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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

Wednesday, June 25, 2014
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.

B. ROLL CALL

Present

Absent

Kellie Noe, President

Amber Twitchell, Vice-President

Diane Landry, Clerk

Rebecca DeSart, Trustee

Ted Walker, Trustee

Keller McDonald, Superintendent

C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None

D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS: - Recessed to closes session.

1. CONFIDENTIAL STUDENT MATTERS #7-(14-15), #8-(14-15)

2. STUDENT DISCIPLINE CASE #12-(13-14)

3. PUBLIC EMPLOYMENT

a. Certificated

4. OTHER PUBLIC EMPLOYMENT

5. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE

6. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald

Unrepresented Employees:

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Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Kellie Noe

7. LEGAL UPDATES – CURRENT CASES (2) (SCV 254937 DOE V. WSCUHSD, OAH 2014060664 WSCUHSD V. BACCI)

E. RECONVENE TO OPEN SESSION – The meeting reconvened at 6:13 p.m.

F. PLEDGE OF ALLEGIANCE – Trustee Walker led the Pledge of Allegiance.

G. APPROVAL OF THE AGENDA – Trustee Walker moved to approve the Agenda. Trustee Twitchell seconded the motion. Approved by 3 yes, 0 no, 2 absent. Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent.

Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)

H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None

I. CONSENT CALENDAR: Trustee Twitchell moved to approve the Consent Calendar. Trustee Walker seconded the motion. Approved by 3 yes, 0 no, 2 absent. Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent.

1. CONSIDERATION OF APPROVAL OF THE MAY 7, 2014, AND JUNE 10, 2014 BOARD MEETING MINUTES

2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST

3. CONSIDERATION OF APPROVAL OF DONATIONS

4. CONSIDERATION OF APPROVAL OF 2013-2014 WARRANT REGISTERS MAY 1, 2014 THROUGH JUNE 18, 2014

5. CONSIDERATION OF APPROVAL OF QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURY

6. CONSIDERATION OF APPROVAL OF RETAINER AGREEMENT FOR 2014-15 WITH SCHOOL AND COLLEGE LEGAL SERVICES

7. CONSIDERATION OF RATIFICATION OF AGREEMENT WITH 1ST WAVE INTERACTIVE FOR DISTRICT WEB SITE REDESIGN

8. CONSIDERATION OF APPROVAL OF AUDITOR SERVICES FOR THE YEARS ENDED JUNE 2013 THROUGH 2017

9. CONSIDERATION OF APPROVAL OF AGREEMENT WITH EAGLE SOFTWARE FOR AERIES SOFTWARE MAINTENANCE AND SUPPORT

10. CONSIDERATION OF APPROVAL OF AGREEMENT WITH CALIFORNIA SCHOOL BOARDS ASSOCIATION FOR GAMUT ON-LINE POLICY SUBSCRIPTION SERVICES

11. CONSIDERATION OF APPROVAL OF CONTRACT FOR MANDATED COST CLAIM PREPARATION SERVICES

12. CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SONOMA COUNTY SUPERINTENDENT OF SCHOOLS AS THE LOCAL EDUCATIONAL AGENCY FOR THE NORTH COAST BEGINNING TEACHER PROGRAM, PARTICIPATING COUNTY OFFICES OF EDUCATION AND WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD)

13. CONSIDERATION OF APPROVAL OF STUDENT TEACHING AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND DOMINICAN UNIVERSITY OF CALIFORNIA

14. CONSIDERATION OF APPROVAL OF AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA, INC.

15. CONSIDERATION OF APPROVAL OF STUDENT TEACHING AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT AND SONOMA STATE UNIVERSITY

J. CLOSED SESSION REPORT

1. CONFIDENTIAL STUDENT MATTERS - Trustee Twitchel moved to approve the recommendations of the Confidential Student Matters in case #7-(14-15) and case # 8-(14-15). Trustee Walker seconded the motion. Approved by 3 yes, 0 no, 2 absent. Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent.
2. STUDENT DISCIPLINE – Trustee Twitchell moved to approve the recommendation in student discipline case #12-(13-14). Trustee Walker seconded the motion. Approved by 3 yes, 0, no, 2 absent. Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent.
3. ACTION TAKEN

