

Date: December 11, 2013

To: Board of Trustees

From: Keller McDonald, Superintendent

Re: REPORT ON FACILITY IMPROVEMENT PROJECTS, DECEMBER 2013

We have made headway on several facility improvement projects since my last progress report in September. These projects are funded with Measure I Bond revenues, developer fees, facility use fees, and / or the general fund budget.

- El Molino Well (Project Manager – Counterpoint; various service providers): Weeks Drilling will have pumps and a storage tank installed by spring. We advertised for proposals from consultants to design an irrigation system to serve the campus and athletic fields with well water. The submittal deadline was last week, and we received no proposals. We are now deciding how to proceed. We still intend to complete trenching, piping and irrigation system construction by June 15.
- Analy Clock Tower Repair (Project Manager – Counterpoint; Contractor - AE Nelson): Structural damage was discovered at the end of summer which required additional engineering assessment and repair. The roof, interior and exterior repair is now finished. The clocks will be replaced and painting done by Winter Break to complete the project.
- Security Camera Project (Project Manager – Counterpoint, Service Provider - Decotech): New cameras have been installed and are operating at all schools. Final adjustments to the cameras will be completed by Winter Break. We will be adding cameras (Phase 2 of project) in January to optimize the security camera coverage.
- Analy Band Room (Architect – QKA): The architect has met with school representatives twice to fine-tune the conceptual design. The planning team will meet again before Winter Break to review preliminary site drawings. After receiving input from the planning team, we anticipate being able to share an updated design at the Board meeting in January, if the Board desires.
- El Molino Performing Arts Facility and Analy and El Molino Athletic Facilities (Architect – QKA): We are setting up meetings in December and January with teams from El Molino and Analy to fine-tune the conceptual designs and move forward with drawing up plans. We are still deciding how to best pursue lighting the pathway to the El Molino field.
- Mold abatement has been completed to the Laguna shop / storage building (Project Manager - Counterpoint).
- The Analy library roof-mounted heater has been replaced, and the El Molino library lighting has been repaired (District-managed projects).

In addition, community members are bringing these important improvements to our school sites through donated funds and volunteer labor.

- Transformation of the Laguna outdoor volleyball court into additional school garden area.
- Purchase and installation of an electric scoreboard for the Analy varsity softball field.
- Significant additions and improvements to the El Molino agriculture education facilities, including extensive fencing, livestock pens, garden, and relocated greenhouse.

TO: Diane Landry, Board President
FROM: Keller McDonald, Superintendent
DATE: December 11, 2013
RE: Filling Positions on Measure I Citizen's Bond Oversight Committee that will occur when Terms Expire in February, 2014

Passing the Measure I general obligation facility improvement bond in 2010 required the District to create a Citizens' Bond Oversight Committee (CBOC). The general purpose of the CBOC is to inform the public concerning the expenditure of bond revenues. The Committee will be maintained until all Measure I bond revenues are expended.

The law requires that the committee consist of at least 7 members, in the following classifications: 1 member active in the business community, 1 member active in a senior citizens' organization, 1 member active in a bona fide taxpayers' organization, 1 member a parent or guardian of a child enrolled in the district, 1 member both a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, and 2 members at-large members. No employee or officer of the District may serve on the CBOC, nor may any vendor, contractor or consultant of the District serve on the Committee.

Each member shall serve a term of two (2) years, unless appointed to complete the term of a position left vacant by resignation or other reason. Terms shall be in effect until February of a given year. No member may serve more than two (2) consecutive terms, unless a replacement has not been identified.

The members of the CBOC duly appointed by the Board, and the year their terms end, are:

David Stecher, Chair - Member at Large (2015)
Jeanne Fernandes, Vice Chair – Senior Citizens' Organization (2015)
Frank Anderson - Taxpayers' Organization (2015)
Jonathan Kadlec – Parent or Guardian of Child Enrolled in the District (2015)
Bleys Rose – Business Community (2014)
Jim Walton – Member at Large (2014)
Matthew Klunis – Parent or Guardian of Child Enrolled in District who is active in a Parent-Teacher Organization (2014)

I am seeking the Board's direction to fill the upcoming vacancies on the Citizen's Bond Oversight Committee for a representative of the "Business Community," a "Member at Large," and a "Parent or Guardian of Child Enrolled in District who is active in a Parent-Teacher Organization." I suggest the District seeks nominations through January 10, 2014, have an ad hoc committee of two Trustees and the Superintendent review candidate applications the week of January 13, and have the Board consider the recommendation of the ad hoc committee for appointment at the January Board meeting.

The next CBOC meeting is scheduled for Tuesday, February 4, 2014.

Date: December 11, 2013

To: Board of Trustees

From: Keller McDonald, Superintendent

Re: Superintendent's Mid-Year Goals Progress Report

I shared my initial plan to reach District Goals for 2013-2014 at the September Board meeting. Here is my mid-year progress report.

