therapist from 5.5 hours a day to 7 hours a day and 160 days to 177 days, effective August 21, 2013

Increase Staci Smith, EMHS Food Service Worker from 5 hours a day to 5.75 hours a day, effective August 19, 2013

Increase Chris Milligan, AHS Food Service Worker from 4 hours a day to 5 hours a day, effective August 19, 2013

Increase Carmen Garcia, EMHS Food Service Worker from 3.75 hours a day to 4 hours a day, effective August 19, 2013

The Board of Education accepted the resignation from Kimberly Nyberg, EMHS Account Clerk, effective July 31, 2013.

The Board of Education accepted the resignation from Ana Solorio, EMHS Food Service Worker, effective July 31, 2013.

II. COMMUNICATION

A. VERBAL - None

B. WRITTEN – Mr. McDonald received a letter from a coalition of community based organizations advocating a requirement for targeted spending of the LCFF, Local Control Funding Formula. He also received a letter urging local boards to adopt a reform of Proposition 13.

III. REPORTS

A. ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President - No report

Joel Stickel, WSCTA President reported meeting with counsel tomorrow

Principal – No reports. Mr. McDonald introduced Kent Cromwell, Laguna Principal.

B. BOARD MEMBERS

Trustee Twitchell – No report

Trustee DeSart – No report

Trustee Walker reported that community member Pete Hill passed away and on behalf of the District and Board please send a sympathy card.

Minutes – August 14, 2013 – Page 6

Trustee Noe reported on October 24 the Cradle to Career Fall Convening will take place and registration is open

Trustee Landry reported she was able to volunteer at the El Molino Golf Tournament

C. SUPERINTENDENT

- Sebastopol Area Community Alliance – Mr. McDonald reported he attended a meeting with a group that consists of Sebastopol area folks. The group is working on various projects:
 - Russian River Area Resources of Advocacy, produces a written and published resource guide that will serve as a support for parents that are looking for activities and answers for parenting
 - Teen career development how to look for jobs in Sebastopol
 - Substance abuse
- Advanced Placement exam results – Mr. McDonald commended the teachers, staff students and parents on challenging themselves and their success rate
- Summer School – Mr. McDonald reported number the number of students served at Summer School was 335. The summer school was operated at Laguna High and Dave Ashworth and Lindsey Apkarian served at a share principal.
- Facility Improvement Projects, Summer 2013– Mr. McDonald reported restrooms will be finished on Friday. Other projects over the summer included science rooms, ventilation projects, and seismic shutoff valves and retained an engineer for the clock tower.
- Interdistrict and Intradistrict transfer requests received since July 1– Mr. McDonald reported and gave an update of the inter and intra district transfers received since July 1
- STAR test results released by California Department of Education – Mr. McDonald reported the STAR tests results were released and overall is pleased with our district results.
- Plans for first week of school – Mr. McDonald reported the District In Service Day. It is Monday, at 7:30 a.m. in the cafeteria. Micky Porter from SCOE will be coming to present an overview of the 21st Century Learning Model and the sites will continue the day with meetings.
- The District Office will be closed on Thursday, August 15, the office staff will be offsite receiving CPR training.

IV. DISCUSSION /ACTION ITEMS

- A. CONSIDERATION OF APPROVAL OF 45-DAY REVISE OF 2013-14 BUDGET – Ms. Shelley Stiles reported on the following:

45-Day Revise of the 2013-14 Budget

- At the time of budget adoption the Governor had not yet signed the State Budget Act
- State Budget Act signed on June 27, 2013
- Each district must revise their budget within 45 days
- With the enactment of the 2013-14 State Budget a new funding distribution model was established – the Local Control Funding Formula

Comparison of Differences between adopted budget and LCFF for 45 day revision

Multi-Year Planning under LCFF

- Factors to consider and which will make the MYP less certain than in the past:
 - Projected COLA – applied to the Target, not the current year
 - Projected Supplemental Grant funding – what will our student population look like in the future?
 - Potential increases in STRRS and PERS
 - Affordable Care Act – unintended costs to employers