The Board of Education approved the employment of the following certificated employees:
 Cherie Jacobson, Summer School SDC Teacher, effective June 9, 2014
 Emilie Klein, Summer School SDC Teacher, effective June 9, 2014
 Kathleen Libbey, Summer School SDC Teacher, effective June 9, 2014
 Dani Barese, EMHS Vice Principal, 1.0 FTE, effective July 1, 2014
 Ross Bickford, District SARB Coordinator, 10 days, effective August 18, 2014
 Brian Miller, AHS Math teacher, .80 FTE, effective August 18, 2014
 Marilee Mazur, EMHS Culinary 1 teacher and Ag Mechanics teacher, .40 FTE, effective August 18, 2014
 Colleen Pettis, RRR Independent Study teacher, 1.0 FTE, effective August 18, 2014
 Sophie Dassonville, EMHS French teacher, .40 FTE, effective August 18, 2014
 Kathleen Aldridge, EMHS Math teacher, .80 FTE, effective August 18, 2014
 Lana McNamera, EMHS RSP teacher, 1.0 FTE, effective August 18, 2014
 Amichai Lyons, AHS RSP teacher, .60 FTE, effective August 18, 2014
 Caitlyn Johnson, Sp. Ed. Consortium School Psychologist, .125 FTE, effective August 18, 2014
 Kelsey Dunkin, Sp. Ed. Consortium Speech/Language Therapist, 1.0 FTE, effective August 18, 2014
 Caleb Lefkowitz, LHS Social Science/English/Elective teacher, .85 FTE, effective August 18, 2014
 Juan Jauregui, AHS Guidance Counselor, 1.0 FTE, effective August 18, 2014
 Keith Baker, EMHS Social Sciences/English teacher, .80 FTE, effective August 18, 2014
 Arthur Bangs, EMHS English teacher, .80 FTE, effective August 18, 2014
 Amy Nelson, AHS English teacher, .80 FTE, effective August 18, 2014
 Rachel Lasek, EMHS 21st Century Instructional Technology Coach
 Erin Elliott, AHS 21st Century Instructional Technology Coach
 Walt Hays, AHS Common Core State Standards Math Lead Teacher
 Greg Wrisley, AHS Parent Portal Coach
 Department Chairs:

	Analy	El Molino	Laguna
AA&T/CTE	Ann Humphrey	Seth Friesen	N/A
English	Lynette Williamson	Laura Malcolm	G. de Persiis Vona
Counseling	Doug Pepe	Lucia Garcia	Kim Finch
Fine Arts	Andy Del Monte	Mary McGowan	Dale Wiley
Math	Dave Casey & Walt Hays	Rachel Lasek	Nelson Rasmusson
Modern/World Lang.	Lisa Isabeau	Michele Larkin	N/A
Physical Education	Nancy Williams	Tracy Klein	Laurie Horner
Science	Joe Compagno	Mary Beth Smith	Rich Pearson

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Social Sciences	Dave Vice	Eric Wycoff	Caleb Lefkowitz
Special Education	Jane Mays	Carol Klemmer/Doug Thomson	Nelson Rasmusson

The Board of Education approved the following Certificated Administrative Contracts for 2014-2015 school year:

- ✓ Keller McDonald, District Superintendent
- ✓ Matt Dunkle, El Molino Principal
- ✓ Dani Barese, El Molino Vice-Principal II
- ✓ Chris Heller, Analy Principal
- ✓ Raul Guerrero, Analy Vice-Principal II
- ✓ Lindsey Apkarian, Analy Vice-Principal II
- ✓ Kent Cromwell, Laguna Principal

The Board of Education approved the employment of the following classified employees:

- Vicki Mills, Summer School Behavior Assistant, effective June 9, 2014
- Rickey James, AHS Head Custodian, 1.0 FTE, effective May 28, 2014
- Marlana Gould, Payroll Technician/HR Assistant, 1.0 FTE, effective June 16, 2014
- Sam Avalos, AHS Grounds/Custodian II, 1.0 FTE, effective June 23, 2014
- Antonio Soto, EMHS Custodian II, 1.0 FTE, effective June 23, 2014
- Paul Pomposo, AHS Grounds/Custodian II, 1.0 FTE, effective June 24, 2014
- Katie O'Connor-Alconcel, EMHS Health Technician, .75 FTE, effective August 18, 2014
- Sandra Betchart, District WorkAbility Specialist, .9375 FTE, effective August 18, 2014

The Board of Education approved the following Classified Management Contracts for 2014-2015 school year:

- Mia Del Prete, Human Resources Manager
- Shelley Stiles, Business Manager

Certificated

The Board of Education approved the use of 3 personal business days requested from Anita Sandwina to use, and the remaining 11 days as an unpaid leave of absence.