Community Involvement

Goal 1: Involve the community with the District to widely benefit the diverse groups in West Sonoma County

Success Indicator:

Our schools and District will explore and recommend ways to expand community partnerships and use of District facilities, including Community School concept and other means of bringing community-based support services to students at school

- We have started a new partnership this year with River to Coast Children's Services to operate a pre-school on District facilities that meets the needs of the community and the District. Approximately 18 pre-schooler are now being served.
- Kellie Noe and I are providing leadership for efforts by the Sebastopol Area Community Alliance to expand career development and workforce preparation for youth in our District. Working with local businesses, we hope to expand opportunities for youth, both on campus and in the community, by the end of the school year.
- I have worked closely with West County Health Centers (WCHS) to explore ways to partner in delivering health education and health care to District students and families. Unfortunately WCHS is unable to offer staff time to assist with health classes this year, due to redirection of AmeriCorps resources. WCHS has declined to pursue school-based health services at this time, based largely input from their teen advisory group.
- We are actively partnering with the Redwood Community Health Coalition (RCHC) to connect District students and families with health care insurance coverage and medical providers. We are hosting RCHC staff at El Molino High. They will do outreach to all District students from that location. It is my understanding that WSCUHSD is the only school district in Sonoma County engaged with RCHC in this program this school year.
- District leaders are participating on the two West County health action councils (Sebastopol Area Community Coalition and Russian River Area Resources and Advocacy), where they represent the District in exploring and developing community partnerships, including developing a system of measuring community health.

- Project Success Counselors and I represent the District on the West County Coalition for Alcohol and Drug Free Youth. This group sponsors a parent pledge to address underage substance abuse, which is endorsed by all Sebastopol area school superintendents.
- The District is partnering with the Sebastopol Police Department to provide School Resource Officer services at Analy and Laguna.
- I have met with SRJC administrators to explore reinstatement of SRJC classes in West County, and am encouraging the return of SRJC classes to our high school campuses.
- The District will partner with Sebastopol Union Elementary District to hold a presentation for parents and community members by Clay Roberts on “Building the 40 Developmental Assets in Our Community,” at the Analy auditorium on Sunday, January 5, 2014 from 5-7 pm.
- Kent Cromwell and I are representing our District on a collaborative team of representatives from SRJC, districts with high schools and Sonoma County Office of Education pursuing an AB 86 Adult Education Consortium Planning Grant. The goal is to bring adult education services back to West County.

Student Wellness

Goal 2: Focus resources from the District and community to support student wellness

Success Indicator:

Our District will use a collaborative community process to create a system to measure student wellness (e.g. a wellness index) aligned with the County of Sonoma Health Action goals and Cradle to Career goals for the year 2020 (some examples to consider: percent of students with health insurance; percent of District students with a usual source of health care; percent of qualifying District families receiving food aid; percent of students connected to support resources in the community; percent of students who demonstrate high self-esteem or other resiliency factors; percent of students overall and in significant subgroups who graduate; percent of students who complete university A-G requirements, who take and pass the Early Assessment Program assessments, and other measures of college- and career-readiness)

- I have discussed with the West County health action councils, results from the California Healthy Kids Survey regarding protective factors, community and school connectedness, substance abuse, school safety, and other measures of student wellness as a means of developing understanding and interest in community support for student wellness.
- The Board is planning a discussion with administrators in January 2014, about ways to achieve the goal of focusing resources from the District and community to support student wellness. Questions to guide this discussion may include
 - How do our schools measure student wellness?

- What strategies do school leaders believe will be successful for supporting student wellness?
 - What resources are needed from the community to support student wellness?
 - How do our schools measure school safety?
 - What added support might be needed at our schools to help all students (including visitors at events) feel safe?
- The administration will be leading efforts to collect input from students, parents, community members, and employees in order to compile a Local Control Accountability Plan (LCAP) that the District must adopt and submit to the County Office of Education by June 2014. We will consider measures from multiple sources, such as the California Healthy Kids Survey, the County of Sonoma Health Action goals and Cradle to Career goals, as we identify measures of student wellness and plan allocation of resources to support student wellness.

College and Career Readiness

Goal 3: Restructure curriculum, instruction and assessment to align with the 21st Century Teaching and Learning Model, including Common Core State Standards (CCSS)

Success Indicator:

Each school will participate in the Smarter Balanced Assessment pilot project and use the experience to align curriculum, instruction and assessment with the 21st Century Teaching and Learning Model

- All teachers and administrators have received professional development on the design and delivery of the Smarter Balanced Assessments; and on the need to align curriculum, instruction and assessment with the 21st Century Teaching and Learning Model, including Common Core State Standards, in order to promote measurable student achievement.
- With input from teachers, the District developed and is following a Common Core State Standards support plan for 2013-2015 to fund staff development, instructional materials and technology to implement the Common Core State Standards.
- District math teachers and administrators have helped organize and deliver two West County Grade 6-12 Common Core State Standards Staff Development Days and follow-up activities to support CCSS math.
- The District will pursue a plan to put the technology in place to administer the Smarter Balanced Assessment pilot in Spring 2014, and each school will participate in the pilot testing.

Enrollment

Goal 4: Achieve student enrollment targets for each WSCUHSD high school and implement policies and practices to reach those targets

Success Indicators:

With input from stakeholders, the District will set enrollment targets

The District will review the impact of interdistrict and intradistrict transfer policies on achievement of enrollment targets

- The Board is considering
 - Recommended revisions to the intradistrict transfer and interdistrict transfer timelines
 - New policy on determining school facility capacity
- The Board has received and the school community is discussing the results and implications of a 10-year enrollment projection study.
- The Board will discuss and consider setting enrollment targets by the February meeting.