Minutes – August 14, 2013 – Page 7

- Common Core State Standards One-Time Funding
 - State Adopted Budget included in \$1.25 billion for CCSS
 - One time funds – estimated at \$200 per student, spend over a two year period
 - Approximately \$421,000 for WSCUHSD
 - Instructional Materials
 - Technology
 - Professional Development

A discussion took place regarding:

- Additional feedback from any other district regarding spending
- The Board thanked Ms. Stiles for the report

Trustee Noe moved to approve the 45-Day Revise of 2013-14 Budget. Trustee DeSart seconded the motion.

The following discussion took place regarding:

- The assessment on the Common Core
 - Spring tests, 2014 all students were suppose to be proficient or above
 - State is going to revamp the STAR testing

Approved by 5 yes, 0 no.

B. IMPACT OF 2013-2014 STATE BUDGET ON ENERGY EFFICIENCY PROJECTS, ADULT EDUCATION, TRANSPORTATION, CAREER TECHNICAL EDUCATION, AND ACCOUNTABILITY – Ms. Shelley Stiles reported on the following.

- Impact of LCFF on WSCUHSD
 - LCFF based on new funding bonds
 - Target to be reached in 2020-21 an 8 year transition
 - Target Funding of \$9,070 (increases with COLA)
 - Grade 9-12 Target Base: \$8,419
 - Adjustment of 2.6% for CTE: \$219
 - Supplemental Grant (25%): \$432
 - Estimated 2013-14 funding at \$7,044 per ADA
 - Calculates to an approximate increase of \$132 per ADA
 - Remember that all categorical funding is rolled in to a per ADA base and declining enrollment effects total revenue
 - Impact of LCFF
 - Adult Education
 - Funding rolled into base, but now a maintenance of effort model for 2 years....must spend no less than amount spent 2012-13
 - Home to School Transportation
 - Funds will be added to LCFF calculation as an add-on
 - Funds remain static and there will be NO COLA added
 - Any increase in cost of program is funded by District
 - New maintenance of effort model for 2 years
 - West County Transportation JPA will continue to receive WSCUHSD funding for next 2 years
 - Impact of LCFF
 - Career Technical Education
 - ROP funded at County Office – rolled in SCOE's LCFF base amount
 - SCOE funding 2013-14 same as 2012-13
 - 2.6% addition to WSCUHSD base
 - 2.6% does not fully fund our current number of sections offered for students
 - Future unknown after 2013-14

- More information from CDE and SCOE needed for WSCUHSD discussion and planning
- Impact of LCFF
- Accountability
 - New accountability regulations have not been written
 - State Board of Education must adopt regulations no later than January 31, 2014
 - Each district must adopt a Local Control Accountability Plan (LCAP)
 - The local school agency goals for the LCAP need to be based on the state priority areas that have been identified. These state priority areas include parent involvement, appropriately assigned teachers, public engagement school climate, school facilities in good repair and more
- Impact of LCFF
- Energy Efficient Projects
 - Proposition 39 passed in November 2012
 - Funding will begin to flow to districts in 2013-14
 - Estimated funding for 2013-14 \$107,000
 - Potentially see \$500,000 over next 5 years
 - An Energy Expenditure Plan must be completed and guidelines are still being developed
 - Projects identified in the District's Facility Master Plan may fit funding criteria
 - District will focus on maximizing Prop. 39 funding to supplement Measure I Bond money for future projects

A discussion took place regarding the following:

- Health care Blue Cross and Kaiser have signed up under Obama Care
- Substantial increase in rates in 2014

C. DISTRICT FACILITY IMPROVEMENT PROJECT FUNDING AND TIMELINE – Mr. McDonald reviewed the suggested changes on the District Facility Improvement Project Funding and Timeline. A discussion took place regarding the following:

- Additions are shown in red on spreadsheet
- Deletions are shown in blue on spreadsheet
- Reprioritizing in the district
- Move the Analy band room from phase 2 to phase 1
- Consider working with Analy Field Goals to construct the press box at Analy

A discussion took place regarding:

- Next steps
- Work with the Analy Field Goals Group
- Move Analy band room project to first phase
- Safety items to be considered
- Be shovel ready for some of the Proposition 39 items
- El Molino irrigation move to phase 1
- Estimates for El Molino irrigation project
- Reviewed GO bond sales
- Request of Greg Isom from Isom Advisors to be available for questions
- Timeline to go out for bid on the Analy band room project

D. FIRST READING OF REVISIONS TO INSTRUCTIONAL ASSISTANT JOB DESCRIPTION – The Board requested this item be brought back on the Consent Agenda in September.

E. FIRST READING OF REVISIONS TO BAND DIRECTOR JOB DESCRIPTION – The Board requested this item be brought back on the Consent Agenda in September.

V. FUTURE AGENDA ITEM

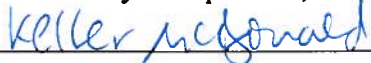
- A. INTRODUCTION OF 2013-2014 STUDENT BOARD REPRESENTATIVES - SEPTEMBER
- B. INTRODUCTION OF NEW DISTRICT EMPLOYEES – SEPTEMBER
- C. TOUR EL MOLINO FACILITY IMPROVEMENTS - SEPTEMBER
- D. CONSIDERATION OF APPROVAL OF 2012-13 UNAUDITED ACTUALS - SEPTEMBER
- E. APPOINT CITIZENS’ BOND OVERSIGHT COMMITTEE REPRESENTATIVE - SEPTEMBER
- F. REVIEW BUS TRANSPORTATION USE AND BUS PASS – SEPTEMBER
- G. RATIFICATION OF PRE-SCHOOL PARTNERSHIP MOU – SEPTEMBER
- H. CONSIDERATION OF APPROVAL OF 2012-13 GANN LIMIT – SEPTEMBER
- I. IMPACT OF AB1729 STUDENT DISCIPLINE POLICIES AND PROCEDURES

VI. ADJOURNMENT – The meeting adjourned at 8:05 p.m.

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 11th day of September, 2013.



West Sonoma County Union High School District

District Goals for 2013-2014

Adopted June 26, 2013

“The mission of the West Sonoma County Union High School District is to provide high quality instruction, as student achievement is our top priority.”

Community Involvement

Goal 1: Involve the community with the District to widely benefit the diverse groups in West Sonoma County

Success Indicator:

Our schools and District will explore and recommend ways to expand community partnerships and use of District facilities, including Community School concept and other means of bringing community-based support services to students at school

Student Wellness

Goal 2: Focus resources from the District and community to support student wellness

Success Indicator:

Our District will use a collaborative community process to create a system to measure student wellness (e.g. a wellness index) aligned with the County of Sonoma Health Action goals and Cradle to Career goals for the year 2020 (some examples to consider: percent of students with health insurance; percent of District students with a usual source of health care; percent of qualifying District families receiving food aid; percent of students connected to support resources in the community; percent of students who demonstrate high self-esteem or other resiliency factors; percent of students overall and in significant subgroups who graduate; percent of students who complete university A-G requirements, who take and pass the Early Assessment Program assessments, and other measures of college- and career-readiness)

College and Career Readiness

Goal 3: Restructure curriculum, instruction and assessment to align with the 21st Century Teaching and Learning Model, including Common Core State Standards

Success Indicator:

Each school will participate in the Smarter Balanced Assessment pilot project and use the experience to align curriculum, instruction and assessment with the 21st Century Teaching and Learning Model

Enrollment

Goal 4: Achieve student enrollment targets for each WSCUHSD high school and implement policies and practices to reach those targets

Success Indicators:

With input from stakeholders, the District will set enrollment targets

The District will review the impact of interdistrict and intradistrict transfer policies on achievement of enrollment targets