The Board of Education approved the request from Tracy Kliegl, AHS Food Service Worker, to reduce her workday from 5 hours/day to 4 hours/day, effective April 21, 2014

The Board of Education approve the increase of hours for Paula Medrano, Sp. Ed. Consortium Behavior Assistant, from 5.5 hours/day to 6 hours/day, effective August 18, 2014

The Board of Education accepted the following certificated letters of resignation:

Maura DuVall, AHS English teacher, resignation, effective May 30, 2014

Sara Davis, AHS Math teacher, resignation, effective June 19, 2014

The Board of Education accepted the following classified letters of resignation and retirement:

Pat Soden, AHS Library/Media Clerk, resignation, effective May 30, 2014

Rebecca White, Sp. Ed. Consortium Behavior Assistant, resignation, effective June 29, 2014

The Board of Education accepted a letter of retirement from Tommie Milleman, AHS Food Service Worker, effective September 30, 2014

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Mr. McDonald received four thank you letters from scholarship recipients, they have been forwarded to the Board in TGIF. Two emails were received regarding an El Molino teacher position and urging the Board to fill that position.

III. REPORTS

A. ASSOCIATION REPRESENTATIVES – John Thomas WSCTA Co-President introduced himself and is looking forward to a good year.

B. BOARD MEMBERS

Trustee DeSart - Absent

Trustee Walker reported he has enjoyed the last couple months. He was able to attend the Laguna and El Molino graduations and he was able to provide an In and Out Burger lunch for all of the Laguna students. Trustee Walker acknowledged the staff at both sites for successful events.

Trustee Landry - Absent

Trustee Twitchell reported she enjoyed the graduations and was very appreciative for the opportunity to hand out the diplomas.

Trustee Noe reported graduations were really great and she appreciates the opportunity to hand the students their diplomas. Trustee Noe reported that two Board members were not able to attend tonight, Trustee Landry and Trustee DeSart.

C. SUPERINTENDENT

- Measure I Facility Improvement Project Timeline, as revised by Board, June 10, 2014 – Mr. McDonald reviewed the updated timeline.
- Interdistrict and Intradistrict transfer requests received after late window closed on April 30 – Mr. McDonald reviewed the summary update of intra and interdistrict transfer requests. After May 1 incoming transfers slowed down. With the amount of transfers received there should be room and capacity at the schools for these requests.
- Vacant teaching positions being filled at West Sonoma County Union High School District Schools – Mr. McDonald reviewed that many hires have been made to fulfill the staffing needs for the sites and interviews are underway for the remaining positions open.
- Possible partnership with Russian River Area Resources and Advocates (RRaRa) for marketing and outreach project – Mr. McDonald reported he is working with RRaRa to attract and fill the districts outreach project manager. A discussion took place regarding:
 - Marketing and a different set of skills
 - Super fun project for the right person
 - Report from feeder districts, attendance and trends
 - Plans for committee to meet once the music and dance teacher have been hired
 - EMHS
 - Architect will redesign plan but Keller wants to meet with committee first
 - Problem is with community trust
 - Can keep architect if both can let the past go
 - Marketing position needs to be housed at El Molino
 - Person has to have a stake in El Molino
- Forestville Water District rates for 2014-15 – Mr. McDonald reported working with the Forestville Water District in making a switch over to potable water. Mr. McDonald reported there could be potential savings to the District.
- Sonoma County Special Education Local Plan Area (SELPA) Annual Report – Mr. McDonald reviewed the SELPA Annual Report.

IV. DISCUSSION /ACTION ITEMS

A. CONSIDERATION OF APPROVAL OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR 2014-2017 - Mr. McDonald reported that since the draft which was presented on June 10, there have been revisions made to the LCAP and noted in red on the report. Trustee Walker moved to

approve the West Sonoma County Union High School District Local Control Accountability Plan (LCAP) for 2014-2017. Trustee Twitchell seconded the motion. A brief discussion took place regarding Trustee Twitchell sent the report to the Santa Rosa Junior College Board. Approved by 3 yes, 0 no 2 absent. Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent.

- B. CONSIDERATION OF APPROVAL OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT BUDGET FOR 2014-15 - Shelley Stiles reviewed the budget for 2014-2015. Trustee Walker moved to approve the West Sonoma County Union High School District Budget for 2014-15. Trustee Twitchell seconded the motion. A brief discussion took place regarding the Governors signed budget and the impact on the District's budget. The details will be presented at the August Board meeting. Approved by 3 yes, 0 no, 2 absent. Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent.
- C. CONSIDERATION OF APPROVAL OF RESOLUTION #18.JUNE.2013-2014 AUTHORIZATION TO MAKE TRANSFERS BETWEEN FUND BALANCES AND EXPENDITURES AT CLOSE OF YEAR PER EDUCATION CODE 42601 – Shelley Stiles reviewed the Resolution authorizing the transfer of funds, if necessary. Trustee Twitchell moved to approve Resolution #18.JUNE.2013-2014 Authorization to Make Transfers Between Fund Balances and Expenditures at Close of Year Per Education Code 42601. Trustee Walker seconded the motion. Approved by 3 yes, 0 no, 2 absent. Roll call vote: Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent.
- D. CONSIDERATION OF APPROVAL OF JUNE 30, 2014 YEAR END CASH BORROWING FROM OTHER DISTRICT FUNDS OR FUNDS IN THE CUSTODY OF THE SONOMA COUNTY TREASURER – Shelley Stiles reviewed the year end process to approve cash borrowing from other district funds or funds in the custody of the Sonoma County Treasurer to cover any shortage as of the year end, June 30, 2014. Trustee Walker moved to approve the June 30, 2014 Year End Cash Borrowing from Other District Funds or Funds in the Custody of the Sonoma County Treasurer. Trustee Twitchell seconded the motion.
A discussion took place regarding:
- Oversight
 - County will audit prior to the transfer of the funds
 - Internal approval before going to the county
- Approved by 3 yes, 0 no, 2 absent. Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent.
- E. CONSIDERATION OF APPROVAL OF RESOLUTION #19.JUNE.2013-2014 REQUESTING TO BORROW/FUND TRANSFER FROM COUNTY TREASURY FOR 2014-15 – Shelley Stiles reviewed the Resolution to establish a fund transfer through the County of Sonoma. Trustee Walker moved to approve Resolution #19.JUNE.2013-2014 Requesting to Borrow/Fund Transfer from County Treasury for 2014-15. Trustee Twitchell seconded the motion. Approved by 3 yes, 0 no, 2 absent. Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent. Approved by 3 yes, 0 no, 2 absent.
- F. CALIFORNIA CLEAN ENERGY JOBS ACT - PROPOSITION 39 UPDATE – Shelley Stiles gave an overview of the California Clean Energy Jobs Act – Proposition 39 and reviewed the requirements in order to utilize the allocated Proposition 39 funding. A brief discussion took place regarding:
- Cannot be used for new construction
 - District working with Energize Schools
 - Applied for planning grant
 - Green environment
- G. CONSIDERATION OF RATIFICATION TO ENTER INTO A PARTICIPATION AGREEMENT WITH ENERGIZE SCHOOLS TO ASSIST THE DISTRICT WITH PROPOSITION 39 PLANNING – Shelley Stiles reviewed there is no cost to enter into this

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agreement and will reduce energy usage across the district. Trustee Twitchell moved to approve the Ratification to Enter Into a Participation Agreement with Energize Schools to Assist the District with Proposition 39 Planning. Trustee Walker seconded the motion. Approved by 3 yes, 0 no, 2 absent. A brief discussion took place regarding the report was easy to read and follow. Trustee Walker, yes, Trustee Twitchell, yes, Trustee Noe, yes, Trustee Landry, absent, Trustee DeSart, absent.

- H. FIRST READING OF PROPOSED NEW JOB DESCRIPTION FOR DISTRICT DATA COORDINATOR – Mia Del Prete reported with the retirement of District Office staff there will be a need for the District Data Coordinator position. Ms. Del Prete reported a meeting took place with Mark Ballard, CSEA President and Lynnette Cowser, CSEA Vice-President regarding the position and the District's needs. The Board requested this item be brought back to the Consent Calendar in August.
- I. FIRST READING OF RECOMMENDED REVISIONS TO BOARD POLICY 4350 ADMINISTRATIVE SALARY SCHEDULE – Mia Del Prete reviewed the Board Policy 4350 in regards to salary schedules. The Board requested this item be brought back to the Consent Calendar in August.

The following discussion took place regarding on future items:

- Update on Performing Arts Center
 - New faces on the committee
 - Reach out to same people
- Emails regarding the safety on concussions from Santa Rosa City Schools
- Trustee DeSart has been absent from the Board meetings
- Report on enrollment, how many 8th graders are in El Molino boundaries
- 3 interviews for dance teacher and 1 for music teacher

V. FUTURE AGENDA ITEM

- A. CONSIDERATION OF APPROVAL OF 45-DAY REVISE OF 2014-15 BUDGET – AUGUST 13, 2014
- B. CONSIDERATION OF APPROVAL OF APPLICATION FOR FEDERAL PERKINS GRANT FOR 2014-15 – AUGUST 13, 2014
- C. CONSIDERATION OF APPROVAL OF THE CONSOLIDATED APPLICATION FOR FEDERAL FUNDING FOR 2014-15 – AUGUST 13, 2014
- D. PUBLIC HEARING REQUIRED BY CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) REGARDING DISTRICT FACILITY IMPROVEMENT PROJECTS ANALY BAND ROOM – AUGUST 13, 2014
- E. CONSIDERATION OF RESOLUTION REGARDING CALIFORNIA ENVIRONMENTAL QUALITY ACT REQUIREMENTS FOR ANALY BAND ROOM – AUGUST 13, 2014
- F. RESTORATIVE RESOURCES PRESENTATION – SEPTEMBER 10, 2014
- G. PUBLIC HEARING REQUIRED BY CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) REGARDING DISTRICT FACILITY IMPROVEMENT PROJECTS, ANALY STADIUM AND EL MOLINO STADIUM – OCTOBER 8, 2014
- H. CONSIDERATION OF RESOLUTION REGARDING CALIFORNIA ENVIRONMENTAL QUALITY ACT REQUIREMENTS FOR ANALY STADIUM AND EL MOLINO STADIUM PROJECTS – OCTOBER 8, 2014
- I. STAFF DEVELOPMENT PLAN (INCLUDING TECHNOLOGY TRAININGS)
- J. REVISE DISTRICT INSTRUCTIONAL MATERIALS ADOPTION CALENDAR

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- K. AMENDMENTS TO WEST COUNTY TRANSPORTATION AGENCY POLICY 5003 REGARDING HOME TO SCHOOL TRANSPORTATION REGARDING STUDENT USE OF BUS PASSES TO BOARD AND RIDE BUSES

- VI. **ADJOURNMENT** – The meeting was adjourned at 7:02 p.m.

West Sonoma County Union High School District
District Goals for 2013-2014
Adopted June 26, 2013

“The mission of the West Sonoma County Union High School District is to provide high quality instruction, as student achievement is our top priority.”

Community Involvement

Goal 1: Involve the community with the District to widely benefit the diverse groups in West Sonoma County

Success Indicator:

Our schools and District will explore and recommend ways to expand community partnerships and use of District facilities, including Community School concept and other means of bringing community-based support services to students at school

Student Wellness

Goal 2: Focus resources from the District and community to support student wellness

Success Indicator:

Our District will use a collaborative community process to create a system to measure student wellness (e.g. a wellness index) aligned with the County of Sonoma Health Action goals and Cradle to Career goals for the year 2020 (some examples to consider: percent of students with health insurance; percent of District students with a usual source of health care; percent of qualifying District families receiving food aid; percent of students connected to support resources in the community; percent of students who demonstrate high self-esteem or other resiliency factors; percent of students overall and in significant subgroups who graduate; percent of students who complete university A-G requirements, who take and pass the Early Assessment Program assessments, and other measures of college- and career-readiness)

College and Career Readiness

Goal 3: Restructure curriculum, instruction and assessment to align with the 21st Century Teaching and Learning Model, including Common Core State Standards

Success Indicator:

Each school will participate in the Smarter Balanced Assessment pilot project and use the experience to align curriculum, instruction and assessment with the 21st Century Teaching and Learning Model

Enrollment

Goal 4: Achieve student enrollment targets for each WSCUHSD high school and implement policies and practices to reach those targets

Success Indicators:

With input from stakeholders, the District will set enrollment targets

The District will review the impact of interdistrict and intradistrict transfer policies on achievement of enrollment targets

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Respectfully submitted by Executive Secretary Karen Lamb

Karen Lamb

Approved and entered into the official minutes of West Sonoma County Union High School District on this 13th day of August, 2014.

Keller W. Donald